

**BOROUGH OF GETTYSBURG
TROXELL COUNCIL CHAMBERS
59 EAST HIGH STREET, GETTYSBURG, PA 17325
COUNCIL BUSINESS MEETING MINUTES
APRIL 11, 2022**

President Wesley Heyser called the meeting to order at 7:00 PM with the following **Councilors present:** Vice President Matthew Moon, Mr. Christopher Berger, Mrs. Judith Butterfield, Mr. John Lawver, Mr. Chad Carr, and Ms. Patricia Lawson. **Staff present included:** Borough Manager Charles Gable; Assistant Borough Secretary Karen Mesher; Borough Solicitor Harold Eastman, Barley Snyder; Police Chief Robert Glenney; Director of Historic & Environmental Preservation Debra English; Planning Director Carly Marshall; Parking Manager Rebecca Fissel; Public Works Director Robert Harbaugh; and Chad Clabaugh, Borough Engineer, C. S. Davidson, Inc. Mayor Rita Frealing and Assistant Borough Manager/Secretary Sara Stull were absent.

Others present included: Jill Sellers, President of Main Street Gettysburg; Cathy Harner from the Adams County Children's Advocacy Center (ACCAC) at 224 Baltimore Street, and Peter Strayer, 220 Ewell Drive, New Oxford. Representing the press was Jim Hale with the *Gettysburg Times*; and filming by *Community Media-ACCTV*.

President Wesley Heyser announced an executive session of the Borough Council of the Borough of Gettysburg will be conducted immediately following the adjournment of this evening's meeting consistent with section 708(a)(2) and section 708(a)(5) of the Sunshine Act for the following purposes: (1) to provide information and to discuss strategy related to the upcoming negotiation of a new collective bargaining agreement with the International Brotherhood of Teamsters Local No. 776, Gettysburg Borough Police Labor Organization; and (2) to review and discuss matters of Borough business which, if conducted in public, could lead to the disclosure of information or matters of confidentiality protected by law.

Solicitor Eastman read a statement regarding procedures overseeing amending the Meeting Agenda per Section 712.1, sub paragraph E of the Pennsylvania Sunshine Act, Changes to the Agenda, providing provides upon a majority vote of the individuals present and conducting voting changes to the meeting agenda, and that an agency may add a matter to the agenda, the reason given, and announce before the start of the meeting where any vote is conducted to make the changes to the agenda, and that the agency may take official action on the changes at their meeting.

President Heyser had the following motions read that were added to the April 11, 2022 Council Business Meeting Agenda:

Mr. Moon read the motion appoint Eric Wenrich, the lone eligible applicant from the list of candidates for entry level patrol officer certified to the Borough Council by the Civil Service Commission of the Borough of Gettysburg, to the position of entry level

patrol officer of the Gettysburg Borough Police Department upon completion of required testing. Motion carried unanimously.

President Heyser read the motion to ratify a confidential settlement agreement and release and payment in the amount of \$22,500 to Nicolette D. James.

Moved Mr. Lawver seconded Ms. Lawson to approve the April 11, 2022 agenda as amended. Motion carried unanimously.

Moved Mr. Carr seconded Mr. Moon to approve minutes of the Council Meeting of March 14, 2022 and the Council Work Session of March 28, 2022 as presented. Motion carried unanimously.

Public Comment (Restricted to Items on the Agenda)

There were no public comments at this time.

Special Presentations

There were no special presentations at this time.

Current and Old Business

Department of Planning /Zoning/Code

Planning Director Marshall reported that the next Planning Commission Meeting will be held at 7PM on April 18, 2022 in Troxell Council Chambers to discuss the following: Land Development Plan, Variance Application, Zoning Text Amendment for 66-68 W. High Street and Comprehensive Plan. President Heyser announced that the English ZTA would be discussed at the next Council Work Session at 7PM on April 25, 2022.

Department of Historic & Environmental Preservation

Director of Historic & Environmental Preservation English reported that the next HARB Meeting will be held at 7PM on April 20, 2022 in Troxell Council Chambers; the HARB Preservation Award Presentation and Reception scheduled for April 20th prior to their meeting has been moved to May 18th with a reception at 5:45 PM and the awards ceremony at 6PM. More details to follow and said that Council members are invited to attend.

Moved Ms. Lawson seconded Mr. Carr to accept the recommendation of the Borough of Gettysburg Historic Architectural Review Board (HARB) following its review on March 16, 2022 and grant Certificates of Appropriateness for the following applications as presented: COA 22-0015 MAJOR PROJECT: 150 N. Third Street –

Timely Place LLC, Jon Shultz to approve the roof replacement that is consistent with both the *Secretary of the Interior Guidelines* and the *Gettysburg Design Guide* as presented to the Board in the application dated January 20, 2022; COA 22-0025 MAJOR PROJECT: 451 Baltimore Street, The Rupp House – Gettysburg Foundation to approve the replacement of a deteriorated front porch with Treks floor decking that is consistent with both the *Secretary of the Interior Guidelines* and the *Gettysburg Design Guide* as presented to the Board in the application dated February 23, 2022; COA 22-0024 MAJOR PROJECT: 57 Breckenridge Street – Joshua Joseph to approve the replacement of the 8-inch aluminum siding with an 8-inch smooth vinyl siding as defined with an adjusted scope of work that would reflect that the front façade of the building would have wood trim elements that is consistent with both the *Secretary of the Interior Guidelines* and the *Gettysburg Design Guide* as presented to the Board in the application dated February 23, 2022. Motion carried unanimously.

Parking Department

Parking Manager Fissel gave the following report: LPP and Reserved Parking in the RHA are very popular programs and increasing in participation monthly; construction/remodel of RHA bathrooms completed and very nice; Gettysburg Hotel stopped using their parking kiosk in November 2021 increasing on-line permits, RHA kiosk usage and app permits; reattached stair treads in both RHA stairwells (Engineer Clabaugh said RHA stair towers and exteriors slated for repair in 2023); and discussed better directional signage to parking garage.

Public Works Department

Public Works Director Harbaugh gave the following updates on the South Street Project: seventy-five percent of curb and sidewalk work completed by March 31st and will be able to pave when all Columbia Gas and GMA work is completed; High Street: all services were installed; paving will start at the end of April beginning of May 2022; tree planting almost complete.

Borough Engineer

Engineer Clabaugh gave the following report: announced new Land Development Plan for 150 Carlisle Street-City Mart and will discuss Tiber Wall with the Gettysburg Storm Water Authority; stated that the Gettysburg Innerloop Phase B will commence with engineering and cost proposal, that the construction budget has increased that DCNR and C2P2 Grant will help fund the project and should begin in 2023 from Buford Avenue to North Washington Street.

Moved Mr. Berger seconded Mrs. Butterfield to approve and to authorize the entry into an agreement with C.S. Davidson, Inc., Borough Engineers, consistent with its Proposal for Professional Engineering Services associated with the Gettysburg Inner Loop Phase B project. Motion carried unanimously.

Police Department

Chief Glenny gave the following report: thanked Council for hiring new officer; drafting ordinance governing the operation of powered scooters and skateboard; solved major bank robbery crime with the assistance of federal, state, and local law enforcement agencies, announced that the Annual National Night Out will be held again from 5PM-event will be held in October 2022.

Moved Mr. Moon, seconded Ms. Lawson to appoint Eric Wenrich, the lone eligible applicant from the list of candidates for entry level patrol officer certified to the Borough Council by the Civil Service Commission of the Borough of Gettysburg, to the position of entry level patrol officer of the Gettysburg Borough Police Department upon completion of required testing. Motion carried unanimously.

Chief Glenny told Council that an approved Special Event Permit was required under the Special Event Ordinance for the Ukraine Demonstration Vigil, but one was never obtained prior to the event. He said that the event organizer was cited for public safety issues for not having a permit even though permit fees would have been waived under the First Amendment Act and that there was no attempt to impede on the right of free speech for this spontaneous event.

Office of the Manager/Treasurer/Secretary

Manager Gable gave the following report: discussed Borough fund balances and that there is 1.5 million dollars available with \$630,000 in CDs and that the Borough is in very good financial shape; he said that there is a running year-to-date deficit until tax payments are made; announced that Borough Tax Collector Lisa Angstadt has on-site office hours at various posted times until April 30th for property tax collections; discussed rough roll-out of lowest bidder Waste Management's garbage collection with poor communication and other transition issues plaguing residents and that Borough will document all hauler complaints/difficulties using on-line complaint form.

Moved Mrs. Butterfield, seconded Mr. Moon to approve all bills and payrolls for the month as presented. Motion carried unanimously.

Moved Mr. Moon, seconded Mr. Carr to adopt a Resolution authorizing the addition of Lincoln Square and portions of Chambersburg Street, Carlisle Street, and York Street to the Borough's Baltimore Street Master Plan infrastructure project for its grant application submission, committing \$451,535 in non-federal local funds for the construction of the Gettysburg Gateway Connectivity Project, to the United States Department of Transportation for a request for construction funding in the amount of \$9,135,340 through the 2022 RAISE discretionary grants program. Motion carried unanimously.

Moved Mr. Carr, seconded Mrs. Butterfield to authorize a COLA increase for retired police pensioner Craig Staley, to be paid from the Police Pension Plan effective March 1, 2022. Motion carried unanimously.

Moved Mr. Moon, seconded Ms. Lawson to adopt a resolution appointing Jennie Dillon as a member of the Gettysburg Borough Human Relations Commission for a five (5) year term of office expiring on April 15, 2027. Motion carried unanimously.

Moved Ms. Lawson, seconded Mrs. Butterfield to appoint Judith Butterfield as a voting delegate for the PSAB Annual Conference to be held in May. Motion carried unanimously.

Moved Mr. Heyser, seconded Mr. Lawver to ratify a confidential settlement agreement and release and payment in the amount of \$22,500 to Nicolette D. James. Motion carried unanimously.

Liaison Reports

Main Street Gettysburg

President Sellers gave the following report: Christmas Festival Planning is underway; attending America 250PA meetings with local and county officials; discussed RAISE Grant.

Gettysburg Area Recreation Authority

Councilman Carr reported that 34 letters of support were sent to government officials Casey, Toomey, and Joyce; and that bids were reviewed for new park equipment; restrooms undergoing renovations; and that park is busy.

Gettysburg Municipal Authority

Councilman Berger reported that Buchart Horn completed mapping site and developed a preliminary layout for piping at Cemetery Hill Tank and inspections for the piping project are moving forward; majority of work completed at Heritage Land Tank by Giant Foods with placement of tank into service pending; patch/base restoration on High Street is complete with paving to commence in the next two months.

Steinwehr Avenue Heart of Gettysburg Battlefield (SAHGB)

Councilwoman Butterfield reported that they will meet on April 14th.

Adams County Transportation Planning Association

Councilwoman Butterfield reported that they will meet at the end of April.

Adams County Council of Governments (COG)

Councilwoman Butterfield reported that York Springs and East Berlin purchased speed signs; and she informed Council of progress of bill that would allow municipal police departments to use radar enforcement.

Overdose Awareness Task Force

Councilman Moon reported that they had received equipment to do streaming ads with new content to address underage drinking; and that the Medicine Take-Back Day in Adams County will be held on April 30th from 10AM-2PM at various locations, and that NARCAN would be available to the public.

Healthy Adams Bicycle Pedestrian Inc. (HABPI)

Councilwoman Lawson reported that they will be partnering with Gettysburg College for an upcoming ride on April 23rd.

Other Reports

Recycling

Councilwoman Butterfield reported that the Borough held an E-Cycling Event on March 19th at the Public Works Building and thanked all those who volunteered; discussed the Recyclable Art Contest in Adams County; announced that the Gettysburg Garden Club will accept plastic four-inch pots for their reuse; announced that a Document Shredding Event will be held on May 20th at the Public Works Building, and it is free to Borough residents but will have a small fee for those living outside of the Borough; and Adams County will hold a Tire Recycling Event on May 21st at the Adams County AG Center with a \$3/tire fee.

Elected Officials' Comments

Councilman Moon provided an email address for Waste Management: pssmdva@wm.com to Borough residents who would like to resolve their issues, seek container rental information at \$12/quarter; or provide comment regarding their trash hauler issues, and to please include your name and service address when responding.

Councilwoman Butterfield announced that SCAAP will meet at their office on March 28th to discuss affordable housing.

Public Comment

Cathy Harner, Adams County Children's Advocacy Center (ACCAC), 224 Baltimore Street, announced that April is National Child Abuse Awareness Month and encouraged support through the use of blue lights by municipalities and businesses.

Moved Mr. Lawver, seconded Mr. Moon to adjourn the meeting at 8:25 PM to an executive session. Motion carried unanimously.

Respectfully submitted,

Karen M. Mesher
Assistant Borough Secretary