

BOROUGH OF GETTYSBURG
59 EAST HIGH STREET, GETTYSBURG, PA 17325
DUE TO COVID-19 PANDEMIC, MEETING
CONDUCTED VIA TELECOMMUNICATIONS
DEVICES THROUGH ZOOM PLATFORM
COUNCIL MEETING MINUTES
APRIL 12, 2021

President Jacob Schindel called the meeting to order at 7:00 PM and asked the Borough Secretary Sara Stull to conduct a roll call of Council members in attendance. The following **Councilors present included:** Vice President Wesley Heyser, Mr. Christopher Berger, Mr. John Lawver, Ms. Patricia Lawson, Mr. Matthew Moon, and Mrs. Judith Butterfield. **Staff present included:** Mayor Theodore Streeter; Borough Manager Charles Gable; Assistant Borough Manager/Secretary Sara Stull; Borough Solicitor Harold Eastman, Barley Snyder; Police Chief Robert Glenney, Parking Manager Rebecca Fissel; Director of Historic & Environmental Preservation Debra English; Planning Director Carly Marshall; Finance Assistant Tammy Murdorf; Public Works Director Robert Harbaugh; and Chad Clabaugh, Borough Engineer, C. S. Davidson, Inc.

Others present included: Deb Adamik, President of Main Street Gettysburg; Jill Sellers, Deb's successor of Main Street Gettysburg; Leona Rega, Executive Director of Adams County Arts Council; Chad-Alan Carr, Community Theater, 49 York Street; Kierstan Belle Demps, 3 West Street; Rita Frealing, 261 South Washington Street; Jim Hale representing the *Gettysburg Times*; and Mark Wherley, *Community Media-ACCTV* filming through Zoom platform.

President Schindel welcomed everyone and noted that after a tough year for businesses, people are getting out walking and shopping again. He said that the County vaccination site that recently opened is going well and that people are taking advantage of getting their COVID vaccines.

President Schindel announced an executive session of the Borough Council of the Borough of Gettysburg was conducted earlier today on Monday, April 12, 2021, commencing at 4:00 PM. consistent with section 708(a)(1), section 708(a)(3), section 708(a)(4) and section 708(a)(5) of the Sunshine Act for the following purposes: (1) to discuss matters involving the employment and the terms and conditions of employment of current and prospective Borough employees; (2) to consider and discuss the purchase, sale or lease of real property; (3) to provide, consider and discuss information regarding pending grievances and matters on which identifiable complaints have been filed by the International Brotherhood of Teamsters Local No. 776, Police Labor Organization; and (4) to review and discuss matters of Borough business which, if conducted in public, would violate a lawful privilege or lead to the disclosure of information or matters of confidentiality protected by law.

Councilwoman Lawson spoke about the many accomplishments of retiring Main Street President and Chief Executive Officer Deb Adamik. She had vision and leadership for the nonprofit organization that also acts as the Borough's economic arm. Some of the numerous projects were the revitalization and operation for several years of the David Wills House on Lincoln Square, the reconstruction of Steinwehr Avenue, the Gettysburg Christmas Festival and the continued efforts to revitalize Baltimore Street.

Mayor Streeter announced that he plans to present Deb Adamik with a key to the Borough and a proclamation at an upcoming retirement party to recognize her hard work and dedication to the Borough.

Deb Adamik, President of Main Street Gettysburg said that it has been an honor and pleasure to work with so many people to include Borough Council, Staff and the community. She noted that the progress was made possible by many people in the community that collaborated over the years.

Moved Ms. Lawson, seconded Mr. Lawver to approve the April 12, 2021 agenda as presented. Motion carried unanimously 7-to-0 by roll call vote.

Moved Mr. Berger, seconded Ms. Lawson to approve minutes of the Council Meeting of March 8, 2021 and the Council Work Session of March 22, 2021 as presented. Motion carried unanimously 7-to-0 by roll call vote.

Public Comment (Restricted to Items on the Agenda)

There were no public comments at this time.

Special Presentation

Leona Rega, Executive Director of the Adams County Arts Council (ACAC), gave a presentation (see attached) outlining the many programs they provide to the community such as exhibitions, summer camps, grants and scholarships. She said that she is looking forward to working with the Borough and to raise the ACAC's visibility throughout the community.

Current and Old Business

Department of Planning /Zoning/Code Enforcement

Moved Mr. Moon, seconded Ms. Lawson to enact an Ordinance amending Chapter 13, Part 5, Section 505 of the Code of Ordinances of the Borough of Gettysburg for the purpose of increasing the fee to \$36.00 for the issuance of a license for the solicitation of contributions and gifts within the Borough of Gettysburg and to further authorize that any future modifications of the license fee may be authorized

or adopted from time to time by resolution of the Borough Council. Motion carried unanimously 7-to-0 by roll call vote.

Department of Historic & Environmental Preservation

Moved Mr. Berger, seconded Mr. Moon to accept the recommendation of the Borough of Gettysburg Historic Architectural Review Board (HARB) following its review on March 17, 2021, and grant Certificates of Appropriateness for the following applications as presented: COA 21-0018 Gettysburg Borough South Street Beautification Project – Borough of Gettysburg for the Borough of Gettysburg South Street Beautification Project with a scope that is consistent with the *Secretary of the Interior Guidelines* as presented to the Board in its application dated March 1, 2021; COA 21-0017 MAJOR PROJECT 26 E. Stevens Street – Tracy Sheffer on behalf of Owner John Lawver and Contractor Chad Collie for the replacement of 2 rotted windows with a modified window style of clad wood consistent with the *Secretary of the Interior Guidelines* as presented in the application dated March 12, 2021; and COA 21-0014 EMERGENCY MOTION FOR DEMOLITION: 531 Baltimore Street – Emergency Demolition approved by Borough Council on March 8, 2021 for the emergency demolition resulting from the March 1, 2021 fire at that address consistent with the *Secretary of the Interior Guidelines* and the PMCA structural engineering evaluation as stated in the application dated March 2, 2021. Motion carried by roll call vote of 6 with 1 abstention. Councilman Lawver said that he abstained due to owning one of the properties.

Parking Department

Parking Manager Fissel presented a report outlining the parking revenue comparisons for the month of March. This year totaled \$72,568 which was up from last year's total of \$52,361 during the effects of the COVID pandemic. Ms. Fissel said that this includes all parking revenues to include meters, permits, and smartphone apps, noting that the parking revenues are one of the main factors of the Borough's budget.

Moved Mr. Moon, seconded Mr. Heyser to enact an Ordinance amending Chapter 15, Part 10, Section 1003 of the Code of Ordinances of the Borough of Gettysburg for the purpose of designating a portion of South Fourth Street as a Residential Parking Permit Street. Motion carried unanimously 7-to-0 by roll call vote.

Public Works Department

Public Works Director Harbaugh gave the following report: the storm water catch basin drain problem on Delap Avenue at the intersection of Monument Alley that had collapsed has been repaired; test digs for the Getty Street Project revealed a gas line conflict so scheduling was changed so that Columbia Gas could begin work replacing gas lines; planning to begin the exploratory dig for the Chambersburg Street Storm Drain

Design; Gettysburg Municipal Authority has completed their portion of the South Street Project and Columbia Gas will begin their portion expected to take approximately three months.

Borough Engineer

Borough Engineer Chad Clabaugh gave the following report: continue with the Capital Improvement Plan to advance the five-year street plan noting that the goal is to have this plan completed by budget season; continue to work with utility companies to relocate poles for the South Street project noting that they have agreed to move poles as proposed and maintain the ten parking spaces. He noted that he was informed that there would be no cost to the Borough to have the poles moved.

Moved Ms. Lawson, seconded Mr. Heyser to approve the full release of the financial security, in connection with the Trillium CNG/Final Land Development Plan, in the amount of \$52,243.13, consistent with the certification letter by the Borough Engineer. Motion carried unanimously 7-to-0 by roll call vote.

Police Department

Chief Glenny gave the following report: three citations were issued for exceeding the speed limit on Buford Avenue; officers measured speeds of 306 vehicles on Baltimore Street between 9:00 and 10:30 AM, with the fastest speed 34 mph; he plans to meet with the Borough Civil Service Commission to discuss recent changes in state law regarding background checks for police.

Chief Glenny praised the police department for the impressive teamwork that led to an arrest within hours of a downtown shooting at 12:17 AM. Officers Hilliard and McDonald received the call and secured the location until other officers arrived to assist. He said that it was one of the best jobs he had seen solving a crime in his thirty years of police work. The suspect is accused of shooting a man several times with a handgun after an argument near Members First Credit Union on Chambersburg Street. Chief Glenn said that the investigation is still ongoing.

Councilman Lawver asked Chief Glenn if the gun involved in the shooting, was an illegal gun. Chief Glenn responded that it was not reported stolen and was not illegally obtained, but noted that the suspect was not legally allowed to have a firearm.

Councilman Heyser and Berger complimented the police department for the work involved with the shooting. Heyser noted that the Gettysburg Fire Department provided lights at the scene for the police.

Chief Glenny thanked the Gettysburg Fire Department for its help in lighting the crime scene and he also thanked Adams County Sheriff Muller who conducted a canine search.

Office of the Manager/Treasurer/Secretary

Manager Gable reported on the following: the new position of Records and Support Services Coordinator for the police department has been advertised and he noted that eleven applications have been received. This position replaces the longtime Police Secretary Edith Smith who plans to retire in May; the Borough Tax Collector will conduct office hours at the municipal building during the month of April; received payment from the Gettysburg Truck Sentinel that pays the annual insurance premium which covers the costs related to traffic poles damage by large trucks; Borough Newsletters were delivered to residents and businesses in the Gettysburg Borough on April 9th, noting that a four-page survey was included in it. The survey contains questions regarding taxes, police performance, snow removal, sidewalks, loud music, and more that residents can complete and return to the Borough.

Manager Gable said that the County requested a change in the lease at 34 East Middle Street, which was formerly used as the Magistrates Office that renews every five-years to a month-to-month parking lease agreement. The Borough operates the parking meters and the Borough and County split the proceeds from the meters. Council authorized the preparation of a new lease.

Moved Ms. Lawson, seconded Mr. Lawver to approve all bills and payrolls for the month as presented. Motion carried unanimously 7-to-0 by roll call vote.

Moved Mrs. Butterfield, seconded Mr. Berger to authorize a COLA increase for retired police pensioner Craig Staley, to be paid from the Police Pension Plan effective March 1, 2021. Motion carried unanimously 7-to-0 by roll call vote.

Moved Mr. Moon, seconded Mrs. Butterfield to adopt a resolution appointing the initial five (5) members to the Gettysburg Borough Human Relations Commission with their respective terms of office fixed so that the term of office of each member appointed shall expire each year in succession over the next five (5) years and to appoint an alternate member of the Human Relations Commission to serve a (3) three-year term of office. The members of the Borough of Gettysburg Human Relations Commission, with all terms expiring on April 15th shall be:

Janet Morgan Riggs for a (5) five-year term

Tauren G. Moses for a (4) four-year term

Pastor Jay Eckman for a (3) three-year term

Janelle Wertzberger for a (2) two-year term

Jennie Dillon for a (1) one-year term, and

Alternate Scott Hancock for a (3) three-year term.

Motion carried unanimously 7-to-0 by roll call vote.

Councilman Moon thanked everyone for helping with this initiative along with Chad-Alan Carr, President and Founder of Gettysburg Pride, Jason Goodman, PA Youth

Congress Executive Director, and many others in the community. He noted that twelve applications were received for the HRC and nine candidates were interviewed.

Councilwoman Lawson thanked Councilors Butterfield and Moon for their time and effort researching the HRC and conducting the interviews.

Moved Mr. Berger, seconded Mr. Heyser to adopt a resolution for the purpose of authorizing and ratifying a Memorandum of Understanding with the Teamsters Local 776 nonuniformed employees union for the creation and approval of a new full-time union employment position with an employee job title of Records and Support Services Coordinator. Motion carried unanimously 7-to-0 by roll call vote.

Moved Mr. Heyser, seconded Mr. Moon to approve the 2021 Municipal Box Alarm Card information as submitted by the Gettysburg Fire Department Fire Chief for the Adams County Department of Emergency Services. Motion carried unanimously 7-to-0 by roll call vote.

Liaison Reports

Main Street Gettysburg

Deb Adamik introduced her successor, Jill Sellers, who was recently hired as the Main Street Executive Director.

Jill Sellers commended Deb's efforts for the past fourteen years of service and for making the transition seamless. She said that she is looking forward to meeting and working with everyone. Mrs. Sellers reported that the Main Street Audit was completed and showed that it survived the COVID-19's economic downturn, and that the organization is on track with a stable footing. She reported that the \$50,000 SEAM Grant from DCED was awarded to Main Street for operational use toward lost revenues during COVID.

Gettysburg Area Recreation Authority

Councilman Schindel gave the following report: currently working with Destination Gettysburg on plans for the July 4th Celebration to include entertainment and fireworks.

Gettysburg Municipal Authority

Councilman Berger gave the following report: the Heritage Land Tank project has begun preparing to pour concrete at the site; the Herrs Ridge Tank survey is underway; Columbia Gas is reviewing the Memorandum of Understanding and will make comments on the High Street Water Main replacement project; and the Interceptor Phase II replacement is nearing completion.

Steinwehr Avenue Heart of Gettysburg Battlefield

Councilwoman Butterfield reported that the BID continues discussions on the strategic plan, and that representatives plan to attend the Council Work Session in May to give an update.

Adams County Council of Governments (COG)

Councilwoman Butterfield reported that the County Commissioners asked COG to help coordinate funds received for COVID relief. The next meeting of COG will be held on April 27th.

Adams County Transportation Planning Organization

Councilwoman Butterfield announced that the next meeting of ACTPO is scheduled for April 28th.

Adams County Heroin Awareness Task Force

Councilman Moon reported that they are continuing to create the Master Plan.

Healthy Adams Bicycle Pedestrian Inc. (HABPI)

Councilwoman Lawson reported that HABPI continues discussions regarding the aesthetics along the Inner Loop trail and are investigating the possibility of using art and outdoor sculptures. They are looking at possible locations along Racehorse Alley.

Manager Gable reported that a grant application will be submitted for HABPI for the Inner Loop.

Recycling

Councilwoman Butterfield announced that the Electronic Turn-in Event is scheduled for Saturday, April 17th. Residents will need to pre-register by contacting her or the Borough office. The Medicine Take Back Event is scheduled for Saturday, April 24th from 10:00 AM to 2:00 PM at the Adams County Housing Authority.

Public Comments

Deb Adamik, President of Main Street Gettysburg, mentioned the following important items during her last official meeting of Borough Council: met with Deputy Secretary Jennie Granger to discuss the PA Multi-Modal Transportation regarding the Baltimore Street Project; which she supports; received communication that the Federal Land Access Program (FLAP) Grant was approved and is waiting to find out the amount; the Steinwehr Avenue Business Improvement District is working on the strategic plan to renew the BID.

Kierstan Belle Demps, 3 West Street said that she enjoyed the Adams County Arts Council presentation. She thanked everyone involved with the development and completion of the Human Relations Commission.

Moved Ms. Lawson, seconded Mr. Moon to adjourn the meeting at 8:45 PM. Motion carried unanimously 7-to-0 by roll call vote.

Respectfully submitted,

A handwritten signature in blue ink that reads "Sara L. Stull". The signature is fluid and cursive, with the first name "Sara" and last name "Stull" clearly legible.

Sara L. Stull
Borough Secretary