



Borough of Gettysburg

**Tuesday, October 13, 2020
7:00 PM**

Council Business Meeting AGENDA

**Due to COVID-19 Pandemic, meeting
conducted via telecommunications
devices through ZOOM platform
Gettysburg, PA 17325**

MEMBERS

**Theodore Streeter (Mayor)
Jacob W. Schindel (President)
Wesley K. Heyser (Vice-President)
John Lawver
Patricia Lawson
Christopher Berger
Judith Butterfield
Matthew Moon**

STAFF

**Charles R. Gable, MPA (Borough Manager/Treasurer)
Sara Stull (Asst. Borough Manager/Borough Secretary)
Karen Mesher (Asst. Borough Secretary/Planning Assistant)
Carly Marshall (Director of Planning, Zoning & Code Enforcement)
Debra English (Director of Historic & Environmental Preservation)
Robert Harbaugh (Public Works Director)
Rebecca Fissel (Parking Manager)
Robert Glenny, Jr. (Chief of Police)
Dave Sanders (EMS Coordinator)
Chad Clabaugh, PE (Borough Engineer)
Harold Eastman, Jr. (Borough Solicitor)**

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| I. Council - Call to Order | President |
| II. Prayer and Pledge of Allegiance | President |
| III. Welcome and Opening Remarks | President |
| IV. Announcements | President |

An executive session of the Borough Council was conducted immediately following the adjournment of the September 28, 2020 Council work session consistent with section 708(a)(1) and 708(a)(5) of the Sunshine Act.

An executive session of the Borough Council will be held immediately following the adjournment of this evening's meeting consistent with sections 708(a)(1), 708(a)(4) and 708(a)(5) of the Sunshine Act for the following purposes: (1) to discuss matters involving the employment, the termination or reinstatement of employment, the terms and conditions of employment, and the possible furloughing or laying off of Borough employees; (2) to provide, consider and discuss information regarding pending grievances and matters on which identifiable complaints have or are expected to be filed by the International Brotherhood of Teamsters Local Union No. 776, Police Labor Organization; and (3) to review and discuss matters of Borough business which, if conducted in public, would violate a lawful privilege or lead to the disclosure of information or matters of confidentiality protected by law.

V. Approval of Agenda and Minutes - Council

A motion to approve the October 13, 2020 agenda as presented.

A motion to approve minutes of the Council Meeting of September 14, 2020; Public Hearing #1 (Zoning Text Amendments for Nonconforming Buildings), Public Hearing #2 (Zoning Text Amendments for Apartment Conversions) and the Council Work Session on September 28, 2020 as presented.

VI. Special Presentation

Mayor Streeter Announces Halloween Plans

Introduction of tax collector applicant

Jennifer CruverKibi, CPA with MaherDuessel – Present Annual Audited Financial Statements for the year ending December 31, 2019

VII. Public Comment

VIII. Current and Old Business

A. Department of Planning /Zoning/Code Enforcement

- 1. Departmental Report**
- 2. Motions Needing Council Action**

Carly Marshall

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A motion to authorize the finalization and publication for intended enactment at the November 9, 2020 monthly general business meeting of the Borough Council of an ordinance amending the text of the Gettysburg Borough Zoning Ordinance relative to the regulation of nonconforming buildings, structures and uses and relative to certain general and supplemental Zoning Ordinance provisions regulating minimum lot and yard area requirements.

A motion to authorize the finalization and publication for intended enactment at the November 9, 2020 monthly general business meeting of the Borough Council of an ordinance amending the text of the Gettysburg Borough Zoning Ordinance relative to apartment conversions of existing buildings and the amendment of the minimum lot requirements for apartment conversions and the elimination and deletion of minimum habitable floor area requirements for dwelling units and apartments.

A motion to adopt a resolution pursuant to the provisions of Chapter 15, Part 1, Section 105 of the Code of Ordinances of the Borough of Gettysburg in order to authorize and extend for an additional 90-day period the Borough's temporary parklet and pedlet pilot testing program.

A motion to adopt a resolution extending the temporary suspension of certain provisions of Chapter 6, Part 2 of the Code of Ordinances of the Borough of Gettysburg relative to the regulation of the consumption and possession of alcoholic beverages in certain public areas in connection with the implementation and extension of the Borough's temporary parklet and pedlet pilot testing program.

B. Department of Historic & Environmental Preservation

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| 1. Departmental Report | Debra English |
| 2. Motions Needing Council Action | |

A motion to accept the recommendation of the Borough of Gettysburg Historic Architectural Review Board (HARB) following its review on September 16, 2020 and grant Certificates of Appropriateness for the following applications as presented: COA 20-0070, 5 Steinwehr Avenue - Tessa G. Bardo for demolition of the rear wood garage located at the rear of 5 Steinwehr Avenue due to instability and safety of the public per *Secretary of the Interior Guidelines* as presented in the application dated July 8, 2020; COA 20-0074, 400 Baltimore Street- Katherine Reid, Reid's Winery & Cider House for the construction of the 20'x40' outdoor pavilion located to the rear of 400 Baltimore Street as presented in the application dated August 25, 2020; COA 20-0073, 331 Buford Avenue - Peter & Debbie Sheads for the new exterior structural repairs/renovations at 331 Buford Avenue as presented in the application dated August 31, 2020.

C. Parking Department

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| 1. Departmental Report | Becka Fissel |
| 2. Motions Needing Council Action | |

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A motion consistent with the Memorandum of Understanding (MOU) with the Gettysburg Area Retail Merchants Association, Inc. (GARMA) to approve the request of GARMA for free holiday parking for the 2020 holiday season, from Thanksgiving Day through New Year’s Day. Free parking is designated every day from 8:00 AM to 8:00 PM except on Friday, Saturday and Sunday where parking will be paid as usual during the metered hours. The designated parking areas, as requested by GARMA, are as follows: Lincoln Square and the first blocks of Baltimore Street, York Street, Carlisle Street and Chambersburg Street and the first block of Steinwehr Avenue.

D. Public Works Department

1. Departmental Report

Robert Harbaugh

E. Borough Engineer

1. Engineer Report
2. Motions Needing Council Action

Chad Clabaugh

A motion to approve application for payment number one/final to CriLon Corp. in the amount of \$41,036.54 for work completed on the 2020 Racehorse Alley Parking Garage Maintenance Project, contingent on approval from the Borough Engineer on contact closeout documentation.

A motion to approve application for payment number two/final to Pantano Concrete LLC in the amount of \$1,500 for work completed on the 2020 CDBG Curb Ramp Project, contingent on the approval from the Adams County Planning Department on contract closeout documentation.

F. Police Department

1. Departmental Report

Chief Rob Glenny

G. Office of the Manager/Treasurer

1. Borough Secretary’s Report
2. Borough Manager’s Report
3. Motions Needing Council Action

Sara L. Stull
Charles R. Gable

Budget Presentation – 1st DRAFT 2021 Budget Proposal

A motion to accept all bills and payrolls as presented.

A motion to authorize a COLA increase for retired police pensioner Larry Runk to be paid from the Police Pension Plan effective September 1, 2020.

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Motion to adopt a resolution authorizing Charles R. Gable, Borough Manager, to submit on behalf of the Borough an application for the PennDOT Multimodal Transportation Grant in connection with funds for the Gettysburg Inner Loop.

Motion to authorize the execution and delivery of a Cooperation Agreement by and between the County of Adams and the Borough of Gettysburg for the Fiscal Year 2020 Community Development Block Grant Program Administration. Theodore H. Streeter, Mayor, Charles R. Gable, Borough Manager, Jacob W. Schindel, President of Borough Council, and Sara L. Stull, Borough Secretary, are hereby authorized to execute, attest and deliver the Cooperation Agreement.

IX. Reports

A. Liaison Reports

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| 1. | MSG | Deb Adamik |
| 2. | GARA | Jacob Schindel |
| 3. | GMA | Christopher Berger |
| 4. | Steinwehr Avenue Heart of Gettysburg Battlefield
(SAHGB) | Judith Butterfield |
| 5. | Adams County Boroughs Association (ACBA) | Mayor Streeter |
| 6. | Adams County Council of Governments (COG) | John Lawver |
| 7. | Adams County Transportation Planning Organization
(ACTPO) | Judith Butterfield |
| 8. | Adams County Heroin Awareness Task Force | Matt Moon |
| 9. | Trail Feasibility Study | Christopher Berger |
| 10. | Healthy Adams Bicycle Pedestrian Inc. (HABPI) | Patricia Lawson |

B. Other Reports

1. Recycling Report
2. Gettysburg Fire Department Report
3. Adams County EMS Report

X. Elected Official's Comments

A motion to adopt a resolution to appoint Lisa A. Angstadt, a duly qualified resident and registered elector of the Borough of Gettysburg, as the Tax Collector of the Borough of Gettysburg, in order to fill the vacancy in that elective Borough office created by the termination of residency and resulting resignation of Brian D. Eastman and to hold said office for the remainder of Mr. Eastman's term of office which expires on the first Monday of January 2022.

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A motion to appoint Judith Butterfield as the Borough’s voting delegate for the Resolutions Committee at the 2020 Pennsylvania Municipal League Annual Summit on October 29-31.

- A. Mayor Theodore Streeter**
- B. Wesley Heyser**
- C. Patricia Lawson**
- D. Judith Butterfield**
- E. Christopher Berger**
- F. John Lawver**
- G. Jacob Schindel**
- H. Matthew Moon**

XI. Public Comment

XII. Adjournment

XIII. Executive Session