



# Borough of Gettysburg

October 9, 2018

Council Business Meeting AGENDA

Council Chambers  
59 East High Street  
Gettysburg, PA 17325

MEMBERS

Theodore Streeter	(Mayor)
Susan Naugle	(President)
Jacob Schindel	(Vice-President)
Wesley Heyser	
John Lawver	
Patti Lawson	
Chris Berger	
Charles Strauss	

STAFF

Charles R. Gable, <i>MPA</i>	(Borough Manager)
Harold Eastman, Jr.	(Solicitor)
Sara Stull	(Borough Secretary)
Sara Stull	(HR Director)
Rebecca LaBarre	(Planning Director)
Rebecca LaBarre	(Zoning Officer)
Nicolette James	(Finance Director)
Rob Harbaugh	(Interim Public Works Director)
Carl Segatti	(Interim Chief of Police)
Scott Weaver	(Code Enforcement)
Chad Clabaugh, <i>PE</i>	(Borough Engineer)
Dave Sanders	(EMS Coordinator)
Richard L. Miller, II	(Parking Manager)
Karen Mesher	(Administrative Assistant)

**Borough of Gettysburg**  
Council Business Meeting Agenda  
October 9, 2018 – 7:00 PM

- |      |  |                  |
|------|--|------------------|
| I.   | Council - Call to Order                    | President Naugle |
| II.  | Moment of Silence and Pledge of Allegiance | President Naugle |
| III. | Welcome and Opening Remarks                | President Naugle |
| IV.  | Announcements                              | President Naugle |

An executive session of the Borough Council was held immediately following the September 10, 2018 monthly general business meeting consistent with section 708(a)(1) of the Sunshine Act to discuss matters involving the employment and the evaluation of performance of Borough employees.

An executive session of the Borough Council will held immediately following the this monthly general business meeting consistent with section 708(a)(1) of the Sunshine Act to discuss matters involving the employment and the evaluation of performance of Borough employees.

V. Approval of Agenda and Minutes - Council

A motion to approve the October 9, 2018 agenda as presented.

A motion to approve the Public Hearing and Council Meeting Minutes of September 10, 2018 and the Council Work Session Meeting Minutes of September 24, 2018.

VI. Public Comment

VII. Special Presentation – Manager Gable presents first draft of 2019 Budget

VIII. Current and Old Business

A. Finance Department

- |    |                                |                 |
|----|--------------------------------|-----------------|
| 1. | Departmental Report            | Nicolette James |
| 2. | Motions Needing Council Action |                 |

A motion to approve all bills and payrolls for the month as presented.

A motion to award a contract to Maher Duessel, a firm of certified public accountants registered in the Commonwealth of Pennsylvania, to perform financial independent auditing services for the Borough of Gettysburg to examine, audit and settle all Borough accounts and its accounting records for fiscal years 2018, 2019 and 2020.

A motion to authorize the solicitor to prepare a resolution for adoption by the Borough Council at its November 13, 2018 monthly general business meeting in order to appoint Maher Duessel, a firm of certified public accountants registered in the Commonwealth of Pennsylvania, as the independent auditor of the Borough of Gettysburg during fiscal year 2019 in order to perform the examination and audit of the accounting records of the Borough for fiscal year 2018.

B. Planning Department/Zoning/Code Enforcement/HARB

- |    |                                |               |
|----|--------------------------------|---------------|
| 1. | Departmental Report            | Becky LaBarre |
| 2. | Motions Needing Council Action |               |

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A motion to authorize the enactment of an ordinance for the general purpose of granting tax exemption relief for certain new construction and improvements to designated deteriorated properties within the Borough pursuant to the Local Economic Revitalization Tax Assistance Act ("LERTA"), and for the specific purposes of setting a maximum tax exemption amount, adopting the following ten-year tax exemption schedule for a minimum of fifty (50%) percent non-residential use and a minimum of twenty-five (25%) percent residential use for such development or redevelopment with construction costs of improvements exceeding one million (\$1,000,000.00) dollars: for years 1 and 2 a 100% tax exemption; for years 3 and 4 a 90% tax exemption; for years 5 and 6 an 80% tax exemption; for years 7 and 8 a 70% tax exemption; for years 9 and 10 a 60% tax exemption; and setting forth a procedure for securing a tax exemption and providing for a rollback of taxes exempted due to a subsequent change of use.

A motion to adopt a resolution appointing Michael J. Birkner, as an alternate member of the Zoning Hearing Board of the Borough of Gettysburg, in order to serve as an alternate member of the Zoning Hearing Board for the remainder of the unexpired three (3) year term of office of Conor Brooks which will expire on the first Monday in January 2020.

**C. Parking Department**

- |                                   |                |
|-----------------------------------|----------------|
| 1. Departmental Report            | Richard Miller |
| 2. Motions Needing Council Action |                |

A motion consistent with the MOU with the Gettysburg Area Retail Merchants Association (GARMA) to approve the request of GARMA for free holiday parking, from 12 noon through 8 pm., in the designated parking areas with the exclusion of exempted meters as stated in the MOU. The designated parking areas, as requested by GARMA, include: Lincoln Square and the first blocks of York Street, Baltimore Street, Chambersburg Street and Carlisle Street and the entirety of Steinwehr Avenue. (The second block of Chambersburg Street was not included in the request of GARMA.)

**D. Public Works Department**

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|------------------------|--------------|
| 1. Departmental Report | Rob Harbaugh |
|------------------------|--------------|

**E. Borough Engineer**

- |                                   |               |
|-----------------------------------|---------------|
| 1. Engineer Report                | Chad Clabaugh |
| 2. Motions Needing Council Action |               |

A motion to approve resolution # 100918-2 authorizing the Borough Manager to submit the Application for Traffic Signal Approval to the Pennsylvania Department of Transportation to replace the in-roadway crosswalk lighting with pole mounted Steinwehr rectangular rapid flashing beacons.

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**A motion to approve application for payment # 2/final in the amount of \$1,000.00 for the 2018 CDBG curb ramp project.**

**A motion to approve the release the financial security for public improvements associated with the Gettysburg Hospital Expansion/Renovation Land Development in the amount of \$397,915.65 leaving a balance of \$0.00.**

**A motion to approve the stormwater management operation and maintenance agreement for the Adams County Arts Council Parking Lot Improvements on South Washington Street.**

**A motion to approve the stormwater management operation and maintenance agreement for the Chiarelli Property Proposed Garage at 512 Carlisle Street.**

**A motion to approve the stormwater management operation and maintenance agreement for the Richard and Ruth Storm Residence at 812 Long Lane.**

**A motion to approve the stormwater management operation and maintenance agreement for the LaBella Italia Restaurant Expansion at 402 York Street.**

**A motion to approve Change Order #1 extending the contract time for the 2018 Bridge Maintenance Contract with Lobar Associates, Inc. from November 9<sup>th</sup> to November 23<sup>rd</sup>.**

**F. Police Department**

- |                                   |              |
|-----------------------------------|--------------|
| 1. Departmental Report            | Carl Segatti |
| 2. Motions Needing Council Action |              |

**A motion to authorize a COLA increase for retired police pensioner Larry Runk, to be paid from the Police Pension Plan effective September 1, 2018.**

**A motion to appoint Bo Taylor, an eligible applicant from the list of candidates for entry level patrol officer certified to the Borough Council by the Civil Service Commission of the Borough of Gettysburg, to the position of entry level patrol officer of the Gettysburg Borough Police Department upon completion of required testing.**

**G. Borough Manager**

- |                                   |               |
|-----------------------------------|---------------|
| 1. Manager's Report               | Charles Gable |
| 2. Motions Needing Council Action |               |

**A motion to adopt a resolution opposing House Bill No 2564 entitled the Small Wireless Facilities Deployment Bill.**

**A motion to adopt a resolution supporting House Bill No 914 entitled An Act Amending Title 8 (Boroughs and Incorporated Towns) of the Pennsylvania Consolidated Statutes, in Storm Sewers and Watercourses Further Providing for Authority of Boroughs and for Manner of Financing Work.**

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**A motion to authorize the setting of a public hearing of the Borough Council to be held on Tuesday, November 13, 2018, commencing at 6:30 p.m. and to authorize the provision of public notice of the public hearing consistent with section 5603 of the Pennsylvania Municipality Authorities Act relative to the formation, incorporation and organization of a municipal authority for the purposes of the administration and the assessment of related fees for the implementation and operation of the Borough's Municipal Separate Storm Sewer System (MS4) program.**

**A motion to authorize the preparation of an ordinance for subsequent enactment relative to the Borough's Municipal Separate Storm Sewer System (MS4) program in order to prohibit illegal discharge into and illicit connections to the storm sewer system or watercourses within the Borough.**

**A motion to waive the fees for Survivors, Inc. to hold a special event on the square October 26, 2018 from 6:00 to 8:30 PM, the Luminaries for Remembrance in recognition of Domestic Violence Awareness Month.**

**A motion to authorize the Borough's refuse and recycling hauler, Waste Connections, to implement a rate increase for curb-side service, commencing on January 1, 2019, in the amount of two dollars and forty cents (\$2.40) annually, or sixty cents (\$0.60) per quarter.**

**IX. Reports**

**A. Liaison Reports**

- |     |  |                    |
|-----|--|--------------------|
| 1.  | MSG  | Deb Adamik         |
| 2.  | GARA   | Jacob Schindel     |
| 3.  | GMA  | Susan Naugle       |
| 4.  | Planning Commission  | Charles Strauss    |
| 5.  | Steinwehr Avenue Heart of Gettysburg Battlefield<br>(SAHGB)  | Jacob Schindel     |
| 6.  | Adams County Boroughs Association (ACBA)                     | Mayor Streeter     |
| 7.  | Adams County Council of Governments (COG)                    | John Lawver        |
| 8.  | Adams County Transportation Planning Organization<br>(ACTPO) | Susan Naugle       |
| 9.  | Adams County Heroin Awareness Task Force                     | Charles Strauss    |
| 10. | Trail Feasibility Study                                      | Christopher Berger |

**B. Other Reports**

1. Elm Street
2. Recycling Report
3. Adams County EMS Report

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- X. Elected Official's Comments**
  - A. Mayor Theodore Streeter – Announce Trick-or-Treat on October 31<sup>st</sup> from 6-8 PM**
  - B. Wesley Heyser**
  - C. Patricia Lawson**
  - D. Charles Strauss**
  - E. Christopher Berger**
  - F. John Lawver**
  - G. Vice President Jacob Schindel**
  - H. President Susan Naugle**
- XI. Public Comment**
- XII. Adjournment**