



# Borough of Gettysburg

November 13, 2017

## Council AGENDA

Council Chambers  
59 East High Street  
Gettysburg, PA 17325

### MEMBERS

Theodore Streeter	(Mayor)
Robert Krummerich	(President)
Scot Pitzer	(Vice-President)
Susan Naugle	
Graham Weaver	
Jacob Schindel	
AmyBeth Hodges	
Wesley Heyser	

### STAFF

Charles R. Gable, <i>MPA</i>	(Borough Manager)
Harold Eastman, Jr.	(Solicitor)
Sara Stull	(Borough Secretary)
Sara Stull	(HR Director)
Rebecca LaBarre	(Planning Director)
Rebecca LaBarre	(Zoning Officer)
Nicolette James	(Finance Director)
Daniel Hilliard	(Public Works Director)
Joseph Dougherty	(Chief of Police)
Scott Weaver	(Code Enforcement)
Chad Clabaugh, <i>PE</i>	(Borough Engineer)
Dave Sanders	(EMS Coordinator)

**Borough of Gettysburg**  
Council Business Meeting Agenda  
November 13, 2017 – 7:00 PM

- |  |                       |
|--|-----------------------|
| <b>I. Call to Order</b>                    | Vice-President Pitzer |
| <b>II. Prayer and Pledge of Allegiance</b> | Susan Naugle          |
| <b>III. Welcome and Opening Remarks</b>    | Vice President Pitzer |
| <b>IV. Announcements</b>                   | Vice-President Pitzer |

An executive session of the Borough Council of the Borough of Gettysburg was conducted immediately following the adjournment of the November 6, 2017 special meeting consistent with sections 708(a)(1) and 708(a)(3) of the Sunshine Act.

An executive session of the Borough Council shall be conducted immediately prior to the adjournment of this meeting consistent with sections 708(a)(1), 708(a)(3), 708(a)(4), and 708(a)(5) of the Sunshine Act for the following reasons and purposes: (1) to discuss matters involving the employment, the appointment or termination of employment, the qualification for employment, the terms and conditions of employment, the evaluation of performance, promotion or discipline of employees, to include staffing levels and salaries of current non-union employees of the Borough; (2) to receive information relative to the possible purchase or lease of real property by the Borough; (3) to consult with its professional advisors regarding information in connection with issues on which identifiable claims or complaints have been made or are expected to be filed; and (4) to review and discuss items of Borough business which, if conducted in public, would either violate a lawful privilege or lead to the disclosure of confidential information.

**V. Approval of Agenda**

**A motion to approve the November 13, 2017 Agenda as presented.**

**VI. Approval of Minutes**

**A motion to approve the October 10, 2017 Council Public Hearing and Council Business Meeting minutes as presented.**

**A motion to approve the October 23 and October 30, 2017 Council Work Session minutes as presented.**

**Borough of Gettysburg**  
Council Business Meeting Agenda  
November 13, 2017 – 7:00 PM

**A motion to approve the November 6, 2017 Council Special meeting and Budget Workshop meeting minutes as presented.**

**VII. Public Comment**

**VIII. Special Business**

**A motion to accept the resignation of AmyBeth Hodges from the elective office of member of the Borough Council of the Borough of Gettysburg tendered in writing to the Borough Council on November 11, 2017.**

**IX. Special Presentation**

**Candidates for Boards and Commissions**

David Rice  
Martin Jolin

**X. Current and Old Business**

**A. Finance Department**

1. Departmental Report Nicolette James
2. Motions Needing Council Action

**A motion to approve all bills and payrolls for the month as presented.**

**A motion to adopt a resolution appointing Smith Elliot Kearns & Company, LLC as the independent auditor of the Borough of Gettysburg during fiscal year 2018 in order to make an independent examination of the accounting records of the Borough for fiscal year 2017 and to perform such other duties and to exercise the powers as conferred upon an independent auditor under the Borough Code.**

**B. Planning Department/Zoning/Code Enforcement/HARB**

1. Departmental Report Becky LaBarre
2. Motions Needing Council Action

**Borough of Gettysburg**  
Council Business Meeting Agenda  
November 13, 2017 – 7:00 PM

**A motion to accept recommendations by the Gettysburg Historical Architectural Review Board (HARB) made following its review on Wednesday October 18, 2017 and approve Certificate of Appropriateness for the following applications as presented: #COA-17-0134, 6 York Street – Gettysburg Hotel Investors (Starbucks); and COA-17-0136, 49 Steinwehr Avenue – Susan Saum-Wicklein (Regimental Quartermaster/Jeweler’s Daughter).**

**C. Parking Department**

- |    |                                |               |
|----|--------------------------------|---------------|
| 1. | Departmental Report            | Charles Gable |
| 2. | Motions Needing Council Action |               |

**A motion to honor the MOU with the Gettysburg Area Retail Merchants Association (GARMA), and approve their request for free holiday parking in the designated parking areas with the exclusion of exempted meters as stated in the MOU.**

**D. Public Works Department**

- |    |                     |                 |
|----|---------------------|-----------------|
| 1. | Departmental Report | Daniel Hilliard |
|----|---------------------|-----------------|

**E. Borough Engineer**

- |    |                 |               |
|----|-----------------|---------------|
| 1. | Engineer Report | Chad Clabaugh |
|----|-----------------|---------------|

**F. Police Department**

- |    |                     |                  |
|----|---------------------|------------------|
| 1. | Departmental Report | Joseph Dougherty |
|----|---------------------|------------------|

**A motion to appoint Jordan Klunk to the position of part-time officer of the Gettysburg Borough Police Department.**

**G. Borough Manager**

- |    |                                |                  |
|----|--------------------------------|------------------|
| 1. | Manager’s Report               | Charles R. Gable |
| 2. | Motions Needing Council Action |                  |

**A motion to authorize entry into and to ratify a new Collective Bargaining Agreement between the Borough of Gettysburg and the Teamsters Local Union No. 776 on behalf of the Non-Uniformed employees of the**

**Borough of Gettysburg**  
Council Business Meeting Agenda  
November 13, 2017 – 7:00 PM

**Gettysburg Borough for the contract term and period of five (5) years from January 1, 2018 through December 31, 2022. Robert L. Krummerich, President of Borough Council, and Sara L. Stull, Borough Secretary, are hereby authorized to execute, attest and deliver the Collective Bargaining Agreement on behalf of the Borough of Gettysburg.**

**A motion to authorize the Borough Secretary to give notice and cause the same to be published that the proposed budget providing an annual estimate of revenues and an annual estimate of expenditures for fiscal year 2018 has been prepared and will be made available for public inspection for a period of not less than ten (10) days prior to the completion and adoption of the budget for fiscal year 2018 by the Borough Council.**

**A motion to authorize the solicitor to prepare, finalize and publish a proposed ordinance for intended enactment at the next general business meeting of the Borough Council to be held on December 11, 2017 for the purposes of fixing the real property tax rate for the Borough of Gettysburg for fiscal year 2018 at 3.9320 mills, the occupation tax rate at 30 mills and the fire protection services appropriations tax rate at .25 mills.**

**A motion to appoint David Rice to fulfill the unexpired term of Wayne Mayers to the Shade Tree Commission, which term expires in October 2020.**

**A motion to appoint Martin Jolin to the Shade Tree Commission for a five-year term expiring in October 2022.**

**A motion to appoint Richard Ezell to the Shade Tree Commission as an alternate member for a five-year term expiring in October 2022.**

**XI. Reports**

**A. Liaison Reports**

- 1. GARA**
- 2. GMA**

Jacob Schindel  
Susan Naugle

**B. Other Reports**

- 1. MSG**

## **Borough of Gettysburg**

### **Council Business Meeting Agenda**

November 13, 2017 – 7:00 PM

- 2. Elm Street**
- 3. Steinwehr Avenue Heart of Gettysburg  
Battlefield (SAHGB)** AmyBeth Hodges
- 4. Adams County Boroughs Association (ACBA)** AmyBeth Hodges
- 5. Adams County Council of Governments (COG)** Ted Streeter
- 6. Adams County Transportation Planning  
Organization (ACTPO)** Susan Naugle
- 7. Adams County EMS Report**
- 8. PA State Association of Boroughs (PSAB)**
- 9. National Park Service Advisory Committee** Graham Weaver

#### **XII. Elected Official's Comments**

- A. Mayor Theodore Streeter**
- B. Susan Naugle**
- C. Graham Weaver**
- D. Jacob Schindel**
- E. AmyBeth Hodges**
- F. Wesley Heyser**
- G. Vice President Scot Pitzer**
- H. President Bob Krummerich**

#### **XIII. Public Comment**

#### **XIV. Executive Session**

#### **XV. Adjournment**