

**RESOLUTION NO. 091415**

**WHEREAS**, the Borough Council of the Borough of Gettysburg, Adams County, Pennsylvania (the "Borough Council") enacted Ordinance No. 1104-90 (Chapter 15, Part 10) establishing a Residential Parking Permit System, which ordinance has been subsequently amended, with the most recent amendment being made pursuant to the enactment of Ordinance No. 1433-15 on September 14, 2015 just prior to the adoption of this Resolution; and

**WHEREAS**, pursuant to subsection 1005.2. of the amended ordinance, a permit or decal shall be displayed on a motor vehicle for which it was issued consistent with the written terms and conditions of the Residential Parking Permit System as approved, adopted or amended from time to time by resolution of the Borough Council; and

**WHEREAS**, the Borough Council desires to adopt a resolution approving the terms and conditions for the issuance of permits and the display of decals under the Residential Parking Permit System ordinance pursuant to subsection 1005.2. of the amended ordinance; and

**WHEREAS**, pursuant to subsections 15-1006.A. and B. of the amended ordinance, the annual fee for a resident permit and the fee for a guest permit shall be set and revised from time to time by resolution duly adopted by the Borough Council; and

**WHEREAS**, the Borough Council desires to adopt a resolution confirming the Borough fee for the issuance of a resident permit and confirming the Borough fee for the issuance of a guest permit pursuant to subsections 15-1006.A. and B. of the amended ordinance; and

**WHEREFORE, BE IT RESOLVED**, that the Borough Council of the Borough of Gettysburg does hereby establish and approve the following terms and conditions of the Residential Parking Permit System set forth in section 1. hereinbelow.

1. The Terms and Conditions for the issuance of permits and the display of decals pursuant to the Residential Permit Parking System ordinance are set forth as follows:

a. A resident permit is valid for a period of one (1) year with an annual permit year beginning on September 1<sup>st</sup> and ending on August 31<sup>st</sup> of the following year. Any resident permit issued after September 1<sup>st</sup> shall be valid from the date of issuance through August 31<sup>st</sup> of that permit year at which time the permit shall expire.

b. No prorated permit fee will be offered for a resident permit issued during the permit year. No refund of a prorated permit fee will be paid by the Borough of Gettysburg for the early termination of a permit prior to its expiration.

c. An applicant must provide documentation of proof of identification, proof of motor vehicle ownership and registration, and proof of residence to the Borough of Gettysburg prior to its issuance of a resident permit (a valid driver's license, a valid motor vehicle registration and a document such as a lease, if a tenant, or utility invoice with name and current resident permit address should be submitted by the applicant to meet the aforesaid requirements).

d. A permit decal will be issued and activated upon payment by the applicant of the applicable permit fee to be made in person for an initial issuance to an eligible resident at the Gettysburg Borough Municipal Building, 59 East High Street, Gettysburg, Pennsylvania 17325. Subsequent renewals of resident permits each year thereafter may be paid for in person at the Borough Building or renewed remotely online via the Borough's website during the permit sale period.

e. The permit decal must be displayed at all times on the right side (the passenger side) of the registered motor vehicle, in the lower right side of the rear window shield. The permit decal shall be placed on the inside of the window and shall remain in place for the length of time for which the permit has been validly issued or subsequently renewed.

f. When applying for a guest permit, the applicant must provide and accurately identify the resident permit number and residential address of the applicable resident permit associated with the guest permit for which the application is being made. A maximum of two (2) guest permits may be issued to and upon a single resident permit.

g. A permit issued pursuant to the Residential Parking Permit System ordinance is not transferrable to any other motor vehicle other than for the motor vehicle for which the permit was originally issued.

h. The Borough of Gettysburg assumes no responsibility for loss or damage to any motor vehicle (or its contents) for which a permit is issued under the Residential Parking Permit System ordinance. A permit holder is advised to secure and lock the permitted motor vehicle and to remove from the interior of the permitted motor vehicle any items of personal property which are in plain view.

**WHEREFORE, BE IT FURTHER RESOLVED**, that the Borough Council of the Borough of Gettysburg does hereby amend or confirm the following fee for the issuance of a resident permit and the following fee for the issuance of a guest permit set forth in section 2. hereinbelow.

2. Fees:

a. The annual fee for the issuance of a residential parking permit is and shall be twenty-four (\$24.00) dollars for each residential parking permit issued by the Borough.

b. The fee for the issuance of a guest parking permit is and shall be two and one-half (\$2.50) dollars for each guest parking permit issued by the Borough.

3. All other resolutions or parts of resolutions inconsistent herewith are hereby amended and revised accordingly by this resolution.

4. The fees for the residential parking permit system, as confirmed by this resolution, are and shall be incorporated accordingly into the comprehensive annual fee resolution (Resolution No. 011215-1) adopted by the Borough Council on January 12, 2015.

5. This resolution shall take effect upon adoption.

**THIS RESOLUTION DULY ADOPTED** according to law on this 14<sup>th</sup> day of September, 2015 at a duly advertised general monthly business meeting of the Borough Council of the Borough of Gettysburg, Adams County, Pennsylvania.

**BOROUGH OF GETTYSBURG**

By: Michael J. Birkner

Michael J. Birkner  
President of Borough Council

Attest:

Sara L. Stull  
Sara L. Stull, Secretary