

BOROUGH OF GETTYSBURG
59 EAST HIGH STREET, GETTYSBURG, PA 17325
COUNCIL BUDGET WORK SESSION MINUTES
NOVEMBER 5, 2018

President Susan Naugle called the meeting to order at 7:00 PM with the following Councilors present: Vice President Jacob Schindel, Mr. Charles Strauss, Mr. Wesley Heyser, Mr. Christopher Berger and Ms. Patricia Lawson. Mr. John Lawver was absent. Staff present included: Mayor Theodore Streeter; Borough Manager Charles Gable; Borough Secretary Sara Stull; Planning Director Becky LaBarre; Finance Director Nickie James; Parking Manager Richard Miller; and Interim Public Works Director Robert Harbaugh.

Others present include: Mike Shestok, 264 South Washington Street; and Becka Fissel, Parking Enforcement Officer. Representing the press was Jim Hale with the *Gettysburg Times*.

President Susan Naugle announced an executive session of the Borough Council was conducted immediately following the adjournment of the October 29, 2018 budget work session of the Borough Council pursuant to section 708(a)(1) of the Sunshine Act.

President Susan Naugle announced an executive sessions of the Borough Council were conducted on October 30, 2018 at 4:00 p.m. and at 6:00 p.m. consistent with section 708(a)(1) and section 708(a)(4) of the Sunshine Act for the following purposes: (1) to discuss matters involving the employment and appointment, the terms and conditions of employment and the hiring of a prospective public official or employee of the Borough; and (2) to consult with the Borough Manager regarding information and strategy in connection with issues on which identifiable claims or complaints have been or are expected to be filed.

President Susan Naugle announced an executive sessions of the Borough Council were conducted on November 1, 2018 at 4:00 p.m. and at 6:00 p.m. consistent with section 708(a)(1) and section 708(a)(4) of the Sunshine Act for the following purposes: (1) to discuss matters involving the employment and appointment, the terms and conditions of employment and the hiring of a prospective public official or employee of the Borough; and (2) to consult with the Borough Manager regarding information and strategy in connection with issues on which identifiable claims or complaints have been or are expected to be filed.

President Susan Naugle announced an executive session of the Borough Council will be held immediately following this budget work session consistent with section 708(a)(1) and section 708(a)(4) of the Sunshine Act for the following purposes: (1) to discuss matters involving the employment and appointment, the terms and conditions of employment and the hiring of a prospective public official or employee of the Borough; and (2) to consult with the Borough Manager regarding information and strategy in connection with issues on which identifiable claims or complaints have been or are expected to be filed.

2019 Budget – Review of Fund 01(General Fund)

Manager Gable reported that after the previous budget meeting that a few “tweaks” were made as follows: Community Media had requested additional funding increasing the recordings to \$300 per meeting. He also noted that there were some miscommunications regarding the fees collected by Comcast Cable for the Franchise fees. After clarification with Community Media the budget was increased from \$4,800 to \$6,000, which will provide recording both the Council Business meeting and Council Work Shop meetings at \$250 per meeting. Manager Gable said that these adjustments were made possible by a reduction of \$3,000 in the expected salary of a new police chief, and \$1,000 allocation from the Adams County Society for Prevention of Cruelty to Animals (SPCA) since it no longer provides pick up of stray animals.

President Susan Naugle asked the status of the review by Cohen Law Group for the upcoming Comcast Cable Franchise Agreement. Manager Gable reported that he doesn’t have any updates at this time.

2019 Budget Discussion

At this time Borough Council reviewed the General Fund line items.

Councilman Heyser suggested asking Cumberland and Straban Townships pay a portion of the Workers Compensation Policy. Manager Gable was authorized to draft a letter to the Townships.

Council members discussed the process for community development appropriations. Some members felt that when organizations submit their applications, that they should list what the money is intended for. Council and staff will “fine tune” the process for appropriations.

Manager Gable said that the current 2019 proposed budget contains a tax decrease from the current tax rate of 3.932 mills to 3.832 mills. Borough Council consensus was to approve the proposed budget at \$4,900,564 which includes a .1 percent tax reduction.

President Susan Naugle dismissed the meeting at 7:45 PM to an executive session. President Susan Naugle dismissed the meeting at 9:30 PM.

Respectfully submitted,

Sara L. Stull
Borough Secretary