



# Borough of Gettysburg

Monday, December 14, 2020  
7:00 PM

Borough Council  
Business Meeting  
AGENDA

Due to COVID-19 Pandemic, meeting  
conducted via telecommunications  
devices through ZOOM platform  
Gettysburg, PA 17325

## MEMBERS

Theodore Streeter (Mayor)  
Jacob W. Schindel (President)  
Wesley K. Heyser (Vice-President)  
John Lawver  
Patricia Lawson  
Christopher Berger  
Judith Butterfield  
Matthew Moon

## STAFF

Charles R. Gable, MPA (Borough Manager/Treasurer)  
Sara Stull (Asst. Borough Manager/Borough Secretary)  
Karen Mesher (Asst. Borough Secretary/Planning Assistant)  
Carly Marshall (Director of Planning, Zoning & Code Enforcement)  
Debra English (Director of Historic & Environmental Preservation)  
Robert Harbaugh (Public Works Director)  
Rebecca Fissel (Parking Manager)  
Robert Glenney, Jr. (Chief of Police)  
Dave Sanders (EMS Coordinator)  
Chad Clabaugh, PE (Borough Engineer)  
Harold Eastman, Jr. (Borough Solicitor)

**Borough of Gettysburg**  
Council Business Meeting Agenda  
Monday, December 14, 2020 – 7:00 PM

**ZOOM Access Information**

**Topic: Borough Council Business Meeting**

**Time: Dec 14, 2020 07:00 PM Eastern Time (US and Canada)**

**Join Zoom Meeting**

**<https://us02web.zoom.us/j/85356224939?pwd=cTg4ZCtSSVIQNGdQOHY5ZFpxelQyQT09>**

**Meeting ID: 853 5622 4939**

**Passcode: 702849**

**One tap mobile**

**+13126266799,,85356224939#,,,,,0#,,702849# US (Chicago)**

**+19292056099,,85356224939#,,,,,0#,,702849# US (New York)**

**Dial by your location**

**+1 312 626 6799 US (Chicago)**

**+1 929 205 6099 US (New York)**

**+1 301 715 8592 US (Washington D.C)**

**+1 346 248 7799 US (Houston)**

**+1 669 900 6833 US (San Jose)**

**+1 253 215 8782 US (Tacoma)**

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**Passcode: 702849**

**Find your local number: <https://us02web.zoom.us/u/kbBfAq25x>**

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- |             |   |                  |
|-------------|---|------------------|
| <b>I.</b>   | <b>Council - Call to Order</b>                    | <b>President</b> |
| <b>II.</b>  | <b>Moment of Silence and Pledge of Allegiance</b> | <b>President</b> |
| <b>III.</b> | <b>Welcome and Opening Remarks</b>                | <b>President</b> |
| <b>IV.</b>  | <b>Announcements</b>                              | <b>President</b> |

Executive sessions of the Borough Council were conducted on Tuesday, December 1, 2020 and Thursday, December 10, 2020, each date commencing at 4:00 p.m. consistent with sections 708(a)(1), 708(a)(4) and 708(a)(5) of the Sunshine Act for the following purposes: (1) to discuss matters involving the employment, the termination of employment, the terms and conditions of employment, and the possible disciplining, furloughing or laying off of Borough employees; (2) to provide, consider and discuss information regarding pending grievances and matters on which identifiable complaints have or are expected to be filed by the International Brotherhood of Teamsters Local No. 776, Police Labor Organization; and (3) to review and discuss matters of Borough business which, if conducted in public, would violate a lawful privilege or lead to the disclosure of information or matters of confidentiality protected by law.

**V. Approval of Agenda and Minutes - Council**

**A motion to approve the December 14, 2020 agenda as presented.**

**A motion to approve minutes of the Council Meeting of November 9, 2020; and Council Work Session on November 23, 2020 as presented.**

**VI. Public Comment**

**VII. Current and Old Business**

- |           |  |                        |
|-----------|--|------------------------|
| <b>A.</b> | <b>Department of Planning /Zoning/Code Enforcement</b>         |                        |
| <b>1.</b> | <b>Departmental Report</b>                                     | <b>Carly Marshall</b>  |
| <b>B.</b> | <b>Department of Historic &amp; Environmental Preservation</b> |                        |
| <b>1.</b> | <b>Departmental Report</b>                                     | <b>Debra English</b>   |
| <b>C.</b> | <b>Parking Department</b>                                      |                        |
| <b>1.</b> | <b>Departmental Report</b>                                     | <b>Becka Fissel</b>    |
| <b>D.</b> | <b>Public Works Department</b>                                 |                        |
| <b>1.</b> | <b>Departmental Report</b>                                     | <b>Robert Harbaugh</b> |
| <b>E.</b> | <b>Borough Engineer</b>  |                        |
| <b>1.</b> | <b>Engineer Report</b>   | <b>Chad Clabaugh</b>   |

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**F. Police Department**

1. Departmental Report
2. Motions Needing Council Action

Chief Rob Glenny

**A motion to remove Michael Carricato as a police officer of the Gettysburg Borough Police Department and to terminate his employment with the Borough of Gettysburg.**

**Council Statement Regarding the Removal of Officer Carricato.**

**G. Office of the Manager/Treasurer**

1. Borough Secretary's Report
2. Borough Manager's Report
3. Motions Needing Council Action

Sara L. Stull  
Charles R. Gable

**A motion to approve all bills and payrolls for the month as presented.**

**A motion to approve the distribution of the Eichelberger-Stahle Funds to Borough residents as required and recommended.**

**A motion to adopt a resolution for the purpose of approving and adopting the Adams County 2020 Hazard Mitigation Plan, as updated and prepared by the Adams County Department of Emergency Services.**

**A motion to enact the Gettysburg Nondiscrimination and Local Human Relations Commission Ordinance.**

**A motion to adopt a resolution for the purposes of setting, updating and confirming the Borough's fees and charges for the issuance of licenses, permits and the provision of municipal services.**

**A motion to adopt the Borough of Gettysburg budget for fiscal year 2021 containing an estimate of annual revenues and receipts for the General Fund in the amount of \$4,674,541.00 and an estimate of annual expenditures in the amount of \$4,674,541.00.**

**A motion to adopt the Borough of Gettysburg budget for fiscal year 2021 containing an estimate of annual revenues and receipts for the Fire Protection Services Fund in the amount of \$123,800.00 and an estimate of annual expenditures in the amount of \$123,000.00.**

**A motion to adopt the Borough of Gettysburg budget for fiscal year 2021 containing an estimate of annual revenues and receipts for the Community Development Block Grant (CDBG) Fund in the amount of \$175,007.00 and an estimate of annual expenditures in the amount of \$50,000.00.**

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**A motion to adopt the Borough of Gettysburg budget for fiscal year 2021 containing an estimate of annual revenues and receipts for the Company K Memorial Fund in the amount of \$0.00 and an estimate of annual expenditures in the amount of \$0.00.**

**A motion to adopt the Borough of Gettysburg budget for fiscal year 2021 containing an estimate of annual revenues and receipts for the Capital Projects Fund in the amount of \$925.00 and an estimate of annual expenditures in the amount of \$50,000.00.**

**A motion to adopt the Borough of Gettysburg budget for fiscal year 2021 containing an estimate of annual revenues and receipts for the Debt Service Fund in the amount of \$566,672.00 and an estimate of annual expenditures in the amount of \$642,168.00.**

**A motion to adopt the Borough of Gettysburg budget for fiscal year 2021 containing an estimate of annual revenues and receipts for the Capital Reserve Fund in the amount of \$3,510.00 and an estimate of annual expenditures in the amount of \$34,884.00.**

**A motion to adopt the Borough of Gettysburg budget for fiscal year 2021 containing an estimate of annual revenues and receipts for the Liquid Fuels Fund in the amount of \$179,014.00 and an estimate of annual expenditures in the amount of \$251,600.00.**

**A motion to adopt the Borough of Gettysburg budget for fiscal year 2021 containing an estimate of annual revenues and receipts for the Revolving Loan Fund in the amount of \$4,575.00 and an estimate of annual expenditures in the amount of \$10,024.00.**

**A motion to adopt the Borough of Gettysburg budget for fiscal year 2021 containing an estimate of annual revenues and receipts for the Eichelberger-Stahle Charitable Trust Fund in the amount of \$0.00 and an estimate of annual expenditures in the amount of \$0.00.**

**A motion to enact an ordinance fixing the tax rates of the Borough of Gettysburg for fiscal year 2021 at 4.4090 mills on each dollar of real estate assessed valuation for general Borough purposes, 30 mills on each dollar of occupational assessed valuation for general Borough purposes, and at .25 mills on each dollar of real estate assessed valuation for fire protection services appropriations tax purposes.**

**A motion to set the first monthly general business meeting of the Borough Council for fiscal year 2021 to be held on Monday, January 11, 2021 at 7:00 p.m., and to authorize the provision of public notice for the business meeting.**

**A motion to set monthly general business meetings of the Borough Council for fiscal year 2021 on the following dates, and to authorize the provision of public notice for the business meetings:**

- Monday, February 8, 2021 at 7:00 PM
- Monday, March 8, 2021 at 7:00 PM

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- **Monday, April 12, 2021 at 7:00 PM**
- **Monday, May 10, 2021 at 7:00 PM**
- **Monday, June 14, 2021 at 7:00 PM**
- **Monday, July 12, 2021 at 7:00 PM**
- **Monday, August 9, 2021 at 7:00 PM**
- **Monday, September 13, 2021 at 7:00 PM**
- **Tuesday, October 12, 2021 at 7:00 PM**
- **Monday, November 8, 2021 at 7:00 PM and**
- **Monday, December 13, 2021 at 7:00 PM.**

**A motion to set monthly work session meetings of the Borough Council for fiscal year 2021 on the following dates, and to authorize the provision of public notice for the work session meetings:**

- **Monday, January 25, 2021 at 7:00 PM**
- **Monday, February 22, 2021 at 7:00 PM**
- **Monday, March 22, 2021 at 7:00 PM**
- **Monday, April 26, 2021 at 7:00 PM**
- **Monday, May 24, 2021 at 7:00 PM**
- **Monday, June 28, 2021 at 7:00 PM**
- **Monday, July 26, 2021 at 7:00 PM**
- **Monday, August 23, 2021 at 7:00 PM**
- **Monday, September 27, 2021 at 7:00 PM**
- **Monday, October 25, 2021 at 7:00 PM and**
- **Monday, November 22, 2021 at 7:00 PM.**

**A motion to set the 2022 budget work session meetings of the Borough Council for fiscal year 2021 on the following dates, and to authorize the provision of public notice for the budget work session meetings:**

- **Monday, October 18, 2021 at 7:00 PM and**
- **Monday, November 1, 2021 at 7:00 PM.**

**4. New Business**

**PBS 2020-9**

**Emergency Restaurant Zero Interest Loan Program      Heyser**

**VIII. Reports**

**A. Liaison Reports**

- 1. MSG**
- 2. GARA**

**Deb Adamik  
Jacob Schindel**

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- |   |                           |
|---|---------------------------|
| <b>3. GMA</b>   | <b>Christopher Berger</b> |
| <b>4. Steinwehr Avenue Heart of Gettysburg Battlefield<br/>(SAHGB)</b>  | <b>Judith Butterfield</b> |
| <b>5. Adams County Boroughs Association (ACBA)</b>                      | <b>Mayor Streeter</b>     |
| <b>6. Adams County Council of Governments (COG)</b>                     | <b>John Lawver</b>        |
| <b>7. Adams County Transportation Planning Organization<br/>(ACTPO)</b> | <b>Judith Butterfield</b> |
| <b>8. Adams County Heroin Awareness Task Force</b>                      | <b>Matt Moon</b>          |
| <b>9. Trail Feasibility Study</b>                                       | <b>Christopher Berger</b> |
| <b>10. Healthy Adams Bicycle Pedestrian Inc. (HABPI)</b>                | <b>Patricia Lawson</b>    |

**B. Other Reports**

- 1. Recycling Report**
- 2. Gettysburg Fire Department Report**
- 3. Adams County EMS Report**

**IX. Elected Official's Comments**

- A. Mayor Theodore Streeter**
- B. Wesley Heyser**
- C. Patricia Lawson**
- D. Judith Butterfield**
- E. Christopher Berger**
- F. John Lawver**
- G. Jacob Schindel**
- H. Matthew Moon**

**X. Public Comment**

**XI. Adjournment**