



# Borough of Gettysburg

**Monday, August 10, 2020**  
**7:00 PM**

**Council  
Business  
Meeting  
AGENDA**

Due to COVID-19 Pandemic, meeting  
conducted via telecommunications  
devices through ZOOM platform  
Gettysburg, PA 17325

## MEMBERS

Theodore Streeter (Mayor)  
Jacob W. Schindel (President)  
Wesley K. Heyser (Vice-President)  
John Lawver  
Patricia Lawson  
Christopher Berger  
Judith Butterfield  
Matthew Moon

## STAFF

Charles R. Gable, *MPA* (Borough Manager/Treasurer)  
Sara Stull (Asst. Borough Manager/Borough Secretary)  
Karen Mesher (Asst. Borough Secretary/Planning Assistant)  
Carly Marshall (Director of Planning, Zoning & Code Enforcement)  
Debra English (Director of Historic & Environmental Preservation)  
Robert Harbaugh (Public Works Director)  
Rebecca Fissel (Parking Manager)  
Robert Glenny, Jr. (Chief of Police)  
Dave Sanders (EMS Coordinator)  
Chad Clabaugh, *PE* (Borough Engineer)  
Harold Eastman, Jr. (Borough Solicitor)

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Council Business Meeting Agenda  
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|-------------|--|------------------|
| <b>I.</b>   | <b>Council - Call to Order</b>         | <b>President</b> |
| <b>II.</b>  | <b>Prayer and Pledge of Allegiance</b> | <b>President</b> |
| <b>III.</b> | <b>Welcome and Opening Remarks</b>     | <b>President</b> |
| <b>IV.</b>  | <b>Announcements</b>                   | <b>President</b> |

An executive session of the Borough Council of the Borough of Gettysburg was conducted immediately prior to the July 13, 2020 Council general business meeting, beginning at 6:30 p.m., consistent with sections 708(a)(1), 708(a)(4) and 708(a)(5) of the Sunshine Act.

An executive session of the Borough Council was conducted immediately following the July 27, 2020 Council work session consistent with sections 708(a)(1), 708(a)(4) and 708(a)(5) of the Sunshine Act.

An executive session of the Borough Council will be held immediately following the adjournment of this evening's general business meeting consistent with sections 708(a)(1), 708(a)(4) and 708(a)(5) of the Sunshine Act for the following purposes: (1) to discuss matters involving the employment, the appointment, termination or reinstatement of employment, the terms and conditions of employment, the promotion or demotion, and the possible furloughing or laying off of current Borough employees due to the financial impact upon the Borough of the COVID-19 disaster emergency; (2) to provide and consider information in connection with the Court's decision entered in the appeal filed in the Commonwealth Court of Pennsylvania to Docket No. 1460 CD 2019 captioned Borough of Gettysburg v. International Brotherhood of Teamsters Local Union No. 776, Police Labor Organization; (3) to provide and consider information in connection with issues upon which identifiable complaints are expected to be filed; and (4) to review and discuss matters of Borough business which, if conducted in public, would violate a lawful privilege or lead to the disclosure of information or matters of confidentiality protected by law.

**V. Approval of Agenda and Minutes - Council**

**A motion to approve the August 10, 2020 agenda as presented.**

**A motion to approve minutes of the Council Meeting of July 13, 2020; Council Work Session on July 27, 2020 as presented.**

**VI. Public Comment**

**VII. Current and Old Business**

**A. Department of Planning /Zoning/Code Enforcement**

- 1. Departmental Report**
- 2. Motions Needing Council Action**

**Carly Marshall**

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A motion to authorize the setting of a public hearing of the Borough Council to be held on Monday, September 28, 2020, at 6:30 p.m. and to authorize the provision of public notice of the hearing consistent with section 609 of the Pennsylvania Municipalities Planning Code relative to proposed amendments to the text of the Gettysburg Borough Zoning Ordinance in connection with the regulation of nonconforming buildings, structures and uses, and the amendment of general and supplemental zoning ordinance provisions regulating building setbacks and lot requirements.

A motion to authorize the setting of a public hearing of the Borough Council to be held on Monday, September 28, 2020, at 6:45 p.m. and to authorize the provision of public notice of the hearing consistent with section 609 of the Pennsylvania Municipalities Planning Code relative to proposed amendments to the text of the Gettysburg Borough Zoning Ordinance in connection with the regulations for apartment conversions of existing buildings constructed subsequent to October 13, 1975 and a reduction of the minimum lot area requirement for apartment conversions pursuant to section 27-1502 of the Zoning Ordinance; and minimum habitable floor area requirements.

**B. Department of Historic & Environmental Preservation**

1. Departmental Report
2. Motions Needing Council Action

Debra English

A motion to re-appoint Gary Shaffer to the Gettysburg Historical Architectural Review Board for a five-year term, expiring in August 2025.

A motion to re-appoint Joan Hodges to the Gettysburg Historical Architectural Review Board for a five-year term, expiring in August 2025.

A motion to accept the recommendation of the Borough of Gettysburg Historic Architectural Review Board (HARB) following its review on July 15,2020 and grant Certificates of Appropriateness for the following application as presented: COA-20-0033, 110 Chambersburg Street – Philip B. Schindel for the complete rehabilitation of the existing 2-story block garage to a carriage style exterior for commercial use to the rear of 110 Chambersburg Street as presented in the application dated June 25, 2020 pending the approval of all zoning requirement changes; COA-20-0053, 303 S. Washington Street– Lois Edwards for replacement of existing dilapidated fence and wood retaining wall with new picket wood fence and stone block retaining wall as presented in application dated June 17, 2020; COA-20-0043, 250 Buford Avenue – Mike Torrao/ Dr. Mark Rarrick for replacement of rolled roof system with architectural shingles gray in color as presented in the application dated May 11,2020; and COA-20-0024, 9-17 York Street–ISAM LLC/Linda Atiyeh for installation of the six (6) first floor globe lights on the front façade at 11 York Street for Lu Lu’s Finest Ice Cream shop but denied the 13 gooseneck lights pending further

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**information on the number, size and spacing as presented in the application dated June 24, 2020.**

**C. Parking Department**

1. Departmental Report Becka Fissel

**D. Public Works Department**

1. Departmental Report Robert Harbaugh

**E. Borough Engineer**

1. Engineer Report Chad Clabaugh

**F. Police Department**

1. Departmental Report Chief Rob Glenny

**G. Office of the Manager/Treasurer**

1. Borough Secretary's Report Sara L. Stull  
2. Borough Manager's Report Charles R. Gable  
3. Motions Needing Council Action

**A motion to accept all bills and payrolls as presented.**

**A motion to adopt the ACNB Bank Corporate Authorization Resolution for approved signers for the Borough of Gettysburg: Jacob Schindel, President, Wesley Heyser, Vice President, Charles Gable, Borough Manager and Sara Stull, Borough Secretary.**

**A motion to accept the J. P. Harris Tax Exoneration report for tax year 2014, 2013, 2011 and 2010 as presented.**

**A motion to adopt a resolution for the purpose of canceling the imposition of the tax imposed upon the privilege of using for profit amusement devices, within the Borough of Gettysburg, for the twelve (12) month period beginning July 1, 2020 and ending June 30, 2021, pursuant to the provisions of the Amusement Device Tax ordinance, as codified in Chapter 24, Part 3 of the Code of Ordinances of the Borough of Gettysburg.**

**A motion to approve the Minimum Municipal Obligation (MMO) for the Gettysburg Police and Non-Uniformed Pension Plans for 2021.**

**VIII. Reports**

**A. Liaison Reports**

1. MSG Deb Adamik  
2. GARA Jacob Schindel  
3. GMA Christopher Berger

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|---|---------------------------|
| <b>4. Steinwehr Avenue Heart of Gettysburg Battlefield<br/>(SAHGB)</b>  | <b>Judith Butterfield</b> |
| <b>5. Adams County Boroughs Association (ACBA)</b>                      | <b>Mayor Streeter</b>     |
| <b>6. Adams County Council of Governments (COG)</b>                     | <b>John Lawver</b>        |
| <b>7. Adams County Transportation Planning Organization<br/>(ACTPO)</b> | <b>Judith Butterfield</b> |
| <b>8. Adams County Heroin Awareness Task Force</b>                      | <b>Matthew Moon</b>       |
| <b>9. Trail Feasibility Study</b>                                       | <b>Christopher Berger</b> |
| <b>10. Healthy Adams Bicycle Pedestrian Inc. (HABPI)</b>                | <b>Patricia Lawson</b>    |

**B. Other Reports**

- 1. Recycling Report**
- 2. Gettysburg Fire Department Report**
- 3. Adams County EMS Report**

**IX. Elected Official's Comments**

- A. Mayor Theodore Streeter**
- B. Wesley Heyser**
- C. Patricia Lawson**
- D. Judith Butterfield**
- E. Christopher Berger**
- F. John Lawver**
- G. Jacob Schindel**
- H. Matthew Moon**

**X. Public Comment**

**XI. Adjournment**

**XII. Executive Session**