



Borough of Gettysburg

May 13, 2019

Council Chambers
59 East High Street
Gettysburg, PA 17325

Council Business Meeting AGENDA

MEMBERS

Theodore Streeter (Mayor)
Susan Naugle (President)
Jacob Schindel (Vice-President)
Wesley Heyser
John Lawver
Patricia Lawson
Christopher Berger
Charles Strauss

STAFF

Charles R. Gable, *MPA* (Borough Manager)
Harold Eastman, Jr. (Solicitor)
Sara Stull (Borough Secretary)
Sara Stull (HR Director)
Rebecca LaBarre (Planning Director)
Rebecca LaBarre (Zoning Officer)
Nicolette James (Finance Director)
Robert Harbaugh (Public Works Director)
Robert Glenly, Jr. (Chief of Police)
Scott Weaver (Code Enforcement)
Chad Clabaugh, *PE* (Borough Engineer)
Dave Sanders (EMS Coordinator)
Becka Fissel (Interim Parking Manager)
Karen Mesher (Administrative Assistant)

Borough of Gettysburg
Council Business Meeting Agenda
May 13, 2019 – 7:00 PM

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| I. | Council - Call to Order | President Naugle |
| II. | Moment of Silence and Pledge of Allegiance | President Naugle |
| III. | Welcome and Opening Remarks | President Naugle |
| IV. | Announcements | President Naugle |

An executive session of the Borough Council was conducted immediately following the adjournment of the April 22, 2019 work session consistent with section 708(a)(1), section 708(a)(3) and section 708(a)(4) of the Sunshine Act.

An executive session of the Borough Council was conducted on May 9, 2019 at or about 8:15 p.m. consistent with section 708(a)(1) and section 708(a)(5) of the Sunshine Act for the following purposes: (1) to discuss matters involving the employment, the termination of employment, the terms and conditions of employment of an employee and/or former employee of the Borough; and (2) to review and discuss Borough business which, if conducted in public, would violate a lawful privilege or lead to the disclosure of confidential information protected by law.

An executive session of the Borough Council will be conducted immediately following the adjournment of this evening's meeting consistent with section 708(a)(1), section 708(a)(3), section 708(a)(4) and section 708(a)(5) of the Sunshine Act for the following purposes: (1) to discuss matters involving the employment, the termination or resignation of employment, the terms and conditions of employment of employees and/or former employees of the Borough; (2) to receive information and discuss the possible purchase or lease of real property by the Borough; (3) to consult with its solicitor and other professional advisors regarding information and strategy in connection with litigation filed in the Adams County Court of Common Pleas to Docket No. 19-S-206 captioned Linda Atiyeh, et al., Plaintiffs v. Borough of Gettysburg, et al., Defendants; (4) to review and discuss Borough business which, if conducted in public, would violate a lawful privilege or lead to the disclosure of confidential information protected by law.

V. Approval of Agenda and Minutes - Council

A motion to approve the May 13, 2019 agenda as presented.

A motion to approve the Council Meeting Minutes of April 8, 2019 and the Council Work Session Meeting Minutes of April 22, 2019.

VI. Public Comment

VII. Current and Old Business

A. Finance Department

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| 1. | Departmental Report | Nickie James |
| 2. | Motions Needing Council Action | |

A motion to approve all bills and payrolls for the month as presented.

Borough of Gettysburg
Council Business Meeting Agenda
May 13, 2019 – 7:00 PM

A motion to accept the J. P. Harris Tax Exoneration report for tax years 2006 through 2014 as presented.

B. Planning Department/Zoning/Code Enforcement/HARB

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| 1. | Departmental Report | Becky LaBarre |
| 2. | Motions Needing Council Action | |

A motion to accept the recommendations of the Gettysburg Historic Architectural Review Board following its review on Wednesday, April 17, 2019 and grant Certificates of Appropriateness for the following applications: COA-19-0025, 48 South Street – Martin Bagley to remove existing one-over-one wood windows and install vinyl replacements on rear and side (east) elevations at third story only with dormer windows on front elevation to

remain; and COA-19-0026, 211 S. Washington Jordan Chiaruttini for alternations to a non-sensitive addition and installation of new vinyl fencing as presented.

A motion to authorize the setting of a public hearing of the Borough Council to be held on June 24, 2019, at 7:00 p.m. and to authorize the provision of public notice of the hearing consistent with section 609 of the Pennsylvania Municipalities Planning Code relative to a proposed amendment of the Official Zoning Map of Gettysburg Borough, Adams County, Pennsylvania, for purposes of reclassifying and rezoning certain real property located on the eastern side of Schoolhouse Alley and identified as Adams County Tax Parcel ID No. 16010-0304---000 and the eastern portion of Adams County Tax Parcel ID No. 16010-0300---000, in order to remove the same from the INS-1 Institutional-1 District and to reclassify, rezone and add said real property to the RO Residential Office District.

C. Parking Department

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| 1. | Departmental Report | Becka Fissel |
| 2. | Motions Needing Council Action | |

A motion to adopt a resolution for the purpose of setting and confirming the Borough's fees and charges for the issuance of permits and the reservation of public parking spaces pursuant to sections 15-702, 15-711, 15-712 and 15-722 of the Code of Ordinances of the Borough of Gettysburg.

D. Public Works Department

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| 1. | Departmental Report | Rob Harbaugh |
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E. Borough Engineer

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| 1. | Engineer Report | |
| 2. | Motions Needing Council Action | Chad Clabaugh |

A motion to approve Change Order No. 6 of the Stratton Street Storm Sewer Improvements Contract for the Harger Utility Co. labor overtime for continuous overnight boring and for

Borough of Gettysburg
Council Business Meeting Agenda
May 13, 2019 – 7:00 PM

the base repairs on East Water Street in the amount of \$12,036.42 changing the total contract price to \$751,013.58.

A motion to approve Application for Payment No. 7 to E.K. Services Inc. for the Stratton Street Storm Sewer Improvements Contract in the amount of \$43,152.10.

A motion to approve Application for Payment No. 1 to C.E. Williams and Sons for the King Street Stormwater Improvements Contract in the amount of \$28,045.80

A motion to authorize the Borough Engineer to advertise the Broadway Street Improvements project for construction bids.

A motion to authorize the Borough Engineer to advertise the 2019 Bridge Maintenance project for construction bids.

F. Police Department

1. Departmental Report

Robert Glenny

A motion to authorize and designate Police Chief Robert Glenny, to submit on behalf of the Borough all documents and agreements in connection with a grant application for the purpose of obtaining a Department of Justice Body-Worn Camera Policy and Implementation Program.

G. Borough Manager

1. Manager's Report

Charles Gable

A motion to authorize the finalization and publication for subsequent enactment at the June 2019 general business meeting of the Borough Council of an ordinance prohibiting illegal discharges into and illicit connections to the storm drain systems, the storm sewer systems and the water courses in the Borough of Gettysburg.

A motion to adopt a resolution to authorize and designate Charles R. Gable, Borough Manager, to submit on behalf of the Borough and to execute electronically all documents and agreements in connection with an application to the PA Department of Community and Economic Development, and to remit the \$100.00 fee for the same, for the purpose of obtaining a Greenways, Trails and Recreation Program (GTRP) grant in connection with application for funds for the Gettysburg Inner Loop.

A motion to adopt a resolution affirming the Borough of Gettysburg's participation in the Sustainable Pennsylvania Community Certification program and affirming the Borough's continuation to promote sustainability through its municipal policies and practices.

H. Borough Secretary

1. Secretary's Report

Sara Stull

A motion to award a contract to _____ as the lowest qualified responsible and responsive bidder for the rental of heavy construction vehicles and equipment as set forth in the Borough's specifications and instruction to bidders.

Borough of Gettysburg
Council Business Meeting Agenda
May 13, 2019 – 7:00 PM

VIII. Reports

A. Liaison Reports

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| 1. | MSG | Deb Adamik |
| 2. | GARA | Jacob Schindel |

A motion to appoint Erin Pedigree as a member of the Board of the Gettysburg Area Recreation Authority for a five (5) year term commencing on May 15, 2019 and expiring on May 14, 2024.

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| 3. | GMA | Susan Naugle |
| 4. | Planning Commission | Charles Strauss |
| 5. | Steinwehr Avenue Heart of Gettysburg Battlefield
(SAHGB) | Jacob Schindel |
| 6. | Adams County Boroughs Association (ACBA) | Mayor Streeter |
| 7. | Adams County Council of Governments (COG) | John Lawver |
| 8. | Adams County Transportation Planning Organization
(ACTPO) | Susan Naugle |
| 9. | Adams Overdose Awareness Task Force | Charles Strauss |
| 10. | Trail Feasibility Study | Christopher Berger |

B. Other Reports

1. Elm Street
2. Recycling Report
3. Adams County EMS Report

IX. Elected Official's Comments

- A. Mayor Theodore Streeter
- B. Wesley Heyser
- C. Patricia A. Lawson
- D. Charles Strauss
- E. Christopher Berger
- F. John Lawver
- G. Vice President Jacob Schindel
- H. President Susan Naugle

A motion to appoint _____ as the voting delegate and
_____ as the alternate for the PSAB Annual Conference held in June.

- X. Public Comment
- XI. Adjournment
- XII. Executive Session