



Borough of Gettysburg

March 12, 2018

Council
AGENDA

Council Chambers
59 East High Street
Gettysburg, PA 17325

MEMBERS

Theodore Streeter	(Mayor)
Susan Naugle	(President)
Jacob Schindel	(Vice-President)
Wesley Heyser	
John Lawver	
Patti Lawson	
Chris Berger	
Charles Strauss	

STAFF

Charles R. Gable, <i>MPA</i>	(Borough Manager)
Harold Eastman, Jr.	(Solicitor)
Sara Stull	(Borough Secretary)
Sara Stull	(HR Director)
Rebecca LaBarre	(Planning Director)
Rebecca LaBarre	(Zoning Officer)
Nicolette James	(Finance Director)
Daniel Hilliard	(Public Works Director)
Joseph Dougherty	(Chief of Police)
Scott Weaver	(Code Enforcement)
Chad Clabaugh, <i>PE</i>	(Borough Engineer)
Dave Sanders	(EMS Coordinator)
Karen Mesher	(Asst. Borough Secretary)

Borough of Gettysburg
Council Business Meeting Agenda
March 12, 2018 - 7:00 PM

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| I. | Council - Call to Order | President Naugle |
| II. | Moment of Silence and Pledge of Allegiance | President Naugle |
| III. | Welcome and Opening Remarks | President Naugle |
| IV. | Announcements | President Naugle |

An executive session of the Borough Council was conducted immediately following the adjournment of the February 26, 2018 work session consistent with sections 708(a)(1), 708(a)(3), 708(a)(4) and 708(a)(5) of the Sunshine Act.

An executive session of the Borough Council will be conducted immediately following the adjournment of this meeting consistent with sections 708(a)(1), 708(a)(3), 708(a)(4) and 708(a)(5) of the Sunshine Act for the following purposes: (1) to discuss matters involving the employment, the terms and conditions of employment, and the evaluation of performance of Borough employees; (2) to receive information relative to the possible purchase or lease of real property by the Borough; (3) to consult with its professional advisors and solicitor regarding information in connection with issues on which identifiable claims or complaints have been made or are expected to be filed; and (4) to review and discuss items of Borough business which, if conducted in public, would either violate a lawful privilege or lead to the disclosure of confidential information.

V. Approval of Agenda and Minutes - Council

A motion to approve the March 12, 2018 agenda as presented.

A motion to approve the Council Meeting Minutes of February 12, 2018 and the Council Work Session Meeting Minutes of February 26, 2018.

VI. Public Comment

VII. Special Presentation

VIII. Current and Old Business

A. Finance Department

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| 1. | Departmental Report | Nicolette James |
| 2. | Motions Needing Council Action | |

A motion to approve all bills and payrolls for the month as presented.

B. Planning Department/Zoning/Code Enforcement/HARB

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| 1. | Departmental Report | Becky LaBarre |
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Discussion of Proposed Parking Zoning Requirements

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| 2. | Motions Needing Council Action | |
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A motion to accept the recommendation of the Gettysburg Borough Historic Architectural Review Board (HARB) following its review on Wednesday February 21, 2018 and issue a Certificate of Appropriateness for application #COA-18-0009, 3 Chambersburg Street – Lincoln Square LLC for restoration and rehabilitation of a sensitive building as presented in the application submitted January 31, 2018 as presented, contingent upon the successful resolution of any right-of-way issues on Lincoln Square and Chambersburg Street, with any subsequent

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amendments to the COA first sent to the Preservation Officer and/or HARB for appropriate review.

A motion to accept the recommendation of the Gettysburg Borough Historic Architectural Review Board (HARB) following its review on Wednesday February 21, 2018 and issue a Certificate of Appropriateness for application #COA-18-0010, 15 Lincoln Square – Twin Bridges Farm LLC for alterations to a sensitive building including removal/replacement of existing entrance door and installation of lampposts as presented in the application submitted January 31, 2018.

A motion to set a special meeting of Borough Council to be held on Monday, April 9, 2018 at 6:30 p.m. for the purpose of conducting a public hearing in order to receive comments and recommendations of interested individuals residing within the Borough of Gettysburg concerning an application filed by Linda Atiyeh, or her assigns, for the intermunicipal transfer of a liquor license for use in the Borough at premises located at 3 Chambersburg Street and for the purpose of rendering a decision to approve or disapprove the Applicant's request for an intermunicipal transfer of the liquor license.

C. Parking Department

1. Departmental Report Charles Gable
2. Introduction of New Parking Manager – Richard Miller, II

D. Public Works Department

1. Departmental Report Daniel Hilliard

E. Borough Engineer

1. Engineer Report Chad Clabaugh
2. Motions Needing Council Action

A motion to authorize the Borough Engineer to advertise for bids for the construction of the 2018 CDBG Curb Ramp project.

A motion to authorize the Borough Engineer to advertise for bids for the construction of the Stratton Street Storm Sewer Improvements project.

A motion to authorize entry into and recording in the Office of the Recorder of Deeds of Adams County of a Permanent Easement Agreement with G. Radcliffe Schultz, Jr. for an existing traffic signal support pole on his real property at 329 Hanover Street for the installation, operation, maintenance, repair and replacement of traffic control signal facilities and to facilitate a lease with Verizon Wireless for a proposed telecommunications facility. Susan C. Naugle, President of Borough Council and Sara L. Stull, Borough Secretary are hereby authorized to execute the Permanent Easement Agreement on behalf of the Borough.

A motion to authorize entry into temporary construction easements with property owners of eight (8) real properties affected by the planned construction and installation of storm sewer improvements and facilities on, in and along North Stratton Street. Susan C. Naugle, President of Borough Council and Sara L. Stull, Borough Secretary are hereby authorized to execute the temporary construction easement agreements on behalf of the Borough.

F. Police Department

1. Departmental Report Joseph Dougherty
2. Motions Needing Council Action

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A motion to authorize a COLA increase for retired police pensioner Cytha Grissom, to be paid from the Police Pension Plan effective February 1, 2018.

A motion to adopt a resolution in support of House Bill 43 enabling all municipal police to use the same motor vehicle speed-timing equipment as the Pennsylvania State Police.

- G. Borough Manager**
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| 1. Manager's Report | Charles Gable |
| 2. Motions Needing Council Action | |

IX. Reports

A. Liaison Reports

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| 1. MSG | Deb Adamik |
| 2. GARA | Jacob Schindel |
| 3. GMA | Susan Naugle |
| 4. Planning Commission | Charles Strauss |
| 5. Steinwehr Avenue Heart of Gettysburg Battlefield
(SAHGB) | Jacob Schindel |
| 6. Adams County Boroughs Association (ACBA) | Mayor Streeter |
| 7. Adams County Council of Governments (COG) | John Lawver |
| 8. Adams County Transportation Planning Organization
(ACTPO) | Susan Naugle |
| 9. Gettysburg College | Wesley Heyser |
| 10. Adams County Heroin Awareness Task Force | Charles Strauss |

B. Other Reports

1. Recycling Committee
2. Elm Street
3. Adams County EMS Report

X. Elected Official's Comments

- A. Mayor Theodore Streeter
- B. Wesley Heyser
- C. Patti Lawson
- D. Charles Strauss
- E. Chris Berger
- F. John Lawver
- G. Vice President Jacob Schindel
- H. President Susan Naugle

XI. Public Comment

XII. Adjournment

XIII. Executive Session