

**BOROUGH OF GETTYSBURG  
TROXELL COUNCIL CHAMBERS  
59 EAST HIGH STREET, GETTYSBURG, PA 17325  
COUNCIL BUDGET WORK SESSION MINUTES  
OCTOBER 25, 2021**

**President Wesley Heyser** called the meeting to order at 7:00 PM with the following **Councilors present:** Vice President Matthew Moon; Mr. Christopher Berger, Mrs. Judith Butterfield, Ms. Patricia Lawson, Mr. John Lawver and Mr. Nicholas Redman. **Staff present included:** Mayor Theodore Streeter; Borough Manager Charles Gable; Assistant Borough Manager/Secretary Sara Stull; Police Chief Robert Glenny, Director of Historic & Environmental Preservation Debra English; Planning Director Carly Marshall; Parking Manager Rebecca Fissel; Public Works Director Robert Harbaugh; and Chad Clabaugh, Borough Engineer, C. S. Davidson, Inc.

**Others present included:** Jill Sellers, President of Main Street Gettysburg; Karl Pietrzak, President of Destination Gettysburg, 1560 Fairfield Road, Gettysburg; Attorney John Murphy of Patrono & Murphy, 28 West Middle Street; Patricia Schwartz, Ray & Pat Enterprises, 204 Carlisle Street; Representing the press was Jim Hale with the *Gettysburg Times*; and filming by *Community Media-ACCTV*.

**President Wesley Heyser announced an executive session of the Borough Council was conducted immediately following the October 18, 2021 Borough Council Work Session consistent with section 708(a)(1) and section 708(a)(5) of the Sunshine Act.**

**President Wesley Heyser announced an executive session of the Borough Council will be conducted immediately following the adjournment of this evening's meeting consistent with section 708(a)(1), section 708(a)(4), and section 708(a)(5) of the Sunshine Act for the following purposes: (1) to discuss matters involving the employment, and the terms and conditions of employment, of current or prospective Borough employees; (2) to receive, review and discuss information in connection with issues on which identifiable complaints have been made or are expected to be filed and (3) to review and discuss matters of Borough business which, if conducted in public, would violate a lawful privilege or could lead to the disclosure of information or matters of confidentiality protected by law.**

**President Wesley Heyser announced the upcoming meetings as follows:**

<b>Monday, November 1, 2021</b>	<b>7:00 PM</b>	<b>2022 Budget Work Session</b>
<b>Thursday, November 4, 2021</b>	<b>7:00 PM</b>	<b>2022 Budget Work Session</b> <i>(if needed)</i>
<b>Monday, November 8, 2021</b>	<b>7:00 PM</b>	<b>Council Business Meeting</b> <i>(Vote to Advertise 2022 Budget)</i>
<b>Monday, November 29, 2021</b>	<b>2022 DRAFT</b>	<b>Budget Issued for Public Review</b>
<b>Monday, December 13, 2021</b>	<b>7:00 PM</b>	<b>Council Business Meeting</b> <i>(2022 Budget Adoption)</i>

## **Public Comment**

There was no public comment at this time.

## **Presentations**

### **Destination Gettysburg**

**Karl Pietrzak, President of Destination Gettysburg** introduced himself as the new president of the organization replacing Norris Flowers. He said that he has over 25 years of experience in the tourism and hospitality industry, and is excited to be in Gettysburg area where he grew up. Mr. Pietrzak told Borough Council that he would like to get to know them and requested to meet with them individually.

### **Quit Claim Deed - 204 Carlisle Street**

**Attorney John Murphy** explained that the property owners of 204 Carlisle Street filed a Quit Claim Deed by adverse possession for the alley. He pointed out that the alley is shown laid out on the survey but that it has never been used. The property owners have no plans to build anything, but the action is meant to “clean up” the title.

**Borough Solicitor Eastman** explained that this was filed and discussed in August. He said that the Public Works Director Rob Harbaugh and Borough Engineer Chad Clabaugh walked the location to see if the Borough would need the alley in the future.

**Borough Engineer Chad Clabaugh** said that it is considered as part of the Municipal Separate Storm Sewer System (MS4), and that it would need to be retained for that purpose. He pointed out that there could be no structures placed on the strip of land.

**President Heyser** said that with no objections from Council to proceed he asked that this item be placed on the November Council agenda for approval.

## **2022 Budget**

**Chief Glenn** outlined his budget proposal to include adding two corporals and two police officers to the department. He would like to purchase a new Records Management System (RMS) to replace the antiquated one. The cost is \$65,750 and is produced by a Pennsylvania Company (CODY). It would allow the department to share the RMS statewide with other agencies.

**President Heyser** said that the current staffing level has been in place for several years and noted that there is a differential pay increase for the corporals and detectives. He said that with the proposed structure, there appears to be more supervisors than officers.

**Councilman Moon** said that crime calls have decreased and questioned the need to increase officers.

**Councilman Berger** said that there is a lot listed in the proposed police budget and asked Chief Glennly if staffing is his top priority. Chief Glennly responded yes it is his highest priority.

**Manager Gable** continued with the remainder of the line items to include: appropriations for Borough sponsored community focused events; shade tree budget is to purchase trees with the Public Works crew planting them; and Community Development appropriations to the following: Main Street Gettysburg \$40,000; Rabbit Transit \$4,500; Adams County Arts Council \$1,750; and the Adams County Historical Society (ACHS) \$5,000.

**Councilwoman Lawson** said that she might support a one-time donation to the Adams County Historical Society, but said that the lack of focus of providing a pedestrian and bicycle access to the new facility counters the Borough's efforts in developing the Gettysburg Inner Loop trail.

Some members of Council expressed their concerns with contributing to the ACHS because they feel it's important to have a pedestrian walkway. After further discussion President Heyser asked the Borough Manager to remove the proposed \$5,000 donation and move the appropriation to the Capital Reserve Fund

**Manager Gable** reviewed the 2022 Fee Resolution.

#### **Public Comment**

There was no public comment at this time.

**President Heyser** dismissed the meeting at 9:35 PM to an executive session.

Respectfully submitted,

Sara L. Stull  
Borough Secretary