

BOROUGH OF GETTYSBURG
59 EAST HIGH STREET, GETTYSBURG, PA 17325
COUNCIL WORK SESSION MINUTES
MARCH 26, 2018

President Susan Naugle called the meeting to order at 7:00 PM with the following Councilors present: Vice President Jacob Schindel, Mr. Wesley Heyser, Ms. Patricia Lawson, Mr. Christopher Berger, Mr. Charles Strauss and Mr. John Lawver. Staff present included: Mayor Theodore Streeter; Solicitor Harold Eastman; Borough Manager Charles Gable; Borough Secretary Sara Stull; Parking Manager, Richard Miller; and Chad Clabaugh, Borough Engineer, C. S. Davidson, Inc.

Others present include: Carly Marshall, Comprehensive Planner, Adams County Office of Planning and Development; Deb Adamik, President, Main Street Gettysburg; Darlene Brown, 40 South Street; Becka Fissel, Gettysburg Parking Enforcement Officer. Representing the press was Jim Hale with the *Gettysburg Times*.

President Susan Naugle reported that the electronics recycling device event held on Saturday, March 26th at the public works building was very successful. She said that the next event would be held in June.

President Susan Naugle announced that a community meeting hosted by the *Gettysburg Times* would be held on April 3rd at the YWCA, to discuss the future of the Halloween and Christmas Parades. She said that the purpose is to find individuals and organizations to “step up” and organize these events for the community.

President Susan Naugle announced that a special meeting and public hearing would be held on April 9, 2018 at 6:30 PM prior to the business meeting. The purpose is to hear public comments regarding the transfer of a restaurant liquor license to 3 Chambersburg Street.

President Susan Naugle announced an executive session of the Borough Council will be conducted immediately following the adjournment of this work session consistent with section 708(a)(1), 708(a)(3), 708(a)(4) and 708(a)(5) of the Sunshine Act for the following purposes: (1) to discuss matters involving the employment, the terms and conditions of employment, and the evaluation of performance of Borough employees; (2) to receive information relative to the possible purchase or lease of real property by the Borough; (3) to consult with its professional advisors and solicitor regarding information in connection with issues on which identifiable claims or complaints have been made or are expected to be filed; and (4) to review and discuss items of Borough business which, if conducted in public, would either violate a lawful privilege or lead to the disclosure of confidential information.

There were no public comments.

Old Business:

Council Tablets – Manager Gable reported that TRESTA Technology Management presented a quote of \$4,572 for the purchase of Chromebooks for Council members and the Mayor. Councilman Heyser suggested adapters be added to allow members HDMI capabilities to project from their tablets onto the screen in Council chambers. Council consensus gave Manager Gable the approval to purchase the Chromebooks and HDMI capabilities.

PBS 2017-3 Parking – President Naugle along with Carly Marshall, Comprehensive Planner, ACOPD reviewed the parking changes that were discussed at the public hearing held on March 12th. A few changes and clarifications were made to the draft. Ms. Marshall and Solicitor Eastman will make the changes to the proposed draft ordinance for presentation at the April Council meeting.

Solicitor Eastman noted that if there are numerous changes made then another public hearing would need to be conducted. He said that Council can continue with the timeline as listed if there are only substantive changes.

PBS 2016-27 Verizon Small Cell Sites – Manager Gable reported that the last easement agreement was received that was necessary to complete the last cell site. He said that once the project is completed the Borough would begin receiving the rental fees.

Community Meetings – President Naugle asked Councilors for volunteers to host Ward meetings, and what topics they would like to discuss. Councilman Heyser said that he would host a meeting in June.

Newsletter Topics – President Naugle said that she and Manager Gable plan to have the first Borough Newsletter ready for distribution in May. She asked that anyone with topics or wish to write an article should send them the information.

New Business:

RPP Request – 800 Block Johns Avenue – Manager Gable reported that he received a petition from residents in the 700 block of Johns Avenue requesting Residential Permit Parking (RPP). He said that the residents expressed concerns at recent borough meetings about parking from commercial businesses into the residential area. Councilman Lawver suggested extending it to the 800 block.

Council members pointed out that RPP is not free and requires an annual permit as well as fees for guest passes. Also, RPP doesn't guarantee a parking space for residents as others may park in RPP areas with a two hour parking limit. Council asked staff to review the petition to make sure the petition signers are owners and not renters. President Naugle suggested placing this matter on the April Council agenda for approval to amend the ordinance.

Sexual Harassment Policy – President Naugle reported that she and Councilwoman Lawson have been working on revising the Borough's Sexual Harassment Policy, noting that it

hasn't been updated since 2009. She plans to have the resolution ready for adoption at the April Council meeting.

PBS 2018-1 MS4 – Manager Gable gave a brief update on MS4 noting that the Borough must comply with the federally mandated initiatives. He said that there are four options the Borough can consider for funding this program as follows: General Fund Millage Increase; Per Capita Fee; Fee Assessment on Impervious Square Footage by Parcel; and create a Stormwater Authority. Manager Gable said that these options have pros and cons that will need to be deliberated and that staff would need to gather more information.

Manager Gable said that he along with Chad Clabaugh and Mark Guise visited Derry Township to discuss with their leaders on how they manage compliance with its MS4 mandates. He said that Derry Township assesses a fee based on an individual parcel's impervious area. They also incorporate an incentive to lower the fee based on voluntary remedial projects by the property owner. The associated fees are earmarked to a specific and separate fund. These monies are not comingled with the municipality's general fund budget.

There were no public comments.

Moved Mr. Schindel, seconded Mr. Strauss to adjourn the meeting at 9:00 PM to an executive session. President Naugle dismissed the executive session at 9:20 PM.

Respectfully submitted,

Sara L. Stull
Borough Secretary