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## HISTORIC ARCHITECTURAL REVIEW BOARD (HARB) MEETING AGENDA WEDNESDAY, DECEMBER 20, 2017

1. Call meeting to order
2. Review of Agenda
3. Review and Approval of Meeting Minutes
  - A. November 16, 2017
4. Public Comment for Items Not on the Agenda
5. Public Comment for Items on the Agenda
6. New Business: Applications for Review
  - A. **COA-17-0145, 55 W. Middle Street – Michael A. & Simone B. McCaffrey, Livi Fisher of Loysville Structures acting as owner's agent**  
CRITICAL PROJECT: Construction of new 22' x 28' garage at rear of property, visible from the public way via Zerfing Alley; proposed in same location as former garage demolished following vehicular damage (see COA-17-0002, issued via administrative approval 1/9/2017); clad in white vinyl siding with dark gray metal roof.
  - B. **COA-17-0150, 60 E. Middle Street – Reaver Real Estate Investments**  
CRITICAL PROJECT: Removal of twelve (12) historic windows on eastern and northern facades visible from the public way via High Street, South Stratton Street, and Zerfing Alley; existing are a combination of double hung wood two-over-two and metal divided lite casement windows; replace all with vinyl one-over-one double hung windows in existing openings.
  - C. **COA-17-0149, 2 Baltimore Street – Kadell LLC (David & Lynn Petters)**  
CRITICAL PROJECT: Removal of existing steel and glass double doors on north façade, facing Lincoln Square; replace with new solid four-paneled metal double doors for private residential entry, Traditions Steel Model #TS214.
  - D. **COA-17-0151, 603 S. Washington Street – William D. Small, Wade & Drew Leedy acting as owner's agents**  
CRITICAL PROJECT: Exterior alterations to existing sensitive building to prepare for new use as a restaurant/brew pub; requesting recommendation for conditional approval pending enactment of zoning amendment ordinance to reclassify parcel as TC Tourist Commercial.

## 7. Reports

### A. Administrative Approvals Since Last Meeting

- **COA-17-0058, Buddy Boy Winery & Vineyards— 777 Baltimore Street, Suite 112**  
SIGN: Erection of 8 SF portable business sign
- **COA-17-0133, 304 York Street-Suite B – Quin Terra LLC**  
SIGN: Install three (3) new business signs - 8" x 24" insert for existing monument sign; 8"x 64" projecting sign; and 24"x 32" wall sign.
- **COA-17-0137, 21 Steinwehr Avenue – Jessica Haung Yu & Tim May (May's Avenue Restaurant)**  
SIGN: Erection of 21.36 SF (3' x 7.12') window business sign
- **COA-17-0146, 60 E. High Street – Trinity United Church of Christ**  
BANNER: Erection of 27 sq ft (3' x 9') yellow temporary 30-day banner on railing on E. High Street for church Christmas Bazaar on 12/1/17 and 12/2/17.
- **COA-17-0147, 1 Lincoln Square – Gettysburg Hotel Investors**  
BANNER: Erection of 40 sq ft (4' x 10') temporary 30-day banner on south façade front porch of Hotel steps facing Lincoln Square for promotion of Annual Breakfast with Santa event beginning 11/26/2017 through 12/2/2017.
- **COA-17-0148, 60 E. Middle Street – Trinity United Church of Christ**  
BANNER: Erection of a 40 SF (4' h x 10' l) banner advertising Christmas Eve Service, in place from 12/2-12/26/2017

### B. Pending Administrative Approval

- **COA-17-0039, Tastie-Teas – 777 Baltimore Street, Suite 100**  
SIGN: Erection of \_\_\_\_ SF business sign
- **COA-17-0108, Artworks—30 York Street**  
SIGN: Erection of projecting \_\_\_\_SF business sign
- **COA-17-0135, 6 York Street – Gettysburg Hotel Investors (Starbucks)**  
SIGN: Install a 36" diameter shingle bracket non-illuminated projecting sign to the east of the existing storefront; install a 24" diameter hanging disk sign inside the west section of storefront window; and vertically etch 'Starbucks' into the glass to the left of the rear entry door (used primarily by Hotel guests).
- **COA-17-0138, 789 Baltimore Street – Gettysburg Heritage Enterprises, Inc.**  
SIGN: Erection of three projecting business signs: 1) 11.72 SF (8.83' x 3/06') for Gettysburg Heritage Enterprises, Inc.; 2) 7.74 SF (3.83' x 2.02') for National Civil War Memorial; and 3) 2.75 SF (3.83' x 0.72') for Gary Casteel, Sculptor.

### C. Report of Chair – *Gary Shaffer, AIA*

- Continue review of projects eligible for 2018 Historic District Awards nomination, narrow down list

### D. Report of Staff – *Becky LaBarre, Director of Planning and Historic Preservation*

- REMINDER: Report Certified Local Government (CLG) trainings attended in 2017 to Becky
- HARB Educational Programming/Advocacy Goals for 2018

## 8. Other Business

- A. Continue discussion of Reading Assignment: Chapter 4 of *A Manual for Pennsylvania Historical Architectural Review Boards and Historical Commissions* – "Building Community Support for Historic Preservation".

## 9. Public Comment

## 10. Adjourn