



# *Borough of Gettysburg*

**December 11, 2017**

## **Council AGENDA**

Council Chambers  
59 East High Street  
Gettysburg, PA 17325

### **MEMBERS**

Theodore Streeter	(Mayor)
Robert Krummerich	(President)
Scot Pitzer	(Vice-President)
Susan Naugle	
Graham Weaver	
Jacob Schindel	
Wesley Heyser	

### **STAFF**

Charles R. Gable, <i>MPA</i>	(Borough Manager)
Harold Eastman, Jr.	(Solicitor)
Sara Stull	(Borough Secretary)
Sara Stull	(HR Director)
Rebecca LaBarre	(Planning Director)
Rebecca LaBarre	(Zoning Officer)
Nicolette James	(Finance Director)
Daniel Hilliard	(Public Works Director)
Joseph Dougherty	(Chief of Police)
Scott Weaver	(Code Enforcement)
Chad Clabaugh, <i>PE</i>	(Borough Engineer)
Dave Sanders	(EMS Coordinator)

**Borough of Gettysburg**  
Council Business Meeting Agenda  
December 11, 2017 – 7:00 PM

**CAKE RECEPTION FOR OUTGOING COUNCIL MEMBERS 6:45 PM**

- |                                     |                      |
|-------------------------------------|----------------------|
| I. Call to Order                    | President Krummerich |
| II. Prayer and Pledge of Allegiance | Graham Weaver        |
| III. Welcome and Opening Remarks    | President Krummerich |
| IV. Announcements                   | President Krummerich |

- V. Approval of Agenda

A motion to approve the December 11, 2017 Agenda as presented.

- VI. Approval of Minutes

A motion to approve the November 13, 2017 Council Business Meeting minutes as presented.

A motion to approve the November 27, 2017 Council Work Session minutes as presented.

- VII. Public Comment

- VIII. Special Presentation

Mayor Streeter – presentations to outgoing Council members.

Council Candidate Introductions – John Lawver

Mary Miner

James Phelps

- IX. Current and Old Business

A. Finance Department

- |                                   |                 |
|-----------------------------------|-----------------|
| 1. Departmental Report            | Nicolette James |
| 2. Motions Needing Council Action |                 |

A motion to approve all bills and payrolls for the month as presented.

**Borough of Gettysburg**  
Council Business Meeting Agenda  
December 11, 2017 – 7:00 PM

**B. Planning Department/Zoning/Code Enforcement/HARB**

**1. Departmental Report**

**Becky LaBarre**

A motion to accept recommendations by the Gettysburg Historical Architectural Review Board (HARB) made following its review on Wednesday November 15, 2017 and approve a Certificate of Appropriateness for the following applications as presented: #COA-17-0142, 11-13 Baltimore Street – Roger Lund (The Christmas Haus); and COA-17-0143, 250 Baltimore Street – John Buchheister (The Maryland Sutler).

A motion to authorize the setting of a public hearing of the Borough Council to be held on Monday, January 22, 2018 at 6:30 p.m., and to authorize the setting of a special meeting of the Borough Council to be held on Monday, January 22, 2018 at 7:00 p.m., and to authorize the provision of public notice of the public hearing consistent with section 609 of the Pennsylvania Municipalities Planning Code relative to proposed amendments to the Official Zoning Map of Gettysburg Borough and to the text of the Gettysburg Borough Zoning Ordinance.

A motion to authorize the preparation and publication for subsequent enactment at the January 22, 2018 special meeting of the Borough Council of an ordinance amending the Official Zoning Map of Gettysburg Borough and the text of the Gettysburg Borough Zoning Ordinance.

**C. Parking Department**

**1. Departmental Report**

**Charles Gable**

A motion to authorize the preparation and publication for subsequent enactment at the January 8, 2018 general business meeting of the Borough Council of an ordinance amending Chapter 15 of the Borough's Code of Ordinances for the purposes of increasing the hourly rates for on-street metered parking on Lincoln Square and the surrounding blocks to \$1.50 per hour and to provide a reduced payment for parking violation fines if paid within seven (7) days.

**D. Public Works Department**

**1. Departmental Report**

**Daniel Hilliard**

**Borough of Gettysburg**  
Council Business Meeting Agenda  
December 11, 2017 – 7:00 PM

**E. Borough Engineer**

**1. Engineer Report**

**Chad Clabaugh**

**F. Police Department**

**1. Departmental Report**

**Joseph Dougherty**

**A motion to appoint Jordan Klunk to the position of part-time officer of the Gettysburg Borough Police Department.**

**A motion to provide notification to the Civil Service Commission of the Borough of Gettysburg to request the Commission's certification of an eligibility list for the position of entry-level patrol officer.**

**G. Borough Manager**

**1. Manager's Report**

**Charles R. Gable**

**2. Motions Needing Council Action**

**A motion to adopt a resolution to prohibit the location of a Category 4 licensed casino facility within the municipal boundaries of the Borough of Gettysburg pursuant to Act No. 42 of 2017 and consistent with the municipal option as set forth in that statute and to authorize the delivery of the adopted resolution to the Pennsylvania Gaming Control Board no later than December 31, 2017.**

**A motion to approve the distribution of the Eichelberger-Stahle Funds to Borough residents as required and recommended.**

**A motion to adopt a resolution for the purposes of setting, updating and confirming the Borough's fees and charges for the issuance of licenses, permits and the provision of municipal services, to include the amendment of certain rates, fees and charges.**

**A motion to award the municipal solid waste collection/disposal and recycling contract for the Borough of Gettysburg, for a three (3) year and three (3) month period from January 1, 2018 to March 31, 2021, to Waste Connections as the lowest qualified and responsible bidder providing for a**

**Borough of Gettysburg**  
Council Business Meeting Agenda  
December 11, 2017 – 7:00 PM

fee in the amount of \$215.88 per year per customer for Option 2 of the Borough's invitation for bids.

A motion to adopt the Borough of Gettysburg budget for fiscal year 2018 containing an estimate of annual revenues and receipts for the General Fund in the amount of \$ 4,807,878 and an estimate of annual expenditures in the amount of \$ 4,807,878.

A motion to adopt the Borough of Gettysburg budget for fiscal year 2018 containing an estimate of annual revenues and receipts for the Fire Protection Services Fund in the amount of \$127,500 and an estimate of annual expenditures in the amount of \$127,500 .

A motion to adopt the Borough of Gettysburg budget for fiscal year 2018 containing an estimate of annual revenues and receipts for the Community Development Block Grant (CDBG) Fund in the amount of \$110,005 and an estimate of annual expenditures in the amount of \$110,000.

A motion to adopt the Borough of Gettysburg budget for fiscal year 2018 containing an estimate of annual revenues and receipts for the Company K Memorial Fund in the amount of \$15 and an estimate of annual expenditures in the amount of \$-0-.

A motion to adopt the Borough of Gettysburg budget for fiscal year 2018 containing an estimate of annual revenues and receipts for the Capital Projects Fund in the amount of \$1,808,500 and an estimate of annual expenditures in the amount of \$3,232,198.

A motion to adopt the Borough of Gettysburg budget for fiscal year 2018 containing an estimate of annual revenues and receipts for the Debt Service Fund in the amount of \$651,603 and an estimate of annual expenditures in the amount of \$637,628.

A motion to adopt the Borough of Gettysburg budget for fiscal year 2018 containing an estimate of annual revenues and receipts for the Capital Reserve Fund in the amount of \$10,250 and an estimate of annual expenditures in the amount of \$82,500.

**Borough of Gettysburg**  
Council Business Meeting Agenda  
December 11, 2017 – 7:00 PM

A motion to adopt the Borough of Gettysburg budget for fiscal year 2018 containing an estimate of annual revenues and receipts for the Liquid Fuels Fund in the amount of \$195,473 and an estimate of annual expenditures in the amount of \$184,100.

A motion to adopt the Borough of Gettysburg budget for fiscal year 2018 containing an estimate of annual revenues and receipts for the Revolving Loan Fund in the amount of \$195 and an estimate of annual expenditures in the amount of \$-0-.

A motion to adopt the Borough of Gettysburg budget for fiscal year 2018 containing an estimate of annual revenues and receipts for the Eichelberger-Stahle Charitable Trust Fund in the amount of \$25 and an estimate of annual expenditures in the amount of \$25.

A motion to enact an ordinance fixing the tax rates of the Borough of Gettysburg for fiscal year 2018 at 3.9320 mills on each dollar of real estate assessed valuation for general Borough purposes, 30 mills on each dollar of occupational assessed valuation for general Borough purposes, and at .25 mills on each dollar of real estate assessed valuation for fire protection services appropriations tax purposes.

A motion to set the organization meeting of the Borough Council to be held on Tuesday, January 2, 2018 at 5:00 P.M. pursuant to section 1001(a) of the Borough Code and to authorize the provision of public notice for the organization meeting.

A motion to set the first monthly general business meeting of the Borough Council for fiscal year 2018 to be held on Monday, January 8, 2018 at 7:00 P.M., and to authorize the provision of public notice for the business meeting.

Nominations of eligible persons to fill the vacant office of member of Borough Council in the Third Ward in order to fill the vacancy in that elective office occurring by the resignation of AmyBeth Hodges.

**Borough of Gettysburg**  
Council Business Meeting Agenda  
December 11, 2017 – 7:00 PM

**A motion to adopt a resolution appointing \_\_\_\_\_ as a member of the Borough Council of the Borough of Gettysburg in the Third Ward in order to fill the vacancy in that elective office occurring by the resignation of AmyBeth Hodges and to serve as a member of the Borough Council and hold office for the remainder of the unexpired term of Ms. Hodges, which term of office will expire on the first Monday in January 2020.**

**X. Reports**

**A. Liaison Reports**

- |         |                |
|---------|----------------|
| 1. GARA | Jacob Schindel |
| 2. GMA  | Susan Naugle   |

**B. Other Reports**

- |   |               |
|---|---------------|
| 1. MSG  |               |
| 2. Elm Street   |               |
| 3. Steinwehr Avenue Heart of Gettysburg Battlefield (SAHGB)     |               |
| 4. Adams County Boroughs Association (ACBA)                     |               |
| 5. Adams County Council of Governments (COG) Ted Streeter       |               |
| 6. Adams County Transportation Planning<br>Organization (ACTPO) | Susan Naugle  |
| 7. Adams County EMS Report                                      |               |
| 8. PA State Association of Boroughs (PSAB)                      |               |
| 9. National Park Service Advisory Committee                     | Graham Weaver |

**XI. Elected Official's Comments**

- A. Mayor Theodore Streeter**
- B. Susan Naugle**
- C. Graham Weaver**
- D. Jacob Schindel**
- E. Wesley Heyser**
- F. Vice President Scot Pitzer**
- G. President Bob Krummerich**

**XII. Public Comment**

**XIII. Adjournment**