

BOROUGH OF GETTYSBURG
59 EAST HIGH STREET, GETTYSBURG, PA 17325
COUNCIL WORK SESSION MINUTES
AUGUST 28, 2017

President Robert Krummerich called the meeting to order at 7:00 PM with the following Councilors present: Vice President Scot Pitzer, Mr. Graham Weaver, Mr. Jacob Schindel, Mr. Wesley Heyser and Mrs. AmyBeth Hodges. Mrs. Susan Naugle was absent. Staff present included: Mayor Theodore Streeter; Solicitor Harold Eastman; Manager Charles Gable; Borough Secretary Sara Stull; and Chad Clabaugh, Borough Engineer, C. S. Davidson, Inc.

Others present include: Deb Adamik, President, Main Street Gettysburg; Darlene Brown, Executive Director, PA Interfaith Community Programs, Inc. (PICPI), 40 East High Street; Tom Jolin, HABPI; Linda Atiyeh, Gallery 30, 26 York Street; Chris Berger 156 Seminary Avenue; Sarah Kipp, 126 Baltimore Street; Mike Shestok, 264 Baltimore Street; Jesse Coulter, 327 Baltimore Street; Tim Woodward, 102 Baltimore Street; Kathy Reid, Reid's Winery, 400 Baltimore Street; Becky Brown, 334 Baltimore Street; Nancy and Kurt Kramer, 12 Wade Avenue; Bob Weaner, 35 North Hay Street; Ron Frenette and Mike Tallent, 811 Johns Avenue. Representing the press were Jim Hale of the *Gettysburg Times* and Lillian Reed of the *Evening Sun*.

President Robert Krummerich announced an executive session of the Borough Council was conducted immediately prior to the adjournment of its August 14, 2017 general business meeting consistent with sections 708(a)(1), 708(a)(2) and 708(a)(3) of the Sunshine Act.

President Robert Krummerich announced an executive session of the Borough Council shall be conducted immediately following the adjournment of this work session consistent with sections 708(a)(1) and 708(a)(3) of the Sunshine Act for the following reasons and purposes: (1) to discuss matters involving the employment, the qualifications for employment and the terms and conditions of employment of a prospective Borough employee; and (2) to discuss matters and receive information from the Borough Manager and the Borough Engineer relative to the possible purchase or lease of real property by the Borough.

President Robert Krummerich opened the meeting and asked for any public comments. There were no public comments at this time.

Special Presentation

Baltimore Street Revitalization Project

Deb Adamik, President, Main Street Gettysburg and Chad Clabaugh, Borough Engineer, C. S. Davidson, Inc. gave a presentation on the Baltimore Street Historic Pathway Revitalization project. Deb said that the project objectives is to engage

the Baltimore Street District Community to create an Economic Master Plan. She noted that Main Street is researching funding options such as; Multi-modal, Keystone Grant, DCNR, DCED, Federal Highway, Commissioners, NPS, private sponsors and donations. Chad then presented a plan overview stating that it would be done in several phases. He said that the cost of the project is estimated at \$10 million. The master plan is not complete yet, but a copy of the draft plan they presented tonight is attached.

Councilwoman Hodges asked what the cost incurred by C. S. Davidson is for their work on this project. Chad responded that payments would be made through grant sources, Main Street, etc. He noted that C. S. Davidson is not charging for some of this work.

Bob Weaner, 35 North Hay Street, asked who would be responsible for the ‘bump outs’ on the roadway when snowplowing. Chad responded that Penn DOT may require the Borough, but will need to inquire about the regulations. Bob also noted that by removing parking meters would take away revenue from the Borough. Chad said that the spaces to be removed are areas that are currently underutilized.

Old Business:

PBS 2017-1 LERTA

Manager Gable gave a brief update stating that both the RLPAT and Planning Commission endorsed the ROR District. The Planning Commission reviewed and approves that Borough Council establish boundaries for a Local Economic Revitalization Tax Assistance (LERTA).

PBS 2017-2 Rezoning – ROR District

Manager Gable reported that the GMS Funding Solutions has a developer coming to review the property in the near future.

PBS 2017-3 Parking

Manager Gable said that a strategic and holistic approach to parking policy needs to be addressed. He said that a parking policy must focus on the entire Borough and how the policies adopted address the needs of visitors and residents alike. Manager Gable also noted that a strategic vision on how parking can complement community and economic development in the Borough that meets the demands of each of the zoning districts of the Borough.

PBS 2017-4 Sign Ordinance Revisions

Councilman Heyser reported that the public comments received from the special meetings were compiled, and include the following topics: Murals, Banners, Electronic Signs, Size per Frontage, Portable Sign Placement, Sign Height, Off Premise Signs and

Labeling of Signs for Regulations. Council should review the Policy Briefing Summary for details.

New Business:

2018 Budget Preparation Timeline

Manager Gable presented Borough Council with the 2018 Budget preparation Timeline (see attached).

Waste Hauler Contract BID Discussion

Manager Gable explained that the county is preparing to release the Waste Hauler Contract BIDS later this month. He noted that he added on the Borough's BID Form options to include leaf/yard waste and devices for recycling.

There were no public comments at this time.

Moved Mr. Weaver, seconded Mr. Schindel to adjourn the meeting at 8:50 PM to an executive session.

President Krummerich dismissed the meeting at 9:25 PM.

Respectfully submitted,



Sara L. Stull
Borough Secretary



2018 Budget Preparation Timeline:

All meeting times are 7:00 PM in Council Chambers, 59 East High Street, Gettysburg, PA 17325

September 18, 2017	Department Heads Provide Borough Manager/Finance Director with draft departmental budgets and fee schedules
October 10, 2017**	Borough Manager presents DRAFT 2018 Budget to Council
October 23, 2017	Council Discussion on Budget at Workshop Meeting
October 30, 2017	<u>Special Work Session</u> for Council Discussion on 2018 Budget
November 6, 2017	<u>Special Work Session</u> for Council Discussion on 2018 Budget
November 13, 2017	Vote to authorize the drafting and advertisement of an ordinance and fee resolution for adoption at the December 11, 2017 Council Business Meeting
November 27, 2017	Manager's Budget Message posted for Public Review
December 11, 2017	Council votes to adopt the ordinance and resolution approving the 2018 Budget with requisite tax rates and fee resolutions

****October 9th** is the second Monday of the month, however, October 9th is Columbus Day, thus the Borough Offices are closed. The make-up meeting for this closure will occur on Tuesday, October 10, 2017.



BALTIMORE STREET

HISTORIC PATHWAY REVITALIZATION PROJECT



Rendering by Wendy Allen



BALTIMORE STREET HISTORIC PATHWAY REVITALIZATION PROJECT

Project Objectives:

Engage the Baltimore Street District Community to create an Economic Master Plan to:

Improve the economy, create jobs and enhance the quality of life within the Baltimore Street District.

Connect the Lincoln Square and Steinwehr Avenue commercial areas of Gettysburg by enhancing the Baltimore Street Corridor in a way that would attract more residents, businesses and patrons/visitors.



BALTIMORE STREET HISTORIC PATHWAY REVITALIZATION PROJECT

Community Goals & Objectives

Authenticity: Capture & showcase the history, stories, beauty, culture, arts and authenticity of the Baltimore Street District

History: Creatively blend the nationally recognized history centering around Lincoln with 21st century amenities

Culture and Technology: Balance & incorporate the “green” approach with technology, artistic creativity and historic authenticity



BALTIMORE STREET

HISTORIC PATHWAY REVITALIZATION PROJECT

The Strategy

Make the district more pedestrian-friendly with safe lighting, wider sidewalks, safer street crossings, traffic-calming measures and a focus on Lincoln and Baltimore Street history

Build upon the success of Steinwehr Avenue and coordinate a consistent look that draws people up and down Baltimore Street and attracts more businesses



BALTIMORE STREET

HISTORIC PATHWAY REVITALIZATION PROJECT

Baltimore Street Team

Main Street Gettysburg is the 501(c)3 that provides the supportive leadership to 3 community committees for this project – Executive, Steering & Stakeholder Committees

More than 80 individuals have been engaged in some way with this project



BALTIMORE STREET

HISTORIC PATHWAY REVITALIZATION PROJECT

Status of Master Plan – Complete by 1st Quarter 2018

Funding Raised To Date - \$60,000

- \$22,000 – First block to South St – lighting & sidewalks
- \$38,100 – To pay for Master Plan (valued at \$50,000)

Estimated Cost - \$10 million for full project (3 phases possible)



BALTIMORE STREET
HISTORIC PATHWAY REVITALIZATION PROJECT

Master Plan

- Authenticity
- History
- Culture & Technology

Multi-modal Grant Items



BALTIMORE STREET

HISTORIC PATHWAY REVITALIZATION PROJECT

Parking

A Borough-wide strategy – collective parking

- School/Borough partnership
- Rabbit Transit
- Relocation of street parking
- Kiosks
- Bus parking



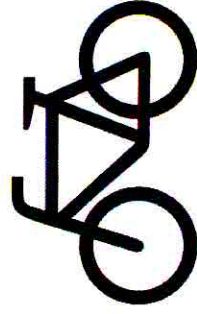
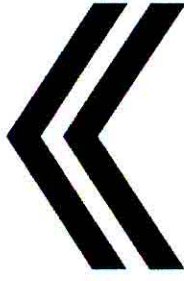
BALTIMORE STREET

HISTORIC PATHWAY REVITALIZATION PROJECT

Multi-modal Transportation

A plan that is focused on pedestrian-friendly

- Partnership with Rabbit Transit
- Bike amenities
- Sharrows in Master Plan





BALTIMORE STREET HISTORIC PATHWAY REVITALIZATION PROJECT

Public Amenities & Borough Requirements

- Stormwater management
- Additional heritage lighting
- Safer sidewalks (ADA compliant) & alleyways
- Additional benches
- Safer crosswalks
- Additional trash receptacles



BALTIMORE STREET HISTORIC PATHWAY REVITALIZATION PROJECT

Enhanced Landscaping

- Additional trees in strategic locations
- Rain gardens for MS4 in strategic locations
- Flower basket program



Utilities/Infrastructure Review

Evaluate existing utilities and determine improvements

- Minimize utility poles
- PennDot, Columbia Gas, Water
- Signage/sign clutter



BALTIMORE STREET
HISTORIC PATHWAY REVITALIZATION PROJECT

Additional Grant Opportunities for Specific Projects



BALTIMORE STREET
HISTORIC PATHWAY REVITALIZATION PROJECT

Special Historic Features & Enhancements

Include additional things to see and do

- Gettysburg Address Pathway
- Barricade sculpture
- Gateway
- History App
- Murals



BALTIMORE STREET

HISTORIC PATHWAY REVITALIZATION PROJECT

Other Considerations

- Public Restrooms
- Marketing Plan & Branding
- Events & Promotion
- Business recruitment
- Funding
 - Fundraising
 - Grants

Master Plan Draft

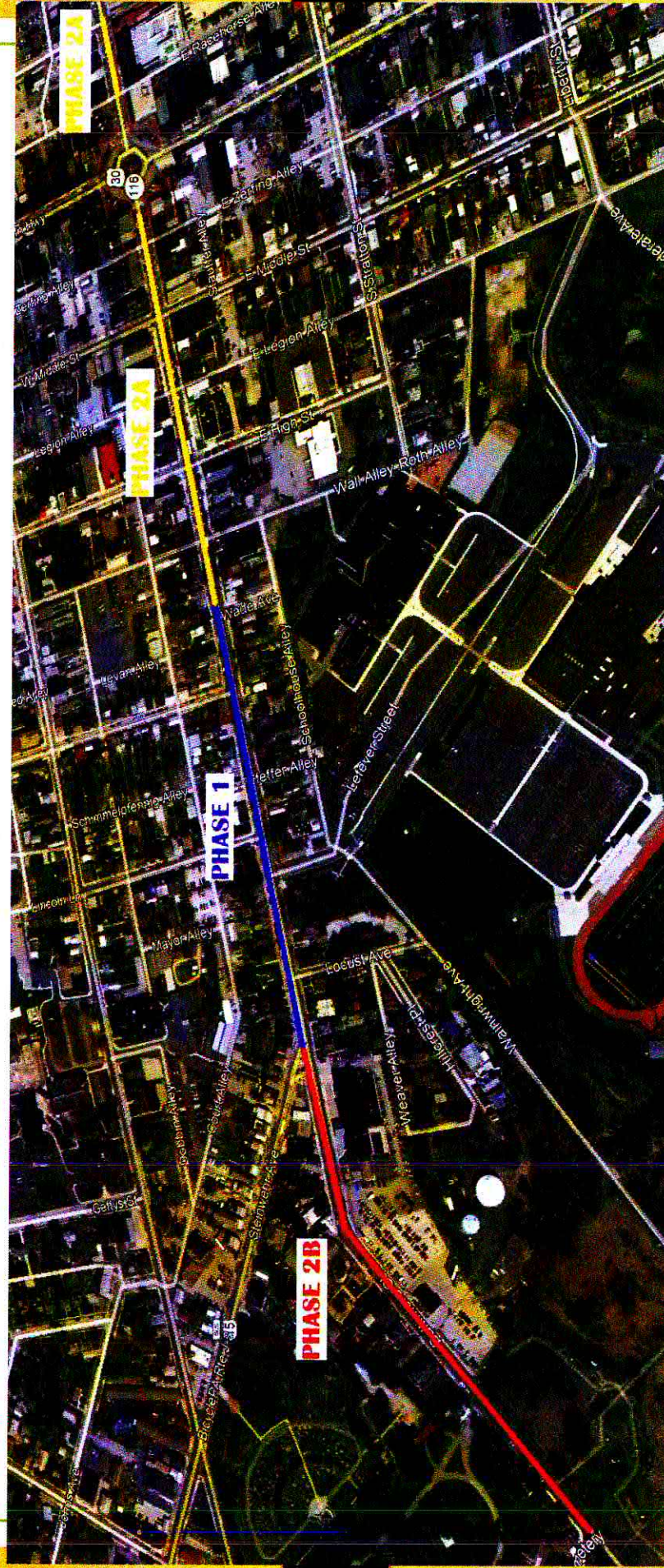
Walking in Lincoln's Footsteps

Presented by Chad Clabaugh, C.S. Davidson, Inc.



Excellence in Civil Engineering

Plan Overview



Phase 1



Lefever Street Before



Lefever Street After



Phase 1



Breckenridge Street Before

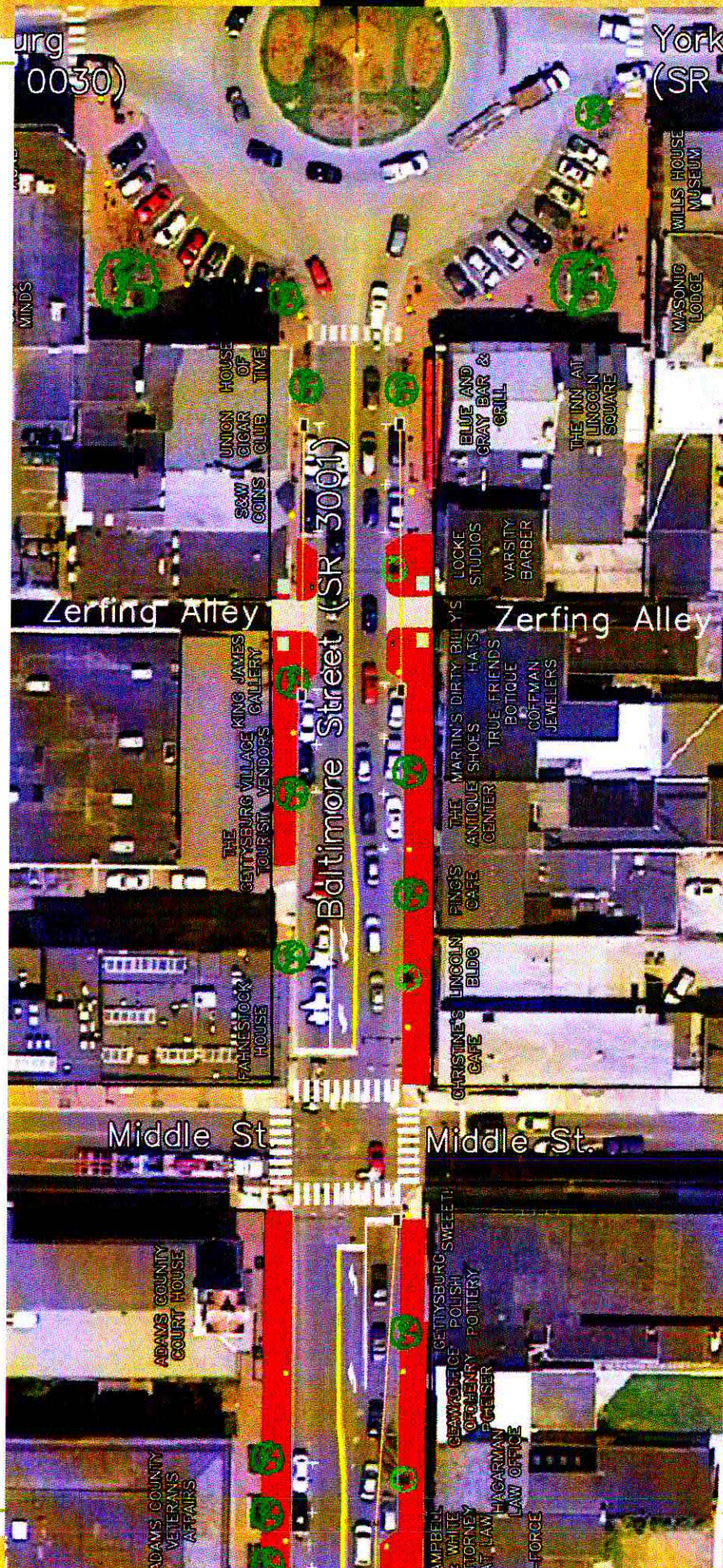


Breckenridge Street After

Phase 2A



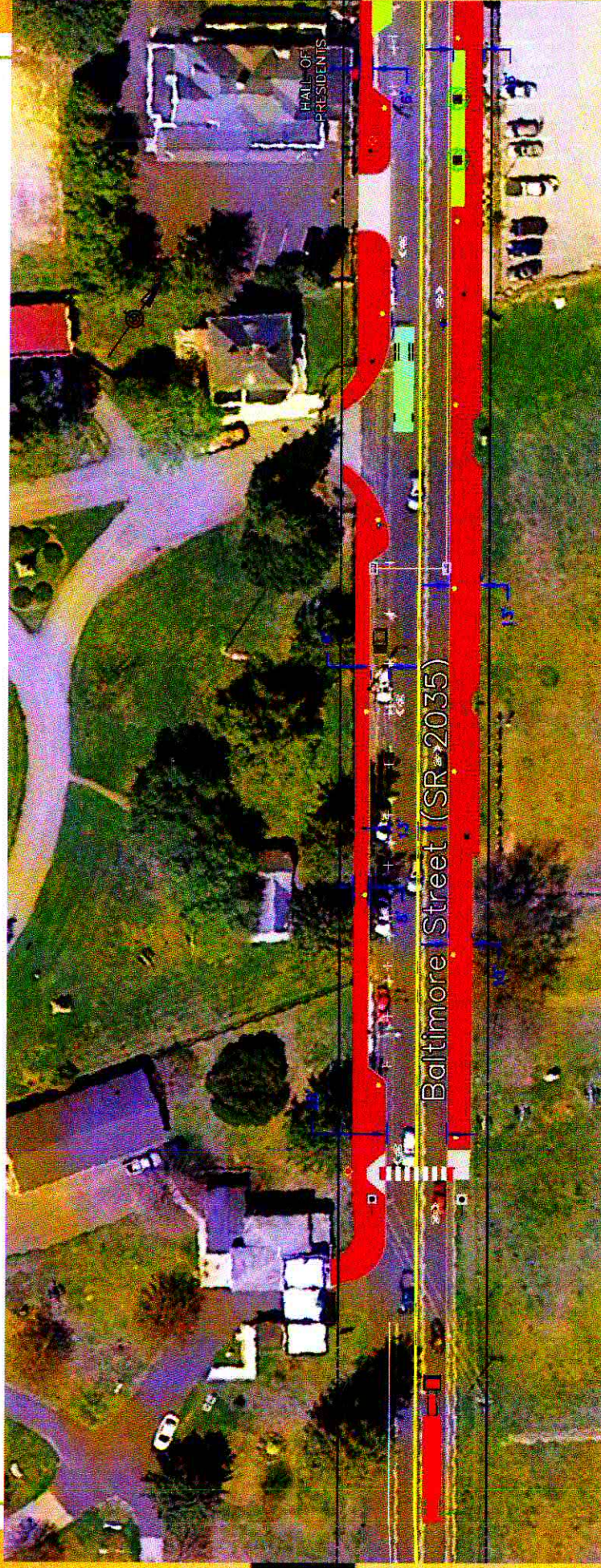
Phase 2A



Phase 2A



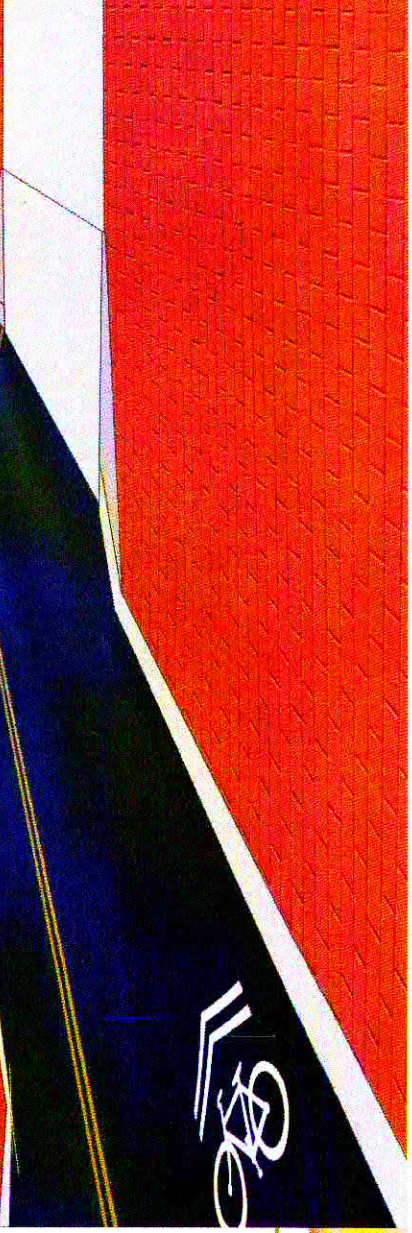
Phase 2B



Tour Center Before



Tour Center After



Phase 2B



Baltimore Street Master Plan

Walking in Lincoln's Footsteps



BALTIMORE STREET

HISTORIC PATHWAY REVITALIZATION PROJECT

Cost & Funding - Estimated \$10 million project

Possibilities

- Multi-modal – various levels
- State funding opportunities
 - Keystone
 - DCNR
- Additional grant research
- Private foundations
 - Adams County
 - South Mountain Partnership
 - Met-Ed
- Federal Highway Administration
- Private sponsors/donations



BALTIMORE STREET

HISTORIC PATHWAY REVITALIZATION PROJECT

Cost & Funding - Estimated \$10 million project

Initial Discussions To Date

- Senator Alloway
- Adams County Commissioners
- Gettysburg National Park Service
- DCED
- DCNR
- Federal Highway Administration
- Representative from Congressman Perry's Office