

BOROUGH OF GETTYSBURG
59 EAST HIGH STREET, GETTYSBURG, PA 17325
COUNCIL MEETING MINUTES
FEBRUARY 11, 2019

President Susan Naugle called the meeting to order at 7:00 PM with the following Councilors present: Vice President Jacob Schindel, Mr. Wesley Heyser, Ms. Patricia Lawson, Mr. Christopher Berger, Mr. Charles Strauss and Mr. John Lawver. Staff present included: Mayor Theodore Streeter; Borough Manager Charles Gable; Borough Secretary Sara Stull; Borough Solicitor Harold Eastman, Puhl Eastman & Thrasher; Planning Director Becky LaBarre; Parking Manager Richard Miller; Public Works Director Robert Harbaugh, and Chad Clabaugh, Borough Engineer, C. S. Davidson, Inc.

Others present include: Deb Adamik, President, Main Street Gettysburg; Linda Atiyeh, Gallery 30, 26 York Street; Kathy Gilbert, President the Gettysburg Area Retail Merchants Association (GARMA); Tom Jolin, Healthy Adams Bicycle/Pedestrian Inc. (HABPI); Dan Thornton, TRG Consulting, 2 East Market Street, York; Mike Shestok, 264 Baltimore Street; Mike Tallent, 811 Johns Avenue and Becka Fissel, Borough Parking Enforcement Officer. Representing the press was Jim Hale with the *Gettysburg Times* and Mark Werley representing Community Media-ACCTV.

President Naugle said that due to the snow storm, garbage wasn't able to be picked up today. Residents are asked to keep their garbage out, and the garbage haulers will continue later this week until they are finished throughout town.

President Naugle announced that a public hearing was held prior to this meeting to hear public comments on the Draft Joint Comprehensive Plan. Residents can view the draft plan on the Adams County website.

President Naugle announced that an executive session of the Borough Council was conducted immediately prior to the adjournment of the January 14, 2019 monthly general business meeting consistent with section 708(a)(1) and section 708(a)(4) of the Sunshine Act.

President Naugle announced that an executive session of the Borough Council was conducted immediately following the adjournment of the January 28, 2019 work session consistent with section 708(a)(3) and section 708(a)(4) of the Sunshine Act.

President Naugle announced that an executive session of the Borough Council will be conducted immediately following the adjournment of this evening's meeting consistent with section 708(a)(3) and section 708(a)(4) of the Sunshine Act for the following purposes: (1) to receive information and discuss the possible purchase or lease of real property by the Borough; and (2) to consult with its professional advisors regarding information and strategy in connection with issues on which identifiable claims or complaints are expected to be filed.

Moved Ms. Lawson, seconded Mr. Schindel to approve the February 11, 2019 agenda as presented. Motion carried unanimously.

Moved Mr. Heyser, seconded Mr. Schindel to approve minutes of the Council Meeting of January 14, 2019, Public Hearing of January 17, 2019 and Council Workshop Session of January 28, 2019 as presented. Motion carried unanimously.

There was no public comment at this time.

Finance Department

Moved Mr. Schindel seconded Ms. Lawson to approve all bills and payrolls for the month as presented. Motion carried unanimously.

Planning Department/Zoning/Code Enforcement/HARB

Planning Director LaBarre said that Borough Council is still collecting comments on the Draft Adams County Joint Comprehensive Plan. Anyone interested in submitting comments should do so as soon as possible for consideration in the plan.

Moved Ms. Lawson, seconded Mr. Heyser to accept the recommendation of the Gettysburg Borough Historic Architectural Review Board (HARB) following its review on Wednesday January 16, 2019 and grant Certificates of Appropriateness to the following applications as presented: COA-18-0117, 196 S. Stratton Street – Survivors, Inc. for construction of a new shed addition and elevated walkway on south elevation; COA-18-0046, 105 E. Middle Street – Ian and Ashly Miller for amendments to a previously-approved COA based on physical and photographic evidence; COA-18-0130, 117 Baltimore Street – County of Adams to enclose entry at northern elevation with aluminum/glass storefront system and brick infill; COA-18-0131, 322 Baltimore Street – Rodney G. Simpson for construction of new door hood over principal entry; and COA-18-0132, 157 Carlisle St – Gettysburg College for alterations to “The Colonial” residence hall to include enclosure of carport to create lounge, rehabilitation of railings and columns, installation of new carriage lamp-style sconce fixtures, and reconfiguration of parking area to create greenspace and terrace contingent upon satisfying minimum zoning requirements per Part 13: Parking. Motion carried unanimously.

Moved Mr. Berger, seconded, Mr. Lawver to enact an ordinance amending Chapter 13, Part 1 of the Gettysburg Borough Code of Ordinances in order to change the expiration date of amusement licenses issued by the Borough from January 31st to March 31st of the following year. Motion carried unanimously.

Moved Ms. Lawson, seconded Mr. Schindel to adopt a resolution appointing Gary Casteel as a member of the Code Enforcement Appeals Board to serve for the

remainder of the unexpired term of office of Stephen M. Brown, which term shall expire on March 15, 2021. Motion carried unanimously.

Moved Mr. Strauss, seconded Mr. Schindel to adopt a resolution appointing Marion Ruff as a member of the Code Enforcement Appeals Board for a term expiring on March 15, 2023. Motion carried unanimously.

Moved Ms. Lawson, seconded Mr. Schindel to approve preparation and submission of a grant request to the Chesapeake Bay Trust, Green Streets, Green Jobs, Green Towns Program for funding for the Race Horse Alley / North Washington Street Phase of the Gettysburg Inner Loop Bicycle Trail. Motion carried unanimously.

President Naugle explained that it's an opportunity to get match money for the Gettysburg Inner Loop Project. The deadline to apply is March 7th. Chad Clabaugh noted that by applying for this grant doesn't compete with the grant that was applied for by the Baltimore Street Revitalization group.

Parking Department

Parking Manager Miller reported that one person has taken advantage of reserving a specific space in the parking garage at all times. This new program was approved to begin this year.

Moved Ms. Lawson, seconded Mr. Strauss to enact an ordinance amending Chapter 15, Part 4 of the Gettysburg Borough Code of Ordinances relative to removing areas on the north side of East High Street from the on-street metered parking zones and designating areas on the north side of East High Street as a reserved metered parking space for use by persons with disabilities, as reserved unmetered parking spaces for use by Borough employees, and as reserved unmetered parking spaces for use of the general public while conducting business at the Borough Municipal Office Building. Motion carried unanimously.

Moved Ms. Lawson, seconded Mr. Berger to authorize the preparation, revision, finalization and publication for subsequent enactment of an ordinance amending Chapter 15, Part 7 of the Gettysburg Borough Code of Ordinances relative to the temporary reservation and use of parking spaces in unmetered and metered parking zones of the Borough of Gettysburg, to include the reservation and use of such parking spaces by hotels and bed and breakfast establishments, and the placement of open-top refuse containers in unmetered and metered parking zones of the Borough and to authorize the preparation of the legislative purposes for the amendments of the ordinance provisions of Chapter 15, Part 7 of the Code of Ordinances. Motion carried unanimously.

President Naugle said that the draft ordinance revisions will be ready for discussion at the February 25th Council Work Session. If Council is ready at this time, it could be placed on the March 11th Council agenda to proceed for finalization.

Borough Engineer

Chad Clabaugh reported that Dan Thornton with TRG is here tonight to answer any questions regarding the traffic study prepared for Mark Gettysburg Associates. They are developing property behind the auto parts stores on York Road. He said that it would affect two intersections in the Borough. Mr. Thornton said that Hanover Street and Sixth Street intersections would need to be modified for the proposed roundabout on Hanover Road (Route 116).

Councilman Lawver asked about the traffic signal changes at Route 30 and 116 and if it's a dedicated left turn signal? Mr. Thornton said yes it already is.

Moved Mr. Strauss, seconded Ms. Lawson to authorize the letter conveying Gettysburg Borough comments regarding the Traffic Impact Study related to the Mark Gettysburg Project in Straban Township. Motion carried unanimously.

Moved Mr. Lawver, seconded Ms. Lawson to award the 2019 Stratton Street Pavement Improvements Contract to the lowest qualified responsible and responsive bidder Kinsley Construction in the amount of \$247,678.00. Motion carried unanimously.

Moved Ms. Lawson, seconded Mr. Schindel to approve application for payment No. 5 to E.K. Services, Inc. for the Stratton Street Storm Sewer Improvements project in the amount of \$36,879.00. Motion carried unanimously.

Moved Mr. Berger, seconded Mr. Schindel to authorize the Borough Engineer to advertise the King Street Stormwater Improvements project for construction bids. Motion carried unanimously.

Police Department

Moved Ms. Lawson, seconded Mr. Schindel to authorize a COLA increase for retired police pensioner Douglas McKinney, to be paid from the Police Pension Plan effective January 1, 2019. Motion carried unanimously.

Moved Mr. Schindel, seconded Mr. Lawver to appoint Robert W. Glenny, Jr. to the position and office of Gettysburg Borough Chief of Police consistent with the certification by the Civil Service Commission of the Borough of Gettysburg as to his qualification for such position and office following a noncompetitive examination conducted on January 22, 2019. The vote passed 6/1 with Ms. Lawson the dissenting vote.

Moved Mr. Heyser, seconded Mr. Schindel to authorize the entry into an Employment Agreement with Robert W. Glenny, Jr., for his employment as Gettysburg Borough Chief of Police commencing on March 4, 2019. Susan C. Naugle, President of Borough Council, and Sara L. Stull, Secretary, are hereby authorized to execute the Employment Agreement on behalf of the Borough. The vote passed 6/1 with Ms. Lawson the dissenting vote.

Borough Manager

Moved Mr. Schindel, seconded Mr. Strauss to authorize entry into a Memorandum of Understanding with the Gettysburg Garden Club for the operation of the downtown flower project for a term expiring on December 31, 2022. Charles R. Gable, MPA, Borough Manager, is hereby authorized to execute the Memorandum of Understanding on behalf of the Borough. Motion carried unanimously.

Councilwoman Lawson expressed her concerns that Destination Gettysburg hasn't increased its support to the Gettysburg Garden Club for the maintenance of flower baskets in the downtown area. She noted that the \$2,500 isn't near enough to maintain the flowers and that they are good for marketing Gettysburg. Ms. Lawson said that the Borough tax payers are the ones that pay through their taxes for the beautification.

Moved Ms. Lawson, seconded Mr. Schindel to authorize entry into an Agreement for Services Rendered with the Gettysburg Borough Storm Water Authority relative to its administration and assessment of related fees for the implementation and operation of the Borough's Municipal Separate Storm Sewer System (MS4) program. Susan C. Naugle, President of Borough Council, and Sara L. Stull, Secretary, are hereby authorized to execute the Agreement on behalf of the Borough. Motion carried unanimously.

Moved Mr. Schindel, seconded Ms. Lawson to authorize the preparation and submission of letters to appropriate National Park Service leadership, U.S. Representative John Joyce and U.S. Senators Pat Toomey and Bob Casey, Jr. supporting approval by the Gettysburg National Military Park of the Gettysburg YWCA's permit application to conduct the 2019 Spirit of Gettysburg 5K and Gettysburg Battlefield Marathon on GNMP property. Motion carried unanimously.

Moved Mr. Schindel, seconded Ms. Lawson to authorize the preparation and publication for subsequent enactment by the Borough Council of an ordinance or the preparation and adoption of a resolution authorizing the Borough of Gettysburg to enter into an intergovernmental agreement for the purpose of joining the Pennsylvania Municipal Health Insurance Cooperative and to participate as a member of the PMHIC. Motion carried unanimously.

Liaison Reports

Gettysburg Municipal Authority

Council President Naugle reported that GMA held its reorganization meeting, and noted that the meeting dates and time will remain the same for 2019. She reported that they are completing sidewalks and curbing on Stratton Street. The water towers were approved with a pedosphere-style tank on Herrs Ridge Road, and a 1.5 million Composite elevated storage tank on Natural Springs Road.

Planning Commission

Councilman Strauss reported that they held its reorganization meeting, and noted that the meeting dates and time will remain the same for 2019. He said that they will hold two workshops this year on March 7th and April 4th to discuss the Sidewalk Ordinance.

Adams County Boroughs Association (ACBA)

Mayor Streeter announced the next meeting is scheduled for March 18th at the Pike Restaurant at 6:15 PM. The guest speaker will be Travis Snyder, Leader Web Developer, Trisca – Video/Web/Marketing. The subject is Local Government's Cybersecurity.

Adams County Transportation Planning Organization (ACTPO)

Council President Naugle reported that Freedom Transit added two new buses using compressed gas, and added more bus routes to Straban Township. She noted that residents in Straban Township suggested discussion regarding a Route 30 Bypass.

Adams Overdose Awareness Task Force

Councilman Strauss reported that a community discussion meeting is scheduled for March 7th.

Council Comments

Mayor Streeter announced that Police Officer Bo Taylor began his duties with the police department today.

Councilman Schindel reported that renowned Pulitzer Prize winner of the book "Evicted" and Princeton Professor, Dr. Matthew Desmond, will be Keynote Speaker at the 2019 Adams County Housing Summit to be held at HACC on March 29th to discuss affordable housing.

Councilman Schindel suggested that Borough set its own regulations regarding sound levels permitted near businesses that serve alcohol to allow more live music in town. He pointed out that the annual Gettysburg Rocks event is held to raise funds to support efforts against childhood cancer. Many of the bands must play outside of Gettysburg with venues in Hanover due to the current regulations.

Council President Naugle announced the PSAB Conference will be held in Hershey on June 9-12 if anyone is interested in attending. She asked Council and Staff to send her any suggestions in preparation for the upcoming spring newsletter.

Councilman Lawver announced he would be seeking re-election in WARD 3.

Public Comment

Kathy Gilbert, President, GARMA, said that GARMA planned to donate \$1,000 to the downtown flower program.

Kathy Gilbert, 39 South Street said that she is glad to see the progress of the Gettysburg Inner Loop.

Moved Ms. Lawson, seconded Mr. Heyser to adjourn the meeting at 8:45 PM to an executive session. Motion carried unanimously

President Naugle dismissed the meeting at 9:15 PM.

Respectfully submitted,

Sara L. Stull
Borough Secretary