

BOROUGH OF GETTYSBURG
59 EAST HIGH STREET, GETTYSBURG, PA 17325
COUNCIL MEETING MINUTES
APRIL 9, 2018

President Susan Naugle called the meeting to order at 7:00 PM with the following Councilors present: Vice President Jacob Schindel, Mr. Wesley Heyser, Ms. Patricia Lawson, Mr. Christopher Berger, Mr. Charles Strauss and Mr. John Lawver. Staff present included: Mayor Theodore Streeter; Borough Manager Charles Gable; Borough Secretary Sara Stull; Solicitor Harold Eastman; Chief Joseph Dougherty; Planning Director Becky LaBarre; Parking Manager Richard Miller; Interim Public Works Director Robert Harbaugh and Chad Clabaugh, Borough Engineer, C. S. Davidson, Inc.

Others present include: Gettysburg Police Officers Bryan Holden, Sgt Harald Pruy, Dennis Bevenour and Dennis Pennese; Ross Hetrick, President Thaddeus Stevens Society; Deb Adamik, President, Main Street Gettysburg; Nancy and Kurt Kramer, 12 Wade Avenue; George Muschamp, HACC Faculty, 149 Carlisle Street; and Becka Fissel, Borough Parking Enforcement Officer; Representing the press was Jim Hale with the *Gettysburg Times*.

President Susan Naugle announced an executive session of Borough Council was conducted immediately prior to the adjournment of the March 12, 2018 general monthly business meeting consistent with sections 708(a)(1), 708(a)(3), 708(a)(4) and 708(a)(5) of the Sunshine Act.

President Susan Naugle announced an executive session of the Borough Council was conducted immediately following the adjournment of the March 26, 2018 work session consistent with sections 708(a)(1), 708(a)(3), 708(a)(4) and 708(a)(5) of the Sunshine Act.

President Susan Naugle announced an executive session of the Borough Council will be conducted immediately following the adjournment of this meeting consistent with sections 708(a)(1), 708(a)(2) and 708(a)(5) of the Sunshine Act for the following purposes: (1) to discuss matters involving the employment, the qualification for employment, the terms and conditions of employment, staffing levels of the Public Works Department, and the evaluation of performance of Borough employees; (2) to consider information related to the Borough's collective bargaining agreement with its nonuniformed employees; and (3) to review and discuss items of Borough business which, if conducted in public, would either violate a lawful privilege or lead to the disclosure of confidential information.

Moved Mr. Schindel, seconded Mr. Heyser to approve the April 9, 2018 agenda as presented. Motion carried unanimously.

Moved Ms. Lawson seconded Mr. Schindel to approve the Public Hearing and Council Meeting Minutes of March 12, 2018 as presented. Motion carried unanimously.

Moved Mr. Schindel seconded Ms. Lawson to approve the Work Session Meeting Minutes of March 19, 2018 as presented. Motion carried unanimously.

There were no public comments at this time.

Special Presentation

Mayor Streeter presented Officer Bryan Holden with a certificate in recognition of his promotion to Patrol Officer First Class after completing two-years of service.

Ross Hetrick, President Thaddeus Stevens Society presented Mayor Streeter with a plaque recognizing former borough resident Thaddeus Stevens. He was a member of Congress who was instrumental in the passage of the 13th Amendment, which abolished slavery.

Moved Ms. Lawson seconded Mr. Schindel to approve all bills and payrolls for the month as presented. Motion carried unanimously.

Moved Mr. Heyser seconded Mr. Schindel to accept the J. P. Harris Tax Exoneration report for tax year 2014 as presented. Motion carried unanimously.

Moved Mr. Heyser seconded Mr. Schindel to authorize the finalization and publication for intended enactment at the May 14, 2018 general monthly business meeting of the Borough Council of an ordinance amending the text of Part 13: Parking, Loading and Unloading and amending the text of Part 2: Definitions of the Gettysburg Borough Zoning Ordinance, for the purposes of amending the Borough's parking regulations and to add or revise related definitions. Motion carried unanimously.

Robert Harbaugh, Public Works reported that the Carlisle Street Project has begun. The public works crew are also repairing pot holes in the roadway. He announced that the brush pick up is scheduled for the week of May 21st.

Chad Clabaugh, Borough Engineer reported that the Gettysburg Inner Loop Bridge, a bicycle-pedestrian bridge along West Middle Street was installed recently. The project is scheduled to be completed in early May.

Moved Mr. Heyser seconded Mr. Schindel to award the Stratton Street Storm Sewer Improvements project to the lowest qualified, responsible and responsive bidder E.K. Services Inc. of New Cumberland in the amount of \$693,000. Motion carried unanimously.

Moved Mr. Berger seconded Mr. Schindel to award the 2018 CDBG Curb Ramp Replacements project to the lowest qualified, responsible and responsive bidder Kinsley Construction in the amount of \$95,147.20. Motion carried unanimously.

Manager Gable reported that some questions asked at the recent coffee and conversation were street work plans for Broadway, and it was suggested that more code enforcement is needed. Manager Gable announced that the next “coffee and conversation” is scheduled for Thursday, April 26th at 1:00 PM at the Best Western Gettysburg Hotel, 301 Steinwehr Avenue.

Manager Gable reported that the Council members’ computer tablets were ordered, he noted that he began census work for 2020, reviewing Comcast Contract for renewal in 2020, plan to have internship in the fall, person needed to water flower baskets, and the PML Conference representatives are looking to host the conference in Gettysburg in 2019.

Moved Ms. Lawson, seconded Mr. Schindel to adopt a Discrimination and Harassment Policy of the Borough of Gettysburg that a romantic or other intimate relationship between a supervisor or manager and a subordinate employee is strictly prohibited. Romantic or other intimate relationships between and among coworker employees which result in negative impacts on the work environment or to work performance will require corrective action and may result in disciplinary action up to and including termination. Motion carried unanimously.

Manager Gable reported that the Borough received an invoice from Codori Memorials for unexpected expenses to have monuments moved. He said that HABPI agreed to pay a portion so that the construction wouldn’t stop or the possibility of losing 1.7 million funding for the design and construction effort. HABPI asked Kinsley Construction and the Borough to also help pay a portion of the approximate \$2,125.

Moved Mr. Schindel, seconded Mr. Strauss to approve and authorize the expenditure of up to \$2125 for efforts related to the moving of monuments to complete the design and construction of the Gettysburg Inner Loop Phase A project.” Motion carried unanimously.

Liaison Reports:

Main Street Gettysburg

Deb Adamik, President of Main Street Gettysburg thanked Manager Gable and Chad Clabaugh for attending the ACTPO meeting, and speaking in regards to funding for the Baltimore Street Project. She said that she has also been in contact with the state representative’s offices for funding possibilities. Mrs. Adamik met with College President Janet Riggs to discuss the Baltimore Street Revitalization Project, and possibly extending it out Carlisle Street near the college. She also thanked Chief Dougherty for attending the Steinwehr Avenue BID Retreat held recently. Mrs. Adamik announced that the Main Street Board recently voted Manager Gable as a non-voting member of their Board.

Gettysburg Area Recreation Authority

Councilman Schindel reporting for GARA, said that they will have on-line reservation capabilities starting in May. The computer will be located in the lobby of the recreation building for citizens to use. He said that GARA is also reviewing new software upgrades. Councilman Schindel announced that Madd Hater Tea Party tickets are still available for April 28th.

Gettysburg Municipal Authority

Councilwoman Naugle reported that E.K. Services Inc. was awarded the contract to replace the water main on Stratton Street in the amount of \$293,980. She said that they are currently reviewing water tank designs for Herrs Ridge in Cumberland Township due to residential growth.

Planning Commission

Councilman Strauss said that the Residential Office Redevelopment (ROR) Ordinance regarding maximum heights with incentives will possibly be ready for Council at the next meeting. He said that the Planning Commission meets on April 16th, and may vote for Council to adopt. He noted that conditional use was discussed and that Council should review their recommendations.

Adams County Boroughs Association

Mayor Streeter reported that the Radar Bill was a topic of discussion and as predicted failed, citing state police opposition. He said that he also attended a legislative luncheon with state representatives, and said that he got the same response.

Adams County Transportation Planning Organization

Councilwoman Naugle reported that they discussed a unified planning work program which they update each year. It explains what ACTPO is and how the membership is created along with their goals. She said that it is extensive with good information, so she will provide a copy to Council.

Steinwehr Avenue Heart of Gettysburg Battlefield

Councilman Schindel reported that Alex Hayes and Harry Hartman with the *Gettysburg Times* conducted a public meeting to discuss the future of parades. Funding and volunteers are needed to continue with the many parades held in Gettysburg. He said that he supports adding Steinwehr Avenue to the parade route.

Adams County Council of Governments

Councilman Lawver reported that the March meeting was cancelled due to the snow storm. Mayor Streeter will attend the next meeting in his absence on April 26th.

Adams County Heroin Awareness Task Force

Councilman Strauss reported that the next meeting is scheduled for May 15th at 11:45. He announced that Survivors Inc. will host a training on opioids and synthetic drugs on April 23rd from 1 – 5 PM at the Adams County Emergency Service and Training Center. He said that it is open to Allied Professionals and the public for anyone interested in attending.

Elected Official's Comments:

Mayor Streeter announced that approximately 20 USS Gettysburg Crew members would be in Gettysburg May 18-19. Events will be planned for them and they will also do community service projects during their stay.

Councilwoman Naugle said that HABPI contacted her about completing a feasibility study for a bike route regarding the plans for the history loop trail. A steering committee is required to be formed to work with the consultant. She announced that Chris Berger will be the Borough representative and Charles Strauss will be the alternate.

There were no public comments.

With no further business to come before Council, moved Ms. Lawson, seconded Mr. Schindel to adjourn the meeting to an executive session at 8:20 PM. Motion carried unanimously.

Councilwoman Naugle dismissed the executive session at 9:20 PM.

Respectfully submitted,



Sara L. Stull
Borough Secretary