

**BOROUGH OF GETTYSBURG
TROXELL COUNCIL CHAMBERS
59 EAST HIGH STREET, GETTYSBURG, PA 17325
COUNCIL WORK SESSION MEETING MINUTES
MAY 22, 2023**

President Wesley Heyser called the meeting to order at 7:10 PM with the following **Councilors present:** Vice President Matthew Moon, Mr. Christopher Berger, Mr. John Lawver and Mrs. Judith Butterfield. Ms. Patricia Lawson and Mr. Chad Carr were absent. **Staff present included:** Mayor Rita Frealing; Assistant Borough Manager/Secretary Sara Stull; Borough Solicitor Harold Eastman, Barley Snyder; Police Chief Robert Glenney; Human Resource Coordinator Kara Riethmaier; Parking Manager Rebecca Fissel; Public Works Director Robert Harbaugh, Chad Clabaugh, Borough Engineer, C. S. Davidson, Inc.; and the Borough Manager Charles Gable attended via telecommunications. **Staff absent included:** Director of Historic & Environmental Preservation Debra English; and Planning Director Carly Marshall.

Others present included: Jill Sellers, President of Main Street Gettysburg; Thomas Schankweiler, Beef Jerky Experience, 1 Chambersburg Street; Susan Naugle, 650 Red Patch Avenue; Scott English, owner of 66-68 West High Street; Peter Bales, 35 Hanover; Brian Hodges, owner of Brafferton Inn, 44 York Street; and Linda Atiyeh, owner of Gallery 30, 26 York Street. Representing the press were Jim Hale with the *Gettysburg Times* and filming by *Community Media-ACCTV*.

President Wesley Heyser announced an executive session of the Borough Council of the Borough of Gettysburg will be conducted immediately following the adjournment of this evening's monthly work session consistent with section 708(a)(1) and section 708(a)(5) of the Sunshine Act for the following purposes: (1) to discuss matters involving the employment, the terms and conditions of employment, and the evaluation of performance, promotion or disciplining of any current Borough employee; and (2) to review and discuss matters of Borough business which, if conducted in public, could lead to the disclosure of information or matters of confidentiality protected by law.

Public Comment – Restricted to Old Business and New Agenda Items (not tabled items).

There were no public comments.

Old Business

A. Gettysburg Inner Loop (GIL) – Racehorse Alley One-Way

Chad Clabaugh, Borough Engineer gave a presentation on the Gettysburg Inner Loop, Phase B that outlines the one-way options for Racehorse Alley (see attached). He said that he continues to try to make contact with M&T Bank that has access to the alley from their parking lot noting that their headquarters is out of town.

Councilman Lawver said that he had numerous calls about the changes presented for Racehorse Alley and that everyone wants to keep it two-way and not change it too one-way.

Councilman Berger said that he supports bikes and pedestrians but that he does not support the Franklin Funnel option; but would support the One-Way West option.

Councilwoman Butterfield said that she believes that this is the first time it was brought up that Council can choose to consider keeping the alley two-way.

Councilman Heyser said that he believes it was brought up before, but in the discussion was brought up that keeping the alley two-way endorses people driving onto private property.

Councilman Lawver said that this occurs in all alleys and pointed out that the Borough has ten-foot and twelve-foot alleys.

Councilman Heyser asked if there was any legal reason that the alley cannot be left as two-way.

Engineer Clabaugh responded that there is nothing that he knows of in keeping the alley as is. He said that the alley could be improved by adding grass strips, lighting, speed tables, etc. to make it feel like a pedestrian and bike trail, and noted that the Master Plan does refer to doing some work to the alley.

Councilman Lawver said that the alley has been let go for many years without any repair work, so there are a lot of pot holes that drivers try to avoid and are driving onto private property. He said that if the alley were repaired it would help to prevent this.

Councilman Moon said that he has not heard anything from the public and would be fine with leaving the alley as it is.

Engineer Clabaugh said that the Council does not need to make a decision tonight; but if it is decided not to include the Franklin Funnel, he recommended reviewing the remaining options and making a decision within the next two months.

Councilman Berger said that it would be important to have the input tonight from the missing Councilors Lawson and Carr.

President Heyser asked Council to review the One-Way West and Two-Way options and be prepared to continue with the discussion at the June Work Session. He said that the engineer does not need to make any changes to the current presentation.

B. Employee Policy Manual

a. Chapters 4-6 (Version 3.0) Final Review

President Heyser asked the Council members if there were any changes to be made in Chapters 4 to 6 that were reviewed at the last meeting. Item to correct or change was: 4.3.1 ADA Contents can remove the examples because the Borough follows the Federal Guidelines regulations.

b. Chapters 7-12 (Version 2.0) Review

At this time, the Council reviewed and discussed the *Employee Handbook* revisions beginning with Chapter 7 and ending with Chapter 12. After some discussion changes were made to the following: 7.8.1 business travel expenses outside of Adams County reword; redraft Chapter 9 Workplace Safety Plan should pertain to public health management following the CDC Guidelines and remove COVID-19; and remove Section 10.4.2 College Courses under education benefits. They pointed out that the employees already get the training necessary for their positions, and that career skills training and education is budgeted each year as needed.

President Heyser asked that Council review Chapters 13 through 23 to discuss at the June 26th Council Work Session meeting.

New Business

Police Academy Reimbursement

President Heyser said that the person in process for police testing from the academy did not appear at today's police oral examination, so Council does not need to proceed with this reimbursement program.

Chief Glenny reported that there were three candidates that completed the police oral examination today and that he has already begun their back ground investigations. The plan is to hire two officers to begin the police academy for non-ACT 120 Certification on July 5th at the Harrisburg Area Community College.

Public Comment – (Open to items currently tabled or not listed on the agenda)

Thomas Schankweiler, Beef Jerky Experience, located at 1 Chambersburg Street expressed his concern about the retail transient vendor that set up on the sidewalk area at this location. He said that he or the owner of the business were not contacted to ask permission for the vendor to set up at this location.

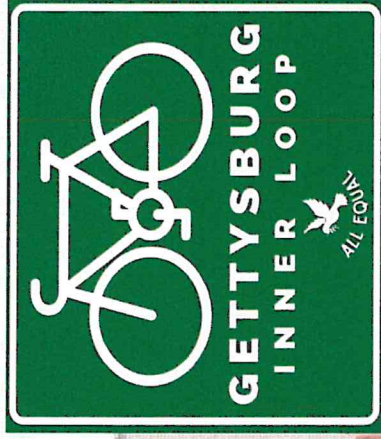
President Heyser adjourned the meeting to an executive session at 9:10 PM.

Respectfully submitted,



Sara L. Stull
Borough Secretary

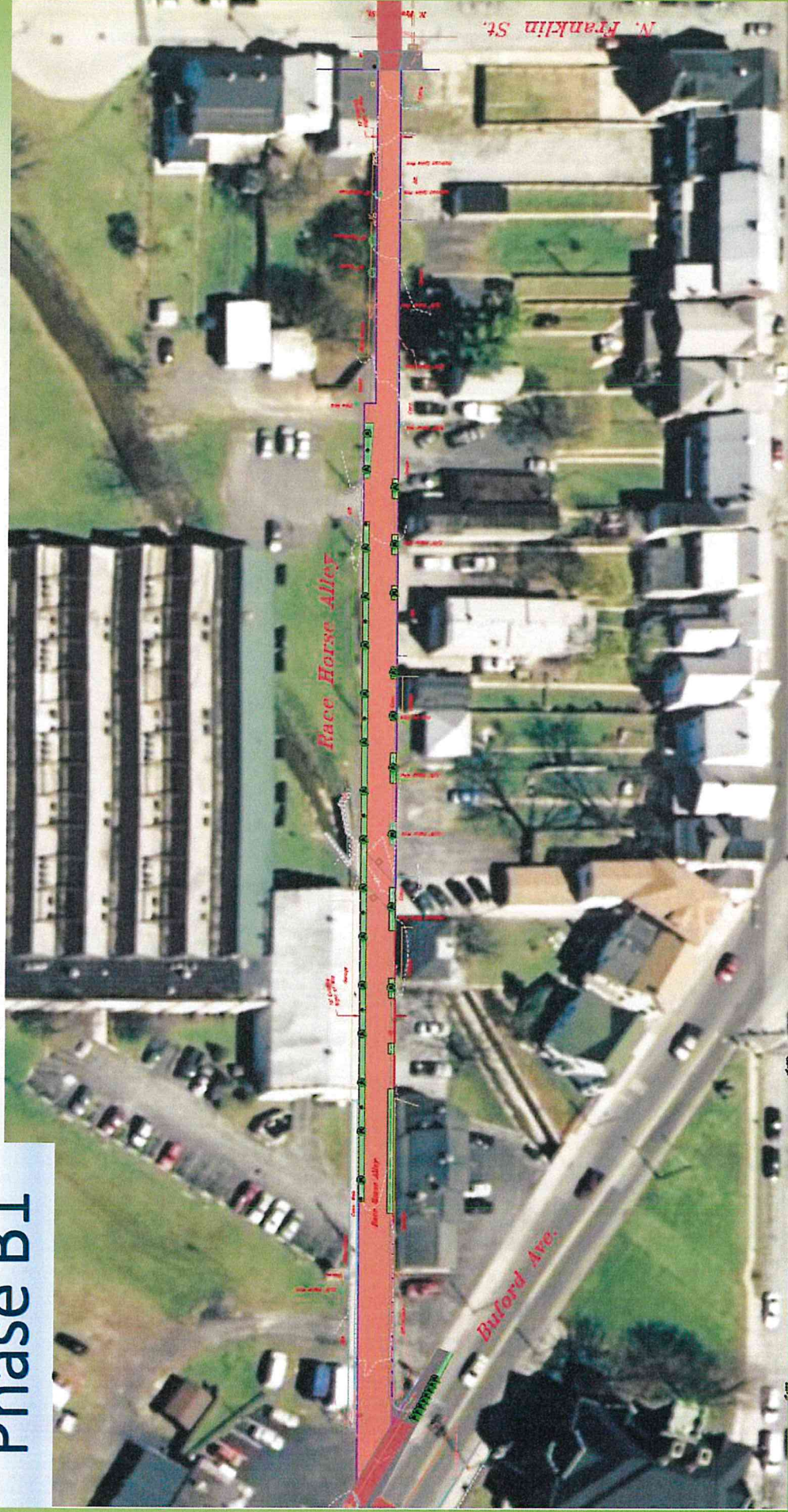
Gettysburg Inner Loop, Phase B



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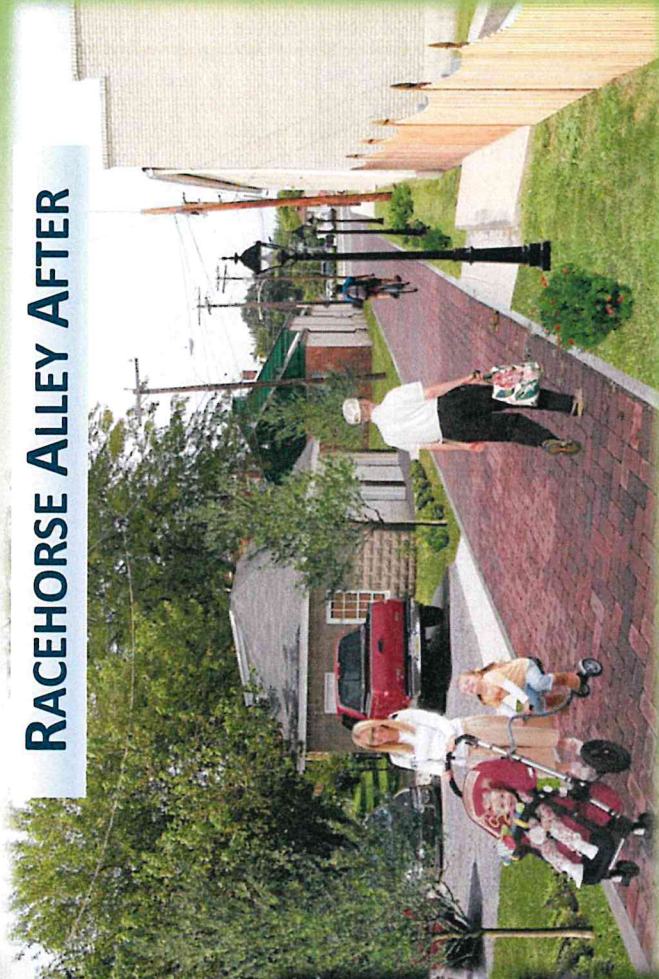
Phase B1



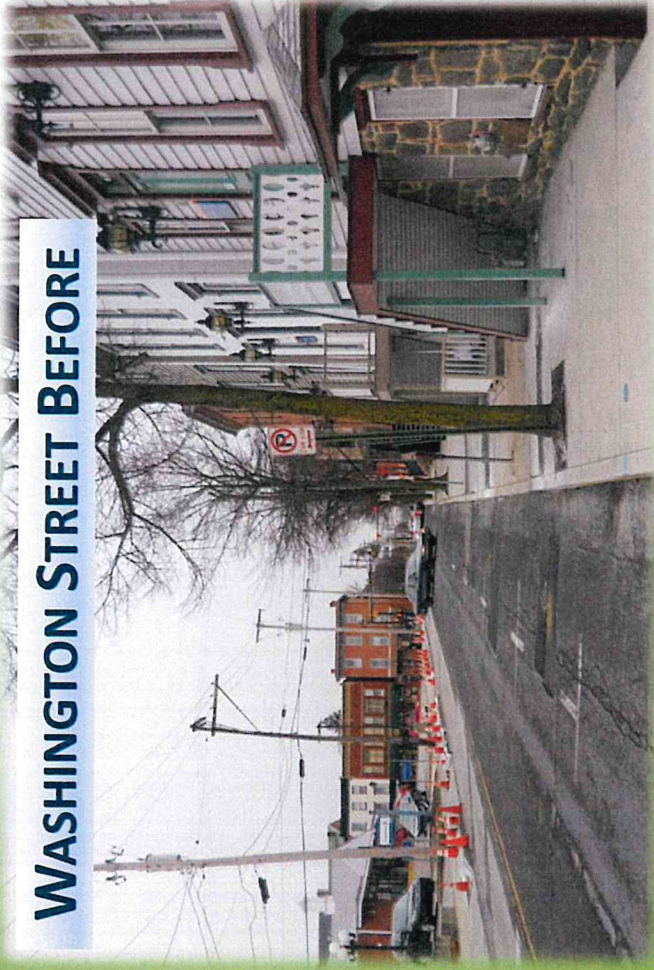
RACEHORSE ALLEY BEFORE



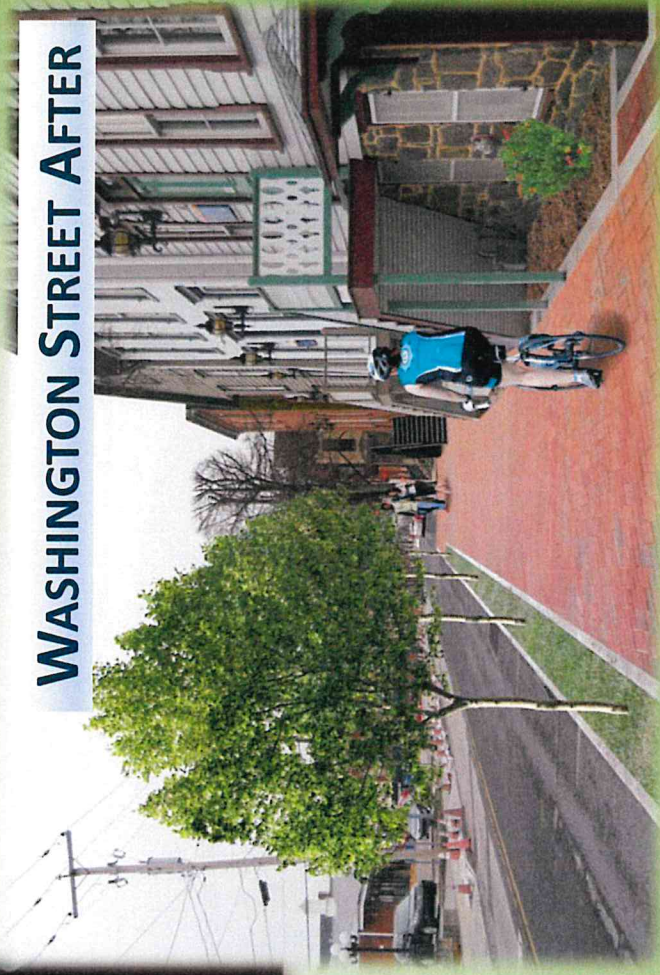
RACEHORSE ALLEY AFTER



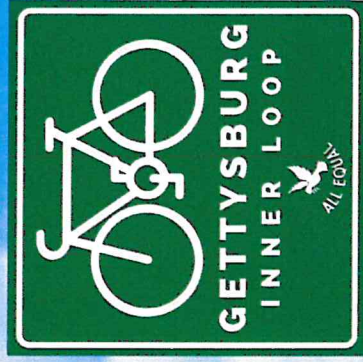
WASHINGTON STREET BEFORE



WASHINGTON STREET AFTER



SAMPLE SIGNAGE FOR WASHINGTON STREET



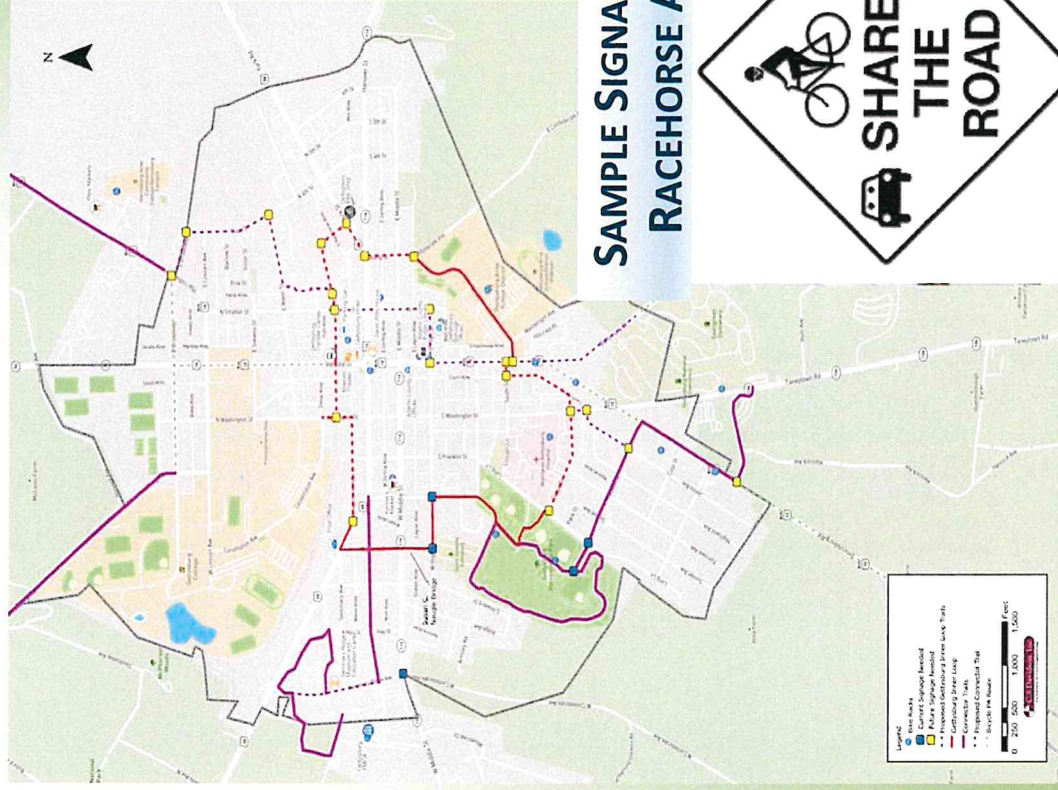
Share the Trail



Be a responsible trail user.

- Don't block the trail
- Keep dogs under control – 6' leash maximum
- Travel at a safe speed
- Pass with care
- Bicyclists keep right except to pass
- Pedestrians keep left to face oncoming cyclists

www.roseville.ca.us/ShareTheTrail



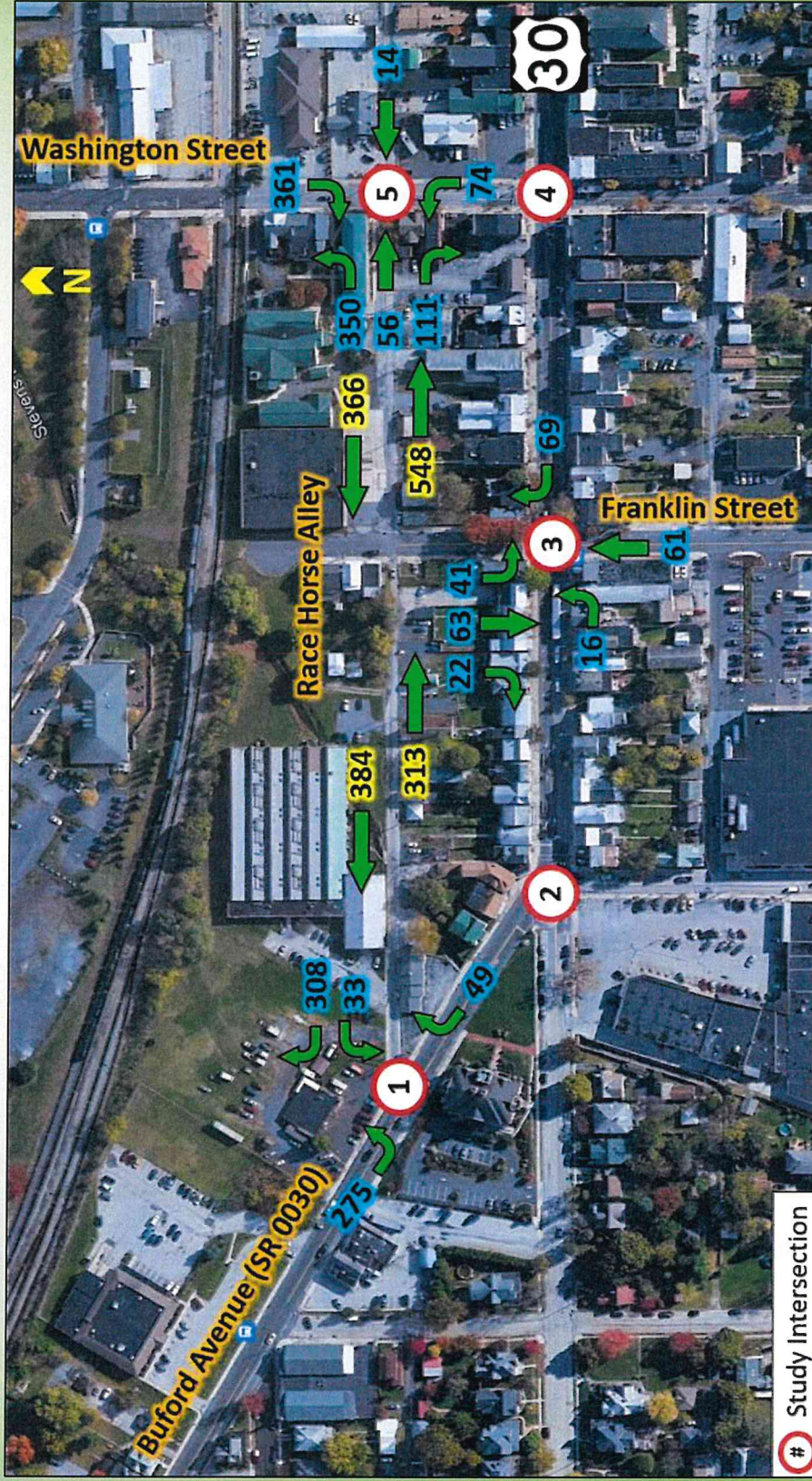
SAMPLE SIGNAGE FOR RACEHORSE ALLEY



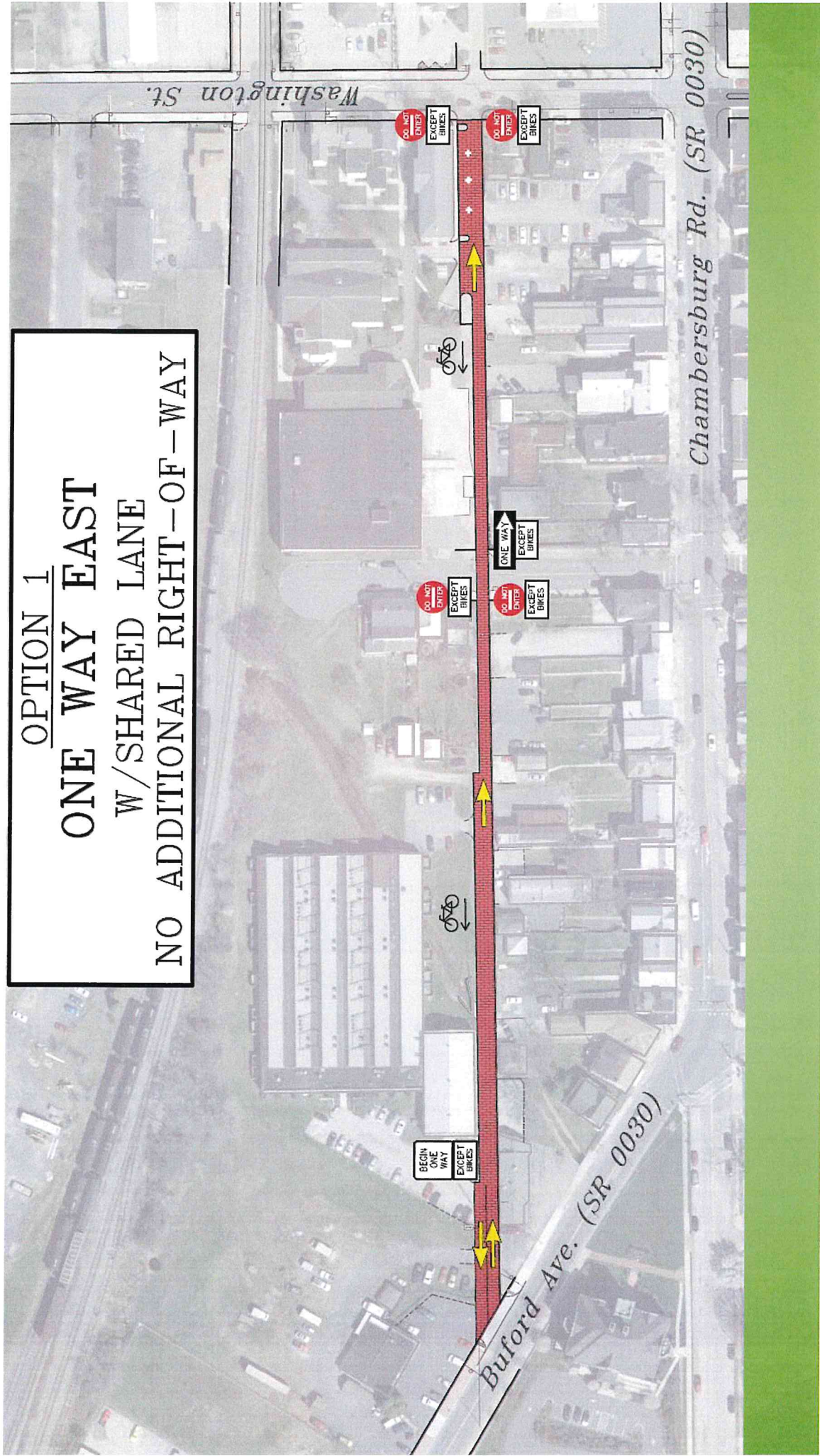
Traffic Calming and Safety Improvements



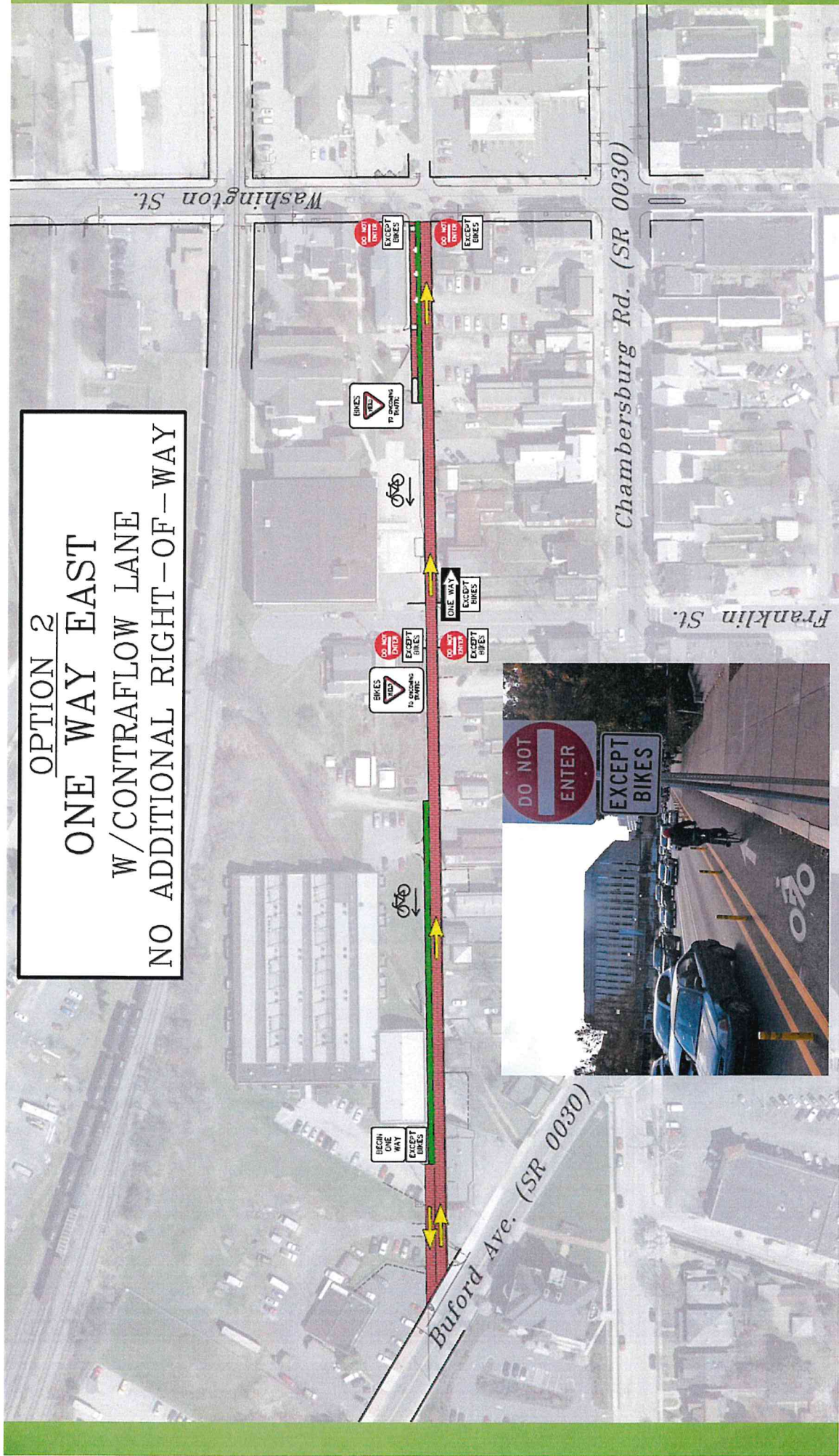
Average Daily Traffic



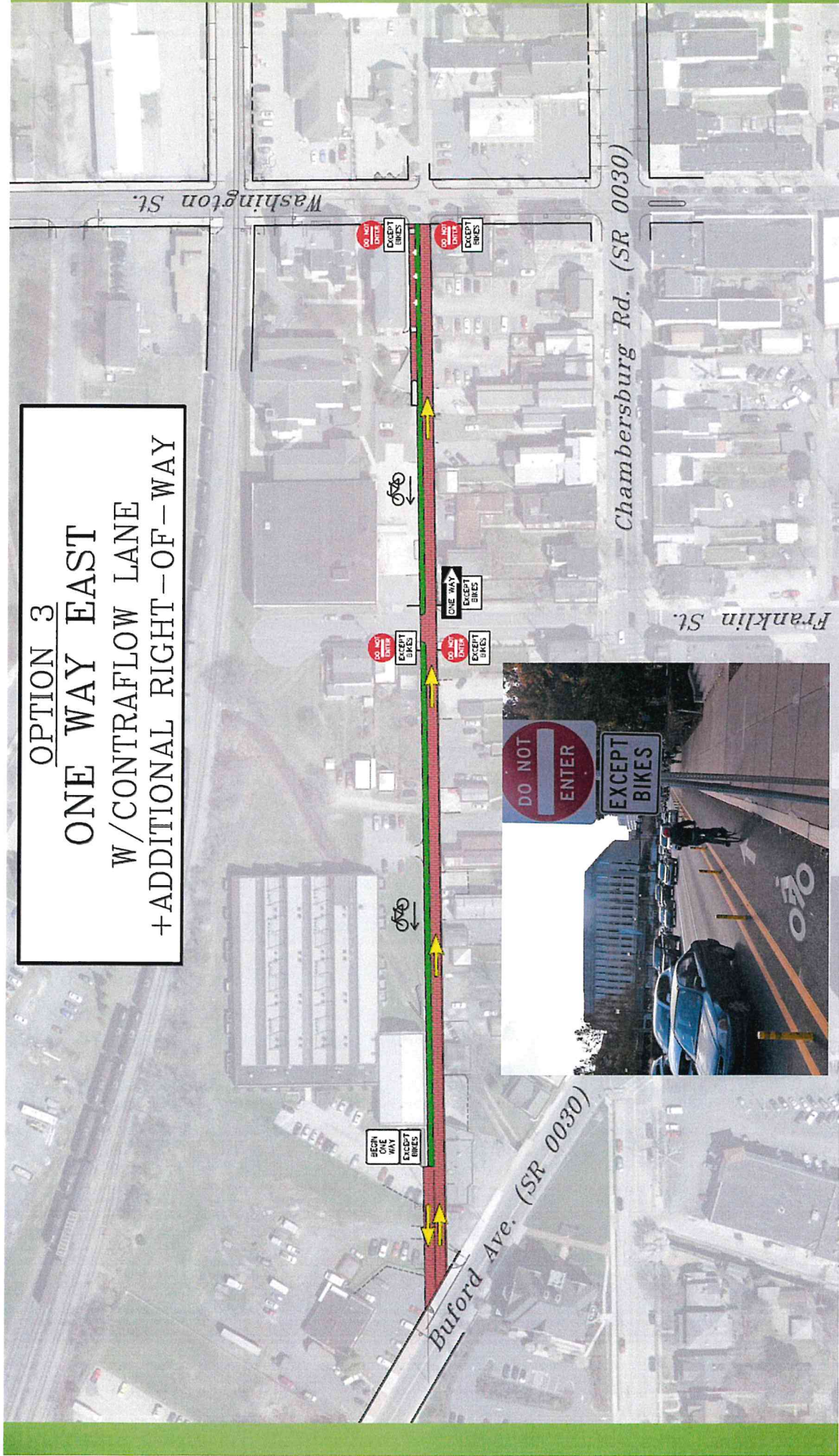
OPTION 1
ONE WAY EAST
W/SHARED LANE
NO ADDITIONAL RIGHT-OF-WAY



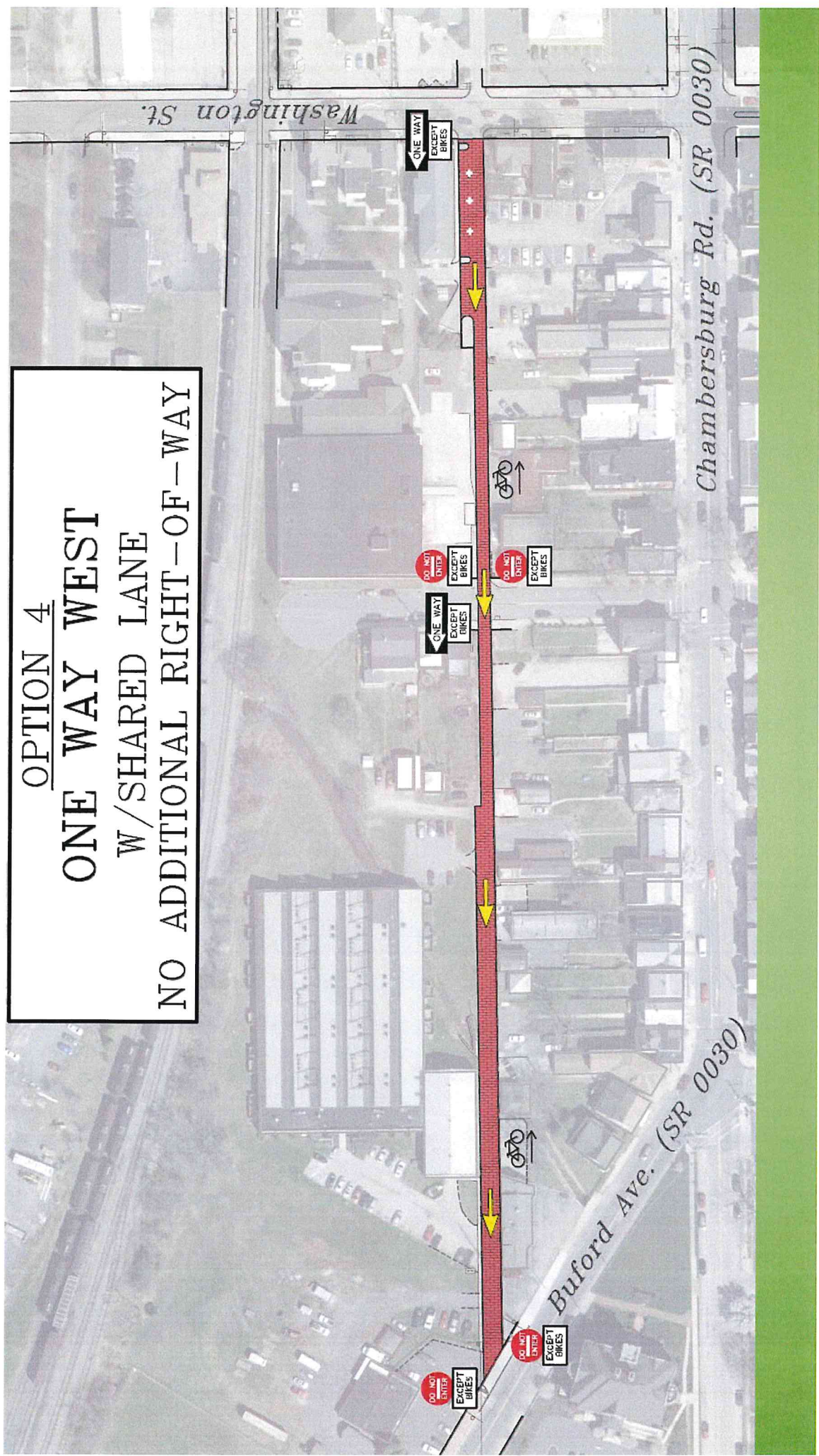
OPTION 2
ONE WAY EAST
W/CONTRAFLOW LANE
NO ADDITIONAL RIGHT-OF-WAY



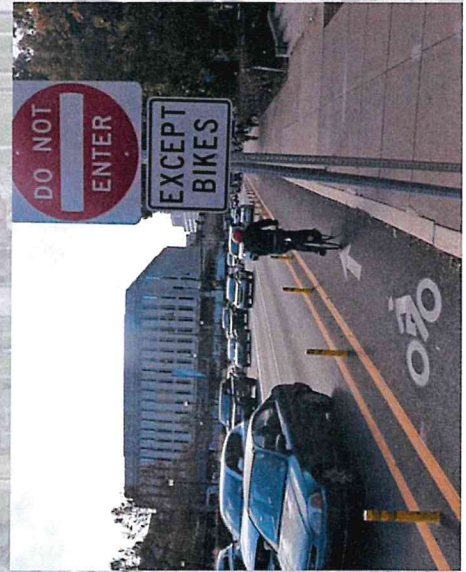
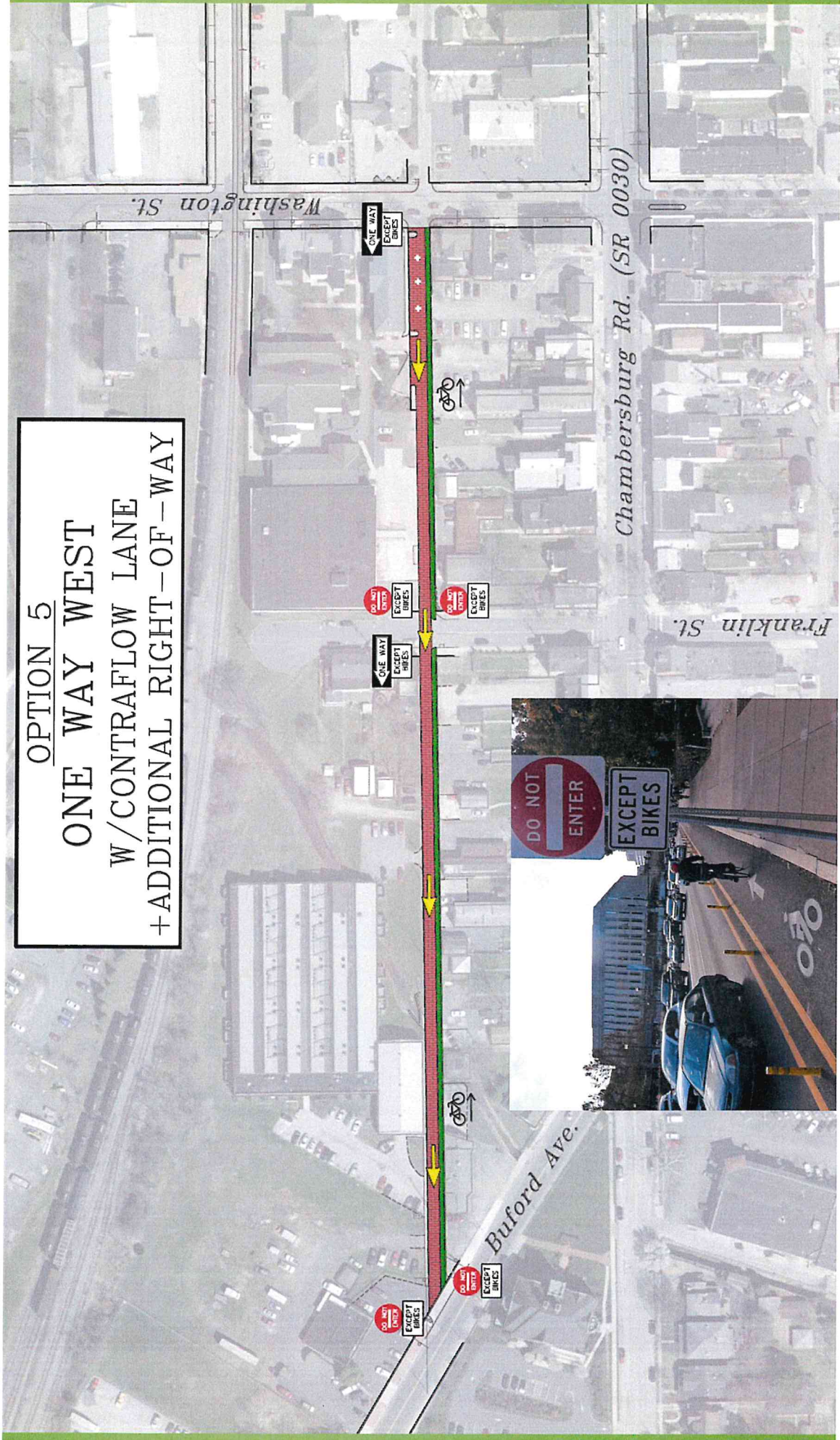
OPTION 3
ONE WAY EAST
W/CONTRAFLOW LANE
+ADDITIONAL RIGHT-OF-WAY



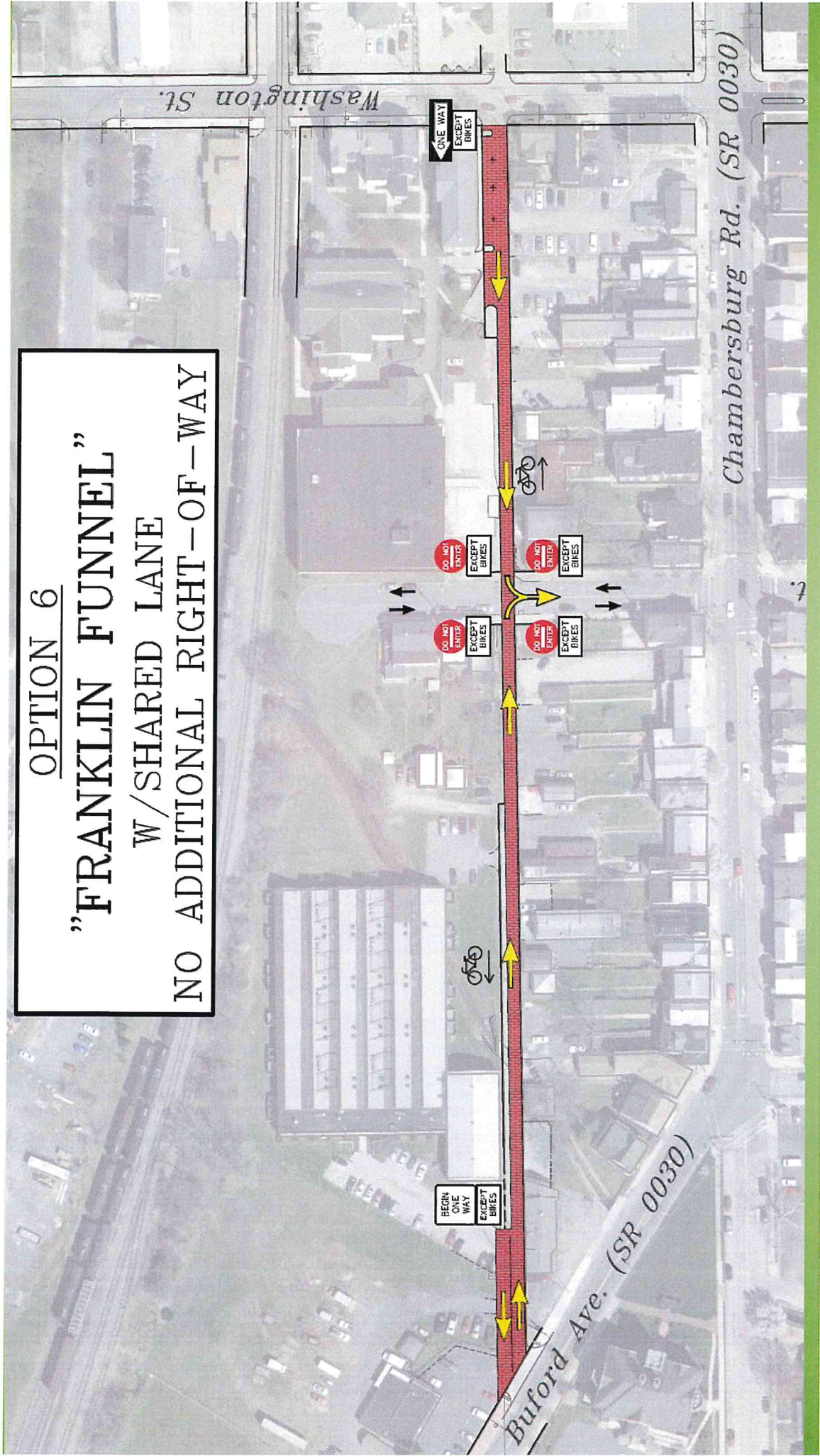
OPTION 4
ONE WAY WEST
W/SHARED LANE
NO ADDITIONAL RIGHT-OF-WAY



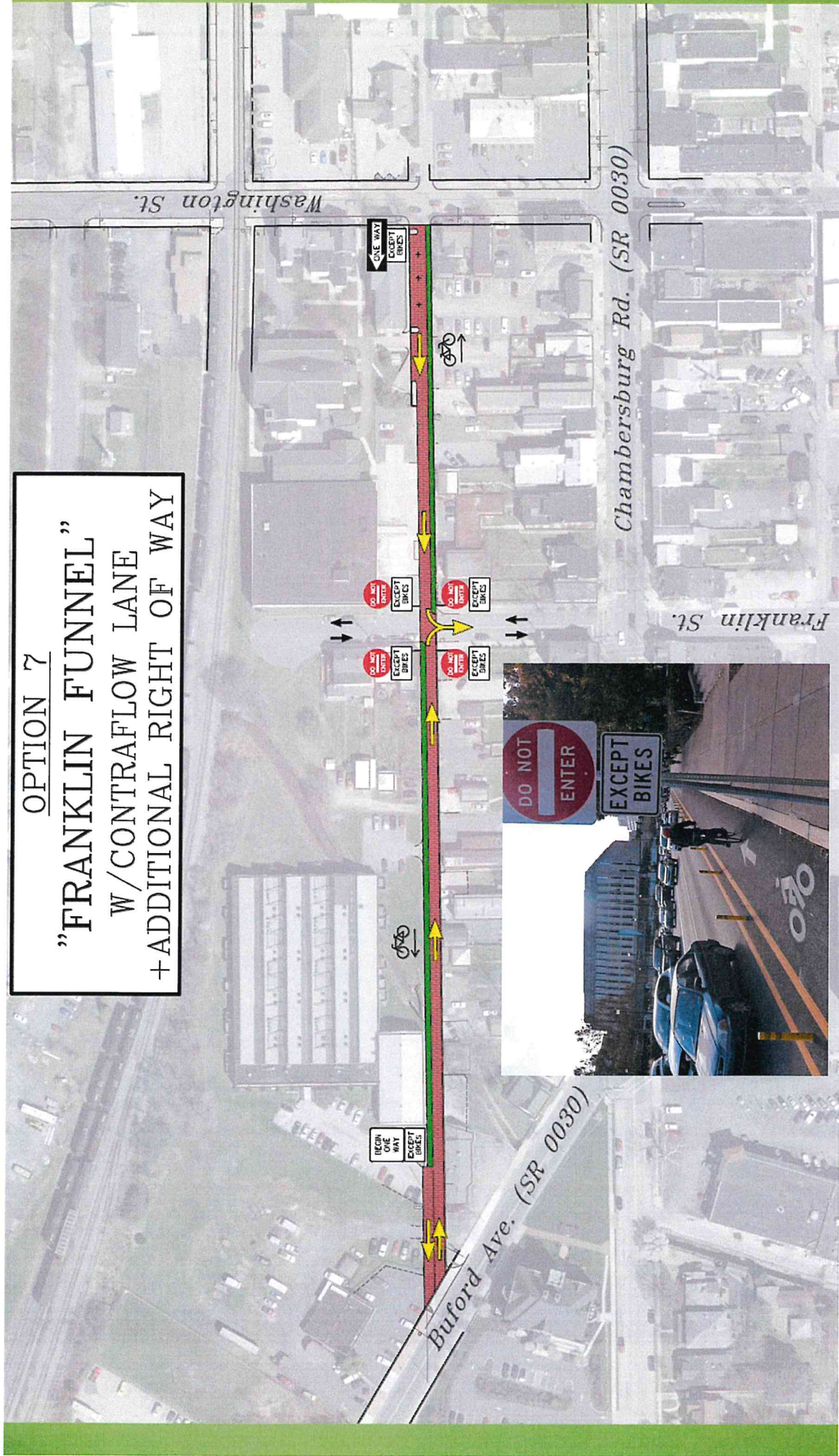
OPTION 5
ONE WAY WEST
W/CONTRAFLOW LANE
+ADDITIONAL RIGHT-OF-WAY



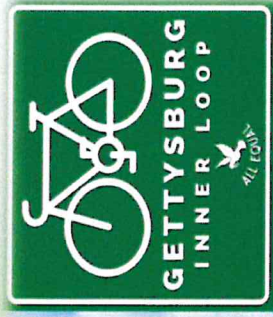
OPTION 6
"FRANKLIN FUNNEL"
W / SHARED LANE
NO ADDITIONAL RIGHT-OF-WAY



OPTION 7
"FRANKLIN FUNNEL"
W/ CONTRAFLOW LANE
+ ADDITIONAL RIGHT OF WAY



Questions ?

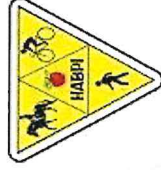


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