



Borough of Gettysburg

August 14, 2017

Council
AGENDA

Council Chambers
59 East High Street
Gettysburg, PA 17325

MEMBERS

Theodore Streeter (Mayor)
Robert Krummerich (President)
Scot Pitzer (Vice-President)
Susan Naugle
Graham Weaver
Jacob Schindel
AmyBeth Hodges
Wesley Heyser

STAFF

Charles R. Gable, *MPA* (Borough Manager)
Harold Eastman, Jr. (Solicitor)
Sara Stull (Borough Secretary)
Sara Stull (HR Director)
Rebecca LaBarre (Planning Director)
Rebecca LaBarre (Zoning Officer)
Karen Mesher (Parking Manager)
Nicolette James (Finance Director)
Daniel Hilliard (Public Works Director)
Joseph Dougherty (Chief of Police)
Scott Weaver (Code Enforcement)
Chad Clabaugh, *PE* (Borough Engineer)
Dave Sanders (EMS Coordinator)

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|-------------------------------------|----------------------|
| I. Call to Order | President Krummerich |
| II. Prayer and Pledge of Allegiance | President Krummerich |
| III. Welcome and Opening Remarks | President Krummerich |
| IV. Announcements | President Krummerich |

An executive session of the Borough Council was conducted immediately following the adjournment of the July 10, 2017 business meeting consistent with section 708(a)(2) of the Sunshine Act.

An executive session of the Borough Council was conducted immediately following the adjournment of the July 24, 2017 work session consistent with section 708(a)(2) of the Sunshine Act.

An executive session of the Borough Council shall be conducted immediately prior to the adjournment of this meeting consistent with sections 708(a)(1) and 708(a)(2) of the Sunshine Act for the following reasons and purposes: (1) to discuss matters involving the employment, the terms and conditions of employment and the evaluation of performance of Borough employees; (2) to meet with the Borough Manager to receive an information update related to the negotiation of a new collective bargaining agreement with the Teamsters Local No. 776 on behalf of the officers of the Gettysburg Borough Police Department; and (3) to meet with the Borough Manager to receive an information update and progress report related to the negotiation of a new collective bargaining agreement with the Teamsters Local No. 776 on behalf of the non-uniformed employees of the Borough of Gettysburg.

V. Approval of Agenda

A motion to approve the August 14, 2017 Agenda as presented.

VI. Approval of Minutes

A motion to approve the July 10, 2017 Council Business Meeting minutes and the July 24, 2017 Council Work Session minutes as presented.

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VII. Public Comment

VIII. Special Presentation

Candidates for Boards and Commissions

IX. Current and Old Business

A. Finance Department

1. Departmental Report Nicolette James
2. Motions Needing Council Action

A motion to approve all bills and payrolls for the month as presented.

A motion to accept the J. P. Harris Tax Exoneration reports for tax years 2005 thru 2014 as presented.

B. Planning Department/Zoning/Code Enforcement/HARB

1. Departmental Report Becky LaBarre
2. Motions Needing Council Action

A motion to accept recommendations by the Gettysburg Historical Architectural Review Board (HARB) made following its review on Wednesday July 19, 2017 and amend Certificate of Appropriateness #COA-17-0068, Daniel & Elizabeth Fetter – 142 E. Middle Street, to also include the removal of existing two-over-two windows on the original dwelling and replace with new six-over-six wood windows per documentation provided.

A motion to accept recommendations by the Gettysburg Historical Architectural Review Board (HARB) made following its review on Wednesday July 19, 2017 and grant a Certificate of Appropriateness #COA-17-0070, Melva Cockle – 168-170 Carlisle Street, for replacement roofing material as resubmitted.

A motion to refer the following Zoning Map Amendment requests to the Gettysburg Planning Commission for review and recommendations:

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1) #ZMA-17-0002, Loring Shultz, 401 Baltimore Street, 50 South Street and two (2) additional South Street parcels to the RO - Residential Office district;

2) #ZMA-17-0003, Gettysburg Presbyterian Church, 2 parcels on the southeast corner of Schoolhouse Alley and Wall Alley to the RO - Residential Office district.

A motion to authorize the Borough Engineer to testify on behalf of the Borough in the case of Zoning Hearing Board application #ZHB-17-06, J. Matthew Moon - 98 Springs Avenue, regarding the location of a section of the Gettysburg Inner Loop at this property and provide testimony as it relates to the property owner's variance request.

A motion to appoint _____ as a member of the Gettysburg Borough Planning Commission in order to fill the vacancy created by the resignation of Caroline Smith and to serve on the Planning Commission for the remainder of the unexpired term of Ms. Smith which will expire on the first Monday in January 2021.

A motion to appoint _____ as a member of the Gettysburg Borough Planning Commission in order to fill the vacancy created by the resignation of Peter L. Smith and to serve on the Planning Commission for the remainder of the unexpired term of Mr. Smith which will expire on the first Monday of January 2018.

A motion to adopt a resolution appointing _____ as an alternate member of the Gettysburg Borough Planning Commission for a four (4) year term which shall expire on August 15, 2021.

A motion to re-appoint Colleen Lingle to the Gettysburg Historical Architectural Review Board for a five-year term, expiring in August 2022, to serve in the capacity of licensed real estate broker as required by Section 11-105.A. of the Historic District Ordinance.

A motion to re-appoint Clem Malot to the Gettysburg Historical Architectural Review Board for a five-year term, expiring in August 2022,

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to serve in the capacity of Code Enforcement Officer as required by Section 11-105.A. of the Historic District Ordinance.

C. Parking Department

1. Departmental Report Karen Mesher

D. Public Works Department

1. Departmental Report Daniel Hilliard

E. Borough Engineer

1. Engineer Report Chad Clabaugh
2. Motions Needing Council Action

A motion to award the annual contract for the Racehorse Alley Parking Garage maintenance and repair to Structural Restoration Services, Inc., as a qualified and responsible contractor, in the amount of \$15,705.00.

F. Police Department

1. Departmental Report Joseph Dougherty

G. Borough Manager

1. Manager's Report Charles R. Gable
2. Motions Needing Council Action

A motion to direct the preparation of a resolution for adoption at the next general business meeting of the Borough Council to be held on September 11, 2017 for the purposes of determining the boundaries of a deteriorated area in the Borough to include the following six (6) properties: (1) Map 7, Parcel 126 (North Stratton Street); (2) Map 7, Parcel 125 (108 North Stratton Street); (3) Map 7, Parcel 125A (102 North Stratton Street); (4) Map 7, Parcel 109 (103 Carlisle Street); (5) Map 7, Parcel 140 (153 North Stratton Street); (6) Map 7, Parcel 141 (151 North Stratton Street), as identified by the Borough in anticipation of the subsequent enactment of an ordinance authorizing the granting of tax exemptions for certain new construction and improvements to be made within such deteriorated area

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consistent with the provisions of the Local Economic Revitalization Tax Assistance Act (LERTA).

A motion to set a special meeting of Borough Council to be held on Monday, September 11, 2017 at 6:30 p.m. for the purpose of conducting a public hearing in order to receive comments and recommendations of interested individuals residing within the Borough of Gettysburg concerning an application filed by Linda Atiyeh, or her assigns, for the intermunicipal transfer of a liquor license for use in the Borough at either 19 York Street or 3 Chambersburg Street and for the purpose of rendering a decision to approve or disapprove the Applicant's request for an intermunicipal transfer of the license at either of the proposed locations.

X. Reports

A. Liaison Reports

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| 1. GARA | Jacob Schindel |
| 2. GMA | Susan Naugle |

B. Other Reports

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| 1. MSG | |
| 2. Elm Street | |
| 3. Steinwehr Avenue Heart of Gettysburg
Battlefield (SAHGB) | AmyBeth Hodges |
| 4. Adams County Boroughs Association (ACBA) | AmyBeth Hodges |
| 5. Adams County Council of Governments (COG) | Ted Streeter |
| 6. Adams County Transportation Planning
Organization (ACTPO) | Susan Naugle |
| 7. Adams County EMS Report | |
| 8. PA State Association of Boroughs (PSAB) | |
| 9. National Park Service Advisory Committee | Graham Weaver |

XI. Elected Official's Comments

- A. Mayor Theodore Streeter**
- B. Susan Naugle**
- C. Graham Weaver**
- D. Jacob Schindel**

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- E. AmyBeth Hodges**
- F. Wesley Heyser – Sign Ordinance update**
- G. Vice President Scot Pitzer**
- H. President Bob Krummerich**

- XII. Public Comment**
- XIII. Executive Session**
- XIV. Adjournment**