



# Borough of Gettysburg

October 10, 2017

Council Chambers  
59 East High Street  
Gettysburg, PA 17325

## CDBG Public Hearing Agenda & Council Business Meeting AGENDA

### MEMBERS

Theodore Streeter	(Mayor)
Robert Krummerich	(President)
Scot Pitzer	(Vice-President)
Susan Naugle	
Graham Weaver	
Jacob Schindel	
AmyBeth Hodges	
Wesley Heyser	

### STAFF

Charles R. Gable, <i>MPA</i>	(Borough Manager)
Harold Eastman, Jr.	(Solicitor)
Sara Stull	(Borough Secretary)
Sara Stull	(HR Director)
Rebecca LaBarre	(Planning Director)
Rebecca LaBarre	(Zoning Officer)
Nicolette James	(Finance Director)
Daniel Hilliard	(Public Works Director)
Joseph Dougherty	(Chief of Police)
Scott Weaver	(Code Enforcement)
Chad Clabaugh, <i>PE</i>	(Borough Engineer)
Dave Sanders	(EMS Coordinator)

## **Borough of Gettysburg**

CDBG Public Hearing Agenda and Council Business Meeting Agenda  
Tuesday - October 10, 2017 – 6:30 PM CDBG Hearing /7:00 PM Business Meeting

### **CDBG Public Hearing Agenda (6:30 PM)**

- |                           |                      |
|---------------------------|----------------------|
| I. Call to Order          | President Krummerich |
| II. Opening Remarks       | President Krummerich |
| III. CDBG Proposed Budget | Manager Gable        |
| IV. Public Comment        |                      |
| V. Adjournment            |                      |

### **Council Business Meeting agenda (7:00 PM)**

- |                                      |                      |
|--------------------------------------|----------------------|
| I. Call to Order                     | President Krummerich |
| II. Opening Remarks                  | President Krummerich |
| III. Prayer and Pledge of Allegiance | Jacob Schindel       |
| IV. Welcome and Opening Remarks      | President Krummerich |
| V. Announcements                     | President Krummerich |

An executive session of the Borough Council was conducted immediately following the adjournment of the September 25, 2017 work session consistent with sections 708(a)(1), 708(2) and 708(a)(3) of the Sunshine Act.

An executive session of the Borough Council shall be conducted immediately prior to the adjournment of this meeting consistent with sections 708(a)(1) and 708(a)(3) of the Sunshine Act for the following reasons and purposes: (1) to discuss matters involving the employment, the qualifications for employment, the terms and conditions of employment, and the evaluation of performance, promotion or discipline of any employees or prospective employees of the Borough and (2) to discuss matters and receive information relative to the possible purchase or lease of real property by the Borough.

#### **VI. Approval of Agenda**

**A motion to approve the October 10, 2017 Agenda as presented.**

#### **VII. Approval of Minutes**

**A motion to approve the September 11, 2017 Public Hearing and Special meeting minutes as presented.**

## **Borough of Gettysburg**

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**A motion to approve the September 11, 2017 Council Business Meeting minutes as presented.**

**A motion to approve the September 25, 2017 Council Public Hearing minutes as presented.**

**A motion to approve the September 25, 2017 Council Work Session minutes as presented.**

### **VIII. Public Comment**

### **IX. Special Presentation**

**Mayor Streeter – present certificates of commendation to Officer Bill Orth and to Sgt Larry Weikert.**

**Mayor Streeter – present Community Service Award**

**Emmett Patterson and John Rice – Main Street Gettysburg**

**Elm Street**

### **X. Current and Old Business**

#### **A. Finance Department**

- 1. Departmental Report** Nicolette James
- 2. Motions Needing Council Action**

**A motion to approve all bills and payrolls for the month as presented.**

**A motion to accept the J. P. Harris Tax Exoneration report for tax year 2014 as presented.**

#### **B. Planning Department/Zoning/Code Enforcement/HARB**

- 1. Departmental Report** Becky LaBarre
- 2. Motions Needing Council Action**

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CDBG Public Hearing Agenda and Council Business Meeting Agenda  
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**A motion to accept recommendations by the Gettysburg Historical Architectural Review Board (HARB) made following its review on Wednesday September 20, 2017 and approve Certificate of Appropriateness for the following applications as presented: #COA-17-0116, 337 Baltimore Street – Nancy Burke; COA-17-0117, 297 Steinwehr Avenue – FutureStake & Victorian Carriage Company; COA-17-0118, 412 York Street – Giovanni Cucuzza; COA-17-00119, 2 Baltimore Street – David & Lynn Petters; and COA-17-0120, 353 York Street – Gettysburg Dental Associates.**

**A motion to accept recommendations by the Gettysburg Historical Architectural Review Board (HARB) made following its review on Wednesday September 20, 2017 and postpone approval of Certificate of Appropriateness #COA-17-0124, 337 Baltimore Street – Nancy Burke for demolition of a sensitive building for a period not to exceed nine (9) months until the provisions of Historic District Ordinance *Section 11-110A.3: Application Requirements* are fully satisfied, and the Board has had the opportunity to review any evidence supplied by the applicant related to *Section 11-110B: Criteria* and/or *Section 11-110C: Unreasonable Economic Hardship*.**

### **C. Parking Department**

1. Departmental Report Charles Gable

### **D. Public Works Department**

1. Departmental Report Daniel Hilliard

### **E. Police Department**

1. Departmental Report Joseph Dougherty
2. Motions Needing Council Action

**A motion to authorize a COLA increase for retired police pensioner Larry Runk, to be paid from the Police Pension Plan effective September 1, 2017.**

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### **A motion to appoint Kevin Bigler to the position of part-time officer of the Gettysburg Borough Police Department.**

#### **F. Borough Engineer**

1. **Engineer Report** Chad Clabaugh
2. **Motions Needing Council Action**

**A motion to approve the full release of financial security, in connection with the Preliminary/Final Land Development Plan for 353 York Dental, LLC in the amount of \$38,942.20, consistent with the certification letter issued by the Borough Engineer.**

**A motion to approve the full release of financial security, in connection with the Gettysburg College Dining Hall Addition of \$124,072.30, consistent with the certification letter issued by the Borough Engineer.**

**A motion to approve payment to Kinsley Construction Inc. for Contract #1 of the 2017 Street Improvements Project in the amount of \$347,209.25.**

**A motion to approve Contract Change Order #1 for Contract # 2 of the 2017 Street Improvements Project to Decrease the Contract Price by \$1,750.00 for credit given for street sweeping and hauling assistance by the Borough Public Works.**

**A motion to approve payment to Martin Paving Inc. for Contract # 2 of the 2017 Street Improvements Project in the amount of \$155,388.85.**

#### **G. Borough Manager**

1. **Manager's Report** Charles Gable
2. **Motions Needing Council Action**

**A motion to adopt a resolution authorizing the submission of an application for 2017 Community Development Block Grant Funds to the Pennsylvania Department of Community and Economic Development.**

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**A motion to adopt a resolution approving the Emergency Operations Plan (EOP) dated July 2015 as the current emergency management plan for Gettysburg Borough.**

**A motion to adopt a resolution opposing any Congressionally mandated increase in truck size or weight.**

**A motion to adopt a resolution authorizing entry into separate subagreements with Cellco Partnership d/b/a Verizon Wireless, each consisting of a Lease Supplement and corresponding Memorandum of Lease Supplement identifying eleven (11) separate site locations, as provided for in the parties' Master Lease, dated June 22, 2017, relative to the installation, maintenance and operation of cell booster communications equipment and related facilities on utility poles and/or surrounding property in the Borough. The site locations are identified as MC1, MC2, MC3, MC4, MC5, MC6, MC7, MC9, MC10, MC11 and MC12 and are more fully described in the subagreements for each site location.**

### **2018 Budget Proposal Presentation**

#### **XI. Reports**

##### **A. Liaison Reports**

- |         |                |
|---------|----------------|
| 1. GARA | Jacob Schindel |
| 2. GMA  | Susan Naugle   |

##### **B. Other Reports**

- |   |                |
|---|----------------|
| 1. MSG  |                |
| 2. Elm Street   |                |
| 3. Steinwehr Avenue Heart of Gettysburg<br>Battlefield (SAHGB)  | AmyBeth Hodges |
| 4. Adams County Boroughs Association (ACBA)                     | AmyBeth Hodges |
| 5. Adams County Council of Governments (COG)                    | Ted Streeter   |
| 6. Adams County Transportation Planning<br>Organization (ACTPO) | Susan Naugle   |
| 7. Adams County EMS Report                                      |                |

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- 8. PA State Association of Boroughs (PSAB)**
- 9. National Park Service Advisory Committee** Graham Weaver

### **XII. Elected Official's Comments**

- A. Mayor Theodore Streeter – Announce Trick-or-Treat to be held on  
October 31 from 6-8 PM  
– Salvation Army Bell Ringing**
- B. Susan Naugle**
- C. Graham Weaver**
- D. Jacob Schindel**
- E. AmyBeth Hodges**
- F. Wesley Heyser**
- G. Vice President Scot Pitzer**
- H. President Bob Krummerich**

### **XIII. Public Comment**

### **XIV. Executive Session**

### **XV. Adjournment**