



GETTYSBURG

Pennsylvania

... HISTORIC CROSSROADS

**Borough
Newsletter**

**Volume XII
Issue 2**

**Fall/
Winter
2020 - 2021**

Borough Council

Mayor

Theodore Streeter

First Ward

Wesley Heyser
Patricia Lawson

Second Ward

Christopher Berger
Matthew Moon

Third Ward

John Lawver
Judith Butterfield

At-Large

Jacob Schindel

Borough Manager

Charles R. Gable

Important Numbers

Borough Office

(717) 334-1160

Police Department

(717) 334-1168

Emergency

911

After Hours

Non-Emergency

(717) 334-8101

Public Works

(717) 334-4666

GMA

(717) 334-6738

GARA

(717) 334-2028

GBSWA

(717) 334-1160
ext. 238

COVID-GHOUL WILL NOT STOP HALLOWEEN FUN Mayor Streeter Announces Trick-or-Treat is on!!!

A Message from Mayor Theodore Streeter

witches of their own. But the little ones who come to our door, dressed as dragons, knights, ballerinas, princesses, and all sorts of flora and fauna, bring an immense amount of joy for two hours on Halloween night. They generally must be coaxed onto the porch by their mothers. We tell them to take one piece, so that others may have some, but that does not do much good. Like the claw in the stuffed toy machine, their hands drop down into the bowl and scoop up all they can hold. Fortunately, that is not too much. One of the greatest joys is that their mothers (dads are along, too, but moms run the show), almost always remind the kids to say "thank you". It is one of the few segments of society where politeness remains.

Of course, another reason I like Trick or Treat is that it gives me the rationale to buy a bunch of candy that I like. And I always stash some away, so the ghouls do not get it all. I suspect I am not the only one who does that.

Not to mix seasons, but this year I almost played Grinch. COVID has shut down or strictly limited all activities and events. I was reluctant to expose so many children, and adults, to COVID, through running around in groups, intermingling with adults giving out candy, riding in closed cars, etc. But, at the recent Boroughs' Association meeting, I learned that Littlestown and Biglerville and probably Carroll Valley will hold Trick or Treat. It was also pointed out that the kids need a break, a return to normalcy if only for a night. **Gettysburg will observe Trick-or-Treat on Halloween evening, October 31st, from 6:00 PM to 8:00 PM.**

I urge everyone to use caution. The virus is the biggest spook of all. It lingers invisibly all around and does not care who or where it strikes. If you do not feel comfortable, do not participate. Turn off your porch light and sit this year out, but let us try to show the kids a fun night. They probably suffer through the COVID restrictions more than adults, who at least understand what this is all about. So, use caution, have a fun night, and happy Halloween to all!

Elaine and I always look forward to Trick or Treat night. Our goblins are grown and gone now and have



Children enjoying a ghost story

*-Picture compliments of
Destination Gettysburg*

You Are Invited

Gettysburg Festival of Races: October 17th-18th, 2020 – www.GettysburgFestivalofRaces.com

Halloween Trick-or-Treat: Saturday, October 31, 2020 (6:00 PM – 8:00 PM)

Council 2021 Budget Workshop: October 19th, October 26th, November 2nd, November 23rd (if needed)

Gettysburg's Season of Wishes (sponsored by A Gettysburg Christmas Festival): November 27th - December 31st, 2020

NOVEMBER 3rd, 2020 ... ELECTION DAY

If anyone needs special accommodations when attending any Borough meeting, please notify the Borough Secretary at least five (5) business days prior to attending the meeting. Call (717) 334-1160 ext. 240.

**Who's in Charge of Borough Police Departments? – It is NOT the Borough Manager
The Legislature and Commonwealth Court Have Answered this Question.**

Authored by Jim Nowak

On May 17, 2012,
the Pennsylvania
General Assembly
revised and

reenacted the Borough Code for the first time in 46 years. The Borough Code is the set of laws enacted by the State Legislature that tell a Borough what they can and cannot do regarding self-governance. The passage of Act 43 of 2012 was the culmination of a nine-year process which began in 2003 when the Pennsylvania State Association of Boroughs (PSAB) constituted its ad hoc Borough Code Revision Committee. Under the leadership of the PSAB working closely with the Local Government Commission, the Borough Code was modernized to eliminate archaic statutes, amend ambiguous and conflicting provisions, and clarify the powers and duties of elected officials, among other changes.

The Borough Code Revision Committee specifically addressed the powers and duties of council and mayor with respect to the police department. The Committee reorganized and subdivided the powers and duties of each independently elected office involving that department. Section 1121 of the Borough Code, entitled "Council's powers concerning police," delineates five powers and duties of council, all of which relate to *police personnel*. If a council establishes a police department, then it has "powers" to appoint, arrange for schooling, remove, suspend, and demote borough police officers. Council's duties include designating ranks and the duties of each rank as well as determining the total hours of employment.

It is important to note that council's "powers" are qualified in boroughs which have three or more police officers. That is, the power of council to appoint, remove, suspend, and demote in such borough's is subject to the participation and review of an independent civilian entity, known as the Civil Service Commission. It should be further noted that the Pennsylvania Supreme Court has ruled that it matters not whether the three police officers work full-time or part-time to enjoy the protections of the civil service provisions of the Borough Code (*Deforte v. Borough of Worthington*, et al. J-24-2019).

Section 1123.1 of the revised Borough Code, entitled "Mayor's powers concerning police," sets forth the powers and duties of the office of mayor with respect to the police department. Like council, mayors have five powers and duties. In contrast to council, all the powers and duties of the mayor pertain to *police operations*. The duties are written in plain language which is not susceptible to multiple interpretations. One duty reads "the mayor shall have *full charge and control* of the chief of police and the police force." Another duty states "the mayor shall direct *the time during which, the place where and the manner in which* the chief of police and the police force perform the duties of their rank." The mayor's "powers" include the appointment of special police during emergencies and the activation of auxiliary police for purposes of crowd and traffic control.

The straightforward language of Section 1123.1 of the revised Borough Code leaves no doubt that the mayor oversees the police department. There are important public policy reasons why executive control of the police department must reside with the mayor and not the council. The revised Borough Code charges the Mayor with the legal duty for maintaining public safety in the borough. Section 10A07 of the Code entitled "Duties of mayor" states: "it shall be the duty of the mayor: (1) To *preserve order* in the borough, to *enforce the ordinances and regulations*, to *remove nuisances*, to *exact a faithful performance of the duties of the officers appointed* and to perform any other duties as shall be vested in the mayor's office by law or ordinance. It would be impossible for the mayor to effectively carry out the legal duties assigned to the office by the Borough Code if authority over police personnel were divided between the mayor and council.

The Commonwealth Court utilized this reasoning in the case of *Hoffman v. Borough of Macungie*, 63 A 3d 461 (Pa. Cmwh. 2013) which was decided on January 3, 2013, almost eight months after the revisions to the Borough Code were enacted by the legislature. In relevant part, the Court held that "Mayor Hoffman has a duty to preserve order in Macungie and enforce Macungie's ordinances and regulations. To carry out this duty, Mayor Hoffman has complete control over the manner in which the Macungie chief police and police force operate." The court went on to say that "pursuant to the rights and duties vested in the office of borough mayor by the Code, Mayor Hoffman has the ultimate executive authority over the manner in which

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POLICE; contd. from Page 2

the Police Department operates." Notably, this case was decided under the Borough Code of 1966, as amended, and not the revised Borough Code of 2012. When it comes to protecting the public, which has been the historical and primary role of the mayor, executive decision making is much more suited for running a police department than legislative decision making. By design, council acts as a body of individuals where a majority of a quorum makes decisions. Whether it is acting at large, or by committee, council is required to make its decisions in the light of public scrutiny under the Sunshine Act. This manner of decision making is antithetical to the type of executive decision making, which is required to enforce the Crimes Code, declare emergencies, and protect the public from unexpected perils. The Criminal History Records Information Act prohibits and even penalizes certain information gathered in a police department from being revealed at all.

In conclusion, the Legislature guided by the PSAB's Borough Code Revision Committee and Local Government Commission made a wise decision that the mayor, the elected executive of borough government, oversees the police department. The Commonwealth Court's decision in the case of *Hoffman v. Borough of Macungie* is a reminder that this has always been the case. Although the mayor oversees the police department, cooperation with council is essential for borough government to best protect and serve its residents and businesses.



Jim Nowak

Jim Nowak has been a lawyer for forty-one (41) years including seven (7) years as an Assistant County Solicitor. I have been an elected official in Whitehall Borough for thirty-six (36) years both as a member of Council (10) and Mayor (26). I have been the President of the Pennsylvania State Mayors' Association for 14 years and have authored countless opinion letters on behalf of Mayors.

This article originally appeared in the Pennsylvania Borough News, a publication of the PA State Association of Boroughs.

BY THE NUMBERS: COVID-19 has forced the Borough to utilize reserve funds to mitigate massive revenue shortfalls

HUGE Budget Challenge: COVID-19 Pandemic has Decimated the Borough's 2020 Revenue Sources	2019			2020 Budget Assuming Equal Revenue Projections Compared to 2019 Budget			
	Budgeted Amount	% Collected thru August	\$\$\$ Collected thru August	% Collected thru August	\$\$\$ Collected thru August	\$\$\$ Change from Previous Year	% Change from Previous Year
Real Property Tax	\$1,914,383	95%	\$1,816,647	93%	\$1,781,532	-\$35,115	-2%
Occupation Tax	\$15,780	85%	\$13,435	88%	\$13,921	\$486	4%
Local Enabling Tax (Act 511)	\$1,084,435	55%	\$591,562	47%	\$507,195	-\$84,367	-14%
Business Licenses/Permits	\$85,050	103%	\$87,195	101%	\$86,018	-\$1,177	-1%
Non-Business Licenses/Permits	\$21,946	106%	\$23,359	75%	\$16,505	-\$6,854	-29%
Fines & Forfeits	\$211,800	78%	\$165,359	80%	\$169,910	\$4,551	3%
Interest Earnings	\$11,900	122%	\$14,539	96%	\$11,425	-\$3,114	-21%
Rents & Royalties	\$39,600	100%	\$39,600	98%	\$39,000	-\$600	-2%
Federal Capital Grants	\$1,000	0%	\$0	0%	\$0	\$0	0%
State Operating Grants	\$7,500	128%	\$9,593	107%	\$8,004	-\$1,589	-17%
State Shared Revenue	\$208,000	3%	\$6,000	3%	\$6,250	\$250	4%
Revenue from Local Governments	\$166,950	41%	\$68,468	15%	\$25,355	-\$43,113	-63%
Charges for Services	\$29,620	77%	\$22,901	85%	\$25,251	\$2,350	10%
Highways & Streets (Parking)	\$1,090,050	75%	\$815,048	42%	\$458,016	-\$357,032	-44%
Culture & Recreation	\$8,350	352%	\$29,420	31%	\$2,579	-\$26,841	-91%
Other Financing Sources	\$2,200	44%	\$978	34%	\$743	-\$235	-24%
Sale of Fixed Assets	\$0	0%	\$1,925	0%	\$0	-\$1,925	-100%
Refund of Prior Year Expenses	\$2,000	492%	\$9,842	0%	\$0	-\$9,842	-100%
TOTALS	\$4,900,564	76%	\$3,715,871	64%	\$3,151,704	-\$564,167	-15%

Bicycle Safety and Traffic Laws

from Master Patrol Officer William Orth

The cool days and chilly nights of autumn are here. However, this doesn't mean bicyclists will be slowing down. It's important for bicyclists to remember bicycle safety and traffic laws.

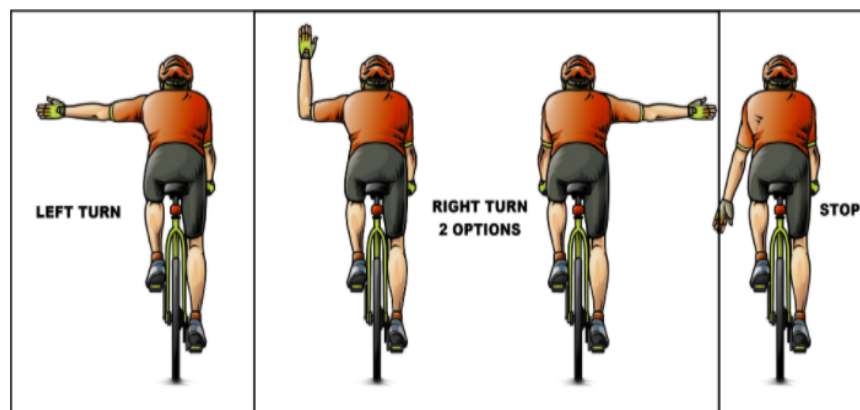
Bicycles are a good form of transportation in a small community. They are quiet, use no fuel and are better for the environment. However, failure to use basic safety equipment, such as bright colored clothing, a properly fitted helmet and lights can make an otherwise enjoyable ride a real issue.

Basic bicycle safety should include a properly fitted helmet to reduce the likelihood of a head injury and/or brain injury if involved in a crash. Wear bright colored clothing. This helps drivers of vehicles see you better. Make sure your bicycle is well maintained. This should include: checking your bike chain, check your tires for wear or dry rot, check the brakes (it may look like there is plenty of pad left but, in all reality, it also may be dry rotted). Some bicycles now have disc brakes. This may be more technical for some so a trip to the bike shop may be in order. PA law requires all bicycles to have a braking system that will stop the bike within 15 feet once applied from a speed of 15 mph.



Bicycle lighting; the Pennsylvania motor vehicle code states the following: "Every pedal cycle when in use between sunset and sunrise shall be equipped on the front with a lamp which emits a beam of white light intended to illuminate the pedal cycle operator's path and visible from a distance of at least 500 feet to the front, a red reflector facing to the rear which shall be visible at least 500 feet to the rear and an amber reflector on each side."

The law goes on to say that the front light may be a flashing lamp or LED, the back may be a red LED but both must be visible for at least 500 feet. You as a bike operator can also wear a light but it must meet these requirements as well.



The electric bike or electric assisted bicycle is growing in popularity. It is important to know that the PA. Motor vehicle code prohibits anyone under that age of 16 from operating the electric assisted bicycle.

This brings us to PA Motor vehicle Code laws regarding bicycles. You can also look up the vehicle laws online. Title 75 Vehicles, Chapter 35: Special vehicles and pedestrians.

Bicyclists must obey all traffic laws. It's the same as if you were operating a motor vehicle. This means complete stops at stop signs, red lights and taking turns at four-way intersections. Use hand signals when appropriate and yield the right of way. If you ride on a sidewalk that is also utilized by pedestrians, you must yield the right of way to the pedestrian and use an audible signal if overtaking the pedestrian on the sidewalk. If a bike lane is available adjacent to the sidewalk, the bike lane is to be utilized. PA vehicle law also prohibits riding a bicycle on the sidewalk in a business district.

Comcast's continued investment in its fiber network enabled customers in Gettysburg and across the nation to stay connected during the pandemic, as the network has seamlessly handled significant increases in online traffic for students/employees now learning and working regularly from home.

Gettysburg Borough Renews Franchise Agreement with COMCAST for 10 Years

*from Kristen Ritchie, Manager of Government & External Affairs
COMCAST Corporation*

COMCAST has also made significant investments to continue improving its customer experience, making it easier to interact with customer care specialists and enabling those interactions to happen when and where it's convenient for patrons – whether doing so in person or digitally. COMCAST's focus on providing multiple digital customer service options, for example, has significantly reduced the need to call.

COMCAST's Digital Care Team, including @comcastcares on Twitter, assists patrons online across social platforms 24-hours a day. That team had already grown to become one of the largest digital care teams in the world, but in the weeks following the pandemic COMCAST grew its digital workforce by 1,000% to accommodate more inquiries from customers who were more connected than ever.



COMCAST's Xfinity Assistant, a virtual assistant that uses machine intelligence and natural language understanding to deliver informed, personalized customer service solutions, has been upgraded more than 50 times since early March. Available in the My Account and xFi mobile apps, at www.xfinity.com, on Facebook Messenger (through the Xfinity Facebook page) and on our X1 video platform (use the Voice Remote to ask a question about your issue or account), Xfinity Assistant provides quick, easy solutions – and it's constantly getting smarter, learning from what's asked of it and which solutions resolved issues.

Xfinity Assistant now has 400,000 conversations daily and is contributing to a recent trend: 82% of customers who used an Xfinity digital channel at the height of the pandemic in April successfully got the support they needed. Overall, 72% of COMCAST's customers report they prefer to interact with companies online to manage their account and get support. COMCAST continues to utilize Xfinity Assistant to proactively send text messages to customers when they're affected by a fiber break in the network, allowing them to track progress and get an estimated time of repair.



Of course, some customers prefer personal interactions with COMCAST. That's fine, too, as COMCAST techs are on time for more than 97% of scheduled appointments, and COMCAST's partnership with UPS Stores allows customers to return equipment to any of those stores without packing it up. There are UPS Stores nearby in Hanover, Shippensburg, Chambersburg, Carlisle and Westminster, MD.

COMCAST's network of Xfinity Stores, where customers can complete transactions but also more importantly learn about our products and services by talking with our staff, includes the Chambersburg store at 935 Norland Avenue. Customers can demo Xfinity products; see how they interact with each other in the home or troubleshoot an existing issue. To avoid waiting, they can schedule an appointment time with an Xfinity associate online.

What Guides a Professional Municipal Manager?

from Charles R. Gable, Gettysburg Borough Manager

Managers are no exception. The International City/County Management Association (ICMA) - of which I am a member – is an organization that provides education and networking opportunities. ICMA also offers the Credentialed Manager Program to offer professional credentialing to city and county managers. ICMA also conducts research, provides technical assistance and training, and promotes professional local government management. ICMA Members pledge to adhere to ICMA's code of ethics:

-  We believe professional management is essential to efficient and democratic local government by elected officials.
-  Affirm the dignity and worth of local government services and maintain a deep sense of social responsibility as a trusted public servant.

All professions have a core set of values, code of conduct, or set of ethics. Each member of that profession is expected to uphold and abide by these agreed upon principles. Municipal

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*Pictures of Stevens Run
Retaining Wall Restoration*

Gettysburg Borough Storm Water Authority Project Update

from Mike Malewicki, Chairman of the Board, GBSWA

The Gettysburg Borough Storm Water Authority was busy this spring and summer working to fulfil its two-fold mission of replacing and repairing Borough storm water infrastructure and meeting the water quality mandates set forth by the PA State MS4 legislation.

The attached photo shows the excellent work that was performed by the Public Works Department this spring to permanently replace a 60-foot section of the Stevens Run retaining wall that totally failed in 2019. Unfortunately, many sections of the Stevens Run walls are in extremely poor condition and could use this type of modern replacement. In addition, over a dozen smaller storm water infrastructure repairs were accomplished by Borough crews over the last 6 months.

The Authority, along with our engineers, has also been busy formulating a plan to address the MS4 water quality requirements. Specifically, the Authority is working to improve the area on both sides of Culps Run as that

stream traverses the Borough through National Park Service property next to the Culp Farm on East Middle Street. This project is in the early planning stages and will greatly improve the future water quality in that waterway and reduce channelized flooding providing groundwater infiltration. We are seeking several grants from multiple sources to help assist in the financing. The Park Service has been a valuable and enthusiastic partner as we develop this expensive and complicated plan. We hope to have this project “shovel ready” in 2022.

The Authority continues in its efforts to improve water quality and control storm water run-off in the Borough. We have lots of challenges. We are tackling each in a balanced fashion trying to do the best job possible within a limited budget. We thank you for your support. More information about our Pollutant Reduction plan and our Stormwater program can be found on the Borough’s website www.GettysburgPA.gov.

Department of Public Works Updates

from Robert Harbaugh, Public Works Director

budget has forced significant workforce reductions in the department. In 2020, the department was budgeted for staffing of 8 full-time employees. The department is currently running with only 5 full-time staff. It is unlikely this number will increase back to normal levels in 2021. This may affect efficient service delivery to include timely removal of snow and ice this winter. Your understanding during this difficult time is appreciated.

FALL STREET SWEEPING, BRUSH & LEAF PICK-UP

Fall brush pick up by the Public Works Department is scheduled for the **week of October 19th**. Crews will make two runs through town that week – picking up brush only. Place brush to be picked up along the curb (not in the street), or along alleys. **Do not** mix leaves and grass clippings with brush. Those items can be dropped off at the Public Works Building at 457 East Middle Street. Leaves and grass clippings can also be placed in bags with regular garbage pick-up if your limit of 5 bags per week is not exceeded. Public Works crews will begin **street sweeping leaves along the curbs beginning in November**. As the leaves begin to fall more rapidly and residents rake their leaves into piles, crews will go around town collecting the leaves. Place the piles of leaves along the curb (not in the street) or along the alley. Please **do not** mix in brush with the piles of leaves. Leaf collection will continue until the end of the year. Questions can be directed to the Public Works Department at (717) 334-4666.

COVID-19 Impact

The financial impact of the pandemic on the Borough’s



*Public Works crews collecting
brush along borough streets*

Convenient Parking Options for Residents

from Becka Fissel, Parking Manager



and APP-Only parking zones are both provided as options for parking in the Borough and are ideal for Gettysburg residents and workers. The LPP program is great for individuals who work in the Borough and need to park their car for long periods of time, while the APP-Only zone is an excellent option for parking near Gettysburg College.

Local Privilege Parking Permit (LPP):

The LPP permit is a tremendous affordable option and provides great value for those who work or reside in the Borough. At \$35 per month, an individual with an LPP permit may park in any 12-hour long-term spot with an LPP decal on the meter (decal shown below). This permit is a particularly good option for those who pay for street parking while at work, as the cost per hour of an LPP permit for those who work 40 hours a week is substantially lower than the street rate of \$1 per hour. An individual may park in one of these designated spots any time between the hours of 6 AM and 2 AM. Parking in these spots between 2 AM and 6 AM will result in a parking violation as overnight street parking is restricted in many locations throughout the Borough to allow for street accessibility for nightly street sweeping services. Search "LPP" on the Gettysburg Borough website for more information on the location of these designated spots and to purchase an LPP permit today!

APP-Only Parking Zone:

The APP-Only Parking Zone is located on the 3rd block of West Lincoln and the 3rd block of West Broadway. These are long-term parking spots priced at \$1 per hour. Enforcement hours for this zone are in effect from 8 AM to 8 PM Monday to Saturday, and 1 PM to 8 PM on Sundays. Parking in these spots between 2 AM and 6 AM will result in a parking violation. No meters are present in this zone. Payment is accepted via one of two smartphone APPs, "Passport Parking" and "PayByPhone". These APPs can be used to pay for any parking spot in the Borough but are the exclusive methods of payment in the APP-Only zone. Both APPs charge the same fee for parking. The Passport Parking APP provides the patron the ability to create an in-APP wallet, allowing for frequent users to seamlessly pay for parking in-APP. In addition to these two payment methods, LPP permits are also accepted in the APP-Only spots. If none of the above options are viable methods of payment, the user can contact Passport Parking and pay via phone at (717) 216-0732. PayByPhone can be reached at (888) 680-7275.



Code Enforcement Ticketing

*from Carly Marshall, Director Planning, Zoning, Code Enforcement
Michael McHenry, Intern*

Borough Council has recently reviewed the merits of implementing a ticketing system to support code enforcement in Gettysburg. A thorough analysis of enforcement data has yielded statistical evidence in favor of this new system. In evaluating the program, justification for its implementation stemmed from the following four points: (1) incentivizing compliance with Borough code, (2) shifting the burden of the cost of repeated or extended noncompliance from Gettysburg taxpayers to the specific property owners in violation, (3) preventing violations from going to citation - which is costly for the property owner and the Borough, and (4) reducing the overall cost of code enforcement.

When responding to a code violation, a code enforcement officer interacts with the property at least twice; once to give notice of the violation and once to verify compliance. The average number of interactions code enforcement has on properties in violation is 2.83. Based on 2020 enforcement

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data, most properties are brought into compliance after the initial warning; but approximately 35% of properties in violation required additional action.



The average interaction a code enforcement officer has in relation to a property in violation takes approximately 27 minutes with a cost of about \$20 per interaction, based on the officer's time (hourly). Our analysis suggested that the 35% of properties that require additional enforcement action generate a cost of approximately \$1,700 per month. This additional cost is currently distributed among all Gettysburg Borough taxpayers. To incentivize reduced interaction on properties

that may otherwise take longer to get into compliance, the Borough plans to introduce a \$20 ticket for individuals who fail to comply with Borough code after their initial warning from a code enforcement officer.

The ticket fine is designed to cover the cost of the code officer's visit. It will gradually increase with continued noncompliance. A property found in violation of Borough code will first be provided a written warning - not a fine. If the property owner in violation fails to respond or comply with the warning within the designated timeframe, a ticket will be issued. If the property has not been brought into compliance after three tickets, enforcement will escalate to citation. For seasonal issues, such as uncleared sidewalks in the winter, a property owner will receive one written warning at the first occurrence of the season. Any additional complaints or occurrences during that season will result in a ticket being issued without additional warning.

The ideal goal for the program is to incentivize property owners to get into compliance sooner, and to reduce the average number of interactions per violation, reducing the need for fines and citations. This increased compliance will lead to lower overall costs for taxpayers and increased government savings. This program is a step in the right direction in reducing spending and aiding in the safety and beauty of our neighborhoods.

Trashing Large Items

from Judie Butterfield, Council Member

Multiple conveniences exist in the Borough's trash hauling contract

with Waste Connections. Among them are curbside, single stream recycling, electronic device drop-off recycling, and weekly large item pick-ups. Waste Connections refers to these over-sized items as "bulk items". The contract allows for one such bulk item pick-up per week. Items that are too large to be placed in the wheeled trash totes may be (1) placed curbside on trash collection day if it is of a size that can be lifted easily by one driver, or (2) picked up by appointment if the item requires more than one person to easily lift it. Acceptable items for such collection include: microwave, stove, dish washer, mattress, box ring, dresser, tires (off rim & only car/small truck), couch (sectional 2-3 pieces), end tables, coffee table, dining table, chairs, hot water heater (empty), door, grill, and toilets. Refrigerators, dehumidifiers, and air conditioners must be drained of freon. Non-acceptable items under any circumstance include: countertops, cabinets, tubs/showers, hazardous material, paint, construction debris, barrels, and liquids. To schedule a pick-up or to learn whether or not an item is considered "bulk", residents should call Waste Connections customer service at 717-709-1700.

A proud partner of the American Job Center network

Who We Serve:

- Young Adults ages 15-24 years of age, residing in Adams County & Hanover Township.

What We Offer:

- Virtual Career Pathway Exploration and Preparation
- Employability Skill Training
- Part time internship opportunities earning up to \$1500!
- Supportive Services
- Incentives

Your future starts NOW, get involved!

Adams County & Hanover Twp:

Alisa Modrynski
 717-745-7460
 Alisa.Modrynski@equusworks.com
 150 V-Twin Dr. Gettysburg, PA 17325

We are here to help!
 Contact our team to learn more and take the next step in our Young Adult Program!

Auxiliary Aids & Services are available upon request to individuals with disabilities. Equal Opportunity Employer/Program.

March 2020	4.1%	Adams County
April 2020	14.4%	Unemployment Rate
May 2020	11.4%	
June 2020	10.4%	Source: U.S. Bureau of Labor Statistics
July 2020	10.3%	

Prevent Frozen Pipes This Winter

from Mark Guise, GMA Director of Facilities

Cold temperatures can cause water pipes to freeze. Freezing in a pipe creates a lot of pressure inside the pipe and can cause the pipe to burst and likely lead to serious flooding, especially when there's no one around to turn off the water. The best prevention against frozen pipes is to keep them warm enough to stay above the freezing point. Pipes that freeze most frequently are ones that are exposed to severe cold, like outside hose bibs, swimming pools supply lines and irrigation lines. Also, water supply lines running against exterior walls with little to no insulation, in unheated interior areas, i.e. basements, attics, garages or kitchen and bathroom cabinets are also subject to freezing. Here are some tips to prevent frozen pipes:

- ✚ Disconnect and drain all outside hose connections.
- ✚ Close/seal all outside vents, basement windows and doors preventing cold drafts.
- ✚ Insulate pipes subject to cold or freezing with heat tape available at hardware stores. Remember heat tape must be kept plugged in all winter.
- ✚ Know the location of your interior shut-off valves.
 - Make sure the valves are in proper working condition.
 - Identify the main shut-off valve with a tag or label.
 Ensure everyone in the house knows where the valve is and how to operate it in the case of an emergency.
- ✚ If you're going away, keep a minimum amount of heat on in the house. This will help protect the pipes in case the temperature drops.
- ✚ If you plan on turning the heat off, drain all the water from the pipes, toilets and water heater.
- ✚ If a sink is located against an outside wall, open the cabinet doors overnight to allow warm air to reach water pipes.
- ✚ If you have had problems with frozen pipes in the past, keep a trickle of water running from the highest faucet in your house. During extremely cold periods, this trickle should be the size of a pencil point. You will be billed for the water used but this procedure may help prevent more costly plumbing repairs resulting from broken pipes.
- ✚ If you experience a water pipe that has frozen and burst, turn off the water at the main shut-off valve in the house.
- ✚ Open a nearby faucet slightly so the pipe can drain as it thaws, if the pipe has burst or cracked you will need to make the repair.
- ✚ Thaw pipes by applying hot air from a hair dryer, electric heater or by using a heating pad.
- ✚ Do not use electrical appliances in areas of standing water because you could be electrocuted.
- ✚ Never use hot water or a blowtorch on a frozen pipe.
- ✚ Frozen underground pipes running into the house may require the application of electric current or other thawing devices. A licensed plumber must address this problem.
- ✚ If frozen underground lines outside the house are an annual problem, consider lowering them in the spring to a point below the frost line.

ICMA; contd. from Page 5

- ✚ Demonstrate by word and action the highest standards of ethical conduct and integrity in all public, professional, and personal relationships in order that the member may merit the trust and respect of the elected officials, employees, and the public.
- ✚ Serve the best interests of the people.
- ✚ Submit policy proposals to elected officials; provide them with facts, and technical and professional advice about policy options; and collaborate with them in setting goals for the community and organization.
- ✚ Recognize that elected representatives are accountable to their community for the decisions they make; members are responsible for implementing those decisions.
- ✚ Refrain from all political activities which undermine public confidence in professional administrators. Refrain from participation in the election of the members of the employing legislative body.
- ✚ Make it a duty continually to improve the member's professional ability and to develop the competence of associates in the use of management techniques.
- ✚ Keep the community informed on local government affairs; encourage communication between the citizens and all local government officers; emphasize friendly and courteous service to the public; and seek to improve the quality and image of public service.
- ✚ Resist any encroachment on professional responsibilities, believing the member should be free to carry out official policies without interference, and handle each problem without discrimination based on principle and justice.
- ✚ Handle all matters of personnel based on merit so that fairness and impartiality govern a member's decisions, pertaining to appointments, pay adjustments, promotions, and discipline.
- ✚ Public office is a trust. A member shall not leverage his/her position for personal gain/profit.

Any decision made is done within the framework of the above-outlined ICMA Code of Ethics. I will always consider the good of the whole over the interests of any one individual (ask a Council Member who had to pay a parking ticket – or two). I hold myself to the same standards that Council requires me to enforce Borough-wide on their behalf. That is why I own a home/reside in the Borough. I have served Gettysburg for the past 6¹/₂ years and wish to serve many more.

Do you have a special wish this year?

A Gettysburg Christmas Festival Presents “Gettysburg’s Season of Wishes”

from Deb Adamik, President, Main Street Gettysburg (MSG)

Probably a different wish than the wish you would have had the same time last year. Main Street Gettysburg (MSG) wants you to share your wishes during the Gettysburg’s Season of Wishes and make wonderful memories with your family and friends.



**Prepare
Prevent
Protect**

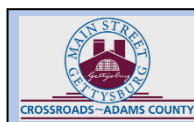
What is Main Street Gettysburg Cares?

A COVID-19 Pandemic response action plan - An economic revitalization program that provides essential funding, guidance, and products to help downtown shops and restaurants plan and prepare to protect the medical and economic health of the community as Gettysburg enters various phases of reopening.

MSG’s Cares Program was launched in March 2020 to answer our community’s outcry for help when the COVID-19 pandemic and economic crisis first hit. This program focuses on safety for everyone and assistance for our business and local community as they recover from the 2020 year of challenges. The Season of Wishes is part of this program.

All through 2020, small businesses were shut down and hurting. MSG’s 2019 Gettysburg Christmas Festival followers continued to loyally ask “Are you having the festival this year?” The fluidity and health risks of the pandemic forced a decision to not host the 2020 festival. MSG realized that our community continues to need inspiration and economic support to recover, so the approach to the holidays as a season instead of a weekend event was confirmed. We want to lift up the Gettysburg Community and invite everyone to a safe and beautiful Gettysburg holiday Season of Wishes and Hope. The message is to *Stay safe, have hope and shop small*.

The Gettysburg’s Season of Wishes will begin November 27th and last through the end of the year. MSG will promote and market the beauty and safety of our town in general, as well as, any individual holiday activities that the community organizations or businesses offer during this season. Many of these ideas are still in the planning stages. This holiday initiative to bring people downtown to shop, along with www.GettysburgPRO.com (free website to link anyone who would like to shop in any of our businesses in town) are both efforts to assist our small businesses during a very challenging year.



GETTYSBURGPRO is an economic development initiative introduced by MSG.

COVID requires everyone to reinvent their norm. For example, church representatives have been sharing wonderful outside holiday activities that they are planning throughout this season. For those who want to safely create memories with their families and visit during this holiday season, MSG will offer various outside photo selfie stations and games. There may even be a Tree of Wishes and Hope decorating contest.

MSG wants everyone in our community to join in this holiday season. We would like to create a “Reverse Parade.” This would include a route map for people to follow to witness the decorations throughout our town. You can help us create the most beautiful holiday vision of our town by joining your neighbors and creating a decorating extravaganza. We invite you to be creative and decorate your property or team up with neighbors and create a location of interest to put on the map. Contact Annie at info@MainStreetGettysburg.org and let her know the location and what you plan to do, and she will include you on the map. If every property in Gettysburg had something; lights, greens, bows, or whatever lifts our spirits, wouldn’t it light up an inspirational pathway to tackle the future together?

MSG is just beginning to work out the details of this Season of Wishes. We will be partnering with many organizations and businesses in town to make the 2020 experience of Gettysburg a memory of hope and success. MSG encourages EVERYONE to remember to “Shop Gettysburg First”. Supporting our local businesses will ultimately lift our community up and position it to thrive in the future.



MSG is accredited through the Pennsylvania Downtown Center and has received national awards and recognition for its innovative approach and collaboration with its host municipality.

Historical Architectural Review Board (HARB) Historic District Annual Award

from Debra English, Director of Historic & Environmental Preservation

BEFORE**AFTER**

**The winner of the 2012 Certificate of Exceptional Merit
– One of Director English's personal favorites**

The Borough's Historical Architectural Review Board (HARB) has postponed its annual awards appreciation to May 2021 with the final date to be determined.

These awards are a way to celebrate the vibrance and history of Gettysburg's historical homes and businesses located throughout the Borough's Historic District. HARB will review eligible projects completed from May 2018 through April 2021.

The awards have three levels: (1) Certificate of Exceptional Merit – Owner goes beyond what the Board expects in maintenance or new construction design that is

compatible with surrounding properties; (2) Certificate of Merit – Project maintains historic features of a building meeting the intent of the Historic Design Guide; and (3) Certificate of Honorable Mention - Recognize the effort to maintain the historic nature of the building, structure, or property. Categories for these Certificates are: (A) Accessibility, (B) Adaptive Reuse, (C) Attention to Detail, (D) General Commitment to the Borough Historic District, (E) Infill, (F) New Construction, (G) Rehabilitation, (H) Restoration, (I) Roof, (J) Paint, and (K) Sign. HARB members will be working diligently throughout the year to categorize projects and rank them accordingly.

If you feel you have a project that may qualify, please email the Director of Historic and Environmental Preservation, Debra English at DEnglish@GettysburgPA.gov with your address. Please include a brief description as to why your project should be recognized for an award in 2021. Preserving the historic integrity of our neighborhood takes the concerted effort of our residents, property owners, Borough staff and HARB members. Every day we strive to make Gettysburg a destination for tourists, visitors, and new Borough residents. The Borough and HARB would like to **THANK YOU** for all your efforts to keep Gettysburg a welcoming place to live, work and visit.

COVID-19 Revenue Losses Are Forcing Borough Council to Make Unprecedented Budget Cuts

MAJOR BUDGET CHALLENGE

With these dramatic cuts, the Borough's 2020 budget remains out of balance = \$268,326

# of FT Employees in Department January 2020	# of FT Employees in Department October 2020	Department Where Budgetary Reductions Occurred in June 2020	Authorized Department Budget 2020	Budget Reduction ... Response to COVID-Related Revenue Losses
7 (PT)	7 (PT)	Legislative (Borough Council)	\$17,898	-\$975
2 (1 PT - Mayor)	2 (1 PT - Mayor)	Executive (Manager/Mayor)	\$124,852	-\$409
2	1	Finance	\$214,079	-\$1,765
1	1	HR/Borough Secretary	\$95,096	-\$1,193
N/A	N/A	General Government Services	\$282,893	-\$11,225
13	12	Police	\$1,845,237	-\$112,216
2	1	Code Enforcement	\$75,050	-\$5,000
3	3	Planning/HARB/Zoning/GBSWA	\$316,020	-\$7,223
N/A	N/A	Emergency Management	\$1,650	-\$900
8	5	Public Works	\$855,040	-\$57,233
N/A	N/A	Street Lighting	\$90,000	-\$9,000
N/A	N/A	Roads & Alleys	\$52,500	-\$20,000
3	3	Parking Facilities	\$452,320	-\$5,509
33	27		Budget Reduction	-\$232,648

The Borough has lost six full-time employees since the beginning of 2020. In addition to these full-time personnel reductions, the Borough has laid off, for varying periods of time, its part-time employees as well. The responsibility of government to provide services is constantly being balanced with the necessary staffing levels to provide those services.

NOTICE FROM PUBLIC WORKS

Revenue losses have forced the Borough to cut 3 of 8 staff positions in the department. This will significantly affect timely removal of snow from Borough streets in a winter storm. Your patience and understanding are appreciated.



Borough of Gettysburg
59 E. High Street
Gettysburg, PA 17325

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Gettysburg Area Recreation Authority (GARA)

from Erin Peddigree, Executive Director

The Rec Park remains a source for exercise, relaxation, and entertainment for everyone in Gettysburg. No other time has that been more needed than 2020. Since May, when COVID-19 restrictions began to ease, the park has been filled with family picnics, bike riders, scooters, skateboards, and walking parties. GARA had to find ways to navigate through being a source of much needed activity, keeping visitors safe, and keeping the park clean and beautiful while on a limited budget.

GARA has put in place safety measures to help reduce the risk of exposure. Hand sanitizer stations were placed at four different locations around the park - the American Legion pavilion, Charlie Sterner outside restrooms, south side restrooms, and dog park. The restrooms are cleaned multiple times a day and playgrounds are sanitized daily. Signs are placed around the park asking others to please continue to social distance. The Charlie Sterner Building is open but masks are required when coming into the office.

Like so many, GARA was also affected by the closings in the spring. One of GARA's source of income is rentals of the pavilions and the assembly room in the Charlie Sterner Building. GARA lost roughly two months' worth of income in March and April. As restrictions were lifted, GARA was able to make up some of the lost income as the pavilions and open fields became a way for organizations to hold classes again and for families to celebrate missed gatherings. GARA has seen yoga, karate, soccer, dog classes, church services, and baseball throughout the summer.

GARA also had some generous patrons help during the summer through donations and their time. The Gettysburg Rec Park Bicycle Pump Track was built with donations. The Gettysburg Skate Park was given a face lift as a frequent visitor donated paint for the park and skaters young and old helped paint. Gettysburg Green Gathering planted 13 trees in the park through their tree donation program.

Fall has arrived in Adams County, and so have new challenges. Fall sports such as fall baseball and football are here. GARA works closely with organizations to ensure that

the kids can get out and play while being as safe as they can be during these uncertain times. Pavilions are still available to rent until the end of October and the Charlie Sterner assembly room is available to rent with a capacity of 50 people. GARA would not have been able to do many of the improvements this summer without generous donations. GARA is excited to be a part of the Adams County Community Foundations Giving Spree again this year held on November 5th. To find out ways to give, go to www.ACCFGivingSpree.org.



GARA Newly Planted
Tree and Pump Track

Traffic Laws existed during the Civil War. Following is a Civil War Era Borough Ordinance.

Fast Driving

Be it ordained and it is hereby ordained by the Town Council of the Borough of Gettysburg:

That it shall not be lawful for any person to ride or drive over or along any Street or Public Alley in said Borough at a rate of speed exceeding five miles per hour, or a moderate trot, and any person violating this Ordinance shall, upon conviction thereof forfeit and pay the sum of two dollars and costs of prosecution, and in default of payment, be imprisoned for the space of twenty-four hours.

Approved June 25th, 1860.

JAMES A. THOMPSON,
Acting Burgess

Attest:
R.G. McCreary,
Secretary