

## **COUNCIL MEETING MINUTES OCTOBER 13, 2015**

President Michael Birkner called the meeting to order at 7:00 PM with the following Councilors present: Mr. Jacob Schindel, Mr. John Butterfield, Mrs. Susan Naugle, Mr. Graham Weaver, Ms. Rebecca Brown, Mr. Robert Krummerich, Mr. Scot Pitzer, Mr. Leonard Andrews and Mayor William Troxell. Staff present included: Manager Charles Gable; Borough Secretary Sara Stull; Solicitor Harold Eastman; Chief Joseph Dougherty; Finance Director Nicolette James; Public Works Foreman Rob Harbaugh and Chad Clabaugh, Engineer, C. S. Davidson. Planning Director Scott Dellett and Public Works Director Dan Hilliard were absent.

Others present included: Deb Adamik, President, Main Street Gettysburg; Emmett Patterson, Main Street Gettysburg Board Chairman; Annie Letendre, Main Street Gettysburg; Wendy Allen and Elaine Henderson, Lincoln Into Art, 329 Baltimore Street; Tammy Myers, Gettysburg Heritage Center, 297 Steinwehr Avenue; Doug Stephens, Victorian Carriage Company, 297 Steinwehr Avenue; Wesley Heyser, 226 North Stratton Street; Mike Shestok, 264 Baltimore Street; AmyBeth Hodges, 137 Ridge Avenue; Megan Ziegler, 119 East Middle Street; Steve Hemler, 535 York Street; Jesse Coulter and Lynn Chronister. Representing the press were Jim Hale of the *Gettysburg Times* and Lillian Reed of the *Evening Sun*.

President Birkner opened the meeting and on behalf of Council and Borough Staff wished Mayor Troxell a happy birthday.

President Birkner announced that an executive session of the Borough Council of the Borough of Gettysburg was conducted immediately prior to the adjournment of the September 14, 2015 Borough Council meeting consistent with section 708(a)(1), section 708(A)(3) and section 708(A)(4) of the Sunshine Act. An executive session of the Borough Council shall be conducted immediately prior to the adjournment of this meeting consistent with section 708(a)(1) and section 708(a)(4) of the Sunshine Act for the following purposes: (1) to discuss matters involving the employment, the terms and conditions of employment and the discipline of Borough employees and to discuss matters of employment as related to the staffing of the Borough Police Department; and (2) to consult with the Borough Manager and the solicitor regarding information in connection with matters on which identifiable claims could be made against the Borough and the settlement of a claim of the Commonwealth of Pennsylvania, by the Department of Labor & Industry, relative to an alleged violation of the Pennsylvania Underground Utility Line Protection Act.

**Moved Mr. Butterfield, seconded Ms. Brown to approve the October 13, 2015 agenda as presented. Motion carried unanimously.**

**Moved Mr. Krummerich, seconded Mr. Andrews to approve the September 14, 2015 Borough Council minutes as presented. Motion carried unanimously.**

### **Special Presentation:**

**Emmett Patterson, Chairman, Main Street Gettysburg**, addressed Borough Council and asked that they honor Main Street's request for a contribution in the 2016 budget. Mr. Patterson gave a

brief summary of all the success that has occurred with the Steinwehr Avenue Street Improvements. He said that without the help from Main Street this would not have happened. He said that Main Street is now working to improve Baltimore Street and the business advocacy. Mr. Patterson expressed the importance of investing in the future to continue with these projects.

**Public Comment:**

**Mike Shestok, 264 Baltimore Street**, addressed Council again regarding the depth between the curb and roadway on Baltimore Street. He asked Council for help to get this issue resolved. Mr. Shestok also acknowledged the work that Main Street Gettysburg has provided. He pointed out the importance of the Baltimore Street Historic Pathway Revitalization Project, noting how dark the street is from High Street to South Street. Mr. Shestok also asked for clarification in regards to the recent funeral procession of Jim Getty, who was well known for portraying Abraham Lincoln. He had heard that it was considered a parade, and so changed its route because they were not allowed to travel on Carlisle and Baltimore Streets.

Chief Dougherty responded that a lady called him about the walking funeral procession one-hour prior to the funeral, and said that the funeral staff wasn't aware of the request either. Chief Dougherty said that he would not have staff to handle this request, but also explained that the parade application process with Penn DOT to close a street takes eight weeks. He also noted that most parades cost approximately \$1,500. Chief Dougherty said that the Borough's responsibility is for the safety of its citizens.

Mike Shestok also thanked Council for the good work that they do noting the many meetings that they must attend. He appreciates this and said he is glad to be living in Gettysburg.

**Elaine Henderson, Director of Lincoln Into Art, 329 Baltimore Street**, promotes the work of Main Street Gettysburg, and is excited for the Baltimore Street Revitalization Project. She pointed out that business drops off starting in October, and feels that lights along Baltimore Street would encourage people to walk the streets and shop.

**Doug Stephens, Victorian Carriage Company**, also promotes the work of Main Street Gettysburg, and is encouraged by the work that they have done. He asked that Council honor Main Streets request for a contribution in the 2016 budget.

**Tammy Myers, Gettysburg Heritage Center, 297 Steinwehr Avenue**, addressed Council regarding Main Street Gettysburg and said that it is a worthwhile investment. Mrs. Myers said that the Steinwehr Avenue Project would not have happened if it weren't for Main Street to pursue it. Businesses have done work to their properties and now Appalachian Brewing Company is building on Steinwehr Avenue. It is a more desirable street to walk and business friendly. Mrs. Myers asked that Council recognize the importance of continuing to invest in Main Street so that other projects can be accomplished.

**Jesse Coulter, Baltimore Street**, promotes Main Street Gettysburg and the work that they have provided. He said that they were very helpful when he and his wife were starting their business. Mr. Coulter asked that Council continue to invest in Main Street.

**Deb Adamik, President, Main Street Gettysburg**, addressed Council and said that Main Street evolves every year, and pointed out all the hours of behind the scenes work that involves many volunteers. Deb gave a brief summary of the many benefits of Main Street. (See attached)

**Mayor Troxell** announced that Trick or Treat will be held on Saturday, October 31<sup>st</sup> from 6 to 8 PM.

### **Jacob Schindel**

#### **Public Works Committee**

Jacob asked if the street light poles designated to be moved on Steinwehr Avenue are being relocated to Johns Avenue. Manager Gable responded no, that they are being relocated on Steinwehr Avenue. Mr. Butterfield noted that at one time the Steinwehr BID had contemplated moving them off Steinwehr Avenue, but Penn DOT said that it would be very costly to do so.

#### **GARA report**

Jacob reported that the pavilion rentals continue and the yard sale went well. He said that Cumberland Township purchased sand for the ball fields. Jacob said that the next meeting is scheduled for October 19<sup>th</sup>.

### **John Butterfield**

#### **Finance Committee**

**Moved Mr. Butterfield, seconded Mr. Krummerich to approve all bills and payrolls for the month as presented. Motion carried unanimously.**

**Moved Mr. Butterfield, seconded Ms. Brown to adopt a resolution for the purpose of establishing certain financial policies for the management of fiscal affairs of the Borough to include the establishment of a comprehensive fund balance policy and fund balance policies for the various funds of the Borough of Gettysburg. Motion carried unanimously.**

**Moved Mr. Butterfield, seconded Mr. Krummerich to transfer \$213,400 from the General Fund to the Debt Service Fund. Motion carried unanimously.**

### **Susan Naugle**

#### **Community Development Committee**

**Moved Mrs. Naugle, seconded Mr. Andrews to approve and authorize the issuance of Certificates of Appropriateness for Items A (67 East Middle Street), D (163-165 York Street), E (70 East Stevens Street), F (41 West Water Street), G (501 York Street), H (777 Baltimore Street), I (777 Baltimore Street) and J (31 Buford Avenue) as set forth in the minutes of the September 16, 2015 meeting of the Historic Architectural Review Board consistent with the findings and recommendations of HARB as set forth therein. Motion carried unanimously.**

## **Main Street**

Susan presented Council with hand outs for the Baltimore Street Historic Pathway Revitalization Project. She said that the mission is to improve the economy, create jobs and enhance the quality of life within the Baltimore Street District. Susan announced that the “Steppin’ out in Lincoln’s Footsteps” event along Baltimore Street was held on October 2<sup>nd</sup>. She said that it was a rainy night but some people did come out for the festivities.

## **Gettysburg Municipal Authority**

Susan reported that they continue to work with the Department of Environmental Protection regarding Well # 6 located on North Washington Street next to Railroad Street. (Former J. C. Cleaner’s business)

## **Graham Weaver**

### **Public Safety Committee**

**Moved Mr. Weaver, seconded Mrs. Naugle to adopt a resolution to approve the revised Rules and Regulations as adopted by the Civil Service Commission. Motion carried unanimously.**

### **USS Gettysburg**

Graham reported that the USS Gettysburg will be out of commission for three years for repairs.

## **Rebecca Brown**

### **Human Resources Committee**

**Moved Ms. Brown, seconded Mr. Andrews to reappoint Wayne Mayers to the Shade Tree Commission for a five-year term expiring in October 2020. Motion carried unanimously.**

**Moved Ms. Brown, seconded Mr. Krummerich to appoint Peter Smith to the Borough Planning Commission to fulfill the unexpired term of Sarah Kipp, expiring in December 2017. Motion carried unanimously.**

## **Engineer Report:**

Chad gave a brief update on the East Middle Street Reconstruction project. He reported that the utility work is complete, but the curb and sidewalk work will continue through the end of October. Chad said that the paving is scheduled for October 19<sup>th</sup> through November 6<sup>th</sup>, and the pavement markings will follow. The street is expected to be completed and opened November 13<sup>th</sup>. Chad also reported that the 2015 Curb Ramp Replacement project will be completed in the near future.

### **Managers' Report:**

Manager Gable presented Council with an updated 2015 Staff Project Plan. He pointed out that staff has been very busy with the many projects that are ongoing.

At this time Manager Gable gave a presentation on the 2016 draft budget and provided options for Council to consider. He reviewed each department in detail. Manager Gable then explained the next steps for Council to take and noted that Council should adopt the draft budget at the November Council meeting. The Finance Committee is scheduled to meet on October 15<sup>th</sup> and the budget could be discussed further at that time. After some discussion the consensus was to close tonight's meeting, and everyone would attend the finance meeting to discuss line items to make any necessary cuts to the budget. It was agreed to schedule two budget workshops on October 22<sup>nd</sup> and October 29<sup>th</sup> at 4:00 PM, if other meetings were necessary after the Finance Committee meeting.

### **Departments:**

Chief Dougherty thanked the following businesses for their support and donations to the police department: The Gettysburg Dental Associates for a large fruit basket; Irish Brigade Gift Shop for a large bag of Gourmet goodies; and the Americana Souvenirs gave a \$1,000 check to use to repair equipment for patrol rifles and handguns.

John Butterfield asked what special events are scheduled for the month. Chief Dougherty responded the Halloween Parade is on October 27<sup>th</sup> and the Christmas parade is on December 5<sup>th</sup>.

### **Public Comment:**

**Wesley Heyser, 226 North Stratton Street**, addressed Council and said that he has been discussing small incremental tax increases with residents as he has been going door-to-door campaigning. He said that a lot of people recognize that in the long term if something isn't done now that it will cause significant problems in the future. Mr. Heyser said that another subject he has been discussing with citizens is the police department. He said that citizens are willing to pay for safety which would include police, fire, and medical services.

**Elaine Henderson, 329 Baltimore Street**, asked why Council didn't discuss option 1 or a combination of option 3 in the draft budget. President Birkner responded that what Council is talking about is people's aversion to a substantial tax increase to balance the budget.

**Alexandra Escalera, Lincoln Avenue**, expressed her concern that a large portion of the pillow tax goes to Destination Gettysburg. She said that more should go to fund safety for the Borough to include the police department

**Moved Mr. Butterfield, seconded Mr. Krummerich to adjourn the meeting to an executive session at 10:05 PM.**

The meeting reconvened at 10:40 PM and made the following motions:

**Moved Mr. Weaver, seconded Mr. Krummerich to authorize the Civil Service Commission to proceed with the Civil Service Police testing process to produce an eligibility list for an Entry Level Patrol Officer. Motion carried unanimously.**

**Moved Mr. Schindel, seconded Mr. Krummerich authorizing and ratifying the Borough Manager's entering of a settlement as offered by the Commonwealth of Pennsylvania, Department of Labor and Industry to include payment to the Commonwealth of \$1,400.00 in settlement of the matter of the alleged violation by the Borough of the Pennsylvania Underground Utility Line Protection Law. Motion carried unanimously.**

With no further business to come before Council, moved Mr. Krummerich, seconded Mr. Pitzer to adjourn the meeting at 10:45 PM.

Respectfully submitted,

Sara L. Stull  
Borough Secretary