

**BOROUGH OF GETTYSBURG  
TROXELL COUNCIL CHAMBERS  
59 EAST HIGH STREET, GETTYSBURG, PA 17325  
SPECIAL COUNCIL ORGANIZATION MEETING  
JANUARY 3, 2022  
5:00 PM**

**Mayor Theodore Streeter** took the chair and gavel and called the Organization of Borough Council meeting to order at 5:00 PM with the following councilors present: Mr. Wesley Heyser, Mr. Matthew Moon, Ms. Patricia Lawson, Mr. John Lawver Mr. Christopher Berger, Mrs. Judith Butterfield and Mr. Chad-Alan Carr. **Staff present included:** Mayor-Elect Rita Frealing; Borough Manager Charles Gable; Assistant Borough Manager/Secretary Sara Stull; Borough Solicitor Harold Eastman, Barley Snyder; Police Chief Robert Glenny, Parking Manager Rebecca Fissel; Director of Historic & Environmental Preservation Debra English; Planning Director Carly Marshall; Planning Assistant Karen Mesher; Code Compliance Officer Peter Griffieon; and Public Works Director Robert Harbaugh.

**Others present included:** Jill Sellers, President of Main Street Gettysburg; and former Councilor Nicholas Redman. Representing the press was Jim Hale with the *Gettysburg Times*; and filming by *Community Media-ACCTV*.

**Mayor Streeter** opened the meeting and thanked staff serving with him over the past twenty years as a council member and mayor. At this time Mayor Streeter administered the Oath of Office to Mayor-Elect Rita Frealing.

**Mayor Rita Frealing** assumed her role as Chair and takes the gavel to proceed with meeting. She addressed everyone stating that she pledged to work to help Gettysburg “come back” from the pandemic, listen to her colleagues and constituents, and focus on public safety. Mayor Frealing said that she is happy to be part of the community where she grew up.

**Mayor Frealing** administered the Oath of Office to Council Members-Elect: Patricia A. Lawson, Christopher M. Berger, Judith R. Butterfield and Chad-Alan Carr.

**Mayor Frealing** entertained a motion and a second to nominate and elect one of the Council Members as President of the Borough Council.

**Moved Ms. Lawson, seconded Mr. Moon to nominate Mr. Heyser as Borough Council President. Secretary Stull asked for a roll call vote: YEA: Mr. Carr, Mr. Berger, Mrs. Butterfield, Ms. Lawson, Mr. Lawver, Mr. Moon and Mr. Heyser. The vote passed unanimously.**

**Mayor Frealing will entertain a motion and a second to nominate and elect one of the Council Members as Vice President of the Borough Council.**

**Moved Mr. Lawver, seconded Ms. Lawson to nominate Mr. Moon as Borough Council Vice President. Secretary Stull asked for a roll call vote: YEA: Mr. Carr,**

**Mr. Berger, Mrs. Butterfield, Ms. Lawson, Mr. Lawver, Mr. Moon and Mr. Heyser. The vote passed unanimously.**

The newly-elected President Wesley Heyser and Vice-President Matthew Moon assumed their chairs to proceed with the remainder of the meeting.

**President Heyser** appreciates the confidence of his fellow Councilors and looks forward to the next two years.

**President Heyser** announced an executive session of the Borough Council will be conducted following the adjournment of this evening's organization meeting, commencing at 5:30 PM, consistent with section 708(a)(4) and Section 708(a)(5) of the Sunshine Act for the following purposes: (1) to receive information and to discuss and consult with its labor and employment attorney regarding pending grievances and matters on which identifiable complaints have been filed by the International Brotherhood of Teamsters Local No. 776, Police Labor Organization: (2) to receive information and to discuss and consult with its insurance defense attorney regarding pending litigation filed in the United States District Court for the Middle District of Pennsylvania to Docket No. 1:19-cv-01412 captioned Linda Atiyeh, et al, Plaintiffs v. Borough of Gettysburg; and (3) to review and discuss matters of Borough business which, if conducted in public, would violate a lawful privilege or lead to the disclosure of information or matters of confidentiality protected by law.

#### **Council Business and Other Organizational Matters**

**Moved Mr. Lawver, seconded Ms. Lawson to modify the 2022 General Fund Budget with an additional appropriation in the amount of four thousand (\$4000.00) dollars to bring budget line 01-401-114 Salary-Professional Staff to a total of fifty-eight (\$58,000.00) thousand dollars for use as the 2022 annual paid salary for the Borough's Human Resources Coordinator position. Motion carried unanimously.**

**Moved Ms. Lawson, seconded Mr. Moon to adopt resolution number 010322-3 to:**

- a. **Appoint Charles R. Gable, MPA as Borough Manager and Borough Treasurer and set the amount of Mr. Gable's bond at Two-Hundred Thousand (\$200,000.00) Dollars with the Borough of Gettysburg to pay the premium for said bond,**
- b. **Appoint Sara L. Stull as Assistant Borough Manager and Secretary and set the amount of Ms. Stull's bond at Two-Hundred Thousand (\$200,000.00) Dollars with the Borough of Gettysburg to pay the premium for said bond,**
- c. **Appoint Karen M. Mesher as Assistant Borough Secretary,**
- d. **Appoint Sara L. Stull as Assistant Treasurer,**
- e. **Appoint Carly Marshall as the Director of Planning, Zoning, and Code Enforcement and as the Borough's Zoning Officer,**
- f. **Appoint Peter Griffioen as Code Compliance Officer**
- g. **Appoint Debra English as the Associate Director of Historic and**

**Environmental Preservation,**

- h. Appoint Robert Glenney, Jr. as Chief of Police,**
- i. Appoint Robert Harbaugh as Public Works Director,**
- j. Appoint Rebecca Fissel as Parking Manager,**
- k. Appoint Dave Sanders as Emergency Management Coordinator,**
- l. Appoint Harold A. Eastman, Jr. as Borough Solicitor, and Adam D. Boyer as Assistant Solicitor,**
- m. Appoint the firm of C.S. Davidson, Inc. as Borough Engineers,**
- n. Appoint Mayor Rita C. Frealing as a voting delegate to the Pennsylvania State Association of Boroughs Annual Conference, and**
- o. Appoint Edward G. Puhl as Chairman of the Vacancy Board.**

**Public Comments**

Outgoing **Councilman Redman** thanked Manager Gable for his guidance during his term on Borough Council.

**Moved Mr. Moon, seconded Mr. Lawver to adjourn the meeting at 5:20 PM.**

Respectfully submitted,

Sara L. Stull  
Borough Secretary