



Borough of Gettysburg

April 8, 2019

Council Chambers
59 East High Street
Gettysburg, PA 17325

Council Business Meeting AGENDA

MEMBERS

Theodore Streeter (Mayor)
Susan Naugle (President)
Jacob Schindel (Vice-President)
Wesley Heyser
John Lawver
Patricia Lawson
Christopher Berger
Charles Strauss

STAFF

Charles R. Gable, *MPA* (Borough Manager)
Harold Eastman, Jr. (Solicitor)
Sara Stull (Borough Secretary)
Sara Stull (HR Director)
Rebecca LaBarre (Planning Director)
Rebecca LaBarre (Zoning Officer)
Nicolette James (Finance Director)
Robert Harbaugh (Public Works Director)
Robert Glenney, Jr. (Chief of Police)
Scott Weaver (Code Enforcement)
Chad Clabaugh, *PE* (Borough Engineer)
Dave Sanders (EMS Coordinator)
Becka Fissel (Interim Parking Manager)
Karen Mesher (Administrative Assistant)

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|---|-------------------------|
| I. Council - Call to Order | President Naugle |
| II. Moment of Silence and Pledge of Allegiance | President Naugle |
| III. Welcome and Opening Remarks | President Naugle |
| IV. Announcements | President Naugle |

An executive session of the Borough Council was conducted immediately following the adjournment of the March 25, 2019 work session consistent with section 708(a)(1), section 708(a)(3) and section 708(a)(4) of the Sunshine Act.

An executive session of the Borough Council will be conducted immediately following the adjournment of this evening's meeting consistent with section 708(a)(1), section 708(a)(3) and section 708(a)(4) of the Sunshine Act for the following purposes: (1) to discuss matters involving the employment of employees and/or former employees of the Borough; (2) to receive information and discuss the possible purchase or lease of real property by the Borough; and (3) to consult with its solicitor and other professional advisors regarding information and strategy in connection with litigation filed in the Adams County Court of Common Pleas to Docket No. 19-S-206 captioned Linda Atiyeh, et al., Plaintiffs v. Borough of Gettysburg, et al., Defendants.

V. Approval of Agenda and Minutes - Council

A motion to approve the April 8, 2019 agenda as presented.

A motion to approve the Council Meeting Minutes of March 11, 2019 and the Council Work Session Meeting Minutes of March 25, 2019.

VI. Public Comment

VII. Current and Old Business

A. Finance Department

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| 1. Departmental Report | Nicolette James |
| 2. Motions Needing Council Action | |

A motion to approve all bills and payrolls for the month as presented.

B. Planning Department/Zoning/Code Enforcement/HARB

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| 1. Departmental Report | Becky LaBarre |
| 2. Motions Needing Council Action | |

A motion to accept recommendations of the Gettysburg Historic Architectural Review Board (HARB) following its review on Wednesday March 20, 2019 and grant Certificates of Appropriateness for the following applications as presented: COA-18-0119, 344 Baltimore Street – Gettysburg Anniversary Committee for amendments to

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previously approved COA including alterations to proposed ADA ramp and rehabilitation of rear porch; COA-19-0004, 39 E. Water Street – Phillip Letendre for removal of fourteen (14) windows to be replaced in vinyl and rehabilitation of the four (4) historic wood windows on primary façade; COA-19-0017, 50 Mayor Alley – Susan Saum-Wicklein for alterations to industrial building for conversion to museum/learning center use; COA-19-0018, 55 Steinwehr Avenue – Susan Saum-Wicklein for alterations to industrial building for conversion to retail use.

A motion to adopt a resolution appointing Darlene A. Brown as a member of the Zoning Hearing Board of the Borough of Gettysburg for a five-year term expiring on the first Monday of January 2024.

C. Parking Department

1. Departmental Report

Becka Fissel

A motion to enact an ordinance amending Chapter 15, Part 7 of the Gettysburg Borough Code of Ordinances relative to the temporary reservation and use of public parking spaces in unmetered and metered parking zones of the Borough of Gettysburg, to include the statement of purpose and legislative intent for the amendments of the ordinance provisions, the reservation and use of such parking spaces by hotels and bed and breakfast establishments, and the placement of open-top refuse containers in unmetered and metered parking zones of the Borough.

D. Public Works Department

1. Departmental Report

Rob Harbaugh

E. Borough Engineer

1. Engineer Report

Chad Clabaugh

2. Motions Needing Council Action

A motion to authorize the award of the construction contract for 2019 CDBG Curb Ramp Project to the lowest qualified responsible and responsive bidder, conditioned upon the favorable review, by the Adams County CDBG program administrator, of the bid submission of the successful bidder as being complete and fully compliant with the bidding requirements for the project. The following bids have been submitted to the Borough for consideration and award of the construction project: Pro's Concrete in the amount of \$71,050.00; Carbaugh Concrete, Inc. in the amount of \$78,493.50; and Matthews Construction, LLC in the amount of \$93,800.00.

A motion to approve Change Order #5 of the Contract with E.K. Services, Inc. for the Stratton Street Storm Sewer project in the amount of \$5,183.83 for the continuous, overnight boring required to satisfy CSX requirements.

A motion to approve Application for Payment #6 to E.K. Services, Inc. for the Stratton Street Storm Sewer Project in the amount of \$83,318.96.

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F. Police Department

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| 1. | Departmental Report | Robert Glenny |
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G. Borough Secretary Sara Stull

A motion to authorize a COLA increase for retired police pensioner Craig Staley, to be paid from the Police Pension Plan effective March 1, 2019.

A motion to adopt a resolution in support of specific amendments to the Pennsylvania Right-to-Know Law relative to protecting personal information of agency employees and authorizing fees for time spent in responding to requests from for-profit non-constituent requesters.

H. Borough Manager

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| 1. | Manager's Report | Charles Gable |
| 2. | Motions Needing Council Action | |

A motion to authorize the entry into a Memorandum of Understanding with Gettysburg Area Recreation Authority (GARA). Charles R. Gable, Borough Manager, is hereby authorized to execute the Memorandum of Understanding on behalf of the Borough.

A motion to adopt a resolution authorizing Charles R. Gable, Borough Manager, to submit on behalf of the Borough and to electronically sign a Department of Conservation and Natural Resources (DCNR) Community Conservation Partnerships Program (C2P2) Grant Agreement in connection with application for funds for the Gettysburg Inner Loop.

VIII. Reports

A. Liaison Reports

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| 1. | MSG | Deb Adamik |
| 2. | GARA | Jacob Schindel |
| 3. | GMA | Susan Naugle |
| 4. | Planning Commission | Charles Strauss |
| 5. | Steinwehr Avenue Heart of Gettysburg Battlefield
(SAHGB) | Jacob Schindel |
| 6. | Adams County Boroughs Association (ACBA) | Mayor Streeter |
| 7. | Adams County Council of Governments (COG) | John Lawver |
| 8. | Adams County Transportation Planning Organization
(ACTPO) | Susan Naugle |
| 9. | Adams Overdose Awareness Task Force | Charles Strauss |
| 10. | Trail Feasibility Study | Christopher Berger |

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B. Other Reports

1. **Recycling Committee**
2. **Elm Street (no report)**
3. **Adams County EMS Report**

IX. Elected Official's Comments

- A. **Mayor Theodore Streeter**
- B. **Wesley Heyser**
- C. **Patricia Lawson**
- D. **Charles Strauss**
- E. **Christopher Berger**
- F. **John Lawver**
- G. **Vice President Jacob Schindel**
- H. **President Susan Naugle**

X. Public Comment

XI. Adjournment

XII. Executive Session