



Borough of Gettysburg

March 11, 2019

Council Business Meeting AGENDA

Council Chambers
59 East High Street
Gettysburg, PA 17325

MEMBERS

| | |
|--------------------|------------------|
| Theodore Streeter | (Mayor) |
| Susan Naugle | (President) |
| Jacob Schindel | (Vice-President) |
| Wesley Heyser | |
| John Lawver | |
| Patricia Lawson | |
| Christopher Berger | |
| Charles Strauss | |

STAFF

| | |
|------------------------------|----------------------------|
| Charles R. Gable, <i>MPA</i> | (Borough Manager) |
| Harold Eastman, Jr. | (Solicitor) |
| Sara Stull | (Borough Secretary) |
| Sara Stull | (HR Director) |
| Rebecca LaBarre | (Planning Director) |
| Rebecca LaBarre | (Zoning Officer) |
| Nicolette James | (Finance Director) |
| Robert Harbaugh | (Public Works Director) |
| Robert Glenny, Jr. | (Chief of Police) |
| Scott Weaver | (Code Enforcement) |
| Chad Clabaugh, <i>PE</i> | (Borough Engineer) |
| Dave Sanders | (EMS Coordinator) |
| Richard L. Miller, II | (Parking Manager) |
| Karen Mesher | (Administrative Assistant) |

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| I. | Council - Call to Order | President Naugle |
| II. | Moment of Silence and Pledge of Allegiance | President Naugle |
| III. | Welcome and Opening Remarks | President Naugle |
| IV. | Announcements | President Naugle |

An executive session of the Borough Council was conducted immediately prior to the commencement of the February 25, 2019 work session consistent with section 708(a)(4) of the Sunshine Act and a subsequent executive session was conducted immediately following the adjournment of that work session consistent with section 708(a)(3) and section 708(a)(4) of the Sunshine Act.

An executive session of the Borough Council will be conducted immediately following the adjournment of this evening's meeting consistent with section 708(a)(1), section 708(a)(3) and section 708(a)(4) of the Sunshine Act for the following purposes: (1) to discuss matters involving the employment of employees and/or former employees of the Borough; (2) to receive information and discuss the possible purchase or lease of real property by the Borough; and (3) to consult with its solicitor and other professional advisors regarding information and strategy in connection with litigation filed in the Adams County Court of Common Pleas to Docket No. 19-S-206 captioned Linda Ativeh, et al., Plaintiffs v. Borough of Gettysburg, et al., Defendants.

- V. Approval of Agenda and Minutes - Council**

A motion to approve the March 11, 2019 agenda as presented.

A motion to approve the Council Meeting Minutes of February 11, 2019, Public Hearing Minutes of February 11, 2019, and the Council Work Session Meeting Minutes of February 25, 2019.

- VI. Special Presentation**

Mayor Streeter presentation to Chief Carl Segatti

Mayor Streeter introduction of Police Chief Robert Glenn JR., and perform the Oath of Office

Mayor Streeter introduction of Patrol Officer Bo Taylor

Main Street Video

Presentation by the Department of Community and Economic Development

- VII. Public Comment**

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VIII. Current and Old Business

A. Finance Department

1. Departmental Report Nicolette James
2. Motions Needing Council Action

A motion to approve all bills and payrolls for the month as presented.

B. Planning Department/Zoning/Code Enforcement/HARB

1. Departmental Report Becky LaBarre
2. Motions Needing Council Action

A motion to accept the recommendations of the Gettysburg Historic Architectural Review Board (HARB) following its review on Wednesday February 27, 2019 and grant Certificates of Appropriateness for the following applications: COA-19-0003, 234 W. Middle Street – Stephen R. & Karen A. Hendrie for replacement of historic tin shingle with metal roof panels as presented; COA-19-0005, 25 Chambersburg Street – John G. Kramb & Katherine M. Bigler for construction of new treated wood commercial stairs at rear entry as presented; COA-19-0007, 63 W. High Street – Brandon & Valerie Stone for installation of pre-fabricated ADA ramp; COA-19-0008, 45 W. High Street – County of Adams for alterations to include a new elevator shaft, ADA ramp as presented, replacement windows, and storm windows at basement level as presented; COA-19-0009, 147 Buford Avenue – Michael T. & Kimberly M. Coldsmith for demolition of a 13' x 16' rear addition as presented; COA-19-0012, 250 Court Alley – William A. Bixler & Robert L. Bittick for alterations to include decorative wood cladding and choice of cupola at roofline, to be administratively approved by Preservation Officer; and COA-19-0011, 250 Buford Avenue – Mark P. & Katherine M. Rarrick for installation of a metal panel roof system in neutral colors to be approved by the Board with brick veneer to remain uncoated as amended.

A motion to adopt a resolution for the purpose of the approval and adoption of the Central Adams Joint Comprehensive Plan.

C. Parking Department

1. Departmental Report Richard Miller
2. Motions Needing Council Action

A motion to authorize the publication for intended enactment at the April 8, 2019 general business meeting of the Borough Council of the proposed ordinance amending Chapter 15, Part 7 of the Gettysburg Borough Code of Ordinances relative to the temporary reservation and use of public parking spaces in unmetered and metered parking zones of the Borough of Gettysburg, to include the statement

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of purpose and legislative intent for the amendments of the ordinance provisions, the reservation and use of such parking spaces by hotels and bed and breakfast establishments, and the placement of open-top refuse containers in unmetered and metered parking zones of the Borough.

D. Public Works Department

1. Departmental Report Rob Harbaugh

E. Borough Engineer

1. Engineer Report Chad Clabaugh
2. Motions Needing Council Action

A motion to award the King Street Stormwater Improvements project to the lowest qualified responsible and responsive bidder C.E. Williams Sons, Inc. in the amount of \$68,953.00.

A motion to authorize the Borough Engineer to advertise the 2019 CDBG Curb Ramp Replacement project for construction bids.

F. Police Department

1. Departmental Report Robert Glenny
2. Motions Needing Council Action

A motion to authorize a COLA increase for retired police pensioner Cytha Grissom, to be paid from the Police Pension Plan effective February 1, 2019.

G. Borough Manager

1. Manager's Report Charles Gable
2. Motions Needing Council Action

A motion to enact an ordinance authorizing the Borough of Gettysburg to enter into an intergovernmental agreement for the purpose of joining the Pennsylvania Municipal Health Insurance Cooperative (PMHIC) and to participate as a member of the PMHIC for the purpose of collectively purchasing employee benefits insurance. Susan C. Naugle, President of Borough Council and Sara L. Stull, Borough Secretary, are hereby authorized to execute and deliver the Pennsylvania Municipal Health Insurance Cooperative Agreement and such additional instruments necessary or appropriate pursuant to the PMHIC Agreement.

A motion to authorize the Borough to submit a Community Conservation Partnerships Program Grant application to the PA Department of Conservation and Natural Resources for funding for the Gettysburg Inner Loop Bicycle Trail.

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A motion to authorize the Borough Manager Charles Gable to sign a settlement agreement for the franchise fee audit/review, between Comcast Cable and the Borough of Gettysburg.

IX. Reports

A. Liaison Reports

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| 1. | MSG | Deb Adamik |
| 2. | GARA | Jacob Schindel |
| 3. | GMA | Susan Naugle |
| 4. | Planning Commission | Charles Strauss |
| 5. | Steinwehr Avenue Heart of Gettysburg Battlefield (SAHGB) | Jacob Schindel |
| 6. | Adams County Boroughs Association (ACBA) | Mayor Streeter |
| 7. | Adams County Council of Governments (COG) | John Lawver |
| 8. | Adams County Transportation Planning Organization (ACTPO) | Susan Naugle |
| 9. | Adams Overdose Awareness Task Force | Charles Strauss |
| 10. | Trail Feasibility Study | Christopher Berger |

B. Other Reports

1. Recycling Committee
2. Elm Street
3. Adams County EMS Report

X. Elected Official's Comments

- A. Mayor Theodore Streeter
- B. Wesley Heyser
- C. Patricia Lawson
- D. Charles Strauss
- E. Christopher Berger
- F. John Lawver
- G. Vice President Jacob Schindel
- H. President Susan Naugle

XI. Public Comment

XII. Adjournment

XIII. Executive Session