

I. Simplified Approach Directions

Regulated Activities that involve less than 800 square feet of impervious surface, where the total cumulative impervious added since the adoption date of the SWM Ordinance is less than 800 square feet, may be eligible for exemption from the portions of the Gettysburg Borough Stormwater Management Ordinance as outlined under Article III Section 302 A. Complete the following steps.

1. Fill out Worksheet 1 (Application and Permit)
2. Create Minor Stormwater Management Plan (hereinafter referred to as a “Plan”) as required per Minor Stormwater Management Plan Requirements.
3. Fill out columns 1-4 on the Record of Impervious (hereinafter referred to as the “Record”) Impervious area is defined under Section 306.R of the Gettysburg Borough Stormwater Management Ordinance. The impervious area number/letter on the Record (column 1) shall correspond to the impervious area number/letter shown on the Plan as dictated under plan requirements. Note that development of a property shall consider the total cumulative impervious since the adoption date of this Ordinance.
4. The property owner shall submit Two (2) copies of this material, along with the applicable fee, to Gettysburg Borough. The application shall not be considered to be complete unless it includes all of the information listed above.
5. Upon receipt of a complete application, the Borough Official designated by Gettysburg Borough Council to administer the Simplified Approach process shall review the application against the requirements applicable to Simplified Approach submissions. The designated Borough Official shall approve the application if the application conforms to applicable requirements. The designated Borough Official shall deny the application if the application does not conform to applicable requirements. Any denial shall be in writing and shall state the reasons for such denial.
6. The designated Borough Official shall approve or deny the complete application within fifteen (15) working days of the date of filing.
7. The property owner may, in response to denied Simplified Approach submission, resubmit the application with revisions necessary to address the reasons for denial.
8. Upon approval of a complete application, the designated Borough Official shall sign the application and permit and notify the applicant that they may initiate construction.

II. Worksheet 1 (Application and Permit)

Property Owner's Name: _____ Phone Number: _____

Address of Property: _____

Address of Owner: _____

Contact Phone Number (if different than the Owner): _____

Contact Email: _____

Parcel ID #: _____

Total Existing Impervious on the Property: _____

Total Impervious on the Lot after Project: _____

New Impervious Area Associated with this Project: _____

Are there any known existing drainage problems or the potential for the proposed project to create drainage problems? (if yes please explain) _____

Declaration and Acknowledgement:

- I (we) declare that I am the property owner, or representative of the owner, and that the information provided is accurate to the best of my knowledge. I (we) agree to assume full responsibility for the implementation. I (we) understand that stormwater may not adversely affect adjacent properties or be directed onto another property without written permission. I (we) declare that the proposed project will not adversely affect any, septic systems, or drinking water wells on this or any other property.
- I (we) understand that false information may result in a stop work order or revocation of permits. Municipal representatives are granted reasonable access to the property for review and/ or inspection of this project. I (we) acknowledge that the steps, assumptions, and guidelines provided in this submission will be adhered to.

Applicant Signature: _____ Date: _____

- Development activities shall begin only after Gettysburg Borough approves the Minor Stormwater Management Plan.

Borough Official Signature: _____ Date: _____

Title: _____

III. Record of Impervious

Record of Proposed Impervious				
Column 1	Column 2	Column 3	Column 4	Column 5
Number (corresponding to Minor Stormwater Management Plan Proposed Impervious)	Area of Proposed Impervious (ft ²)	Description (Roof, Patio, Pavement, Driveway, Gravel, etc.)	Point of Concentrated Discharge for Conveyance Facility	Notes (Provide the date at a minimum.)
Proposed Impervious Since Date of Ordinance Adoption				
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
Existing Impervious Before Date of Ordinance Adoption				
A				
B				
C				
D				
E				
F				
G				
H				
I				
J				

Gettysburg Borough Storm Water Authority

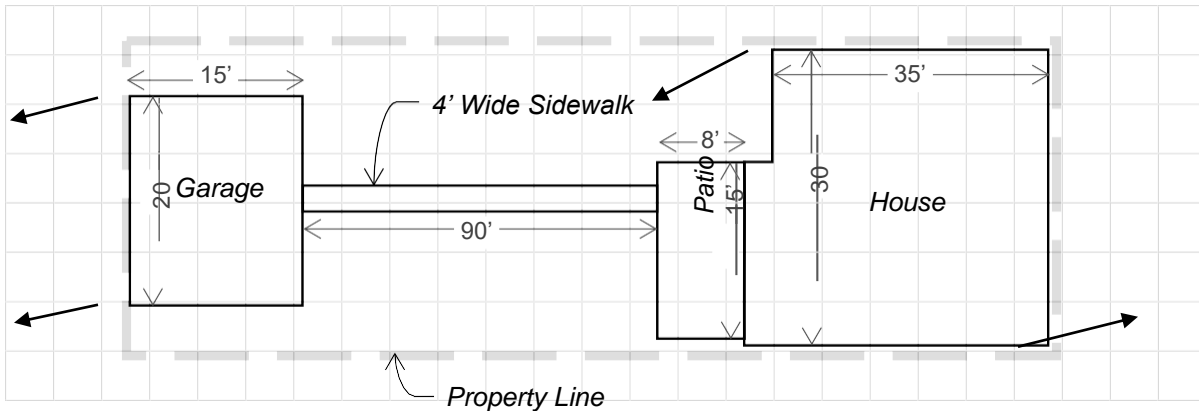
Lot Coverage Sketch Plan “EXAMPLE”

Lot Coverage Sketch Plan Example:

As defined by the Gettysburg Borough Storm Water Authority Rates, Rules, and Regulation Policy Manual, latest edition.

Impervious Area – An area that does not allow, or allows only with great difficulty, the movement of water into the ground. Also known as Impervious Areas (IA), Impervious Surfaces, or IAs, include, but are not limited to: Roofs, Additional outdoor living spaces, Patios, Garages, Storage sheds and similar structures, Parking or driveway areas, and any private streets or sidewalks, or other improved areas that are determined to be impervious by GBSWA, the Borough’s Storm Water Ordinance, or its Engineer.

Lot Coverage – An area or surface covered by any non-organic material such as buildings, paved areas, gravel areas, and other like-type surfaces including but not limited to impervious area.



Verification of Lot Coverage:

<i>Calculation of Lot Coverage Area</i>	<i>Square Foot</i>
Roofs (House)
Garages
Storage Sheds/Similar Structures
Driveway/Parking Areas
Private Sidewalks/Streets
Patio/Decks
Other:
Other:
Other:
Total EXISTING Impervious Area:

SHOW Any Removal of Impervious area in above Sketch Plan – show dimensions:

<i>Calculation of area</i>	<i>Square Foot</i>
Removed _____	_____

SHOW NEW Impervious Coverage in the above Sketch Plan – show dimensions:

<i>Calculation of Lot Coverage</i>	<i>Square Foot</i>
Proposed Structure _____	_____

PLEASE ALSO SHOW: All downspout locations and draw an arrow in the direction of water discharge ↗