

BOROUGH OF GETTYSBURG
59 EAST HIGH STREET, GETTYSBURG, PA 17325
COUNCIL MEETING MINUTES
DECEMBER 9, 2019

President Susan Naugle called the meeting to order at 7:00 PM with the following Councilors present: Vice President Jacob Schindel, Mr. Wesley Heyser, Mr. Christopher Berger, Ms. Patricia Lawson, Mr. John Lawver and Mrs. Judith Butterfield. Staff present included: Mayor Theodore Streeter; Borough Manager Charles Gable; Borough Secretary Sara Stull; Borough Solicitor Harold Eastman, Puhl Eastman, and Thrasher; Police Chief Robert Glenny; Finance Director Nicolette James; Parking Manager Rebecca Fissel; Director of Historic and Environmental Preservation Debra English; Public Works Director Robert Harbaugh; and Chad Clabaugh, Borough Engineer, C. S. Davidson, Inc.

Others present include: Tom Jolin, Healthy Adams Bicycle Pedestrian Inc. (HABPI) and Gettysburg Inner Loop (GIL) Coordinator; Dennis Hickethier, HABPI President; Barry Decker, Chair of Gettysburg Joint Veterans Memorial Day Commission (GJVMDC); Harry Hartman, *Gettysburg Times*, and Parade Committee; Steve Hemler, R&S Service Center, 535 York Street; Stan Clark, Director, County of Adams, Veterans' Affair, 117 Baltimore Street; Wade Leedy, Fourscore, South Washington Street and Tommy's Pizza, 105 Steinwehr Avenue; Mike Shestok, 264 Baltimore Street; Patrick Naugle, 650 Red Patch Avenue; Rick and Ellie Bilz, 730 Fairview Avenue; Spencer and Doris Waldron, 46 South Street; Tammy Murdorf, Borough Finance Assistant; and Karen Mesher, Borough Planning Assistant. Representing the press was Jim Hale with the *Gettysburg Times*; and filming by Community Media-ACCTV.

President Naugle announced that there will be no Council Work Session held in December.

President Naugle thanked Main Street Gettysburg for all the work they put into the successful Christmas Festival held this past weekend. She also thanked the many Borough staff members that worked countless hours to help make this a great success. She noted that plans have already begun for a Christmas Festival in 2020.

President Naugle announced that an executive session of the Borough Council was conducted immediately following the adjournment of the November 25, 2019 work session consistent with section 708(a)(1) and section 708(a)(4) of the Sunshine Act in order to discuss matters involving the evaluation of performance of current public officials and employees of the Borough and to provide information in connection with the appeal filed in the Commonwealth Court of Pennsylvania to Docket No. 1460 CD 2019 captioned Borough of Gettysburg v. International Brotherhood of Teamsters Local Union No. 776.

Moved Ms. Lawson, seconded Mr. Schindel to approve the December 9, 2019 agenda as presented. Motion carried unanimously.

The following meeting minutes were approved as presented: Council Meeting of November 12, 2019 and Council Work Session of November 25, 2019.

Special Presentation

1. Mayor Streeter Presentation to Council President Susan Naugle

Mayor Streeter presented outgoing Council President Susan Naugle with a proclamation and a key to the Borough. He said in her honor the blue footbridge over Stevens Run at West Middle and Reynolds Streets will now be called the “Susan C. Naugle Bridge”. Mayor Streeter praised her for her involvement with the Gettysburg Recreation Authority, Gettysburg Municipal Authority, Main Street Gettysburg, Gettysburg Inner Loop, Healthy Adams Bicycle Pedestrian Trail, Adams County Transportation Planning Organization and From the Ground Up.

Councilman Berger praised Susan as “a consummate professional” whose “legacy to the Borough” will be her “example of good governance and the civility and respect you helped to foster.”

Tom Jolin, Healthy Adams Bicycle Pedestrian Inc. (HABPI) and Gettysburg Inner Loop (GIL) Coordinator praised Susan as a “kind-hearted person capable of endless work whose attitude is we can do something about that.”

Dennis Hickethier, HABPI President praised Susan for all her work stating that many people don’t know about her “behind-the-scenes work, but we do.”

President Susan Naugle said that it has been a pleasure to serve this community and added “it takes a community and many dedicated people to accomplish the work needed for the public good”. She said that it’s been “just amazing to work with so many wonderful Borough staff members and elected officials”, and that she plans to continue her work with HABPI to advance the GIL.

2. Barry Decker Chairman, VFW Gettysburg Joint Area Veterans Memorial Day Commission addressed Council regarding the parade fees and the substantial increase over the past few years. He noted the charges for 2018 were \$1,473.55 and in 2019 are \$2,292.75. Mr. Decker said that they haven’t paid the bill yet and urged Council to consider a standard charge of \$1,500 for security, with the Borough to cover any expenses beyond that. He said that they may need to cancel the Memorial Day parade going forward due to the costs.

Public Comment

Mike Shestok, 264 Baltimore Street applauded Council and staff for all the work they put into the 2020 Budget. He expressed empathy for the veteran’s group and the costs

of the parade to secure safety for the citizens. Parades are important for the community, and he hopes that Council can help the group.

Harry Hartman, Gettysburg Times, and Parade Committee addressed Council regarding the extreme charges for the Halloween Parade. He said that the estimate received was \$1,688 for security and other costs for the parade, but a final bill was received after the event for \$5,249. He said that the estimated amount was paid and that “I consider that bill paid in full.” Mr. Hartman questioned the security measures recommended by Chief Glennly including the intersection barriers. Mr. Hartman asked, “Manager Gable, Chief Glennly, Councilman Heyser and Lawver, if you do not want these parades to continue, please be honest with the community and say so.”

Mr. Hartman also questioned the Borough’s decision not to provide free parking during the Christmas Festival for volunteers involved in the Breakfast with Santa at the Gettysburg Hotel which benefits the United Way of Adams County. He said that parking for the volunteers was provided at the Racehorse Alley Parking Garage for a \$15 special event daily fee. He felt the parking decision was disrespectful towards Vickie Corbett, Executive Director of United Way; and as a result, the United Way will no longer make the annual voluntary property tax payments. He demanded an apology from Manager Gable to Ms. Corbett and the United Way.

Finance Department

Moved Mr. Berger seconded Mr. Schindel to approve all bills and payrolls for the month as presented. Motion carried unanimously.

Historical and Environmental Preservation

Director of Historic and Environmental Preservation Debra English reported that the Recycling Program Performance Grant for CY2018 has been completed. The grant award is estimated in the amount of \$8,004.00 and the final recycled tonnage is 912.0 Tons.

Moved Ms. Lawson, seconded Mr. Schindel to authorize the expenditure of up to \$1,000.00 for the purchase and installation of a HARB approved replacement window (to match windows in rear of building approved through HARB) in the first floor bedroom located on the side of the building at 43-45 East Middle Street in connection with the Certificate of Appropriateness previously issued to Application COA-18-0116. Such action is taken in order to remedy issue raised in subsequent UCC inspection of said building which failed inspection. Motion carried unanimously.

Parking Department

Moved Ms. Lawson, seconded Mr. Berger to enact an ordinance amending Chapter 15 of the Code of Ordinances of the Borough of Gettysburg for the purpose of revising and increasing the amounts of fines for violations of Borough regulations related to the parking of motor vehicles. Motion carried unanimously.

Public Works Department

Robert Harbaugh, Public Works Director gave the following report: Complete the final markings on Broadway to finish the project; and they are continuing to pick up leaves throughout town.

Borough Engineer

Moved Mr. Heyser, seconded Mr. Schindel to approve Application for Payment No. 3 to C.E. Williams and Sons for the Broadway Street Improvements Contract in the amount of \$151,997.20. Motion carried unanimously.

Moved Ms. Lawson, seconded Mr. Heyser to enter into an agreement with the Gettysburg College for Stormwater Management Operation and Maintenance associated with the CEP Parking Expansion project. Motion carried unanimously.

Police Department

Chief Glenn responded to Mr. Hartman's comments stating that he would never sacrifice safety for the sake of convenience, and that precautions are a "necessary evil." He assured the public that "the police department is not anti-special events."

Moved Mr. Heyser, seconded Mr. Lawver to adopt a resolution for the purpose of authorizing and approving the sale of a 2013 Ford Police Interceptor sedan to the Borough of Abbottstown for its estimated fair market value of \$4,000.00 pursuant to section 1201.2 and section 1201.3 of the Borough Code. Motion carried unanimously.

Borough Manager

Manager Gable responded to Mr. Hartman's comments regarding special events and would like to see more; but "safety costs money and the Gettysburg Borough taxpayers should not bear that cost exclusively." He said that the other local municipalities could contribute towards these events. He expressed his appreciation for the United Way; but disagreed with the personal attacks made by Mr. Hartman towards Borough staff and himself.

Moved Mr. Berger, seconded Mr. Schindel to enact an ordinance for the purpose of establishing the West Broadway Islands Neighborhood Improvement District. Motion carried unanimously.

Moved Ms. Lawson, seconded Mrs. Butterfield to adopt a resolution relative to the approval and adoption of policies of the Borough of Gettysburg for the reduction of the use of disposable plastic products. Motion carried unanimously.

Moved Ms. Lawson, seconded Mr. Lawver to adopt a resolution for the purposes of setting, updating and confirming the Borough's fees and charges for the issuance of licenses, permits and the provision of municipal services. Motion carried unanimously.

Moved Ms. Lawson, seconded Mr. Schindel to adopt the Borough of Gettysburg budget for fiscal year 2020 containing an estimate of annual revenues and receipts for the General Fund in the amount of \$5,317,566 and an estimate of annual expenditures in the amount of \$5,317,566. Motion carried unanimously.

Moved Mr. Berger, seconded Ms. Lawson to adopt the Borough of Gettysburg budget for fiscal year 2020 containing an estimate of annual revenues and receipts for the Fire Protection Services Fund in the amount of \$123,800 and an estimate of annual expenditures in the amount of \$123,800. Motion carried unanimously.

Moved Mr. Schindel, seconded Mr. Heyser to adopt the Borough of Gettysburg budget for fiscal year 2020 containing an estimate of annual revenues and receipts for the Community Development Block Grant (CDBG) Fund in the amount of \$179,441 and an estimate of annual expenditures in the amount of \$179,441. Motion carried unanimously.

Moved Mr. Heyser, seconded Mr. Schindel to adopt the Borough of Gettysburg budget for fiscal year 2020 containing an estimate of annual revenues and receipts for the Company K Memorial Fund in the amount of \$125 and an estimate of annual expenditures in the amount of \$125. Motion carried unanimously.

Moved Mr. Lawver, seconded Ms. Lawson to adopt the Borough of Gettysburg budget for fiscal year 2020 containing an estimate of annual revenues and receipts for the Capital Projects Fund in the amount of \$1,080 and an estimate of annual expenditures in the amount of \$95,000. Motion carried unanimously.

Moved Mrs. Butterfield, seconded Mr. Schindel to adopt the Borough of Gettysburg budget for fiscal year 2020 containing an estimate of annual revenues and receipts for the Debt Service Fund in the amount of \$631,153 and an estimate of annual expenditures in the amount of \$625,944. Motion carried unanimously.

Moved Ms. Lawson, seconded Mr. Berger to adopt the Borough of Gettysburg budget for fiscal year 2020 containing an estimate of annual revenues and receipts for the Capital Reserve Fund in the amount of \$5290 and an estimate of annual expenditures in the amount of \$29,580. Motion carried unanimously.

Moved Mr. Berger, seconded Ms. Lawson to adopt the Borough of Gettysburg budget for fiscal year 2020 containing an estimate of annual revenues and receipts for the Liquid Fuels Fund in the amount of \$194,450 and an estimate of annual expenditures in the amount of \$194,450. Motion carried unanimously.

Moved Mr. Schindel, seconded Mr. Heyser to adopt the Borough of Gettysburg budget for fiscal year 2020 containing an estimate of annual revenues and receipts for the Revolving Loan Fund in the amount of \$4400 and an estimate of annual expenditures in the amount of \$0. Motion carried unanimously.

Moved Mr. Heyser, seconded Ms. Lawson to adopt the Borough of Gettysburg budget for fiscal year 2020 containing an estimate of annual revenues and receipts for the Eichelberger-Stahle Charitable Trust Fund in the amount of \$0 and an estimate of annual expenditures in the amount of \$0. Motion carried unanimously.

Moved Mr. Lawver, seconded Ms. Lawson to enact an ordinance fixing the tax rates of the Borough of Gettysburg for fiscal year 2020 at 3.8320 mills on each dollar of real estate assessed valuation for general Borough purposes, 30 mills on each dollar of occupational assessed valuation for general Borough purposes, and at .25 mills on each dollar of real estate assessed valuation for fire protection services appropriations tax purposes. Motion carried unanimously.

Moved Mrs. Butterfield, seconded Mr. Lawver to set the organization meeting of the Borough Council to be held on Monday, January 6, 2020 at 5:00 p.m. pursuant to section 1001(a) of the Borough Code and to authorize the provision of public notice for the organization meeting. Motion carried unanimously.

Moved Ms. Lawson, seconded Mr. Berger to set the first monthly general business meeting of the Borough Council for fiscal year 2020 to be held on Monday, January 13, 2020 at 7:00 p.m., and to authorize the provision of public notice for the business meeting. Motion carried unanimously.

Liaison Reports

Main Street Gettysburg

President Naugle reported that the Gettysburg Christmas Festival was a successful event, and praised the Main Street staff and all volunteers for making this a great event. Councilwoman Lawson said that she was disappointed that the *Gettysburg Times* didn't print about it in the newspaper. She noted that she met a family from Australia that was

visiting from Virginia and saw it on the Website; and they made the trip to Gettysburg for the event.

Gettysburg Area Recreation Authority

Councilman Schindel gave an update on the ice rink stating there were 60 skaters on Friday and 110 on Saturday. He said that the human foosball that was used on the square during the Christmas Festival has been moved closer to the skating rink for people to play.

Gettysburg Municipal Authority

Council President Naugle reported on the following: approved the 2020 Budget; stated that the filter replacement of three pumps at the water plant should be completed soon; and proposed new office space design additions to the current office.

Council President Naugle said that it is important that Council continue to have representation on the GMA Board, and said that she would be willing to resign her seat if someone is interested in filling the position.

Adams County Transportation Planning Organization (ACTPO)

Council President Naugle said that she was appointed to ACTPO by the Boroughs Association, and that Council should advocate with them for Borough representation by a Borough Council member.

Pillow Tax AD HOC Committee

Councilwoman Lawson said that the committee will plan to conduct a meeting later in December or in January. They will review the distribution of the pillow tax and how the county distributes it.

Recycling Report

Councilwoman Butterfield reported that Waste Connections continues to interview for a replacement for Doug Key, Operations Manager. They said that once someone is hired, they will schedule a time for them to come to Gettysburg to meet officials.

Manager Gable thanked all the staff members that volunteered to help at the Gettysburg Christmas Festival. Many worked countless hours to help make the event a success.

Mayor Streeter commended the Borough staff for all their hard work and dedication to the Borough.

Councilman Heyser expressed his concerns with the comments made tonight by Harry Hartman, stating that he was “misinformed about any desire I have to end the parades; but did express concern about the safety precautions for the Christmas Festival.

Councilman Lawver said that he has not spoken to Mr. Hartman about special events or parades; but noted that in his 29 years of service to the Borough, he has never made any comments about not having parades.

There were no public comments at this time.

**Moved Mr. Schindel seconded Ms. Lawson, to adjourn the meeting at 9:05 PM.
Motion carried unanimously**

Respectfully submitted,

Sara L. Stull
Borough Secretary