



# Borough of Gettysburg

December 12, 2016

Council  
AGENDA

## MEMBERS

Theodore Streeter	(Mayor)
Robert Krummerich	(President)
Scot Pitzer	(Vice-President)
Susan Naugle	
Graham Weaver	
Jacob Schindel	
AmyBeth Hodges	
Wesley Heyser	

## STAFF

Charles R. Gable, MPA	(Borough Manager)
Harold Eastman, Jr.	(Borough Solicitor)
Sara Stull	(Borough Secretary)
Sara Stull	(HR Director)
Rebecca LaBarre	(Planning Director)
Clem Malot <sup>interim</sup>	(Zoning Officer)
Nicolette James	(Finance Director)
Daniel Hilliard	(Public Works Director)
Joseph Dougherty	(Chief of Police)
Scott weaver	(Code Enforcement)
Karen Mesher	(Administrative Asst.)
Karen Mesher	(Parking Supervisor)
Chad Clabaugh, PE	(Borough Engineer)
Dave Sanders	(EM Coordinator)

**Borough of Gettysburg**  
Council Business Meeting Agenda  
December 12, 2016

**Special Meeting**  
**TEFRA Hearing – 6:30 PM**

- |      |                                    |                        |
|------|------------------------------------|------------------------|
| I.   | <b>Call to Order</b>               | President Krummerich   |
| II.  | <b>Welcome and Opening Remarks</b> | President Krummerich   |
| III. | <b>Presentation</b>                | GMA/Gettysburg College |
| IV.  | <b>Public Comment</b>              |                        |
| V.   | <b>Adjournment</b>                 |                        |

**Regular Business Meeting – 7:00 PM**

- |      |  |                       |
|------|--|-----------------------|
| I.   | <b>Call to Order</b>                   | President Krummerich  |
| II.  | <b>Prayer and Pledge of Allegiance</b> | Vice President Pitzer |
| III. | <b>Welcome and Opening Remarks</b>     | President Krummerich  |
| IV.  | <b>Announcements</b>                   | President Krummerich  |

**An executive session of the Borough Council was conducted immediately prior to the adjournment of the November 14, 2016 Borough Council meeting consistent with sections 708(a)(1), 708(a)(4) and 708(a)(5) of the Sunshine Act.**

**An executive session of the Borough Council was conducted immediately following the adjournment of the November 28, 2016 Borough Council workshop consistent with section 708(a)(1) of the Sunshine Act for the purpose of discussing matters involving the terms and conditions of employment of Borough employees.**

**An executive session of the Borough Council was conducted immediately following the adjournment of the December 5, 2016 Borough Council workshop consistent with sections 708(a)(1) and 708(a)(5) of the Sunshine Act for the purpose of discussing matters involving the terms and conditions of employment and to review and discuss items of business, which if conducted in public could lead to the disclosure of privileged information or confidentiality protected by law.**

- V. **A Motion to Approve the December 12, 2016 Agenda as Presented.**
- VI. **Approval of Minutes**

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**A Motion to approve November 14, 2016 Council Meeting minutes.**

**A Motion to approve November 28, 2016 Council Work Session minutes.**

**A Motion to approve December 5, 2016 Special Council Work Session minutes.**

**VII. Public Comment**

**VIII. Special Presentation**

**Emmett Patterson – Main Street Gettysburg**

**IX. Current and Old Business**

**A. Finance Department**

- |                                   |                 |
|-----------------------------------|-----------------|
| 1. Departmental Report            | Nicolette James |
| 2. Motions Needing Council Action |                 |

**A motion to approve all bills and payrolls for the month as presented.**

**B. Planning Department/Zoning/Code Enforcement/HARB**

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|------------------------|---------------|
| 1. Departmental Report | Becky LaBarre |
|------------------------|---------------|

**C. Parking Department**

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|------------------------|--------------|
| 1. Departmental Report | Karen Mesher |
|------------------------|--------------|

**D. Public Works Department**

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|------------------------|-----------------|
| 1. Departmental Report | Daniel Hilliard |
|------------------------|-----------------|

**E. Borough Engineer**

- |                    |               |
|--------------------|---------------|
| 1. Engineer Report | Chad Clabaugh |
|--------------------|---------------|

**A motion to authorize the Borough to enter into an agreement with James R. Codori and Codori Memorials, LLC relative to the construction of Segment A of the Gettysburg Inner Loop.**

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**F. Police Department**

1. **Departmental Report** Joseph Dougherty

**G. Borough Manager**

1. **Manager's Report** Charles R. Gable  
2. **Motions Needing Council Action**

**A motion to adopt a resolution authorizing Gettysburg Municipal Authority to assist Gettysburg College in a plan of financing for its project including the advance refunding of outstanding 2010 revenue bonds and financing of certain capital additions and improvements to the facilities of Gettysburg College and authorizing the Authority's issuance of revenue bonds in 2017 to finance the costs of the project with no liability whatsoever, financially or otherwise, on the part of the Borough of Gettysburg in adopting this resolution.**

**A motion to enact an ordinance amending certain terms and provisions of the Borough's Non-Uniformed Employees' Pension Plan for purposes of compliance with applicable provisions of the Internal Revenue Code.**

**A motion to adopt a resolution for the purposes of setting, updating and confirming the Borough's fees and charges for the issuance of licenses, permits and the provision of municipal services, to include the amendment of certain rates, fees and charges for parking in the Borough's parking garage.**

**A motion to authorize the solicitor to prepare and publish a proposed ordinance for enactment at the next general business meeting of the Borough Council to be held on January 9, 2017 for the purposes of amending Chapter 15 of the Borough Code of Ordinances relative to the parking of motor vehicles within the Borough for the purposes of increasing the penalties and fines for parking violations to \$25.00 per violation and removing the seven-day reduced fine payment provisions of such parking regulations.**

**A motion to adopt the Borough of Gettysburg budget for fiscal year 2017 providing an estimate of annual revenues and receipts for the General**

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**Fund in the amount of \$4,689,852 and an estimate of annual expenditures in the amount of \$4,689,852.**

**A motion to adopt the Borough of Gettysburg budget for fiscal year 2017 providing an estimate of annual revenues and receipts for the Fire Fund in the amount of \$127,500 and an estimate of annual expenditures in the amount of \$127,500.**

**A motion to adopt the Borough of Gettysburg budget for fiscal year 2017 providing an estimate of annual revenues and receipts for the Community Development Block Grant (CDBG) Fund in the amount of \$158,295 and an estimate of annual expenditures in the amount of \$158,289.**

**A motion to adopt the Borough of Gettysburg budget for fiscal year 2017 providing an estimate of annual revenues and receipts for the Company K Memorial Fund in the amount of \$15 and an estimate of annual expenditures in the amount of \$0.**

**A motion to adopt the Borough of Gettysburg budget for fiscal year 2017 providing an estimate of annual revenues and receipts for the Capital Projects Fund in the amount of \$2,227,434 and an estimate of annual expenditures in the amount of \$2,650,097.**

**A motion to adopt the Borough of Gettysburg budget for fiscal year 2017 providing an estimate of annual revenues and receipts for the Debt Service Fund in the amount of \$635,728 and an estimate of annual expenditures in the amount of \$635,728.**

**A motion to adopt the Borough of Gettysburg budget for fiscal year 2017 providing an estimate of annual revenues and receipts for the Capital Reserve Fund in the amount of \$4250 and an estimate of annual expenditures in the amount of \$0.**

**A motion to adopt the Borough of Gettysburg budget for fiscal year 2017 providing an estimate of annual revenues and receipts for the Liquid**

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**Fuels Fund in the amount of \$185,250 and an estimate of annual expenditures in the amount of \$185,250.**

**A motion to adopt the Borough of Gettysburg budget for fiscal year 2017 providing an estimate of annual revenues and receipts for the Revolving Loan Fund in the amount of \$2075 and an estimate of annual expenditures in the amount of \$0.**

**A motion to adopt the Borough of Gettysburg budget for fiscal year 2017 providing an estimate of annual revenues and receipts for the Eichelberger-Stahle Charitable Trust Fund in the amount of \$25 and an estimate of annual expenditures in the amount of \$25.**

**A motion to enact an ordinance fixing the tax rates of the Borough of Gettysburg for fiscal year 2017 at 3.7703 mills on each dollar of real estate assessed valuation for general Borough purposes, 30 mills on each dollar of occupational assessed valuation for general Borough purposes, and at .25 mills on each dollar of real estate assessed valuation for fire protection services appropriations tax purposes.**

**A motion to approve the distribution of the Eichelberger-Stahle Funds to Borough residents as required.**

**A motion to hold the 2017 monthly Borough Council Business Meetings on the following dates; Monday, January 9, 2017 (which is a joint meeting with the Planning Commission); Monday, February 13, 2017; Monday, March 13, 2017; Monday, April 10, 2017; Monday, May 8, 2017; Monday, June 12, 2017; Monday July 10, 2017; Monday, August 14, 2017; Monday, September 11, 2017; Tuesday, October 10, 2017; Monday, November 13, 2017; Monday, December 11, 2017; and the Borough Council Work Session Meetings to be held on the Fourth Monday of every month at 7:00 PM, prevailing time, in the Municipal Building and authorize the Borough Secretary to advertise same in the Gettysburg Times.**

- X. Reports
  - A. Liaison Reports

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|----------------|----------------|
| <b>1. GARA</b> | Jacob Schindel |
| <b>2. GMA</b>  | Susan Naugle   |

**B. Other Reports**

- 1. MSG**

**A motion to re-appropriate \$500 to Main Street Gettysburg which was removed in the 2016 budget for the purposes of assisting the County develop an electronics recycling program, which has not materialized in 2016.**

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|---|----------------|
| <b>2. Elm Street</b>  |                |
| <b>3. Steinwehr Avenue Heart of Gettysburg Battlefield<br/>(SAHGB)</b>  | AmyBeth Hodges |
| <b>4. Adams County Boroughs Association (ACBA)</b>                      | Graham Weaver  |
| <b>5. Adams County Council of Governments (COG)</b>                     | Mayor Streeter |
| <b>6. Adams County Transportation Planning<br/>Organization (ACTPO)</b> | Susan Naugle   |
| <b>Adams County EMS Report</b>  |                |
| <b>7. PA State Association of Boroughs (PSAB)</b>                       |                |
| <b>8. National Park Service Advisory Committee</b>                      | Graham Weaver  |
| <b>9. Central Adams County Joint Comprehensive Plan</b>                 |                |

**XI. Elected Official's Comments**

- A. Mayor Theodore Streeter**
- B. Susan Naugle**
- C. Graham Weaver**
- D. Jacob Schindel**
- E. AmyBeth Hodges**
- F. Wesley Heyser**
- G. Vice President Scot Pitzer**
- H. President Bob Krummerich**

**XIII. Public Comment**

**XIV. Adjournment**