

**BOROUGH OF GETTYSBURG**  
**59 EAST HIGH STREET, GETTYSBURG, PA 17325**  
**COUNCIL MEETING MINUTES**  
**JUNE 10, 2019**

President Susan Naugle called the meeting to order at 7:00 PM with the following Councilors present: Mr. Wesley Heyser, Mr. Christopher Berger, Ms. Patricia Lawson and Mr. Charles Strauss. Vice President Jacob Schindel, Mr. John Lawver and Mayor Theodore Streeter were absent. Staff present included: Borough Manager Charles Gable; Borough Secretary Sara Stull; Borough Solicitor Harold Eastman, Puhl Eastman & Thrasher; Police Chief Robert Glenney; Finance Director Nickie James; Interim Parking Manager Becka Fissel; and Chad Clabaugh, Borough Engineer, C. S. Davidson, Inc.

Others present include: Deb Adamik, President, Main Street Gettysburg; Janet Riggs, President Gettysburg College; Mike Shestok, 264 Baltimore Street; Nancy Kramer, 12 Wade Avenue; Marie Davis, 831 Johns Avenue; and Caroline Smith, 34 East Lincoln Avenue. Representing the press was Jim Hale with the *Gettysburg Times* and filming by Community Media-ACCTV.

**President Naugle** announced that the electronic recycling event is scheduled for Saturday, June 15<sup>th</sup> for Borough residents. Anyone interested must be pre-registered.

**President Naugle** announced that Borough Council will hold a public hearing on Monday, June 24<sup>th</sup> at 7:00 PM to hear comments regarding the proposed amendment to the Zoning Ordinance. It is in regards to a property located along Schoolhouse Alley and Wall Alley.

**President Naugle** announced that an executive session of the Borough Council were conducted prior to the commencement of the May 28, 2019 work session beginning at 6:00 PM consistent with section 708(a)(4) of the Sunshine Act and immediately following the May 28, 2019 work session consistent with section 708(a)(1), section 708(a)(3), section 708(a)(4) and section 708(a)(5) of the Sunshine Act.

**President Naugle** announced that an executive session of the Borough Council will be conducted immediately following the adjournment of this evening's meeting consistent with section 708(a)(1), section 708(a)(3), section 708(a)(4) and section 708(a)(5) of the Sunshine Act for the following purposes: (1) to discuss matters involving the employment, the termination or resignation of employment, the terms and conditions of employment of employees and/or former employees of the Borough; (2) to receive information and discuss the possible purchase or lease of real property by the Borough; (3) to consult with its solicitor and other professional advisors regarding information and strategy in connection with litigation filed in the Adams County Court of Common Pleas to Docket No. 19-S-206 captioned Linda Atiyeh, et al., Plaintiffs v. Borough of Gettysburg, et al., Defendants; and (4) to review and discuss Borough business which, if conducted in public, would violate a lawful privilege or lead to the disclosure of confidential information protected by law.

**Moved Ms. Lawson, seconded Mr. Heyser to approve the June 10, 2019 agenda as presented. Motion carried unanimously.**

**Moved Mr. Heyser, seconded Ms. Lawson to approve the Council Meeting Minutes of May 13, 2019 and the Council Work Session Meeting Minutes of May 28, 2019 as presented. Motion carried unanimously.**

### **Special Presentation**

In the absence of Mayor Theodore Streeter, President Naugle presented Janet Riggs, President of Gettysburg College with a proclamation and a Key to the Borough, in honor of her retirement at the end of this month. She has served as the College President for 14 years, but has served in various positions since 1981.

### **Public Comment**

**Mike Shestok, 264 Baltimore Street** said that he attended the Gettysburg School Board meeting and was disappointed that he wasn't able to speak and express his concerns about the increasing to school taxes. He said that he was appreciative that the Borough Code Enforcement Officer was able to get the school to mow weeds along Schoolhouse Alley and Wall Alley since he was unsuccessful with the school. Mr. Shestok also expressed his concerns about the buses idling and needing a place to park. He asked that Council continue conversations with the school district for parking in their lot at the middle school.

### **Finance Department**

**Moved Mr. Berger seconded Mr. Heyser to approve all bills and payrolls for the month as presented. Motion carried unanimously.**

### **Planning Department/Zoning/Code Enforcement/HARB**

**Moved Mr. Berger, seconded Mr. Heyser to accept the recommendations of the Gettysburg Historic Architectural Review Board (HARB) following its review on Wednesday, May 15, 2019 and grant a Certificate of Appropriateness for application #COA-19-0037: 208 Baltimore Street, Gettysburg Presbyterian Church to remove deteriorated historic slate shingles on "Pencil Steeple" turret roof and replace with EcoStar rubber slate shingles in similar configuration as presented. Motion carried unanimously.**

**Moved Mr. Strauss, seconded Ms. Lawson to authorize the finalization and publication for subsequent enactment at the July 2019 general business meeting of the Borough Council of an ordinance amending and updating Chapter 5, Part 2 of the Gettysburg Borough Code of Ordinances in order to adopt the International**

**Property Maintenance Code, 2015 Edition, as the Property Maintenance Code of the Borough of Gettysburg. Motion carried unanimously.**  
**Borough Engineer**

**Moved Ms. Lawson, seconded Mr. Berger to approve Change Order No. 1 of the King Street Stormwater Improvements Contract for the additional connection of three existing drain pipes to the proposed storm sewer trunk line and removal of an existing buried inlet. The Change Order also includes a credit for the existing concrete curbing that was salvaged during construction and therefore, removed from the Contract. This Change Order is a credit in the amount of -\$3,275.00 changing the total contract price to \$65,678.00. Motion carried unanimously.**

**Moved Ms. Lawson, seconded Mr. Berger to approve Application for Payment No. 2 to C.E. Williams Sons, Inc. for the King Street Stormwater Improvements Contract in the amount of \$36,632.20. Motion carried unanimously.**

**Moved Mr. Berger, seconded Mr. Heyser to approve Application for Payment No. 8 to E.K. Services, Inc. for the Stratton Street Storm Sewer Improvements Contract in the amount of \$32,914.96. Motion carried unanimously.**

**Moved Mr. Heyser, seconded Mr. Strauss to approve Application for Payment No. 1 to Pro's Concrete for the 2019 CDBG Curb Ramp Improvements Contract in the amount of \$69,096.35. Motion carried unanimously.**

**Moved Ms. Lawson, seconded Mr. Berger to award the Broadway Street Improvements project to the lowest, qualified responsible and responsive bidder C.E. Williams Sons, Inc. at the low bid of \$749,493.00. Motion carried unanimously.**

**Moved Mr. Heyser, seconded Mr. Strauss to award the 2019 Bridge Maintenance project to the lowest responsible and responsive bidder Fares Farhat General Construction Services at their low bid of \$88,394.96 contingent on the satisfactory receipt and review of references. Motion carried unanimously.**

## **Police Department**

**Chief Glenn**y reported the police department completed the Buckle Up Program in May. He pointed out that the program was funded by the state to provide traffic enforcement throughout town. Chief Glenny said that the department continues to look for grant opportunities, and they have also been seeking funding with the local service organizations for police needs.

## **Borough Manager**

Manager Gable reported that Penn DOT will be conducting a meeting with local representatives regarding truck traffic on August 5<sup>th</sup> at 10:30 AM. He plans to attend along

with Chief Glenny and Adams County Planning Department representatives. Members of Council are invited to attend, and should let Manager Gable know within the week if their available.

**Moved Mr. Strauss, seconded Ms. Lawson to enact an ordinance prohibiting illegal discharges into and illicit connections to the storm drain systems, the storm sewer systems and the water courses in the Borough of Gettysburg. Motion carried unanimously.**

**Moved Ms. Lawson, seconded Mr. Heyser consistent with the Borough of Gettysburg's Fund Balance Policy, to amend the FY2019 General Fund (Fund 01) Budget, by allocating the \$135,715.00 (one-hundred thirty five thousand seven-hundred fifteen dollars) FY2018 General Fund surplus as follows:**

- **\$8,000.00 (eight thousand dollars) for the purchase of fuel tank probes and float repair, and**
- **\$4900.00 (four-thousand nine-hundred dollars) for the removal of trees at the Racehorse Alley Garage, and**
- **\$15,000.00 (fifteen-thousand dollars) for the purchase and replacement of (15) fifteen Windows 7 workstations with Windows 10, and**
- **\$1,140.00 (one-thousand one-hundred forty dollars) for the upgrade to Office 365 and to migrate existing work stations, and**
- **\$2,920.00 (two-thousand nine-hundred twenty dollars) to migrate the Borough's Server to Azure Cloud with backup, and**
- **\$3,695.00 (three-thousand six-hundred ninety five dollars) to relicense Adobe to current Adobe plus esign workflow, and**
- **\$15,000.00 (fifteen thousand dollars) toward the Borough of Gettysburg's sponsorship of the 120<sup>th</sup> Annual Pennsylvania Municipal League Summit, and**
- **\$43,000.00 (forty-three thousand dollars) for the installation of a gas furnace in the Municipal Building, and**
- **\$5,500.00 (five-thousand five-hundred dollars) to purchase (6) six steel park benches with center armrests, and**
- **\$28,945.00 (twenty-eight thousand nine-hundred forty five dollars) transferred to Debt Service (Fund 23), plus any unused portion of the estimates noted above.**

**The remaining \$7,615.00 (seven-thousand six-hundred fifteen dollars) is to remain in General Fund Reserves. Motion carried unanimously.**

**Borough Secretary**

**Moved Mr. Heyser, seconded Mr. Berger to adopt a resolution appointing Kenneth C. Kime, Jr. as a member of the Code Enforcement Appeals Board for a five (5) year term expiring on March 15, 2024. Motion carried unanimously.**

**Moved Ms. Lawson, seconded Mr. Strauss to appoint Wesley K. Heyser as a member of the Civil Service Commission of the Borough of Gettysburg for a six (6) year term expiring in May 2025. Motion carried unanimously.**

## **Liaison Reports**

### **Main Street**

**Deb Adamik** announced that Troy Truax, Michael Baker International, will be the guest speaker at the Main Street Gettysburg's Corporate Breakfast scheduled for tomorrow at 8:30 AM. Deb reported that they are already receiving responses from the membership letters that were recently mailed. The Gettysburg Christmas Festival received \$45,000 in sponsorships to date. Wendy Allen, Lincoln Into Art Gallery, will be announcing a major fund raising event in the near future.

### **Gettysburg Municipal Authority**

**Council President Naugle** reported that PAWSC Cross Connection Service will begin work this month; continue to finalize approval for the water tanks at Heritage and Herr's Ridge; and they will continue to discuss the Susquehanna Basin Continuation of basin water "Big Pipe" from York at their next meeting.

### **Adams Overdose Awareness Task Force**

**Councilman Strauss** reported a meeting is scheduled on June 18<sup>th</sup> at 11:45 AM at the County Human Services Building.

### **Trail Feasibility Study**

**Christopher Berger** reported that the recent meeting was well-attended and that another will be planned later this summer.

**Councilman Strauss** thanked Borough staff that helped with the 75<sup>th</sup> Anniversary D-Day Program held June 6th on Lincoln Square. He noted that it was a very nice event honoring the veterans.

**President Susan Naugle** reported that the DCED Inner Loop application was submitted and that the award date is in September.

### **Public Comment**

**Mike Shestok, 264 Baltimore Street** said that it's important for citizens to attend the upcoming Gettysburg Municipal Authority meeting where the York Water "Big Pipe" will be discussed. He expressed his disappointment that Penn DOT made an error on the Baltimore Street paving and that they may need to repave the street.

**Moved Ms. Lawson, seconded Mr. Heyser to adjourn the meeting at 8:40 PM to an executive session. Motion carried unanimously**

**President Naugle dismissed the meeting at 10:05 PM.**

Respectfully submitted,

Sara L. Stull  
Borough Secretary