

BOROUGH OF GETTYSBURG
59 EAST HIGH STREET, GETTYSBURG, PA 17325
COUNCIL BUDGET WORK SESSION MINUTES
OCTOBER 29, 2018

President Susan Naugle called the meeting to order at 7:00 PM with the following Councilors present: Vice President Jacob Schindel, Mr. Charles Strauss, Mr. Wesley Heyser, Mr. Christopher Berger and Ms. Patricia Lawson. Mr. John Lawver was absent. Staff present included: Borough Manager Charles Gable; Borough Secretary Sara Stull; Planning Director Becky LaBarre; Finance Director Nickie James; Parking Manager Richard Miller; and Interim Public Works Director Robert Harbaugh.

Others present include: Erin Schutter, Sales Executive, Gunn Mowery Insurance; and Robin Richardson, Director, BENECON; Kurt and Nancy Kramer, 12 Wade Avenue; and Becka Fissel, Parking Enforcement Officer. Representing the press was Jim Hale with the *Gettysburg Times*.

President Susan Naugle announced a public hearing is scheduled for Monday, November 5th at 6:30 PM to receive public comment on the Subdivision and Land Development Ordinance (SALDO).

President Susan Naugle announced an executive session of the Borough Council was conducted immediately following the adjournment of the October 22, 2018 work session of the Borough Council pursuant to section 708(a)(1) and section 708(1)(4) of the Sunshine Act.

President Susan Naugle announced an executive session of the Borough Council will be held immediately following this work session consistent with section 708(a)(1) of the Sunshine Act to discuss matters involving the terms and conditions of employment and evaluation of performance of Borough employees.

There was no public comment at this time.

2019 Budget

Special Presentation – Health Insurance

Erin Schutter, Sales Executive, Gunn Mowery Insurance; and Robin Richardson, Director, BENECON were both present to explain the health insurance plan. Ms. Schutter explained that if the Borough switched to the Pennsylvania Municipal Health Insurance Cooperative (PHMIC) it could result in an annual savings between \$43,000 and \$105,000 depending on the number of claims. The coverage would be comparable to the current Capital Blue Cross Plan; and would comply with both employee union contracts. Ms. Schutter said that it would be beneficial for the Borough to join the consortium.

Manager Gable said that the current 2019 Proposed Budget contains a tax decrease from the current tax rate of 3.932 mills to 3.832 mills. He reviewed the following 2019 Budget fund items stating that this is a balanced budget:

- **Fund 03 – Fire Fund**
- **Fund 04 – CDBG Fund**
- **Fund 05 – Company K Memorial Fund**
- **Fund 18 – Capital Projects Fund**
- **Fund 35 – Liquid Fuels Fund**
- **Fund 40 – Revolving Loan Fund**
- **Fund 66 – Eichelberger-Stahle Trust Fund**
- **Fund 30 – Capital Reserves Fund**
- **Fund 23 – Debt Services Fund**
- **Fund 01 – General Fund**
 - **Staffing Levels in Each Department (*executive session*)**
 - **Staff Salary Adjustments (*executive session*)**
 - **Non-Profit Appropriation Levels**
 - **Community Media Appropriation**
 - **Fee Schedule**

PML Conference

Manager Gable said that a conference committee will need to be formed to plan for the upcoming PML Conference scheduled for October 2019. He asked Council to authorize opening a restricted account for fundraising efforts that is needed to provide down payments to reserve a show, dinner etc. The money would be returned to the Borough account as funding becomes available from sponsorships for the conference. A motion will be placed on the November Council agenda for approval.

There was no public comment at this time.

President Susan Naugle dismissed the meeting at 9:00 PM to an executive session. President Susan Naugle dismissed the meeting at 9:30 PM.

Respectfully submitted,

Sara L. Stull
Borough Secretary