

BOROUGH OF GETTYSBURG
59 EAST HIGH STREET, GETTYSBURG, PA 17325
COUNCIL MEETING MINUTES
MARCH 12, 2018

President Susan Naugle called the meeting to order at 7:00 PM with the following Councilors present: Vice President Jacob Schindel, Mr. Wesley Heyser, Ms. Patricia Lawson, Mr. Christopher Berger, Mr. Charles Strauss and Mr. John Lawver. Staff present included: Mayor Theodore Streeter; Borough Manager Charles Gable; Borough Secretary Sara Stull; Solicitor Harold Eastman; Chief Joseph Dougherty; Planning Director Becky LaBarre; Public Works Foreman Robert Harbaugh and Chad Clabaugh, Borough Engineer, C. S. Davidson, Inc.

Others present include: Deb Adamik, President, Main Street Gettysburg; Linda Atiyeh, Peggy Rock, and Kathy Shirey representing Gallery 30, 26 York Street; Sharon Monahan, 114 West Broadway; Mike Shestok, 264 Baltimore Street; Judith Butterfield, 999 Sunset Avenue; Ron Frenette and Mike Tallent, 811 Johns Avenue; Susan Cipperly, 314 North Stratton Street; Bob DeFayette, 100 King Street; Rodger Goodacre, 105 East Broadway; Darlene Brown, 40 South Street; Becka Fissel, Borough Parking Enforcement Officer; and Karen Mesher, Borough Planning Department. Representing the press was Jim Hale with the *Gettysburg Times*.

President Susan Naugle announced an executive session of the Borough Council was conducted immediately following the adjournment of the February 26, 2018 work session consistent with sections 708(a)(1), 708(a)(3), 708(a)(4) and 708(a)(5) of the Sunshine Act.

President Susan Naugle announced an executive session of the Borough Council will be conducted immediately following the adjournment of this meeting consistent with sections 708(a)(1), 708(a)(3), 708(a)(4) and 708(a)(5) of the Sunshine Act for the following purposes: (1) to discuss matters involving the employment, the terms and conditions of employment, and the evaluation of performance of Borough employees; (2) to receive information relative to the possible purchase or lease of real property by the Borough; (3) to consult with its professional advisors and solicitor regarding information in connection with issues on which identifiable claims or complaints have been made or are expected to be filed; and (4) to review and discuss items of Borough business which, if conducted in public, would either violate a lawful privilege or lead to the disclosure of confidential information.

Moved Mr. Lawver, seconded Mr. Schindel to approve the March 12, 2018 agenda as presented. Motion carried unanimously.

Moved Mr. Schindel seconded Ms. Lawson to approve the Council Meeting Minutes of February 12, 2018 and the Council Work Session Meeting Minutes of February 26, 2018. Motion carried unanimously.

Public Comment:

Mike Shestok, 264 Baltimore Street said that he is in support of House Bill 43 which enables municipal police to use the same motor vehicle speed-timing equipment as the state police. He feels that it would be beneficial for the Borough Police department.

Manager Gable reported that Borough Auditors, Smith Elliott Kearns & Company are currently at the office gathering information for the Boroughs annual audit. They plan to have the final audit completed early this summer.

Moved Mr. Schindel, seconded Mr. Heyser to approve all bills and payrolls for the month as presented. Motion carried unanimously.

Planning Director LaBarre reported that Tom Knox Auto Service requested a map change in regards to his business at 61 Buford Avenue. She recommended that Council refer this to the Planning Commission for further review.

Councilman Heyser suggested that if it's not a high priority it could possibly wait until next year due to the Planning Commissions' busy schedule. Council could also budget for this work next year.

Moved Mr. Heyser, seconded Mr. Schindel to accept the recommendation of the Gettysburg Borough Historic Architectural Review Board (HARB) following its review on Wednesday February 21, 2018 and issue a Certificate of Appropriateness for application #COA-18-0009, 3 Chambersburg Street – Lincoln Square LLC for restoration and rehabilitation of a sensitive building as presented in the application submitted January 31, 2018 as presented, contingent upon the successful resolution of any right-of-way issues on Lincoln Square and Chambersburg Street, with any subsequent amendments to the COA first sent to the Preservation Officer and/or HARB for appropriate review. Motion carried unanimously.

Moved Mr. Schindel, seconded Mr. Heyser to accept the recommendation of the Gettysburg Borough Historic Architectural Review Board (HARB) following its review on Wednesday February 21, 2018 and issue a Certificate of Appropriateness for application #COA-18-0010, 15 Lincoln Square – Twin Bridges Farm LLC for alterations to a sensitive building including removal/replacement of existing entrance door and installation of lampposts as presented in the application submitted January 31, 2018. Motion carried unanimously.

Moved Ms. Lawson, seconded Mr. Schindel to set a special meeting of Borough Council to be held on Monday, April 9, 2018 at 6:30 p.m. for the purpose of conducting a public hearing in order to receive comments and recommendations of interested individuals residing within the Borough of Gettysburg concerning an application filed by Linda Atiyeh, or her assigns, for the intermunicipal transfer of a liquor license for use in the Borough at premises located at 3 Chambersburg Street and for the purpose of rendering a decision to approve or disapprove the Applicant's

request for an intermunicipal transfer of the liquor license. Motion carried unanimously.

Manager Gable introduced the newly hired Parking Manager Richard Miller II, stating that he will begin work on Monday, March 19th. Mr. Miller said that he is anxious to start work and hopes to make things more efficient in the parking department.

Manager Gable announced that Public Works Director Dan Hilliard retired after 38 years of service to the Borough. We thank Dan for his hard work and dedication to the Borough and we wish him well.

Chad Clabaugh, Borough Engineer reported that a hold was placed on the 2018 micro-surfacing/street improvement project plans due to changes that need to be made. He will put together a new five-year plan in the near future to present to Council.

Councilman Heyser asked if the rebuilds on streets are still occurring. Mr. Clabaugh responded yes that this doesn't affect those projects.

Chad Clabaugh, Borough Engineer reported that the Gettysburg Inner Loop project is moving forward and that the retaining wall is about 80% complete. The bridge work should be finished by the end of this month and that they plan to complete the project by the end of April.

Moved Mr. Strauss, seconded Mr. Schindel to authorize the Borough Engineer to advertise for bids for the construction of the 2018 CDBG Curb Ramp project. Motion carried unanimously.

Moved Ms. Lawson, seconded Mr. Berger to authorize the Borough Engineer to advertise for bids for the construction of the Stratton Street Storm Sewer Improvements project. Motion carried unanimously.

Moved Mr. Berger, seconded Mr. Schindel to authorize entry into and recording in the Office of the Recorder of Deeds of Adams County of a Permanent Easement Agreement with G. Radcliffe Schultz, Jr. for an existing traffic signal support pole on his real property at 329 Hanover Street for the installation, operation, maintenance, repair and replacement of traffic control signal facilities and to facilitate a lease with Verizon Wireless for a proposed telecommunications facility. Susan C. Naugle, President of Borough Council and Sara L. Stull, Borough Secretary are hereby authorized to execute the Permanent Easement Agreement on behalf of the Borough. Motion carried unanimously.

Moved Mr. Schindel, seconded Mr. Heyser to authorize entry into temporary construction easements with property owners of eight (8) real properties affected by the planned construction and installation of storm sewer improvements and facilities on, in and along North Stratton Street. Susan C. Naugle, President of Borough Council and Sara L. Stull, Borough Secretary are hereby authorized to execute the

temporary construction easement agreements on behalf of the Borough. Motion carried unanimously.

Moved Mr. Strauss, seconded Mr. Schindel to authorize a COLA increase for retired police pensioner Cytha Grissom, to be paid from the Police Pension Plan effective February 1, 2018. Motion carried unanimously

Moved Ms. Lawson, seconded Mr. Berger to adopt a resolution in support of House Bill 43 enabling all Municipal police to use the same motor vehicle speed-timing equipment as the Pennsylvania State Police. Motion carried unanimously.

Manager Gable reported that TREYSTA continues to get information and costs for Council members' computer tablets. He plans to have more details at the workshop meeting.

Manager Gable announced that the "coffee and conversation" is scheduled for Thursday, March 22nd at 6:00PM at the Redbud House on Baltimore Street.

Liaison Reports:

Main Street Gettysburg

Deb Adamik, President of Main Street Gettysburg announced that they are currently sending out announcements regarding the Baltimore Street Master Plan. She said that they plan to give a presentation at the next ACTPO meeting on March 28th.

Ms. Adamik also thanked Manager Gable and Chief Dougherty for attending the Main Street Retreat and giving a presentation about the Borough and police department functions.

Gettysburg Area Recreation Authority

Councilman Schindel reporting for GARA said that baseball will begin next week and that the Swope Field should be ready for opening day. He said that GARA is planning a casino night on September 15th from 6 – 9 PM.

Gettysburg Municipal Authority

Councilwoman Naugle reported that the bids have gone out for the water main replacement and sewer connections as part of the Stratton Street project. Good news from Penn DOT that they approved the cost sharing for work related to bridge replacement at Rock Creek and Willoughby Run. Penn DOT will pay 75% of the cost. The upgrade to the disinfection system at the waste water treatment plant is estimated at \$34,000. The Source Water Protection plan has been adopted and can be viewed on the GMA Website.

Planning Commission

Councilman Strauss announced that a special meeting is scheduled for Wednesday, March 14th at 7:00 PM to discuss the Regional Comprehensive Plan. The regular Planning Commission meeting is on Monday, March 19th, they plan to discuss the zoning changes.

Adams County Council of Governments

Councilman Lawver reported that topics discussed were the municipal police radar bill and the redistricting for Pennsylvania.

Adams County Transportation Planning Organization

Councilwoman Naugle reported that the next meeting is scheduled for Wednesday, March 28th.

Adams County Heroin Awareness Task Force

Councilman Strauss reported that the unused drug drop off, with locations throughout town is scheduled for April 28th.

Recycling Committee Report

Judith Butterfield reported that the reinstatement of the Recycling Committee has been well received. The first reorganization meeting will be held in April with the date to be announced later. Mrs. Butterfield reported that there are 34 residents with 195 items pre-registered for the upcoming covered devices recycling event scheduled on March 24th.

Elected Official's Comments:

Councilwoman Naugle announced that the PSAB Conference held in Hershey is scheduled for June with the early discounted registration in May. If anyone is interested in attending Contact Sara.

Public Comments:

Mike Shestok, 264 Baltimore Street, said that he attended the Gettysburg Municipal Authority special meeting regarding the "Big Pipe" to express his concerns. He said that he is disappointed that the Borough doesn't tell GMA that the "Big Pipe" is not needed or that the Planning Commission isn't reviewing the issue. Mr. Shestok also suggested that Council members do a ride along with police to see if more staff is needed in the police department.

Susan Cipperly, 314 North Stratton Street provided Council with a map of tax exempt properties within the Borough. She said that she was glad that Councilman Heyser

“stood up for the 2017 budget” regarding the additional staff. Ms. Cipperly said that she was willing to pay a tax increase for the additional staff and was impressed with Manager Gable’s survey that he produced last year. Ms. Cipperly then expressed her concern with the new Council members amending the 2018 budget removing the public works laborer and part time police secretary, and also donating additional funding to Main Street Gettysburg.

Councilwoman Naugle dismissed the meeting to an executive session at 8:10 PM. Council reconvened at 9:45 PM.

Moved Mr. Schindel, seconded Mr. Heyser to appoint Robert Harbaugh as the Interim Public Works Director. Motion carried unanimously.

With no further business to come before council, moved Mr. Lawver, seconded Mr. Schindel to adjourn the meeting at 9:50 PM. Motion carried unanimously.

Respectfully submitted,

Sara L. Stull
Borough Secretary