

RESOLUTION NO. 011215-2

**RESOLUTION APPROVING FEES OF THE TAX COLLECTOR
OF THE BOROUGH OF GETTYSBURG AND APPROVING THE TAX
COLLECTOR'S APPOINTMENT OF A DEPUTY TAX COLLECTOR.**

WHEREAS, the duly elected tax collector of the Borough of Gettysburg is charged with the collection and settling of taxes for the Borough of Gettysburg, the County of Adams and the Gettysburg Area School District; and

WHEREAS, in connection with the performance of tax collection duties, the Borough tax collector routinely provides additional information and services relative to the status of real estate taxes; and

WHEREAS, requests for information and documentation relative to the status of real estate taxes requires the Borough tax collector to expend additional time and effort beyond that required for the collection and settling of taxes; and

WHEREAS, by letter dated December 1, 2014 from Brian D. Eastman, the Borough's duly elected tax collector, to Charles R. Gable, Borough Manager, Mr. Eastman requested the approval by the Borough of Gettysburg, as the taxing district, of certain fees and the approval of his appointment of Mary M. Eastman as deputy tax collector; and

WHEREAS, in order to provide the Borough tax collector with a means of recovering time and effort expended in fulfilling requests for information and documentation, and consistent with the longstanding practice of tax collectors in the Commonwealth of Pennsylvania, the Borough Council of the Borough of Gettysburg desires to approve the fees set by and to be charged by the tax collector for certain information and documentation; and

WHEREAS, section 22 of the Local Tax Collection Law (72 P.S. § 5511.22) allows a tax collector, with the approval of the taxing district and the tax collector's surety, to deputize in writing one or more deputy tax collectors and, at a minimum, to appoint a deputy tax collector to serve during any incapacitation of the tax collector; and

WHEREAS, consistent with Mr. Eastman's request, the Borough Council of the Borough of Gettysburg desires to approve the appointment made by him of Mary M. Eastman as deputy tax collector to serve in his absence or incapacity.

WHEREFORE, BE IT RESOLVED, that the Borough Council of the Borough of Gettysburg does hereby approve the following fees set by and to be charged by Brian D. Eastman, the duly elected tax collector for the Borough of Gettysburg, and does hereby approve his appointment of Mary M. Eastman-as deputy tax collector:

1. **Tax Certification and Delinquent Tax Statement.** The tax collector is authorized to charge a fee of ten (\$10.00) dollars for each request for the preparation of a tax certification and delinquent tax statement. This fee shall be retained by the tax collector.

2. **Duplicate Tax Bill.** The tax collector is authorized to charge a fee of five (\$5.00) dollars for each request for the provision of a duplicate tax bill. This fee shall be retained by the tax collector.

3. **Returned Check.** The tax collector is authorized to charge a fee of twenty-five (\$25.00) dollars for each check that is dishonored or otherwise returned to the tax collector without payment. This fee shall be retained by the tax collector.

4. **Deputy Tax Collector.** Mary M. Eastman, deputized and appointed by Brian D. Eastman, the duly elected tax collector of the Borough of Gettysburg, shall be authorized to serve as deputy tax collector during Mr. Eastman's absence or incapacity. The appointment by Mr. Eastman of a deputy tax collector and the approval of said appointment by the Borough, as the taxing district, shall not relieve the duly elected tax collector of his duty to account to the taxing district for all taxes received or collected by his deputy. The appointment of the deputy tax collector shall take effect following written approval of the appointment by Mr. Eastman's surety.

The provisions of this Resolution may be amended according to law by subsequent resolution duly adopted by the Borough Council of the Borough of Gettysburg.

THIS RESOLUTION DULY ADOPTED according to law on this 12th day of January, 2015 at a duly advertised general monthly business meeting of the Borough Council of the Borough of Gettysburg.

BOROUGH OF GETTYSBURG

By: Michael J. Birkner
Michael J. Birkner
President of Borough Council

Attest:

Sara L. Stull
Sara L. Stull, Secretary