

**BOROUGH OF GETTYSBURG**  
**59 EAST HIGH STREET, GETTYSBURG, PA 17325**  
**SPECIAL COUNCIL ORGANIZATION MEETING**  
**JANUARY 2, 2024**  
**5:00 PM**

**Mayor Rita Frealing** took the chair and gavel and called the Organization of Council meeting to order, with the following councilors present: Mr. Matthew Moon, Mrs. Judith Butterfield, Ms. Patricia Lawson, Mr. Christopher Berger, Mr. Chad Carr, Ms. Alisha Sanders, and Mr. Peter Bales. Staff present included: Borough Manager Charles Gable; Borough Secretary Sara Stull; Borough Solicitor Harold Eastman, Barley Snyder; Police Chief Robert Glenn; Planning Director John Whitmore; Director of Historic and Environmental Preservation Debra English; Parking Manager Rebecca Fissel; and Planning Assistant Karen Mesher.

**Others present include:** Outgoing Council President Wesley Heyser, 226 North Stratton Street; Outgoing Councilman John Lawver, 524 McMillan Street; Brian Hodges, 137 Ridge Avenue and owner of The Brafferton Inn, 44 York Street; Scott English, owner of The Gettysburg Academy, 66-68 W. High Street; Linda Atiyeh, owner of The Upper Crust, 26 York Street; and Susan Naugle, 650 Red Patch Avenue. Representing the press was Jim Hale with the *Gettysburg Times*; and filming by *Community Media-ACCTV*.

**Special Presentations:**

**Mayor Frealing** presented plaques with the “Key to the Borough” to the outgoing Council President Wesley Heyser, and outgoing Councilman John Lawver for their dedication and many years of service to the Borough of Gettysburg.

**Qualification of Members**

**Mayor Frealing** asks Borough Secretary Stull if each member-elect is qualified to serve on Gettysburg Borough Council and is a resident of Gettysburg Borough.

**Borough Secretary Sara Stull** affirms that each member-elect is a qualified elector of Gettysburg Borough and has completed the Affidavit of Residency, and therefore is able to serve on the Gettysburg Borough Council.

**Oath of Office**

**Mayor Frealing** administered the Oath of Office to Council Member Elect, Chad-Alan Carr who represents the At Large citizens.

**Mayor Frealing** administered the Oath of Office to Council Member Elect, J. Matthew Moon who represents Ward 2.

**Mayor Frealing** administered the Oath of Office to the newly elected Council Member, Alisha Sanders, who represents Ward 3.

**Mayor Frealing** administered the Oath of Office to the newly elected Council Member, Peter Bales, who represents Ward 1.

Following the Oath of Office, the members took their seats with the other councilors.

### **Election of Council President**

**Mayor Frealing** will entertain a motion and a second to nominate and elect one of the Council Members as President of the Borough Council.

**Moved Ms. Lawson, seconded Mr. Carr to nominate Mr. Moon as Council President. Borough Secretary Stull took a roll call vote: YEA: Mr. Bales, Mr. Berger, Mrs. Butterfield, Mr. Carr, Ms. Lawson, Ms. Sanders, and Mr. Moon. The vote passed unanimously.**

The newly elected President Matthew Moon assumes his chair to proceed with the meeting.

### **Election of Council Vice-President**

**Council President Moon** will entertain a motion and a second to nominate and elect one of the Council Members as Vice President of the Borough Council.

**Moved Ms. Lawson, seconded Mr. Carr to nominate Mrs. Butterfield as Council Vice-President. Borough Secretary Stull took a roll call vote: YEA: Mr. Bales, Mr. Berger, Mr. Carr, Ms. Lawson, Ms. Sanders, Mrs. Butterfield, and Mr. Moon. The vote passed unanimously.**

The newly elected Vice-President Judith Butterfield assumes her chair to proceed with the meeting.

### **Announcements**

**President Moon** opened the meeting and read the following prepared statement: over the coming years, I would remind you all to consistently remember that we are here in service to our neighbors. We are here to support and advise these good people who work tirelessly to do the people's work. To our staff, manager, police, Madam Mayor, and chief, I thank you for the good work you do.

The commonwealth charges us to make our decisions to defend and bolster the health, safety, and welfare of the residents, citizens, and taxpayers. I will ask you all to also keep in mind as we continue to update and craft our ordinance that we must always look to sound practices that not only advance the interests of Gettysburg and its populace, but we must also look for every opportunity to protect our environment, water and air, expand accessibility, and always foster equity and fairness. We are planting trees whose shade we will not enjoy, so think always about the Gettysburg of the future, and balance it with the Gettysburg of now and the past.

## **Council Business and Other Organizational Matters**

**Moved Mr. Carr, seconded Ms. Lawson to adopt Resolution number 010224 to:**

- 1. Appoint Charles R. Gable, *MPA* as Borough Manager and Borough Treasurer and set the amount of Mr. Gable's bond at Two-Hundred Thousand (\$200,000.00) Dollars with the Borough of Gettysburg to pay the premium for said bond,**
  - 2. Appoint Sara L. Stull as Borough Secretary and set the amount of Ms. Stull's bond at Two-Hundred Thousand (\$200,000.00) Dollars with the Borough of Gettysburg to pay the premium for said bond,**
  - 3. Appoint Karen M. Mesher as Assistant Borough Secretary,**
  - 4. Appoint Sara L. Stull as Assistant Treasurer,**
  - 5. Appoint John Whitmore, AICP as the Director of Planning, Zoning, and Code Enforcement and as the Borough's Zoning Officer,**
  - 6. Appoint Peter Griffioen as Code Compliance Officer,**
  - 7. Appoint Debra English as the Historic & Environmental Preservation Coordinator and MS4 Coordinator,**
  - 8. Appoint Robert Glenney, Jr. as Chief of Police,**
  - 9. Appoint Robert Harbaugh as Public Works Director,**
  - 10. Appoint Rebecca Fissel as Parking Manager,**
  - 11. Appoint Dave Sanders as Emergency Management Coordinator,**
  - 12. Appoint Harold A. Eastman, Jr., as Borough Solicitor, and Adam D. Boyer, as Assistant Borough Solicitor,**
  - 13. Appoint the firm of C.S. Davidson, Inc. as Borough Engineers,**
  - 14. Appoint Mayor Rita C. Frealing as a voting delegate to the Pennsylvania State Association of Boroughs Annual Conference, and**
  - 15. Appoint Edward G. Puhl as Chairman of the Vacancy Board.**
- The motion carried unanimously.**

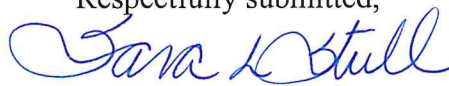
There were no public comments.

**Moved Mr. Carr, seconded Ms. Lawson to adjourn the meeting at 5:20 PM.**

## **Council Picture**

**Councilors and the Mayor were gathered in front of the podium with President Eisenhower's picture in the background for a formal picture.**

Respectfully submitted,



Sara L. Stull  
Borough Secretary