

## **COUNCIL MEETING MINUTES JANUARY 11, 2016**

President Robert Krummerich called the meeting to order at 7:00 PM with the following Councilors present: Mrs. Susan Naugle, Mr. Graham Weaver, Mr. Jacob Schindel, Mr. Scot Pitzer, Mr. Wesley Heyser, Mrs. Amy Beth Hodges and Mayor William Troxell. Staff present included: Manager Charles Gable; Borough Secretary Sara Stull; Solicitor Harold Eastman; Chief Joseph Dougherty; Finance Director Nicolette James; Planning Director Scott Dellett; Public Works Director Dan Hilliard and Chad Clabaugh, Borough Engineer, C. S. Davidson.

Others present include: Leroy Klein and Teresa Sparacino, representing the DELTA Development Group, 2000 Technology Parkway, Mechanicsburg, PA.; Deb Adamik, President, Main Street Gettysburg; Annie Letendre, Main Street Gettysburg; Darlene Brown, Executive Director, PA Interfaith Community Programs, Inc. (PICPI), 40 East High Street; Emmett Patterson, McDonald's, 517 Steinwehr Avenue; Karen and James Saylor, Lincoln Train Museum, 425 Steinwehr Avenue; Wendy Allen and Elaine Henderson, Lincoln Into Art Gallery, 329 Baltimore Street; Tim Woodward 102 Baltimore Street; Nancy Kramer, 12 Wade Avenue; Ron and Marybeth Sprankle, 333 Baltimore Street; Mike Shestok, 264 Baltimore Street; Becky Brown Ezell and Richard Ezell, 334 Baltimore Street; Nancie Gudmestad, Shriver House Museum, 309 Baltimore Street; Gary Shaffer, Shaffer Design Associates, 141 East Middle Street; Megan Ziegler, 119 East Middle Street; Steve Hemler, 535 York Street; Charles Strauss, 38 West Middle Street; Stan Clark, 915 Fairview Avenue; Patrick Naugle, 650 Red Patch Avenue; Roberta and Jim Cooke, 1040 Long Lane; William Tully, Fairview Avenue; Ron Frenelle, 811 Johns Avenue; William Taylor Jr., 144 Springs Avenue; William Aldrich; Lynn Chronister; Jesse Coulter and Ed James.

Representing the press were Jim Hale of the *Gettysburg Times* and Lillian Reed of the *Evening Sun*.

President Krummerich announced that an executive session of the Borough Council of the Borough of Gettysburg was conducted immediately prior to the adjournment of the December 14, 2015 Borough Council meeting consistent with section 708(a)(1) and section 708(a)(4) of the Sunshine Act.

**Moved Mr. Heyser, seconded Mrs. Hodges to approve the January 11, 2015 Agenda as Presented. Motion carried unanimously.**

**Moved Mrs. Hodges, seconded Mr. Schindel to approve December 14, 2015 Council meeting minutes as presented. Motion carried unanimously.**

**Moved Mr. Schindel, seconded Mr. Pitzer to approve January 4, 2016 Council Organization meeting minutes as presented. Motion carried unanimously.**

**Moved Mr. Pitzer, seconded Mr. Weaver to approve the December 10, 2015 Community Development Committee; December 17, 2015 Finance Committee; November 16, 2015 Public Safety Committee; and November 17, 2015 Public Works Committee meeting minutes as presented. Motion carried unanimously.**

### **Public Comment:**

**Mike Shestok, 264 Baltimore Street,** asked Council to work as a team and listen to the citizens. He said that Main Street's economic development and grant-seeking services are a return on investment and would hope that Council continues to support them. Mr. Shestok said that there would be no one to provide the work of Main Street if they didn't continue. He also said that he would be willing to accept a small tax increase to avoid staffing cuts because they are already understaffed.

**Steve Hemler, 535 York Street,** addressed Council saying it would be pointless to reopen the budget unless they are willing to cut out at least \$300,000.

**Deb Adamik, President, Main Street Gettysburg,** said that she submitted information in December, ahead of the April 15 deadline, on how they spent last year's borough funding.

**Stan Clark, 915 Fairview Avenue,** asked Mrs. Adamik who she gave the information to. President Krummerich said that the public comments are to be addressed to Council. Mrs. Naugle explained that the information was omitted by error from items distributed to members in December, and that when she learned of the error; she forwarded the information to all members.

**Ron Sprankle, 333 Baltimore Street,** addressed Council and asked them to keep Main Street in the budget at the current level. He said that he supports the work they have done and continue to do for the Borough. Mr. Sprankle hope's that they continue efforts to revitalize Baltimore Street similar to the Steinwehr Avenue revitalization.

**Nancie Gudmestad, Shriver House Museum, 309 Baltimore Street,** told Council that 100 people and businesses have donated \$100 each to Main Street Gettysburg. They believe that Main Street is a vital organization to Gettysburg and would hope that Council will support them. She noted that Council represents its citizens in the community.

**Gary Shaffer, Shaffer Design Associates, 141 East Middle Street,** told Council that Gettysburg was listed as one of the top five places to visit at Christmas and that the Borough's small-town charm is known nationally. Mr. Shaffer said that it takes a lot of hard work from many people and organizations to make Gettysburg a vibrant place.

**Charles Strauss, 38 West Middle Street,** addressed Council stating that Main Street organizations play an important role in communities throughout the state and that Gettysburg is a prominent one. He said that Gettysburg has a good program and that he supports them.

**Emmett Patterson, McDonald's, 517 Steinwehr Avenue,** addressed Council regarding Main Street, and the role that they played in securing grant funding for the Steinwehr Avenue revitalization project. He noted that many people in the audience came tonight in support of Main Street and the hard work that they provide for Gettysburg. Mr. Patterson also pointed out that the Borough's declining revenue due to declining property values is a challenge for Borough Council, but said that Main Street can help with the work that they provide.

**Wendy Allen, Lincoln Into Art Gallery, 329 Baltimore Street**, said that the Main Street staff, Deb Adamik and Annie Letendre work very hard. She said that there is much work to be done in Gettysburg, and asked that Council continues to support Main Street.

Council member AmyBeth Hodges noted that she only received the Main Street budget information recently, and that after reviewing it she may change her opinion on her original ideas for the budget.

**Elaine Henderson, Lincoln Into Art Gallery, 329 Baltimore Street**, said that she is impressed with the work of Main Street, and looks forward to the improvements on Baltimore Street. She said that without Main Street this project may not happen. Ms. Henderson noted that Main Street has done a lot to benefit her business more than any other organizations.

### **Special Presentation**

#### **Mayor presentation:**

At this time Mayor Troxell presented William Aldrich with a special Mayor's Proclamation and Key to the City in honor of the work he has done for the Borough.

#### **DELTA Development:**

Teresa Sparacino handed out a packet of information to Council members on an Illustrative Public Funding Strategy. It included the Transportation Projects, Watershed Restoration and Protection Program, Recreation and Conservation Funding, Neighborhood Assistance Program, Keystone Communities, PHARE Program Extension and Strategy Considerations. She gave a brief overview of the enclosures.

### **Council Business**

**Moved Mr. Pitzer, seconded Mr. Weaver to approve all bills and payrolls for the month as presented. Motion carried unanimously.**

**Moved Mr. Weaver, seconded Mrs. Naugle to adopt the ACNB Bank Corporate Authorization Resolution for the approved signers. Motion carried unanimously.**

**Moved Mrs. Naugle, seconded Mr. Heyser to authorize the Finance Director to transfer \$270,000.00 from the Revolving Loan Fund to the Capital Projects checking account to be transferred back as soon as the PIB Loan proceeds are disbursed for the East Middle Street project. Motion carried unanimously.**

**Moved Mr. Heyser, seconded Mrs. Hodges to proceed with the amendment of the Borough Budget for fiscal year 2016 and to set and provide public notice of a special meeting of the Borough Council to be held on January 14, 2016 at 7:00 p.m. for the purpose of conducting a workshop session to review and work on a proposed amended budget and to set and provide public notice of a special meeting of the Borough Council to be held on January 19, 2016 at 7:00 p.m. for the purposes of the preparation and approval of a proposed amended budget for public**

**inspection and for the consideration of authorization for subsequent enactment of an amended tax ordinance for fiscal year 2016 in conformity with the amended budget. Motion carried unanimously.**

**Moved Mrs. Hodges, seconded Mr. Schindel to adopt a resolution appointing Stacey Green to the Gettysburg Borough Zoning Hearing Board to serve a five (5) - year term expiring on December 31, 2020. Motion carried unanimously.**

**Moved Mr. Schindel, seconded Mr. Pitzer to adopt a resolution in order to authorize the sale of certain surplus personal property of the Borough conducted by means of an online or electronic auction sale through Municibid.com and to advertise the sale consistent with the provisions of the Borough Code. Motion carried unanimously.**

Mrs. Hodges asked how long the Borough had the previous parking garage equipment. Mr. Weaver answered that he believes it was purchased in 2010. Manager Gable said that the estimated value is \$3,300 and said that would be the minimum bid.

**Moved Mr. Pitzer, seconded Mrs. Naugle to authorize entry into a Radio Equipment Subscriber Agreement with the County of Adams. Motion carried unanimously.**

Chad Clabaugh told Council that he will provide them with a list of the Capital Improvement Project Plans within the next few months that the Borough has been working on. They will include plans for: streets, bridges, storm sewer, curb and sidewalks, etc.

**Moved Mr. Weaver, seconded Mr. Pitzer to approve the Contract Change Order for the East Middle Street Paving Project which reduces the Original Contract Price by \$12,563.75. Motion carried unanimously.**

**Moved Mrs. Naugle, seconded Mr. Heyser to approve application for payment #1 for the East Middle Street Reconstruction Project in the amount of \$247,498.98. Motion carried unanimously.**

**Moved Mr. Heyser, seconded Mrs. Hodges to approve the application for payment #2/final for the 2015 CDBG Curb Ramp Projects in the amount of \$8,096.56. Motion carried unanimously.**

Chief Dougherty reported that he presents the Mayor with a monthly report, and that if any Council member would like a copy to let him know. Mr. Pitzer thanked the chief for the extra work that the police department provides, such as business door checks and walking tour enforcement. He asked that the Chief attend the Council workshop session.

Manager Gable reported that Leon, Nicaragua is sending a delegation next week to attend some local events. He noted that the Borough has been a Sister City for many years with them. Manager Gable said that they will be at the Borough for a reception on January 20<sup>th</sup> at 7 pm. if any Council member is interested in attending. The Gettysburg College will provide refreshments for the reception.

Mr. Schindel also noted that the Gettysburg College will host a reception for the delegation at the College on Saturday.

Manager Gable reported that he will represent Mayor Troxell in Sekigahara, Japan in March along with Ed Clark of the National Park Service. Manager Gable will speak at the world battlefield summit, and noted that the Japan delegation has provided the financing for this trip. He said that the Japan delegation will be in Gettysburg in February to further discuss the upcoming March events.

**Moved Mrs. Hodges, seconded Mr. Schindel to set the Borough Council Work Sessions on the fourth Monday of each month in the year 2016 to commence at 7:00 pm, and to authorize the advertisement of the same. Motion carried unanimously.**

### **Liaison Reports**

Mr. Schindel reported that Steve Neibler replaced Jack Bream on the Gettysburg Area Recreation Authority (GARA) Board. He announced that the Chamber Mixer will be held on January 21<sup>st</sup> at 5:00 pm at the Rec Park.

Mrs. Naugle reported that at the Gettysburg Municipal Authority (GMA) meeting its budget was discussed, and that she provided Council members with that information. Mrs. Naugle also updated on the Interceptor Project stating that it has been moving along, and that it is due to be completed in the spring. She also noted that this is the first year that GMA established a five-year Capital Projects Budget.

Mr. Weaver reported that the USS Gettysburg will be out of commission for a few years for repair work.

Mrs. Naugle reported that she provided Council members with the Main Street budget information. She said that the Façade Improvement Program has been held up due to the state budget impasse. Mrs. Naugle pointed out that these programs benefit the community.

**Moved Mrs. Naugle, seconded Mr. Heyser to adopt a resolution authorizing Main Street Gettysburg Inc., to file a proposal for funds with the Department of Community and Economic Development (DCED), for purposes of continuing the Façade Improvement Program. Motion carried unanimously.**

### **New Business**

**Moved Mr. Heyser, seconded Mrs. Hodges to approve a Resolution of restatement of the Borough of Gettysburg's 457b Pension Retirement Plan. Motion carried unanimously.**

**Moved Mrs. Hodges, seconded Mr. Schindel to authorize the advertisement of an ordinance amending the Police Pension Plan to update the Internal Revenue Code provisions applicable to the Plan. Motion carried unanimously.**

**Moved Mr. Schindel, seconded Mrs. Naugle to authorize the advertisement of an ordinance amending the Non Uniformed Pension Plan to update the Internal Revenue Code provisions applicable to the Plan. Motion carried unanimously.**

Mr. Weaver asked what these motions are regarding. Solicitor Eastman responded that they are required by the Internal Revenue Service (IRS) to update the pension plans and keep compliant with the IRS regulations. Mr. Weaver expressed his concern with pension costs and asked that Council review the pension plans. President Krummerich asked Manager Gable to place this item on the Council work session agenda.

### **Public Comment**

**Mike Shestok, 264 Baltimore Street**, expressed his concern with Council again regarding Main Street Gettysburg and the Adams County SPCA, stating that if Borough Council doesn't support these agencies, who would provide the work that they do for the community. He also asked Council to be cautious of the Civil War Trust who purchased the General Lee's Headquarters on Buford Avenue. He noted that they are continuing to look at other properties on Buford Avenue, which would decrease taxes from the Borough.

**Roberta Cooke, 1040 Long Lane**, noted that Main Street provides services to all businesses in town even though they may not be owned by citizens of the Borough. She said that it is important because they all have an invested interest in Gettysburg. She hopes that Council will support the works of Main Street.

**Stan Clark, 915 Fairview Avenue**, asked again how the Main Street reports were missed. Mrs. Naugle explained that the reports from organizations are not due until April 15<sup>th</sup>, but Main Street and Elm Street had provided their information early. She said that the information was received by her, the manager and secretary, but arrived late, and was not available to place on the thumb drives that are distributed to Council and staff. She said that when it was discovered that no one received it she sent the information to Council members.

**Moved Mr. Pitzer, seconded Mr. Heyser to adjourn the meeting at 8:45 pm.**

Respectfully submitted,

Sara L. Stull