

**BOROUGH OF GETTYSBURG
59 EAST HIGH STREET, GETTYSBURG, PA 17325
DUE TO COVID-19 PANDEMIC, MEETING
CONDUCTED VIA TELECOMMUNICATIONS
DEVICES THROUGH ZOOM PLATFORM
COUNCIL SPECIAL MEETING MINUTES
DECEMBER 28, 2020**

President Jacob Schindel called the meeting to order at 4:00 PM and asked the Borough Secretary Sara Stull to conduct a roll call of Council members in attendance. The following Councilors were present: Vice President Wesley Heyser, Mr. Christopher Berger, Ms. Patricia Lawson, Mr. John Lawver, Mrs. Judith Butterfield, and Mr. Matthew Moon. Staff present included: Borough Manager Charles Gable; and Borough Secretary Sara Stull.

Others present include Jim Hale representing the *Gettysburg Times* and Mark Wherely representing *Community Media-ACCTV* in attendance through ZOOM Platform.

President Schindel announced the purpose of the special meeting will be for the Borough Council to consider amending the Minimum Municipal Obligation (MMO) Budget for 2021.

There were no public comments.

Manager Gable gave a brief report on the deficit for 2020 noting that the year will end in a six-figure deficit, but not near the approximate \$500,000 that was previously expected. He explained that the Borough used \$500,000 in reserves to cover expenses during the pandemic but was offset by the \$100,000 that was received with the federal pandemic aid that was administered by the County.

Manager Gable explained that the MMO that was previously approved by Borough Council in August 2020 was calculated on estimated wages for 2021. Now that the 2021 Budget has been approved the wages are reduced due to retirements and reduction in staff, so it would be beneficial to amend the MMO and place the savings into the Debt Service Fund in the amount of \$24,710. He noted that if Council chooses not to amend the MMO it would overpay in the pension funds, which is not bad either. Manager Gable said that both pension funds are doing very well with the police at approximately 100 percent and the non-uniformed fund at about 92 percent.

Moved Ms. Lawson, seconded Mr. Lawver to approve and amend the Borough's Minimum Municipal Obligation (MMO) previously approved on August 10, 2020, for both the Gettysburg Borough Police and the Non-Uniformed Pension Plans for 2021, and to modify such line items accordingly in the approved budget for fiscal year 2021. Motion carried unanimously 7-to-0 by roll call vote.

Moved Ms. Butterfield, seconded Mr. Moon to reassign the FY2021 \$14,660 Police MMO savings and the \$10,050 Non-Uniform MMO savings to the Debt Service Fund (Fund 40), in a total amount of \$24,710. Motion carried unanimously 7-to-0 by roll call vote.

There were no public comments.

Moved Ms. Lawson, seconded Mr. Heyser, to adjourn the meeting to an executive session at 4:15 PM. Motion carried unanimously.

Respectfully submitted,

**Sara L. Stull
Borough Secretary**