

**BOROUGH OF GETTYSBURG
TROXELL COUNCIL CHAMBERS
59 EAST HIGH STREET, GETTYSBURG, PA 17325
COUNCIL SPECIAL MEETING MINUTES
JANUARY 24, 2022**

President Wesley Heyser called the meeting to order at 6:45 PM with the following **Councilors present:** Vice President Matthew Moon, Mr. Christopher Berger, Mrs. Judith Butterfield, Mr. John Lawver and Mr. Chad Carr. Ms. Patricia Lawson was present via telecommunications. **Staff present included:** Mayor Rita Frealing; Borough Manager Charles Gable; Assistant Borough Manager/Secretary Sara Stull; Borough Solicitor Harold Eastman, Barley Snyder; Director of Historic & Environmental Preservation Debra English; Planning Director Carly Marshall; Parking Manager Rebecca Fissel; Public Works Director Robert Harbaugh; and Chad Clabaugh, Borough Engineer, C. S. Davidson, Inc.

Others present included: Jill Sellers, President of Main Street Gettysburg; Representing the press was Jim Hale with the *Gettysburg Times*; and filming by *Community Media-ACCTV*.

President Wesley Heyser announced the purpose of the special meeting is to review and consider any submitted bids for the South Street CDBG Curb and Sidewalk Improvements project, and to consider the award of a construction contract or contracts for that project to the lowest qualified responsive and responsible bidder or bidders, and to consider and act on any other items of Borough business that may come before the Borough Council.

Public Comment (Restricted to Items on the Agenda)

There was no public comment at this time.

Current and Old Business

Motion to Award Contract for South Street Construction Project

Engineer Clabaugh gave a brief report of the South Street Project noting that after the low bidder withdrew last month the project was readvertised. The bid opening occurred on January 18, 2022, and the lowest bidder was Matthews Construction at their bid amount of \$358,746.00. He noted that this bid was not as low as we had hoped, but it is certainly better and is from a good contractor. Mr. Clabaugh said that they are currently working with Trevor Matthews on other projects, and has collaborated with him many times in the past when he was with Kinsley Construction.

Mr. Clabaugh explained for comparison purposes that the bid from Matthews along with the garden wall and basement entry construction, garden wall material, basement entry

abandonment damage claim agreement, and other expenses from public works (such as moving of shed, cutting tree, temporary fence etc.) totaled approximately \$382,000. After the low bidder withdrew the bid, the second low bid with Crilon was \$403,000, so we are approximately \$21,000 lower with the current bid. He also noted that he would follow-up with the Gettysburg Storm Water Authority to see if they would pick-up the bill totaling \$1750 for 3" pipe in this contract, and speak to GMA Utilities Manager Mark Guise to see if they will increase its contribution to the project.

Councilman Berger asked if Columbia Gas was asked to contribute to the project. Mr. Clabaugh responded that they are providing work as outlined in the Memorandum of Understanding (MOU).

Moved Mr. Berger seconded Mr. Lawver to award the construction contract for the South Street CDBG Curb and Sidewalk Improvements project to the lowest responsive and responsible bidder Matthews Construction at their bid amount of \$358,746.00 contingent on review and approval of the bid documents by the Adams County office of Planning & Development. Motion carried unanimously.

Other Business for Council Consideration

Moved Mr. Lawver seconded Mr. Moon to appoint Nicholas Redman as a member of the Gettysburg Borough Planning Commission for a four (4) year term, commencing in January 2022 and expiring in January 2026. Motion carried unanimously.

Public Comment

There was no public comment at this time.

Adjournment

Moved Mr. Moon, seconded Mr. Lawver to adjourn the meeting at 6:55 PM. Motion carried unanimously.

Respectfully submitted,

Sara L. Stull
Borough Secretary