



SIGN PERMIT APPLICATION

*\$25 permit fee per sign w/ single payment of \$40 Land Use Application Fee
Complete one (1) application for each sign and submit with Land Use Application.*

Site Address: _____

Name of Business/Establishment: _____

1. Applicant: _____

Address: _____

Phone #: _____ Email: _____

Type of Sign ☐ Portable (a-frame) ☐ Wall ☐ Projecting ☐ Monument ☐ Pole ☐ Window ☐ Other

Sign Height: _____ Sign Width: _____ Will sign be hung from existing hardware/brackets: ___ Yes ___ No

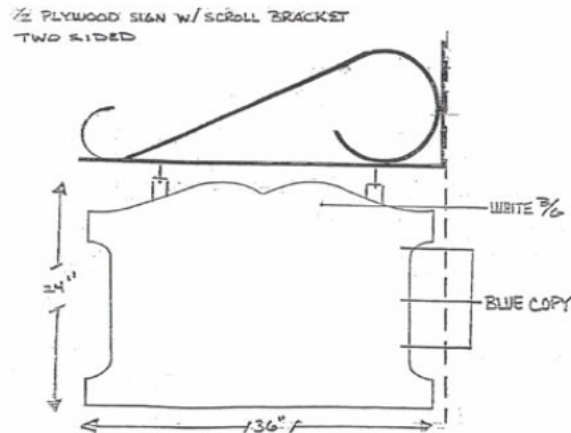
Description of Sign: Describe the sign in reasonable detail including proposed dimensions, material(s), and wording/lettering on sign.

The amount of signage permitted per property is limited to one square foot per linear footage of the front of the property for all signs/businesses combined, with a maximum of 50 square feet per business.

Width of Lot: _____ feet. **Total square footage of all proposed signs for this business:** _____ SF.

Application Checklist—REQUIRED

- ☐ Attach site plan showing the position of the sign on the site, if not affixed to the building.
- ☐ Attach Photograph(s) (can be Google Street View image) of location where the sign is to be installed with proposed location clearly marked.
- ☐ Attach drawing or image of proposed sign, including dimensions, materials, lighting method (if any), weight, method of construction and/or method of attachment to the building, or other structure. See sample below.



Signature of Applicant: _____ **Date:** _____