



# Borough of Gettysburg

May 11, 2020

Council  
AGENDA

Due to COVID-19 Pandemic, meeting  
conducted via telecommunications  
devices through ZOOM platform  
Gettysburg, PA 17325

## MEMBERS

Theodore Streeter (Mayor)  
Jacob W. Schindel (President)  
Wesley K. Heyser (Vice-President)  
John Lawver  
Patricia Lawson  
Christopher Berger  
Judith Butterfield  
Matthew Moon

## STAFF

Charles R. Gable, MPA (Borough Manager)  
Harold Eastman, Jr. (Solicitor)  
Sara Stull (Borough Secretary)  
Sara Stull (HR Director)  
Robert Glenney, Jr. (Chief of Police)  
Carly Marshall (Director of Planning, Zoning & Code Enforcement)  
Debra English (Director of Historic & Environmental Preservation)  
Nicolette James (Finance Director)  
Rebecca Fissel (Parking Manager)  
Robert Harbaugh (Public Works Director)  
Scott Weaver (Code Enforcement)  
Chad Clabaugh, PE (Borough Engineer)  
Dave Sanders (EMS Coordinator)  
Karen Meshner (Administrative Assistant)

**Borough of Gettysburg**  
Council Business Meeting Agenda  
May 11, 2020 – 7:00 PM

- |             |                                        |                  |
|-------------|----------------------------------------|------------------|
| <b>I.</b>   | <b>Council - Call to Order</b>         | <b>President</b> |
| <b>II.</b>  | <b>Prayer and Pledge of Allegiance</b> | <b>President</b> |
| <b>III.</b> | <b>Welcome and Opening Remarks</b>     | <b>President</b> |
| <b>IV.</b>  | <b>Announcements</b>                   | <b>President</b> |

An executive session of the Borough Council was conducted immediately following the adjournment of its April 27, 2020 special meeting consistent with section 708(a)(1) of the Sunshine Act.

An executive session of the Borough Council will be held immediately following the adjournment of this evening's meeting consistent with section 708(a)(1) of the Sunshine Act in order to conduct discussions of matters involving the employment, the terms and conditions of employment, and the possible furloughing or laying off of current Borough employees due to the financial impact upon the Borough of the COVID-19 disaster emergency.

**V. Approval of Agenda and Minutes – Council**

**A motion to approve the May 11, 2020 agenda as presented.**

**A motion to approve minutes of the Council Meeting of April 27, 2020 as presented.**

**VI. Special Presentation**

**Proclamation for Ronald Rosensteel who retired on April 30<sup>th</sup>. He served the Borough in the Public Works Department for 17 years.**

**VII. Public Comment**

**VIII. Current and Old Business**

**A. Finance Department**

- |           |                                       |                        |
|-----------|---------------------------------------|------------------------|
| <b>1.</b> | <b>Departmental Report</b>            | <b>Nicolette James</b> |
| <b>2.</b> | <b>Motions Needing Council Action</b> |                        |

**A motion to approve all bills and payrolls for the month as presented.**

**B. Department of Planning Department/Zoning/Code Enforcement**

- |           |                            |                       |
|-----------|----------------------------|-----------------------|
| <b>1.</b> | <b>Departmental Report</b> | <b>Carly Marshall</b> |
|-----------|----------------------------|-----------------------|

**C. Department of Historic & Environmental Preservation**

- |           |                                       |                      |
|-----------|---------------------------------------|----------------------|
| <b>1.</b> | <b>Departmental Report</b>            | <b>Debra English</b> |
| <b>2.</b> | <b>Motions Needing Council Action</b> |                      |

**Borough of Gettysburg**  
Council Business Meeting Agenda  
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**A motion to enact an ordinance amending Chapter 17 of the Gettysburg Borough Code of Ordinances of the Borough of Gettysburg in order to designate and authorize the Gettysburg Borough Storm Water Authority to review, approve or disapprove stormwater management site plans under The Gettysburg Borough Stormwater Management Ordinance.**

**D. Parking Department**

1. Departmental Report Becka Fissel

**E. Public Works Department**

1. Departmental Report Robert Harbaugh

**F. Borough Engineer**

1. Engineer Report Chad Clabaugh

**G. Police Department**

1. Departmental Report Chief Rob Glenny

**H. Borough Secretary**

1. Secretary's Report Sara Stull

2. Motions Needing Council Action

**A motion to award a contract to \_\_\_\_\_ as the lowest qualified responsible and responsive bidder for the rental of heavy construction vehicles and equipment as set forth in the Borough's specifications and instruction to bidders.**

**I. Borough Manager**

1. Manager's Report Charles Gable

2. Motions Needing Council Action

**A motion to pay Community Media TV of Southcentral Pennsylvania \$500 as compensation for coverage of the Borough's COVID-19 Task Force Press Conferences, in lieu of payment for the cancelled March 23, 2020 and April 13, 2020 meetings of the Borough Council.**

**A motion to adopt a resolution authorizing the submission of a grant application to the state Department of Conservation and Natural Resources (DCNR) for the Gettysburg Inner Loop Bicycle Trail - Phase B2 project.**

**A motion to adopt a resolution to authorize and designate Charles R. Gable, Borough Manager, to submit on behalf of the Borough and to execute electronically all documents and agreements in connection with an application to the PA Department of Community and Economic Development, and to remit the \$100.00 fee for the same,**

**Borough of Gettysburg**  
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**for the purpose of obtaining a Greenways, Trails and Recreation Program (GTRP) grant in connection with application for funds for the Gettysburg Inner Loop.**

**IX. Reports**

**A. Liaison Reports**

- |                                                                 |                    |
|-----------------------------------------------------------------|--------------------|
| 1. MSG                                                          | Deb Adamik         |
| 2. GARA                                                         | Jacob Schindel     |
| 3. GMA                                                          | Christopher Berger |
| 4. Steinwehr Avenue Heart of Gettysburg Battlefield<br>(SAHGB)  | Judith Butterfield |
| 5. Adams County Boroughs Association (ACBA)                     | Mayor Streeter     |
| 6. Adams County Council of Governments (COG)                    | John Lawver        |
| 7. Adams County Transportation Planning Organization<br>(ACTPO) | Judith Butterfield |
| 8. Adams County Heroin Awareness Task Force                     | Matt Moon          |
| 9. Trail Feasibility Study                                      | Chris Berger       |
| 10. Healthy Adams Bicycle Pedestrian Inc. (HABPI)               | Patricia Lawson    |

**B. Other Reports**

1. Recycling Report
2. Gettysburg Fire Department Report
3. Adams County EMS Report

**X. Elected Official's Comments**

- A. Mayor Theodore Streeter
- B. Wesley Heyser
- C. Patricia Lawson
- D. Charles Strauss
- E. Christopher Berger
- F. John Lawver
- G. Jacob Schindel
- H. Matthew Moon

**XI. Public Comment**

**XII. Adjournment**

**XIII. Executive Session**