

**Gettysburg Borough Storm Water Authority
Stormwater Management Program Fee Credit Application**

Any GBSWA Property Owner who believes they qualify for an approved stormwater credit, will need to complete this Stormwater Management Program (SMP) Fee Credit Application in its entirety with all required supporting documents for each Parcel. Property Owners should review the GBSWA Credit Policy provided in the GBSWA's Rates, Rules, and Regulations for eligibility requirements for Credits.

Please fill out all sections of this form, except for sections marked "For GBSWA Use Only"

General Information:

Submission Date: _____

Name of Property Owner: _____

Mailing Address: _____

Contact Person: _____

Email Address: _____

Telephone Number: _____

Property Information:

Property Address: _____

Parcel ID Number: _____

Credit Types:

*Please check all credit types that apply to the Parcel and **complete each corresponding Credit Section(s) on Pages 2 and 3:***

- | | |
|---|--|
| <input type="checkbox"/> Urban Trees | <input type="checkbox"/> Industrial Stormwater NPDES Permit |
| <input type="checkbox"/> Structural BMPs | <input type="checkbox"/> Environmental Cleanup/Brownfields Program |
| <input type="checkbox"/> Innovation Credits | |

URBAN TREES

Please complete the following questions and attached the required supporting documents. To be eligible for this credit, each tree must have a minimum cumulative diameter at breast height (DBH) of one (1)-inch. A minimum of two (2) trees are needed to qualify for this Credit.

Total number of trees: _____

REQUIRED ITEMS THAT MUST BE SUBMITTED WITH THIS FORM FOR ADMINISTRATIVE COMPLETENESS:

Please note that any submitted documentation will not be returned to the Property Owner and will become a record attached to the land parcel for future reference.

- ☐ Sketch Plan and/or Aerial Drawing of Property with locations and diameters of each tree labeled. (See Page 4 "Credit Sketch Plan")
- ☐ Photo(s) of all trees.
- ☐ Full payment has been made to the Borough. (Check No. _____ Date _____)

The Property Owner or Authorized Representative attests that all trees included in the above count, have a minimum cumulative diameter at breast height (DBH) of one (1)-inch or larger in diameter, and are alive and healthy.

Signature of Property Owner or Authorized Representative

(CONTINUED ON NEXT PAGE)

"FOR GBSWA USE ONLY"

CREDIT TRACKING

Received by Borough

By: _____

Date: _____

Administratively Complete

By: _____

Date: _____

Technical Review

By: _____

Date: _____

Credit Determination

By: _____

Date: _____

Freedom Software Updated

By: _____

Date: _____

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STRUCTURAL BMPS

Please complete the following and attached the required supporting documents.

Type of Structural BMP in accordance with PA BEST MANAGEMENT PRACTICE MANUAL: _____

Total amount of Impervious Area going to BMPs: _____ sq. ft.

REQUIRED ITEMS THAT MUST BE SUBMITTED WITH THIS FORM FOR ADMINISTRATIVE COMPLETENESS:

Please note that any submitted documentation will not be returned to the Property Owner and will become a record attached to the land parcel for future reference.

- ☐ Sketch Plan and/or Aerial Drawing of Property with locations and types of each Structural BMP labeled
(See Page 4 "Credit Sketch Plan")
- ☐ Stormwater Calculations
- ☐ Photo(s) of Structural BMPs
- ☐ Full payment has been made to the Borough. (Check No. _____ Date _____)

Please Note: GBSWA reserves the right to require additional information or waive some requirements for this credit for property owners on a case by case basis.

INNOVATION CREDIT

Please complete the following and attached the required supporting documents.

Detailed description of the type of Innovation Credit (attach additional pages, if needed): _____

REQUIRED ITEMS THAT MUST BE SUBMITTED WITH THIS FORM FOR ADMINISTRATIVE COMPLETENESS:

Please note that any submitted documentation will not be returned to the Property Owner and will become a record attached to the land parcel for future reference.

- ☐ Sketch Plan and/or Aerial Drawing of Property showing details and layout of Innovation Credit. (See Page 4 "Credit Sketch Plan")
- ☐ Calculations and/or Reporting, if applicable
- ☐ Photo(s) of location and Innovation Credit.
- ☐ Full payment has been made to the Borough. (Check No. _____ Date _____)

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INDUSTRIAL STORM WATER NPDES PERMIT

Please submit the following documents:

REQUIRED ITEMS THAT MUST BE SUBMITTED WITH THIS FORM FOR ADMINISTRATIVE COMPLETENESS:

Please note that any submitted documentation will not be returned to the Property Owner and will become a record attached to the land parcel for future reference.

- ☐ A copy of the active NPDES Industrial Stormwater Permit.
- ☐ A copy of the Discharge Monitoring Report for the current year.
- ☐ Full payment has been made to the Borough. (Check No. _____ Date _____)

ENVIRONMENTAL CLEAN-UP/BROWNFIELDS PROGRAM BMPs

Please submit the following documents:

REQUIRED ITEMS THAT MUST BE SUBMITTED WITH THIS FORM FOR ADMINISTRATIVE COMPLETENESS:

Please note that any submitted documentation will not be returned to the Property Owner and will become a record attached to the land parcel for future reference.

- ☐ Documentation that confirms the Property has participated in some type of environmental remediation program.
- ☐ Full payment has been made to the Borough. (Check No. _____ Date _____)

PROPERTY OWNER STATEMENT

The Property Owner or Authorized Representative of the property listed on Page 1 of this document, agrees by signing below, that they have completed this form to the best of their knowledge and that the information contained in this document is true and accurate. The Property Owner or Authorized Representative also agrees that they have read and understand all conditions of the Credits in which they have applied for as outlined in the Gettysburg Borough Storm Water Authority's Rates, Rules, and Regulation Policy Manual, latest edition and the Credit review process. Additionally, by signing below, the Property Owner or Authorized Representative agrees that GBSWA or a representative of GBSWA, may at reasonable times enter the property to inspect the property or condition or operation of the BMPs applied for in this Credit Application. The Property Owner or Authorized Representative understands that if the Credit is granted, the bill will not be changed until the next billing cycle, and a refund may be issued.

Signature of Property Owner or Authorized Representative

Date

Printed Name of Property Owner or Authorized Representative

SUBMISSION OF CREDIT APPLICATION

PLEASE MAIL OR EMAIL THE COMPLETED APPLICATION AND ALL REQUIRED SUPPORTING DOCUMENTS TO:

**Gettysburg Borough Storm Water Authority
Attn: Debra English
59 East High Street
Gettysburg, PA 17325
Email: DEnglish@gettysburgpa.gov**

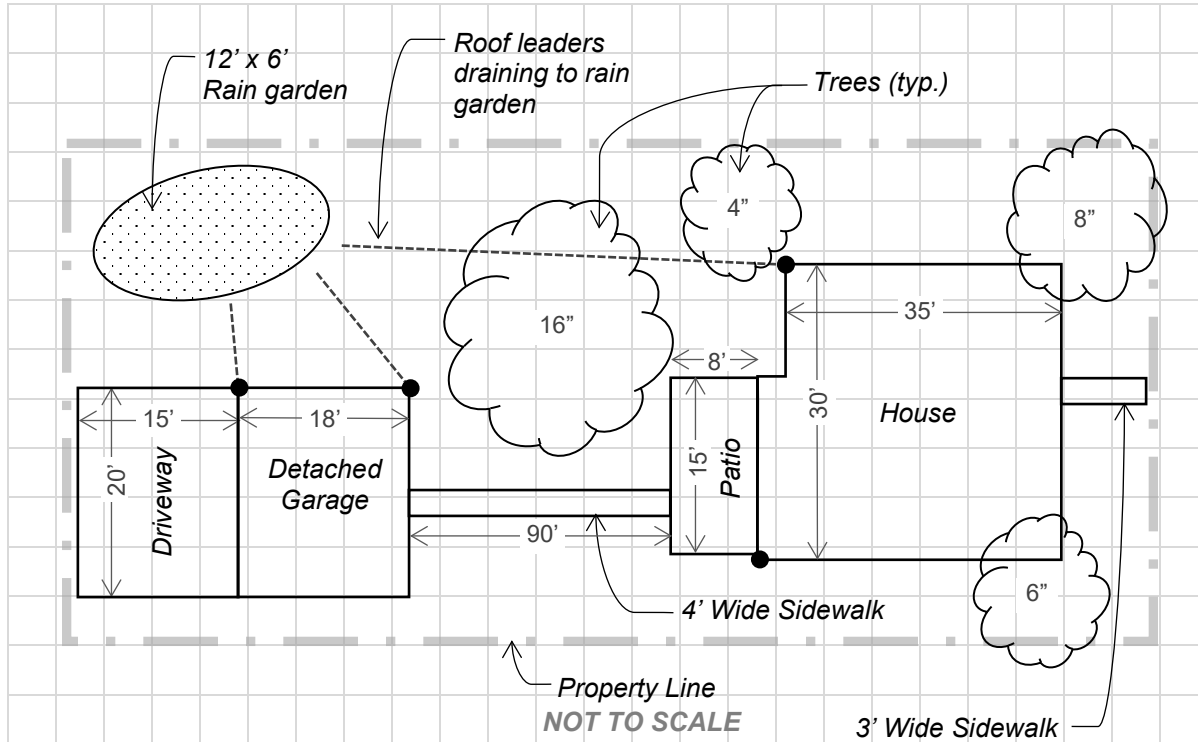
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CREDIT SKETCH PLAN EXAMPLE

The Credit Sketch Plan Example below depicts lot coverage area and/or impervious area which include a house, sidewalks, patio, detached garage and driveway as well as dimensions for each feature. In addition, information is shown for the Urban Tree Planting Credit (each tree location and diameters labeled), as well as the Structural BMPs Credit (rain garden location and roof leaders shown that flow to BMP). The property line is also shown for reference.



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Calculation of Credits:

NOTE: Property Owners are eligible to only receive a maximum twenty (20%) percent reduction in their total amount of impervious area.

- A. Total Existing Lot Coverage Area _____ sq. ft.
- B. Credit Area _____ sq. ft.
- C. Difference between Line A and Line B _____ sq. ft.
- D. Divide Line C by 2,500 sq. ft. _____ ERU

*Billable ERUs: _____ ERU

**Billable ERU shall be rounded to the nearest whole number based on conventional rounding.*

Credit Summary:

Credit Status: ☐ GRANTED ☐ DENIED

Change in ERU: ☐ YES ☐ NO

New ERU: _____ ERUs

Did Property Receive Maximum Credit?

☐ YES ☐ NO

If No, amount of cumulative percent received: _____

Reason for Denial / Review Comments: _____

Credit **DENIED** by
Gettysburg Borough
Storm Water Authority this

_____ day of _____, 20____

Borough Official Signature

- or -

Credit **GRANTED** by
Gettysburg Borough
Storm Water Authority this

_____ day of _____, 20____

Borough Official Signature

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