

BOROUGH OF GETTYSBURG
59 EAST HIGH STREET, GETTYSBURG, PA 17325
COUNCIL MEETING MINUTES
MARCH 11, 2019

President Susan Naugle called the meeting to order at 7:00 PM with the following Councilors present: Vice President Jacob Schindel, Mr. Wesley Heyser, Mr. Christopher Berger, Mr. Charles Strauss and Mr. John Lawver. Ms. Patricia Lawson was present via telecommunications. Staff present included: Mayor Theodore Streeter; Borough Manager Charles Gable; Borough Secretary Sara Stull; Borough Solicitor Harold Eastman, Puhl Eastman & Thrasher; Police Chief Robert Glenney; Planning Director Becky LaBarre; Parking Manager Richard Miller; Public Works Director Robert Harbaugh, and Chad Clabaugh, Borough Engineer, C. S. Davidson, Inc.

Others present include: Deb Adamik, President, Main Street Gettysburg; Emmett Patterson, Board Chair Main Street Gettysburg; Daniel Konstalid, Treasurer Main Street Gettysburg; Ted Martin, Regional Director, PA Department of Community and Economic Development; Julie Fitzpatrick, Assistant Director, PA Downtown Center (PDC); Mary Tate PDC Field Services Coordinator; Chris Kimple, Legislative Assistant of State Representative Dan Moul; Commissioners Randy Phiel and Marty Qually; Interim Police Chief Carl Segatti; Officer Bill Orth; Officer Dennis Pennese; Linda Atiyeh and Kathy Shirey, Gallery 30, 26 York Street; AmyBeth Hodges, 137 Ridge Avenue; Sharon Monahan, 114 West Broadway; John Buchheister, The Maryland Sutler, 250 Baltimore Street; Nancy Kramer, 12 Wade Avenue; Becka Fissel, Borough Parking Enforcement Officer and Karen Mesher, Borough Planning Assistant. Representing the press was Jim Hale with the *Gettysburg Times* and Mark Werley representing Community Media-ACCTV.

President Naugle announced that electronic recycling is scheduled for Saturday, March 16th at the Public Works building for Gettysburg Borough residents. She noted that residents must call to register their electronic devices.

President Naugle announced that an executive session of the Borough Council was conducted immediately prior to the commencement of the February 25, 2019 work session consistent with section 708(a)(4) of the Sunshine Act and a subsequent executive session was conducted immediately following the adjournment of that work session consistent with section 708(a)(3) and section 708(a)(4) of the Sunshine Act.

President Naugle announced that an executive session of the Borough Council will be conducted immediately following the adjournment of this evening's meeting consistent with section 708(a)(1), section 708(a)(3) and section 708(a)(4) of the Sunshine Act for the following purposes: (1) to discuss matters involving the employment of employees and/or former employees of the Borough; (2) to receive information and discuss the possible purchase or lease of real property by the Borough; and (3) to consult with its solicitor and other professional advisors regarding information and strategy in connection with litigation filed in the Adams County Court of Common Pleas to Docket No. 19-S-206 captioned Linda Atiyeh, et al., Plaintiffs v. Borough of Gettysburg, et al., Defendants.

Moved Mr. Lawver, seconded Mr. Schindel to approve the March 11, 2019 agenda as presented. Motion carried unanimously.

Moved Mr. Schindel, seconded Mr. Berger to approve the Council Meeting Minutes of February 11, 2019, Public Hearing Minutes of February 11, 2019, and the Council Work Session Meeting Minutes of February 25, 2019. Motion carried unanimously.

Special Presentation

Mayor Streeter announced that the Borough recently hired Patrol Officer Bo Taylor to the police force. He wasn't able to attend tonight's meeting, but will plan on having him introduced at a future meeting. He and his family are moving from Kansas, but they are originally from Somerset County, Pennsylvania.

Mayor Streeter read a proclamation and presented Interim Police Chief Carl Segatti with a key to the Borough. He said that "Carl has been a rock and brought the department together winning the confidence of Police officers, Council and Borough Staff." President Naugle said that the transition was really needed. Council members and staff thanked Carl for his work and gave him a standing ovation.

Mayor Streeter introduced Police Chief Robert Glenn Jr., and administered the Oath of Office. He said that Chief Glenn began his duties on March 4th and has "hit the ground running." Chief Glenn was Chief in Leadville, Colorado since 2016, and prior to that was an officer for 26 years in Ferguson Township which adjoins State College Pennsylvania.

Chief Glenn said that he was ready to return to his home state. He said that Gettysburg Police Officers are "awesome professional individuals" and noted that he has already ridden with each of them. Chief Glenn said that he was "honored" to succeed Chief Segatti, and praised him for making the transition "incredibly easy", and by fixing the problems in the department.

Several police officers were in attendance to thank Chief Segatti for his service and dedication to the department, and to watch as Chief Glenn was sworn in as their new chief.

Main Street Video and Presentation by the Department of Community and Economic Development (DCED)

Ted Martin, Regional Director, PA DCED praised Main Street Gettysburg (MSG) for their work in applying for the Keystone Main Street designation. The designation was effective December 3, 2018 and will end on December 31, 2023. He said that MSG will be the administering agency responsible for implementing revitalization efforts.

Julie Fitzpatrick, Assistant Director, PA Downtown Center (PDC) said that the designation recognizes Gettysburg as "a state and national model for downtown and commercial revitalization." She said that with the Keystone Main Street Program designation,

Gettysburg will be eligible for free technical assistance from the PA Downtown Center, and will get priority status for various funding applications submitted to DCED.

Emmett Patterson, Main Street Gettysburg Board Chair said that MSG is “very excited about this designation,” and finding funding for the proposed \$11-million Baltimore Street Revitalization Project.

Council President Naugle thanked MSG President Deb Adamik and Vice-President Annie Frazee for their work in applying for this designation. She said that it was “not easy to get and it will be a benefit to the community.”

There was no public comment at this time.

Finance Department

Moved Mr. Berger seconded Mr. Schindel to approve all bills and payrolls for the month as presented. Motion carried unanimously.

Planning Department/Zoning/Code Enforcement/HARB

Moved Mr. Strauss, seconded Mr. Heyser to accept the recommendations of the Gettysburg Historic Architectural Review Board (HARB) following its review on Wednesday February 27, 2019 and grant Certificates of Appropriateness for the following applications: COA-19-0003, 234 W. Middle Street – Stephen R. & Karen A. Hendrie for replacement of historic tin shingle with metal roof panels as presented; COA-19-0005, 25 Chambersburg Street – John G. Kramb & Katherine M. Bigler for construction of new treated wood commercial stairs at rear entry as presented; COA-19-0007, 63 W. High Street – Brandon & Valerie Stone for installation of pre-fabricated ADA ramp; COA-19-0008, 45 W. High Street – County of Adams for alterations to include a new elevator shaft, ADA ramp as presented, replacement windows, and storm windows at basement level as presented; COA-19-0009, 147 Buford Avenue – Michael T. & Kimberly M. Coldsmith for demolition of a 13’ x 16’ rear addition as presented; COA-19-0012, 250 Court Alley – William A. Bixler & Robert L. Bittick for alterations to include decorative wood cladding and choice of cupola at roofline, to be administratively approved by Preservation Officer; and COA-19-0011, 250 Buford Avenue – Mark P. & Katherine M. Rarrick for installation of a metal panel roof system in neutral colors to be approved by the Board with brick veneer to remain uncoated as amended. Motion carried unanimously.

Moved Mr. Heyser, seconded M. Schindel to adopt a resolution for the purpose of the approval and adoption of the Central Adams Joint Comprehensive Plan. A roll call vote was taken. YEA: Mr. Berger, Mr. Heyser, Ms. Lawson, Mr. Lawver, Mr. Schindel, Mr. Strauss and Ms. Naugle. The vote was unanimous 7/0.

Planning Director LaBarre reported that the Planning Commission will be working on the Sidewalk Ordinance, and has scheduled a workshop on April 10th at 7:00 PM.

Parking Department

Parking Manager Miller reported that kiosks have been placed in the parking garage, Lincoln Square, Chambersburg Street and the Borough parking lot on East Middle Street for a trial test period. He is that he has received a 50-50 feedback with many of the complaints about the switch to license plates.

Moved Mr. Heyser, seconded Ms. Lawson to authorize the publication for intended enactment at the April 8, 2019 general business meeting of the Borough Council of the proposed ordinance amending Chapter 15, Part 7 of the Gettysburg Borough Code of Ordinances relative to the temporary reservation and use of public parking spaces in unmetered and metered parking zones of the Borough of Gettysburg, to include the statement of purpose and legislative intent for the amendments of the ordinance provisions, the reservation and use of such parking spaces by hotels and bed and breakfast establishments, and the placement of open-top refuse containers in unmetered and metered parking zones of the Borough. Motion carried unanimously.

Public Works Department

Public Works Director Harbaugh reported that he and Council President Naugle met with Patrick Wright, Transportation Engineer with Pennoni regarding the traffic study on East Broadway and Old Harrisburg Road. He said that Council will need to review the traffic study and decide on what option is best.

Borough Engineer

Chad Clabaugh reported that they are working on the Broadway Street Improvement Project and securing the necessary permits. He said that the GMA Waterline Replacement Project is expected to begin in May, with the Borough to begin work in July. The goal is to complete all construction prior to the end of 2019. Mr. Clabaugh said that if the project gets delayed for any reason, there is a chance that weather/temperature-dependent surface restorations may need to wait until the spring of 2020. He said that a meeting for residents will be held in June.

Councilwoman Lawson said that she hand-delivered notes to the East Broadway residents to let them know about the upcoming project.

Chad Clabaugh reported that the Borough and Columbia Gas continue to work on the Stratton Street Improvement Project. The completion of surface and restorations including curb and sidewalks must be completed by May 1st, to prepare for the Street Overlay Project which is scheduled to begin in May.

Chad Clabaugh reported that the King Street Improvements Project will be done in three phases. Phase 1 is the replacement of storm sewers; phase 2 is the CDBG curb ramp replacements, and phase 3 is the street reconstruction. The project is scheduled to begin in early May, so a meeting will be conducted with the property owners in April to inform them of the upcoming project. Mr. Clabaugh said that they are working with GARA to haul fill from

the King Street and Broadway projects to the Recreation Park. The fill site to deposit over 400 truckloads will be located at the southeastern corner of the park. A Memorandum of Understanding (MOU) will be prepared between the Borough and GARA for this project.

Chad Clabaugh reported that his office has provided letters to all property owners who are affected by the new flood maps, which were delivered on approximately February 15th. Since then they have fielded about a dozen calls from property owners. He said that most of the calls were just to provide clarity or gain additional information. Mr. Clabaugh said that to date two property owners wish to appeal. He said that FEMA had ruled that the appeals must come through the Borough, so his office will assist those property owners in submitting the paperwork to FEMA prior to the March 20, 2019 deadline.

Moved Mr. Lawver, seconded Mr. Schindel to award the King Street Stormwater Improvements project to the lowest qualified responsible and responsive bidder C.E. Williams Sons, Inc. in the amount of \$68,953.00. Motion carried unanimously.

Moved Mr. Berger, seconded Mr. Heyser to authorize the Borough Engineer to advertise the 2019 CDBG Curb Ramp Replacement project for construction bids. Motion carried unanimously.

Police Department

Chief Glenny said that he would like to meet with Council members and to discuss what they would like to see in his monthly police report.

Moved Mr. Schindel, seconded Mr. Heyser to authorize a COLA increase for retired police pensioner Cytha Grissom, to be paid from the Police Pension Plan effective February 1, 2019. Motion carried unanimously.

Borough Manager

Manager Gable reported that the Gettysburg Borough Storm Water Authority has scheduled an informational workshop session for Borough residents on March 25th at 7:00 PM.

Moved Mr. Schindel, seconded Mr. Berger to enact an ordinance authorizing the Borough of Gettysburg to enter into an intergovernmental agreement for the purpose of joining the Pennsylvania Municipal Health Insurance Cooperative (PMHIC) and to participate as a member of the PMHIC for the purpose of collectively purchasing employee benefits insurance. Susan C. Naugle, President of Borough Council and Sara L. Stull, Borough Secretary, are hereby authorized to execute and deliver the Pennsylvania Municipal Health Insurance Cooperative Agreement and such additional instruments necessary or appropriate pursuant to the PMHIC Agreement. Motion carried unanimously.

Moved Mr. Berger, seconded Mr. Schindel to authorize the Borough to submit a Community Conservation Partnerships Program Grant application to the PA

Department of Conservation and Natural Resources for funding for the Gettysburg Inner Loop Bicycle Trail. Motion carried unanimously.

Moved Mr. Lawver, seconded Mr. Strauss to authorize the Borough Manager Charles Gable to sign a settlement agreement for the franchise fee audit/review, between Comcast Cable and the Borough of Gettysburg. Motion carried unanimously.

Liaison Reports

Main Street

Deb Adamik announced the Polish Pottery Bingo is scheduled for April 13th to be held at the Gettysburg Fire Department. This is a fundraiser for the Baltimore Street Revitalization Project. Tickets can be purchased at the Main Street office.

Ms. Adamik said that the Main Street Keystone Designation is great for the Baltimore Street Revitalization Project. The current Ten-Year Economic Revitalization Plan will make major improvements to downtown Gettysburg. The important designation means MSG will receive priority consideration for Department of Community and Economic Development programs, such as planning funds, grants for façade renovation, and implementation and public space improvements. MSG will also receive free technical assistance over the next five years and will be eligible for the Neighborhood Assistance Program to help attract more investment to our downtown. She noted that the upcoming PA Municipal League (PML) Conference to be held in Gettysburg in October 2019, will also showcase Baltimore Street.

Ms. Adamik announced that the 2019 Gettysburg Christmas Festival plans continue to progress for the three-day event scheduled for December 6th to 8th. She said that this year's Festival will include the Christmas Parade, First Friday, a movie festival, Breakfast with Santa, Greens Sale, Holiday Bazaar, Gingerbread Celebration, business specials and activities, our favorite holiday characters, food & craft vendors, music, and new for 2019, A Winter Wonderland, entertainment stages, contests, a Spirits Tent, merchandise, and more. Ms. Adamik said that this will be great for the community, businesses and non-profits.

Gettysburg Municipal Authority

Council President Naugle reported that GMA had a presentation regarding Cross-Connection Controls (CCC) Services from the National Water Specialties Company. They provide specialty administrative services for utility, municipal, and privately-owned water distribution systems to support enforcement of the CCC programs.

She said that the bid opening for the water main line replacement on Broadway is scheduled for the March meeting.

Steinwehr Avenue Heart of Gettysburg Battlefield

Deb Adamik reported that they are in the process of wrapping the utility boxes on Steinwehr Avenue. They are also planning events for the upcoming Christmas Festival.

Adams County Council of Governments

Councilman Lawver reported that the next meeting of COG is scheduled for Thursday, March 28th at 7:00 PM.

Council Comments

Mayor Streeter announced that Gettysburg Adams Chamber of Commerce scheduled a meet & greet with Congressman Joyce on March 20th at 11:30 AM - 1:00 PM at the Penn State Cooperative Extension of Adams County, 670 Old Harrisburg Road. He said that he would be out of town attending the PELRAS Conference, and asked if other Council members would consider going.

Council President Naugle reported that the National Park Service Boundary extension includes the former General Lee's Headquarters that was located on Buford Avenue.

There was no public comment at this time.

Moved Mr. Strauss, seconded Mr. Schindel to adjourn the meeting at 8:30 PM to an executive session. Motion carried unanimously

President Naugle dismissed the meeting at 9:30 PM.

Respectfully submitted,

Sara L. Stull
Borough Secretary