



# Borough of Gettysburg

**September 14, 2020**  
**7:00 PM**

## **Borough Council Business Meeting AGENDA**

Due to COVID-19 Pandemic, meeting  
 conducted via telecommunications  
 devices through ZOOM platform  
 Gettysburg, PA 17325

**MEMBERS**

Theodore Streeter (Mayor)  
 Jacob W. Schindel (President)  
 Wesley K. Heyser (Vice-President)  
 John Lawver  
 Patricia Lawson  
 Christopher Berger  
 Judith Butterfield  
 Matthew Moon

**STAFF**

Charles R. Gable, *MPA* (Borough Manager/Treasurer)  
 Sara Stull (Asst. Borough Manager/Borough Secretary)  
 Karen Mesher (Asst. Borough Secretary/Planning Assistant)  
 Carly Marshall (Director of Planning, Zoning & Code Enforcement)  
 Debra English (Director of Historic & Environmental Preservation)  
 Robert Harbaugh (Public Works Director)  
 Rebecca Fissel (Parking Manager)  
 Robert Glenny, Jr. (Chief of Police)  
 Dave Sanders (EMS Coordinator)  
 Chad Clabaugh, *PE* (Borough Engineer)  
 Harold Eastman, Jr. (Borough Solicitor)

**Borough of Gettysburg**  
Council Business Meeting Agenda  
Monday, September 14, 2020 – 7:00 PM

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| <b>I. Council - Call to Order</b>          | <b>President</b> |
| <b>II. Prayer and Pledge of Allegiance</b> | <b>President</b> |
| <b>III. Welcome and Opening Remarks</b>    | <b>President</b> |
| <b>IV. Announcements</b>                   | <b>President</b> |

An executive session of the Borough Council was conducted immediately following the adjournment of the August 24, 2020 Council work session consistent with section 708(a)(1) and 708(a)(5) of the Sunshine Act.

An executive session of the Borough Council was conducted prior to this evening's meeting, beginning at 4:00 p.m. consistent with section 708(a)(4) of the Sunshine Act to consult with its insurance defense attorney regarding information in connection with litigation filed in the United States District Court for the Middle District of Pennsylvania to Docket No. 1:19-cv-01412 captioned Linda Atiyeh, et al, Plaintiffs v. the Borough of Gettysburg and regarding information in connection with matters on which identifiable complaints could or are expected to be filed.

An executive session of the Borough Council will be held immediately following the adjournment of this evening's general business meeting consistent with sections 708(a)(1), 708(a)(4) and 708(a)(5) of the Sunshine Act for the following purposes: (1) to discuss matters involving the employment, the termination or reinstatement of employment, the terms and conditions of employment, and the possible furloughing or laying off of current Borough employees; (2) to provide, consider and discuss information regarding pending grievances and matters on which identifiable complaints have or are expected to be filed by the International Brotherhood of Teamsters Local Union No. 776, Police Labor Organization; and (3) to review and discuss matters of Borough business which, if conducted in public, would violate a lawful privilege or lead to the disclosure of information or matters of confidentiality protected by law.

**V. Approval of Agenda and Minutes - Council**

**A motion to approve the September 14, 2020 agenda as presented.**

**A motion to approve minutes of the Council Meeting of August 10, 2020; and Council Special Meeting and Work Session on August 24, 2020 as presented.**

**VI. Special Presentation**

**Mayor Streeter - Proclamation for Francis Dutrow who retired on September 11<sup>th</sup> after serving the Borough for 30 years.**

**VII. Public Comment**

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**VIII. Current and Old Business**

**A. Department of Planning /Zoning/Code Enforcement**

1. Departmental Report

Carly Marshall

**B. Department of Historic & Environmental Preservation**

1. Departmental Report
2. Motions Needing Council Action

Debra English

A motion to accept the recommendation of the Borough of Gettysburg Historic Architectural Review Board (HARB) following its review on August 19, 2020 and grant Certificates of Appropriateness for the following applications as presented: COA 20-0044, 24-26 Barlow Street – Roy and Linda Fauth for the composite roof installation project for the rear accessory garage for asphalt shingles if the roof pitch is greater than 3/12, and for a metal roof if the roof pitch is below 3/12 per the Secretary of the Interior Guidelines as presented in the application dated May 26, 2020 pending the verification of the roof pitch by the contractor; COA 20-0068, 90 Buford Avenue – Barry Dunlap for the construction of a ground level 20' x 10' seating deck for outdoor dining with PVC covered posts, black wrought iron railings, and composite decking as presented in the application dated June 26th, 2020; COA 20-0067, 687 York Street-K & W Tires – Kenneth E. Klein for the new construction of a three-bay 21'x 44' brick addition as presented in the application dated July 28, 2020; COA 20-0066, 128 Chambersburg Street – SPG Capital LLC for exterior renovations at 128 Chambersburg Street as presented in the application dated July 28, 2020; and COA 20-0065, 312 Baltimore Street – Wetzel Family Holdings LLC for the replacement of a rear exterior metal stairway to the second floor apartment with a wooden stairway that is code compliant as presented in the application dated July 29, 2020.

**C. Parking Department**

1. Departmental Report
2. Motions Needing Council Action

Becka Fissel

A motion to authorize the parking manager and the solicitor to proceed with the necessary procedures, to include the preparation of an ordinance, for the purpose of designating an area on West Water Street as a reserved parking space for use by persons with disabilities.

**D. Public Works Department**

1. Departmental Report

Robert Harbaugh

**E. Borough Engineer**

1. Engineer Report
2. Motions Needing Council Action

Chad Clabaugh

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**A motion to approve application for payment #1 in the amount of \$94,848.00 to Pantano and Sons LLC for work completed on the 2020 CDBG Curb Ramp Project contingent upon Adams County Planning review.**

**F. Police Department**

- |                        |                  |
|------------------------|------------------|
| 1. Departmental Report | Chief Rob Glenny |
|------------------------|------------------|

**G. Office of the Manager/Treasurer**

- |                                   |                  |
|-----------------------------------|------------------|
| 1. Borough Secretary's Report     | Sara L. Stull    |
| 2. Borough Manager's Report       | Charles R. Gable |
| 3. Motions Needing Council Action |                  |

**A motion to accept all bills and payrolls as presented.**

**A motion to accept the resignation of Brian D. Eastman as Gettysburg Borough Tax Collector, effective September 15, 2020, thereby creating a vacancy in the office of tax collector, which vacancy shall be filled by the Borough Council within thirty (30) days.**

**A motion to adopt a Resolution approving the appointment by Brian D. Eastman, Tax Collector of the Borough of Gettysburg of Brandy Harman to serve as Deputy Tax Collector until the Borough Council can appoint a qualified registered elector of the Borough of Gettysburg to fill the vacancy created by the termination of residency and resignation of the Borough Tax Collector.**

**A motion to authorize the Borough Manager to proceed with the renewal of the Borough's franchise agreement with the Comcast Corporation as a cable franchise operator within the Borough.**

**A motion to authorize a COLA increase for retired police pensioner Kevin Wilson, to be paid from the Police Pension Plan effective August 1, 2020.**

**A motion to authorize a written request to the Civil Service Commission of the Borough of Gettysburg to consider extending the validity of the certified eligibility list for the position of entry level patrol officer for up to an additional 12 months from October 2020 to October 2021.**

**IX. Reports**

**A. Liaison Reports**

- |  |                    |
|--|--------------------|
| 1. MSG   | Deb Adamik         |
| 2. GARA  | Jacob Schindel     |
| 3. GMA   | Christopher Berger |
| 4. Steinwehr Avenue Heart of Gettysburg Battlefield<br>(SAHGB) | Judith Butterfield |

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|---|---------------------------|
| <b>5. Adams County Boroughs Association (ACBA)</b>                      | <b>Mayor Streeter</b>     |
| <b>6. Adams County Council of Governments (COG)</b>                     | <b>John Lawver</b>        |
| <b>7. Adams County Transportation Planning Organization<br/>(ACTPO)</b> | <b>Judith Butterfield</b> |
| <b>8. Adams County Heroin Awareness Task Force</b>                      | <b>Matt Moon</b>          |
| <b>9. Trail Feasibility Study</b>                                       | <b>Christopher Berger</b> |
| <b>10. Healthy Adams Bicycle Pedestrian Inc. (HABPI)</b>                | <b>Patricia Lawson</b>    |

**B. Other Reports**

- 1. Recycling Report**
- 2. Gettysburg Fire Department Report**
- 3. Adams County EMS Report**

**X. Elected Official's Comments**

- A. Mayor Theodore Streeter**
- B. Wesley Heyser**
- C. Patricia Lawson**
- D. Judith Butterfield**
- E. Christopher Berger**
- F. John Lawver**
- G. Jacob Schindel**
- H. Matthew Moon**

**XI. Public Comment**

**XII. Adjournment**

**XIII. Executive Session**