

**BOROUGH OF GETTYSBURG**  
**59 EAST HIGH STREET, GETTYSBURG, PA 17325**  
**COUNCIL WORK SESSION MINUTES**  
**SEPTEMBER 25, 2017**

President Robert Krummerich called the meeting to order at 7:00 PM with the following Councilors present: Vice President Scot Pitzer, Mrs. Susan Naugle, Mr. Jacob Schindel, Mr. Wesley Heyser and Mrs. AmyBeth Hodges. Mr. Graham Weaver was absent. Staff present included: Mayor Theodore Streeter; Solicitor Harold Eastman; Manager Charles Gable; Borough Secretary Sara Stull; Chief Joseph Dougherty; Planning Director Becky LaBarre; Finance Director Nicolette James; and Chad Clabaugh, Borough Engineer, C. S. Davidson, Inc.

Others present include: Craig Witmer and Teena Curnow, Auditors representing Smith Elliott Kearns & Company, LLC (SEK); Deb Adamik, President, Main Street Gettysburg; Darlene Brown, Executive Director, PA Interfaith Community Programs, Inc. (PICPI), 40 East High Street; Patricia Lawson, 515 Carlisle Street; Chris Berger 156 Seminary Avenue; Charles Strauss, 38 West Middle Street; Sarah Kipp, 126 Baltimore Street; and Bob Weaner, 35 North Hay Street. Representing the press were Jim Hale of the *Gettysburg Times* and Lillian Reed of the *Evening Sun*.

President Robert Krummerich announced an executive session of the Borough Council was conducted immediately prior to the adjournment of its September 11, 2017 general business meeting consistent with sections 708(a)(1) and 708(a)(3) of the Sunshine Act.

President Robert Krummerich announced an executive session of the Borough Council shall be conducted immediately following the adjournment of this work session consistent with sections 708(a)(1), 708(a)(2) and 708(a)(3) of the Sunshine Act for the following reasons and purposes: (1) to discuss matters involving the employment, the qualifications for employment, the terms and conditions of employment, and the evaluation of performance, promotion or discipline of any employees or prospective employees of the Borough; (2) to meet with the Borough Manager to receive an information update and progress report related to the negotiation of a new collective bargaining agreement with the Teamsters Local No. 776 on behalf of the non-uniformed employees of the Borough of Gettysburg; and (3) to discuss matters and receive information relative to the possible purchase or lease of real property by the Borough.

Manager Gable announced that Met-Ed would be trimming trees around its facilities throughout the Borough from October through December. This will involve trees on Borough streets and also trees on private property that are in the vicinity of Met-Ed poles and wires. He referred anyone with questions to contact Met-Ed customer's service directly at 1-800-545-7741. Manager Gable also pointed out that the information would be posted on the Borough of Gettysburg Website.

Councilman Heyser announced that he and Councilman Pitzer will be hosting a Ward 1 Town Hall meeting on Thursday, October 19 at 7:00 PM at the Gettysburg Fire Hall. The public is invited to attend and noted that the primary focus is on issues regarding Ward 1.

There were no public comments at this time.

#### **Old Business:**

##### **PBS 2017-1 LERTA**

Manager Gable reported that the RLPAT Committee continues to work on developing a tax abatement schedule.

##### **PBS 2017-2 Zoning Amendments**

Manager Gable said that zoning changes would need to be considered for the tax abatement schedule.

##### **PBS 2017-3 Parking**

Planning Director LaBarre reported that the Planning Commission received a draft parking proposal from the Adams County Office of Planning and Development. The Commission will review and present a formal recommendation to Council.

##### **PBS 2017-4 Sign Ordinance Revisions**

Councilman Heyser reported that the public comments received from the special meetings were compiled, and include the following topics: Murals, Banners, Electronic Signs, Size per Frontage, Portable Sign Placement, Sign Height, Off Premise Signs and Labeling of Signs for Regulations. Council should review the Policy Briefing Summary that was sent to them previously for further details. After some discussion a general consensus was reached for most items. Borough staff and Solicitor Eastman will review the items and draft potential revisions for consideration at the next meeting.

#### **New Business:**

##### **Opposition to Bigger Trucks**

Manager Gable said that large trucks passing through town have been a continuing issue because of the noise and damage to the buildings. He said that an organization called the Coalition Against Bigger Trucks notified the Borough requesting Council to write to congressional representatives to oppose larger trucks. Council members were in favor of this, so Manager Gable will prepare a resolution to be placed on the October agenda for approval.

## **Audit Presentation**

Craig Witmer and Teena Curnow of Smith Elliot Kearns & Company (SEK) presented Council with the 2016 Audit. Mr. Witmer issued an “unmodified” opinion, which is the best you can get. He said that a year-end fund balance of \$1,461,771 for the General Fund, which includes most operations of the Borough. He noted the 2015 comparable figure was \$1,179,493. Ms. Curnow gave a presentation summarizing the financial statements. The information presented by the auditors is on the Borough Website at [www.gettysburgpa.gov](http://www.gettysburgpa.gov).

## **Public Comments:**

**Charles Strauss, 38 West Middle Street** addressed Council in regards to the HARB recommendation that Council delay the demolition of a garage. He said that Council should consider the minority opinion in HARB’s 4-2 vote.

Moved Mr. Pitzer, seconded Mr. Schindel to adjourn the meeting at 8:35 PM to an executive session.

President Krummerich dismissed the meeting at 9:15 PM.

Respectfully submitted,

A handwritten signature in cursive script that reads "Sara L. Stull".

Sara L. Stull