

**HUMAN RELATIONS COMMISSION  
BOROUGH OF GETTYSBURG  
59 EAST HIGH STREET, GETTYSBURG, PA 17325  
JUNE 24, 2021**

Councilman Matthew Moon Called to Order the June 24, 2021 Human Relations Commission meeting at 5:00 PM. Those in attendance were: Committee Members Janet Morgan Riggs, Taurean G. Moses, Pastor Jay Eckman, Janelle Wertzberger and Jennie Dillon. Absent was Scott Hancock. Others in attendance: Charles Gable, Borough Manager; Sara Stull Assistant Borough Manager/Secretary; Chad-Alan Carr, Community Theater, 49 York Street; and Jim Hale representing the *Gettysburg Times*.

Councilman Matthew Moon welcomed everyone to the organizational meeting of the newly created Human Relations Commission. At this time, he asked the members to make nominations for a chairperson, vice-chairperson and a secretary.

**Moved Ms. Wertzberger, seconded Ms. Dillon to appoint Janet Riggs as the Human Relations Commission Chair. Motion carried unanimously.**

At this time Councilman Matthew Moon turned the meeting over to Chair Janet Riggs to proceed with the meeting.

Moved Ms. Wertzberger, seconded Mr. Moses to appoint Jay Eckman as the Human Relations Commission Vice-Chair. After some discussion both Ms. Wertzberger and Mr. Moses withdrew their motion.

**Moved Mr. Eckman, seconded Ms. Wertzberger to appoint Taurean Moses as the Human Relations Commission Vice Chair. Motion carried unanimously.**

**Moved Ms. Dillon, seconded Ms. Wertzberger to appoint Jennie Dillon as the Human Relations Commission Secretary. Motion carried unanimously.**

**Public Comment**

Chad-Alan Carr, Community Theatre, 49 York Street said that this is an incredible team to serve on the Human Relations Commission.

**New Business**

**Setting of Business Meeting Schedule** – All Council members agreed to use the Gettysburg Borough Council Chambers for business meetings. Meetings will be held the first Thursday of each month at 5pm.

**Location to meet for adjudication of a complaint** – It was suggested by Councilman Moon to hold complaint meetings in a non-threatening place outside of the Borough office. It was suggested by Ms. Dillon to use a meeting room at the Adams County Library, provided they were open to the public. Mr. Moses offered the conference room at his place of employment, Entwistle and Roberts. Chairperson Riggs suggested meeting at the Gettysburg Area Recreation

Association (GARA) building. Council will need to reach out to the suggested entities for permission to use their facilities.

**Discussion Regarding Drafting of HRC Mission** – The suggestion was made by Chairperson Riggs that the initial training for the HRC be done before creating a Mission Statement. All Commissioners were in agreeance. Chairperson Riggs noted that she had looked at HRC Mission Statements for Lansdale and Abington Township, Pennsylvania as a reference. Ms. Wertzberger suggested we research other Pennsylvania municipalities who have a Human Relations Commission and read Mission Statements and pool them together, along with our training information, to create our own.

**Outreach to the Community** – Mr. Moses would like to make the Borough community aware of what the HRC is. Chairperson Riggs suggested creating a checklist and Councilman Moon suggested a self-assessed questionnaire for employers to gage how equipped they are to handle workplace issues related to the Non-Discrimination Ordinance. Ms. Dillon noted that many small businesses don't have a company handbook and may not have sufficient training to handle HR issues that arise with employees.

### **Public Comment**

Chad-Alan Carr, Community Theatre, 49 York Street reiterated his appreciation for the Commission and the roles they have assumed.

Jim Hale, writer, Gettysburg Times, asked each Commissioner what they felt their qualifications are and why they wanted to do this. Each Commissioner gave a statement, which was then published in detail in a later edition of the Gettysburg Times.

### **Adjournment**

Chairperson Riggs adjourned the meeting at 5:50 PM. The next scheduled meeting is August 5, 2021 at the Borough Office.

Respectfully submitted,

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Jennie Dillon, Secretary