



# Borough of Gettysburg

June 12, 2017

**Council  
AGENDA**

Council Chambers  
59 East High Street  
Gettysburg, PA 17325

## **MEMBERS**

Theodore Streeter	(Mayor)
Robert Krummerich	(President)
Scot Pitzer	(Vice-President)
Susan Naugle	
Graham Weaver	
Jacob Schindel	
AmyBeth Hodges	
Wesley Heyser	

## **STAFF**

Charles R. Gable, <i>MPA</i>	(Borough Manager)
Harold Eastman, Jr.	(Solicitor)
Sara Stull	(Borough Secretary)
Sara Stull	(HR Director)
Rebecca LaBarre	(Planning Director)
Rebecca LaBarre	(Zoning Officer)
Karen Mesher	(Parking Manager)
Nicolette James	(Finance Director)
Daniel Hilliard	(Public Works Director)
Joseph Dougherty	(Chief of Police)
Scott Weaver	(Code Enforcement)
Chad Clabaugh, <i>PE</i>	(Borough Engineer)
Dave Sanders	(EMS Coordinator)

**Borough of Gettysburg**  
Council Business Meeting Agenda  
June 12, 2017 – 7:00 PM

- |      |  |                      |
|------|--|----------------------|
| I.   | <b>Call to Order</b>                   | President Krummerich |
| II.  | <b>Prayer and Pledge of Allegiance</b> | Susan Naugle         |
| III. | <b>Welcome and Opening Remarks</b>     | President Krummerich |
| IV.  | <b>Announcements</b>                   | President Krummerich |

Two executive sessions of the Borough Council were separately conducted, each executive session being held following the commencement but prior to the adjournment of the May 8, 2017 meeting consistent with sections 708(a)(1), 708(a)(3), 708(a)(4) and 708(a)(5) of the Sunshine Act.

An executive session of the Borough Council was conducted prior to the adjournment of the May 15, 2017 special meeting of the Borough Council consistent with section 708(a)(4) of the Sunshine Act.

V. **Approval of Agenda**

Motion to approve the June 12, 2017 Agenda as presented.

VI. **Approval of Minutes**

A motion to approve the May 8, 2017 Council Business Meeting minutes and the May 22, 2017 Council Work Session minutes as presented.

A motion to approve the May 15, 2017 Special Council Meeting minutes as presented.

VII. **Public Comment**

VIII. **Special Presentation**

Robin Fitzpatrick – LERTA Progress through ACIDA.

IX. **Current and Old Business**

A. **Finance Department**

1. **Departmental Report**

Nicolette James

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**2. Motions Needing Council Action**

**A motion to approve all bills and payrolls for the month as presented.**

**A motion to adopt a resolution to update, approve and implement the Post-Issuance Compliance Procedures of the Borough of Gettysburg and to appoint the Borough Finance Director, the Borough Manager and the President of Borough Council as its Compliance Working Group and to appoint Digital Assurance Certification, LLC as the Borough's designated Disclosure Dissemination Agent relative to disclosure and dissemination of financial information of the Borough in compliance with Securities and Exchange Commission ("SEC") Rule 15c2-12 and the Borough's continuing disclosure undertakings.**

**B. Planning Department/Zoning/Code Enforcement/HARB**

- 1. Departmental Report** **Becky LaBarre**
- 2. Motions Needing Council Action**

**A motion to accept the recommendation and adopt the findings of the Borough of Gettysburg Historical Architectural Review Board as set forth in the minutes of its meeting on Wednesday May 16, 2017 and to deny the issuance of a Certificate of Appropriateness for application COA-17-0046, Brandon & Valerie Stone – 61 W. High Street.**

**A motion to accept the recommendation and adopt the findings of the Borough of Gettysburg Historical Architectural Review Board as set forth in the minutes of its meeting on Wednesday May 16, 2017 and to grant the issuance of a Certificate of Appropriateness for application COA-17-0047, Loyal Order of the Moose Lodge #1526 – 414 York Street.**

**A motion to deny COA-17-0048: 33 South Street, because the application dated April 21, 2017 as submitted was not represented at the meeting of the Gettysburg Borough Historical Architectural Review Board (HARB) on May 17, 2017.**

**A motion to authorize the Gettysburg Borough Historical Architectural Review Board (HARB) to proceed with review of application COA-17-0048,**

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**33 South Street as the applicant has provided reasonable excuse for failure to attend on May 17, 2017 and fully intends to represent the application at the next regular HARB meeting on June 21, 2017.**

**A motion to refer the following requests to the Gettysburg Borough Planning Commission for review and recommendation:**

- 1) Zoning Map Amendment to reclassify 603 S. Washington Street (Tax Parcel 16013-0082-000), currently located in the R-1 Low Density Residential District, as a property in the TC Tourist Commercial District.**
  
- 2) Zoning Text Amendment to Section 27-1703, Powers and Duties— Strike the following sentence: “All requests for variances and special exceptions will first be sent by the Board to the Gettysburg Planning Commission for review and recommendation.”**
  
- 3) Zoning Text Amendment to Section 27-504, Lot Requirements, Subsection 2A, Minimum Width at the Build-To-Line – Change the minimum width required for single-family detached dwellings in the R-2 Moderate Density Residential District from 50 feet to 30 feet.**

**A motion to adopt a resolution appointing \_\_\_\_\_ as a member of the Gettysburg Borough Zoning Hearing Board in order to fill the vacancy created by the resignation of Holliday Giles and to serve on the Zoning Hearing Board for the remainder of the unexpired term of Ms. Giles which will expire on December 31, 2017.**

**C. Parking Department**

- |                        |              |
|------------------------|--------------|
| 1. Departmental Report | Karen Mesher |
|------------------------|--------------|

**D. Public Works Department**

- |                        |                 |
|------------------------|-----------------|
| 1. Departmental Report | Daniel Hilliard |
|------------------------|-----------------|

**E. Borough Engineer**

- |                                  |               |
|----------------------------------|---------------|
| 1. Engineer Report               | Chad Clabaugh |
| 2. Motion Needing Council Action |               |

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**A motion to award the Construction Contract for the Gettysburg Inner Loop Project to the lowest responsive and responsible bidder in the amount of \_\_\_\_\_.**

**A motion to approve the release the financial security, in connection with the Land Development Plan for the Habitat for Humanity – 82 N. Fifth St. Project, in the amount remaining of \$30,910.00, consistent with the certification letter issued by the Borough Engineer.**

**F. Police Department**

- |                        |                  |
|------------------------|------------------|
| 1. Departmental Report | Joseph Dougherty |
|------------------------|------------------|

**G. Borough Manager**

- |                                  |                  |
|----------------------------------|------------------|
| 1. Manager's Report              | Charles R. Gable |
| 2. Motion Needing Council Action |                  |

**A motion to approve and adopt a Borough policy relative to the installation or placement of temporary or permanent structures, displays, plantings or landscaping in the Lincoln Square Center Circle.**

**A motion to appoint David Sanders to the Gettysburg Civil Service Commission to serve a six (6) year term expiring in May 2023.**

**X. Reports**

**A. Liaison Reports**

- |         |                |
|---------|----------------|
| 1. GARA | Jacob Schindel |
| 2. GMA  | Susan Naugle   |

**B. Other Reports**

- |  |                |
|--|----------------|
| 1. MSG   |                |
| 2. Elm Street  |                |
| 3. Steinwehr Avenue Heart of Gettysburg<br>Battlefield (SAHGB) | AmyBeth Hodges |
| 4. Adams County Boroughs Association<br>(ACBA)                 | AmyBeth Hodges |
| 5. Adams County Council of Governments<br>(COG)                | Ted Streeter   |

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- 6. **Adams County Transportation Planning Organization (ACTPO)** Susan Naugle
- 7. **Adams County EMS Report**
- 8. **PA State Association of Boroughs (PSAB)**
- 9. **National Park Service Advisory Committee** Graham Weaver

**XI. New Business**

**XII. Elected Official's Comments**

- A. Mayor Theodore Streeter
- B. Susan Naugle
- C. Graham Weaver
- D. Jacob Schindel
- E. AmyBeth Hodges
- F. Wesley Heyser
- G. Vice President Scot Pitzer
- H. President Bob Krummerich

**XIII. Public Comment**

**XIV. Adjournment**