

**BOROUGH OF GETTYSBURG
59 EAST HIGH STREET, GETTYSBURG, PA 17325
DUE TO COVID-19 PANDEMIC, MEETING
CONDUCTED VIA TELECOMMUNICATIONS
DEVICES THROUGH ZOOM PLATFORM
COUNCIL MEETING MINUTES
MAY 10, 2021**

President Jacob Schindel called the meeting to order at 7:00 PM and asked the Borough Secretary Sara Stull to conduct a roll call of Council members in attendance. The following **Councilors present included:** Vice President Wesley Heyser, Mr. Christopher Berger, Mr. John Lawver, Ms. Patricia Lawson, Mr. Matthew Moon, and Mrs. Judith Butterfield. **Staff present included:** Mayor Theodore Streeter; Borough Manager Charles Gable; Assistant Borough Manager/Secretary Sara Stull; Borough Solicitor Harold Eastman, Barley Snyder; Police Chief Robert Glenny, Parking Manager Rebecca Fissel; Director of Historic & Environmental Preservation Debra English; Finance Assistant Tammy Murdorf; Public Works Director Robert Harbaugh; and Chad Clabaugh, Borough Engineer, C. S. Davidson, Inc. Planning Director Carly Marshall was absent.

Others present included: Jill Sellers, President of Main Street Gettysburg; Anthony Lien, Client Strategy Manager, Enterprise Fleet Management, Inc.; Chad-Alan Carr, Community Theater, 49 York Street; Tom Jolin, Healthy Adams Bicycle/Pedestrian, Inc. (HABPI); Jim Hale representing the *Gettysburg Times*; and Mark Wherley, *Community Media-ACCTV* filming through Zoom platform.

President Schindel announced an executive session of the Borough Council of the Borough of Gettysburg was conducted earlier today on Monday, May 10, 2021, commencing at 4:00 pm, consistent with section 708(a)(1) and section 708(a)(5) of the Sunshine Act for the following purposes: (1) to discuss matters involving the employment and the terms and conditions of employment of current and prospective Borough employees; and (2) to review and discuss matters of Borough business which, if conducted in public, would violate a lawful privilege or lead to the disclosure of information or matters of confidentiality protected by law.

Moved Mrs. Butterfield, seconded Ms. Lawson to approve the May 10, 2021, agenda as presented. Motion carried unanimously 7-to-0 by roll call vote.

Moved Mr. Moon, seconded Mr. Berger to approve minutes of the Council Meeting on April 12, 2021, and the Council Work Session on April 26, 2021, as presented. Motion carried unanimously 7-to-0 by roll call vote.

Special Presentation

Mayor Streeter read a letter he received from Jean Green thanking the Gettysburg Police Department for their timely response regarding the damage that occurred to the Lincoln Cemetery fence (a historical black cemetery) located on Long Lane.

Mayor Streeter read a proclamation for Police Secretary Edith Smith who will retire on May 31, 2021, after approximately 41 years of service.

Public Comment (Restricted to Items on the Agenda)

There were no public comments at this time.

Current and Old Business

Department of Planning /Zoning/Code Enforcement

Moved Mr. Heyser, seconded Mr. Moon to authorize the execution and delivery of a Memorandum of Land Development Agreement with the United Lutheran Seminary in connection with its residential lot subdivision and land development project following the submission of the Preliminary/Final Subdivision and Land Development Plan satisfactorily addressing the comments set forth in the Borough Engineer's most recent review letter. Motion carried unanimously 7-to-0 by roll call vote.

Department of Historic & Environmental Preservation

Moved Mr. Berger, seconded Mr. Heyser to accept the recommendation of the Borough of Gettysburg Historic Architectural Review Board (HARB) following its review on April 21, 2021, and grant Certificates of Appropriateness for the following applications as presented: COA 21-0026 MAJOR PROJECT: 196 S. Stratton Street – Lisa Oriolo for the replacement of three exterior doors with square glass window consistent with the *Secretary of the Interior Guidelines* as presented to the Board in its application dated March 21, 2021; COA 21-0040 MAJOR PROJECT: 412 York Street – Giovanni Cucuzza, LaBella Italia (402 York Street) for new deck construction with pergola and scenic mural on rear shed consistent with the *Secretary of the Interior Guidelines* as presented in the application dated April 11, 2021; COA-210039 MAJOR PROJECT: 126 Chambersburg Street – Kevin McCready, Garryowen Irish Pub for the roof replacement consistent with the *Secretary of the Interior Guidelines* as stated in the application dated April 12, 2021; COA-210038 MAJOR PROJECT: 49-51 E. Stevens Street – Kevin McCready and Nash Re for the roof replacement consistent with the *Secretary of the Interior Guidelines* as presented in the application dated April 7, 2021; COA-210030 MAJOR PROJECT: 307 York Street – James and Thora Stith, Gettysburg Bicycle & Fitness for the placement of a portico roof over the rear building entrance consistent with the *Secretary of the*

Interior Guidelines as presented in the application dated April 5, 2021; COA-210029 MAJOR PROJECT: 109 York Street – St. James Evangelical Lutheran Church for the window repair project consistent with the *Secretary of the Interior Guidelines* in the application dated April 5, 2021; COA-210028 MAJOR PROJECT: 140-144 Chambersburg Street – Carmen A. Doyle for the window and siding replacement consistent with the *Secretary of the Interior Guidelines* for work already completed pending PMCA inspection as presented in the application dated March 30, 2021; COA-210027 MAJOR PROJECT: 140 Baltimore Street – Adams County Library for the roof repair project consistent with the *Secretary of the Interior Guidelines* as presented in the application dated March 25, 2021. Motion carried unanimously 7-to-0 by roll call vote.

Parking Department

Moved Mr. Moon, seconded Mr. Heyser to authorize the execution and delivery of a Lease Agreement with the County of Adams for the lease of real property at 34 East Middle Street for the use and operation of a public parking lot by the Borough of Gettysburg. Motion carried unanimously 7-to-0 by roll call vote.

Public Works Department

Public Works Director Harbaugh gave the following report: brush pick up will begin the week of May 24th; due to issues the contractor was unable to place a video camera into the blind junction block with the stone channel on Chambersburg Street, and it was decided to continue with reinstalling the sidewalk and ramp, but will place a manhole lid in the sidewalk so that they would have future access if needed; the Public Works Crew has begun placing the concrete blocks in designated areas for the upcoming Memorial Day Parade.

Public Works Director Harbaugh asked Council to consider including a new vehicle for the department in the 2022 Budget. He said that the 2010 Bucket truck needs to be replaced, and that the order would need to be placed now so that it would be received in 2022.

Anthony Lien, Client Strategy Manager, Enterprise Fleet Management, Inc., said that due to low inventory of vehicles, it would take approximately eighteen months to get the Ford F-350 bucket truck at a cost of about \$112,000. He said that it is important to get the order in now so that the Public Works Department can receive it in 2022.

Manager Gable said that if Council approves this request then the order could be placed knowing that it would be part of the 2022 Budget. Council by consensus agreed that it would make sense to plan ahead.

Police Department

Chief Glenn reported that he met with representatives to finalize the initiation of the police body cameras and is also completing the policies and procedures. The police will begin wearing the cameras on July 1st if everything is completed.

Moved Mr. Berger, seconded Ms. Lawson to adopt a resolution authorizing the disposition of certain identified records of the Gettysburg Borough Police Department consistent with the Municipal Records Manual approved on December 16, 2008, as amended on March 28, 2019. Motion carried unanimously 7-to-0 by roll call vote.

Office of the Manager/Treasurer/Secretary

Manager Gable reported on the following: we received 132 surveys to date out of the 3,159 Borough Newsletters that were delivered to Borough residents and businesses, and encouraged citizens to complete the surveys; the search committee met with two finalists for the new position of Records and Support Services Coordinator for the police department; invoices were mailed to the eighteen businesses that were granted the COVID Emergency Loan to begin making payments; will plan to open the Borough building after Governor Wolf makes his announcement to reopen sometime in June, and a formal press release will be sent; the American Rescue Plan funds should be made available in the near future; and parking revenues are increasing but not yet where we should be.

Manager Gable asked Councilors to consider partnering with the firm of Michael Baker International to navigate the complexities of the federal application process for grants for federal infrastructure funding. He said that the Borough would partner with Main Street Gettysburg and share the costs of \$30,740. The grant would provide funding towards the Baltimore Street Corridor Revitalization and the community center.

Jill Sellers, President of Main Street Gettysburg said that there is already a successful relationship between the Baker firm and the local nonprofit economic development organization. She noted that the applications are due by July 12th for the Rebuilding American Infrastructure with Sustainability and Equity (RAISE) program.

President Schindel said that the Council consensus is in favor of hiring Michael Baker International, and asked that a motion be placed on the June meeting agenda for Council approval.

Moved Ms. Lawson, seconded Mr. Moon to approve all bills and payrolls for the month as presented. Motion carried unanimously 7-to-0 by roll call vote.

Moved Mr. Lawver, seconded Ms. Lawson to award a contract to C. E. Williams Sons, Inc. as the lowest qualified responsible and responsive bidder for the

rental of heavy construction vehicles and equipment as set forth in the Borough's specifications and instruction to bidders. Motion carried unanimously 7-to-0 by roll call vote.

Liaison Reports

Main Street Gettysburg

Jill Sellers Main Street Executive Director reported that the Long, Long, Long Dinner is tentatively planned for late September and that they are planning on a Christmas Festival.

Gettysburg Area Recreation Authority

Councilman Schindel reported that they continue to plan the July 4th Celebration which will include entertainment, vendors and fireworks.

Gettysburg Municipal Authority

Councilman Berger gave the following report: work continues on the Heritage Land Tank and the Herra Ridge Land Tank projects; and the Cumberland Village Development Phase II has been approved.

Steinwehr Avenue Heart of Gettysburg Battlefield

Councilwoman Butterfield reported that BID representatives plan to attend the Council Work Session on May 24th to give a presentation on the Steinwehr BID renewal.

Adams County Transportation Planning Organization

Councilwoman Butterfield reported that they had a presentation that revealed eleven bridges will be updated between 2021-2023. The next meeting of ACTPO will be scheduled in July.

Healthy Adams Bicycle Pedestrian Inc. (HABPI)

Councilwoman Lawson said that she was disappointed that the grant HABPI applied for was not granted for the Inner Loop.

Manager Gable noted that two grants that HABPI applied for has been denied. He said that there are so many people working on this project and it is very frustrating to have this happen.

Public Comments

Chad-Alan Carr, Community Theater, 49 York Street thanked Mayor Streeter for preparing and sending the proclamation for Gettysburg Pride scheduled to be held on June 4th through 6th . He noted that there are a lot of activities being planned for the event. Chad reported that the Adams County Community Foundation released applications for the Non-Profits Giving Spree.

Tom Jolin, Healthy Adams Bicycle/Pedestrian, Inc. (HABPI) thanked Borough Council and Staff stating that they are incredibly hard workers. He said that HABPI will find a way to continue work on the Inner Loop.

Moved Ms. Lawson, seconded Mr. Moon to adjourn the meeting at 8:45 PM. Motion carried unanimously 7-to-0 by roll call vote.

Respectfully submitted,

Sara L. Stull
Borough Secretary