



Borough of Gettysburg

Monday, June 12, 2023 @ 5:30 PM

GBSWA – Gettysburg Borough Storm Water Authority

Troxell Council Chambers
Gettysburg Borough Municipal Building
59 East High Street
Gettysburg, PA 17325

MEMBERS

Michael S. Malewicki (Chair of Board)
John D. Lawver, Jr. (Vice Chair of Board)
Wesley K. Heyser (Secretary)
Charles Strauss (Member)
Patrick Naugle (Member)

STAFF

Charles R. Gable, MPA (Borough Manager)
Debra English (MS4 Coordinator)
Karen Mesher (Recording Secretary)
Sara Stull (Right-to-Know Officer)
Adam D. Boyer (Solicitor)
C.S. Davidson, Inc. (Chad Clabaugh – Engineer)

GETTYSBURG BOROUGH STORM WATER AUTHORITY (GBSWA) BUSINESS MEETING

- I. GBSWA – Call to Order Chairman Malewicki
- II. Welcome and Opening Remarks Chairman Malewicki
- III. Announcements Chairman Malewicki
- IV. Approval of Agenda, Minutes, and other Business Chairman Malewicki

A motion to approve the agenda as presented.

A motion to approve all bills and payrolls as presented.

A motion to approve the April 10, 2023 meeting minutes.

- V. Public Comment (Restricted to Items on the Agenda)

VI. Special Presentation

A. 2022 Audit Presentation

Jennifer CruverKibi
MaherDuessel

A motion to accept the Fiscal Year 2022 audit as presented.

B. Rain Barrels

English

Borough of Gettysburg
GBSWA – Gettysburg Borough Storm Water Authority
Monday – June 12, 2023 5:30 PM

VII. Current and Old Business

A. Financial Updates

- Revenue vs. Expenses YTD (2023) Gable
- Payments Received (2022 Billing) English
- Liens Filed Boyer

B. Bream Alley MOU with GMA Clabaugh

Motion to approve the Memorandum of Understanding, dated June 12th, 2023, between the Gettysburg Borough Storm Water Authority and the Gettysburg Municipal Authority, to provide for the replacement of the stream channel wall associated with the Sanitary Sewer Interceptor Replacement Project, located along Bream Alley in the Borough of Gettysburg.

VIII. New Business

A. Filing of Annual Report with DCED Publication in Paper Boyer

B. McKee Stormwater Management Plan Clabaugh

Motion to approve the Stormwater Management Plan for Timothy McKee last revised 06/07/2023 conditioned on:

- **An updated stormwater management agreement to be enacted at the completion of construction.**

C. Miller Stormwater Management Plan Clabaugh

Motion to approve the Stormwater Management Plan for Ian Miller at 4 SW Confederate Ave. last revised 06/01/2023 conditioned on:

- **Revised infiltration test reporting sheet reflecting the accurate depth**
- **Detail of the level spreader / infiltration trench to be provided on the plan**
- **Enactment of the Stormwater Management Operation and Maintenance Agreement.**

VIII. Public Comment

IX. Adjournment

MEMORANDUM OF UNDERSTANDING
Between
Gettysburg Borough Storm Water Authority
And
Gettysburg Municipal Authority

THIS MEMORANDUM OF UNDERSTANDING (MOU) made this 12th day of June 2023, by and between the **Gettysburg Borough Storm Water Authority (“GBSWA”)** and the **Gettysburg Municipal Authority (“GMA”)** to provide for the replacement of the stream channel wall associated with the Sanitary Sewer Interceptor Replacement Project, located along Bream Alley in the Borough of Gettysburg, with the responsibilities of each being articulated in the Memorandum of Understanding.

WHEREAS, The GBSWA has determined through engineering studies that the Channel Wall along Bream Alley is failing, its condition has worsened beyond the point where maintenance is practical or feasible, and that complete replacement of the wall is now the recommended and preferred option,

WHEREAS, the GMA is planning for phase 2 of the Sanitary Sewer Interceptor replacement which will likely impact the channel wall,

WHEREAS, failure of this channel wall has the potential to cause the stream to be obstructed and a potential to flood surrounding properties,

WHEREAS, all parties desire to enter into this Memorandum, setting out the terms, conditions, and services to be provided by such understanding and collaboration on the Project as defined below;

1. MISSION

The mission of this MOU is to outline a fair and mutually beneficial path for resolving the issues that are present in the project location.

2. COOPERATION

The Project activities and services shall include but are not limited to: survey, design, permitting, bidding, contract administration, construction inspection, construction / replacement of the Channel Wall along Bream Alley including the railing, replacement of two inlets and associated piping.

3. RESOURCES

- a. The GMA hereby agrees to provide the following resources in respect to the Project:
 - i. Provide completed Topographic and Boundary Survey completed for the Sanitary Sewer project to the GBSWA to complete the design and permitting,
 - ii. Once Received, include the permitted design in the Bidding Package for the Sanitary Sewer Interceptor Replacement project,
 - iii. Bid and perform contract administration for the contracted services which will include the replacement of the channel wall

- b. GBSWA hereby agrees to provide the following resources in respect to the Project:
 - i. Perform any additional field survey necessary, complete the design and permitting for the new wall,
 - ii. Provide input on bid documents related to the channel wall if necessary,
 - iii. Review shop drawing submittals by the selected contractor for the channel wall materials,
 - iv. Perform stakeout for the channel wall,
 - v. Inspect the construction of the channel wall,
 - vi. Provide input to GMA on contractor's applications for payment,

4. FUNDING

- a. It is understood that the Borough of Gettysburg and GBSWA have applied for a grant to cover all the costs of this project. The grant funding, if provided, will be applied entirely to the costs of this specific project. Any costs above and beyond any grant money received, or any necessary match money, will be applied in accordance with paragraphs 4.B. and 4.C. of this Agreement.

- b. The GMA shall bear the cost of all items listed under RESOURCES Section A and one-third (1/3) of the total cost of the channel wall replacement including the concrete footing, concrete channel bottom cutback and replacement, wall construction, stone backfill, railing, two pipe penetrations, and two inlets. GMA will also fund the full cost of the alley repaving which will be necessary for the Sanitary Sewer Interceptor replacement.

- c. The GBSWA shall bear the cost of all items listed under RESOURCES Section B and two-thirds (2/3) of the wall replacement including the concrete footing, concrete channel bottom cutback and replacement, wall construction, stone backfill, railing, two pipe penetrations, and two inlets.

5. EFFECTIVE DATE AND TERMS

This MOU shall be effective June 12, 2023. The GBSWA will cause the design and permitting to commence immediately. It is anticipated that the Sanitary Sewer Interceptor project will be bid in the fall of 2023. It is anticipated that the construction of the new wall will be approximately summer of 2024.

ATTEST:

**GETTYSBURG BOROUGH STORM WATER
AUTHORITY:**

Wesley K. Heyser
GBSWA Secretary

Michael S. Malewicki
GBSWA Chair of the Board

ATTEST:

GMA

Secretary

Mark Guise
Facilities Manager