



Borough of Gettysburg

May 8, 2017

Council
AGENDA

Council Chambers
59 East High Street
Gettysburg, PA 17325

MEMBERS

Theodore Streeter	(Mayor)
Robert Krummerich	(President)
Scot Pitzer	(Vice-President)
Susan Naugle	
Graham Weaver	
Jacob Schindel	
AmyBeth Hodges	
Wesley Heyser	

STAFF

Charles R. Gable, <i>MPA</i>	(Borough Manager)
Harold Eastman, Jr.	(Solicitor)
Sara Stull	(Borough Secretary)
Sara Stull	(HR Director)
Rebecca LaBarre	(Planning Director)
Rebecca LaBarre	(Zoning Officer)
Karen Mesher	(Parking Manager)
Nicolette James	(Finance Director)
Daniel Hilliard	(Public Works Director)
Joseph Dougherty	(Chief of Police)
Scott Weaver	(Code Enforcement)
Chad Clabaugh, <i>PE</i>	(Borough Engineer)
Dave Sanders	(EMS Coordinator)

Borough of Gettysburg
Council Business Meeting Agenda
May 8, 2017 – 7:00 PM

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| I. Call to Order | President Krummerich |
| II. Prayer and Pledge of Allegiance | Wesley Heyser |
| III. Welcome and Opening Remarks | President Krummerich |
| IV. Announcements | President Krummerich |

An executive session of the Borough Council was conducted immediately following the April 10, 2017 Council meeting consistent with sections 708(a)(1), 708(a)(3), 708(a)(4) and 708(a)(5) of the Sunshine Act.

An executive session of the Borough Council was conducted on May 3, 2017 commencing at 7:00 p.m. consistent with section 708(a)(4) of the Sunshine Act in order to consult with legal counsel regarding information and strategy in connection with litigation filed in the United States District Court for the Middle District of Pennsylvania to Docket No. 17-cv-277 captioned Brandi Courtesis v. Borough of Gettysburg, et al.

An executive session of the Borough Council shall be conducted immediately following the completion of the first opportunity for receipt of public comment at this meeting consistent with section 708(a)(4) of the Sunshine Act in order to consult with legal counsel regarding information and strategy in connection with litigation filed in the United States District Court for the Middle District of Pennsylvania to Docket No. 17-cv-277 captioned Brandi Courtesis v. Borough of Gettysburg, et al.

An executive session of the Borough Council shall be conducted immediately prior to the adjournment of this meeting consistent with sections 708(a)(1), 708(a)(3), 708(a)(4) and 708(a)(5) of the Sunshine Act for the following reasons and purposes: (1) to discuss matters involving the employment, the terms and conditions of employment and the evaluation of performance of current or former Borough employees; (2) to discuss the purchase or lease of real property by the Borough; (3) to consult with the Borough Manager, the Mayor and the solicitor regarding information in connection with litigation filed in the United States District Court for the Middle District of Pennsylvania to Docket No. 17-cv-277 captioned Brandi Courtesis v. Borough of Gettysburg, et al; (4) to consult with the solicitor regarding information in connection with litigation filed in the United States District Court for the Middle District of Pennsylvania to

Borough of Gettysburg
Council Business Meeting Agenda
May 8, 2017 – 7:00 PM

Docket No. 17-cv-129 captioned Derek J. Twyman v. Christopher B. Folster, et al; (5) to consult with the solicitor regarding information in connection with the settlement of the matter relative to the Petition for Review filed to Docket No. 2016-SU-1205 in the Court of Common Pleas of Adams County; and (6) to review and discuss Borough business which, if conducted in public, would violate a lawful privilege or could lead to the disclosure of information or matters of confidentiality protected by law.

V. Approval of Agenda

Motion to Approve the May 8, 2017 Agenda as Presented

VI. Approval of Minutes

Motion to approve April 10, 2017 Council Business Meeting and the April 24, 2017 Council Work Session Meeting minutes as presented.

VII. Public Comment

VIII. Executive Session

IX. Special Presentation

Robin Fitzpatrick, President, Adams County Industrial Development Authority (ACIDA) – Update LERTA

X. Current and Old Business

A. Finance Department

- 1. Departmental Report** Nicolette James
- 2. Motions Needing Council Action**

A motion to approve all bills and payrolls for the month as presented.

B. Planning Department/Zoning/Code Enforcement/HARB

- 1. Departmental Report** Becky LaBarre
- 2. Motions Needing Council Action**

Borough of Gettysburg
Council Business Meeting Agenda
May 8, 2017 – 7:00 PM

A motion to accept the recommendations of the Borough of Gettysburg Historical Architectural Review Board as set forth in the minutes of its meeting on Wednesday April 19, 2017 and grant a Certificate of Appropriateness for the following applications: COA-17-0027, St. Paul A.M.E. Zion Church – 269 S. Washington Street; COA-17-0029, Doug & Morgan Miller – 43-45 E. Middle Street; COA-17-0031, Gettysburg Investors LLC – 26 York Street; COA-17-0032, John & Gina LeVan – 101 Chambersburg Street; and COA-17-0033, Harry Stokes – 38 W. Middle Street.

C. Parking Department

1. Departmental Report Karen Mesher

D. Public Works Department

1. Departmental Report Daniel Hilliard
2. Motions Needing Council Action

A motion to award a contract to _____ as the lowest qualified responsible and responsive bidder for the rental of heavy construction vehicles and equipment as set forth in the Borough’s specifications and instruction to bidders.

E. Borough Engineer

1. Engineer Report Chad Clabaugh
2. Motions Needing Council Action

A motion to approve Contract Change Order #1 for the 2017 CDBG Curb Ramp Replacements Project awarded to Carbaugh Concrete, Inc., in the amount of \$10,000.00 for the addition of the curb ramp and associated stormwater improvements at the intersection of Furniture Alley with North Fourth Street.

Borough of Gettysburg
Council Business Meeting Agenda
May 8, 2017 – 7:00 PM

A motion to approve the release of financial security, in connection with the Land Development Plan for the Gettysburg Lutheran Theological Seminary – Western Gateway Project, in the amount remaining of \$71,907.35, consistent with the certification letter by the Borough Engineer.

A motion authorizing the Borough of Gettysburg to execute and deliver a Land Development Agreement and an Operation and Maintenance Agreement For Stormwater Management Practices with Gettysburg College in connection with the Preliminary/Final Land Development Plan for the College Union Building Addition.

A motion to approve the financial security in connection with the Preliminary/Final Land Development Plan for the College Union Building Addition in the amount of \$314,752.90, in a form authorized by the Pennsylvania Municipalities Planning Code, consistent with the certification letter by the Borough Engineer.

F. Police Department

1. Departmental Report Joseph Dougherty

G. Borough Manager

1. Manager's Report Charles R. Gable

XI. Reports

A. Liaison Reports

1. GARA Jacob Schindel

A motion appointing James D. Phelps as a member of the Board of the Gettysburg Area Recreation Authority for a five (5) year term commencing on May 15, 2017 and expiring on May 14, 2022.

2. GMA Susan Naugle

Borough of Gettysburg
Council Business Meeting Agenda
May 8, 2017 – 7:00 PM

B. Other Reports

1. **MSG**
2. **Elm Street**
3. **Steinwehr Avenue Heart of Gettysburg
Battlefield (SAHGB)** AmyBeth Hodges
4. **Adams County Boroughs Association (ACBA)** AmyBeth Hodges
5. **Adams County Council of Governments (COG)** Scot Pitzer
6. **Adams County Transportation Planning
Organization (ACTPO)** Susan Naugle
7. **Adams County EMS Report**
8. **PA State Association of Boroughs (PSAB)**
9. **National Park Service Advisory Committee** Graham Weaver

XII. Elected Official's Comments

- A. **Mayor Theodore Streeter**
- B. **Susan Naugle**
- C. **Graham Weaver**
- D. **Jacob Schindel**
- E. **AmyBeth Hodges**
- F. **Wesley Heyser**
- G. **Vice President Scot Pitzer**
- H. **President Bob Krummerich**

XIII. Public Comment

XIV. Executive Session

XV. Adjournment