

BOROUGH OF GETTYSBURG
59 EAST HIGH STREET, GETTYSBURG, PA 17325
COUNCIL MEETING MINUTES
JANUARY 8, 2018

President Susan Naugle called the meeting to order at 7:00 PM with the following Councilors present: Vice President Jacob Schindel, Mr. Wesley Heyser, Ms. Patricia Lawson, Mr. Christopher Berger, Mr. Charles Strauss and Mr. John Lawver. Staff present included: Mayor Theodore Streeter; Borough Manager Charles Gable; Borough Secretary Sara Stull; Solicitor Harold Eastman; Chief Joseph Dougherty; Planning Director Becky LaBarre; Finance Director Nicolette James; Public Works Director Dan Hilliard and Chad Clabaugh, Borough Engineer, C. S. Davidson, Inc.

Others present include: Deb Adamik, President, Main Street Gettysburg; Mike Shestok, 264 Baltimore Street; Ron Frenette and Mike Tallent, 811 Johns Avenue; Nancy and Kurt Kramer, 12 Wade Avenue; Pat Verderosa, 265 Victor Street; and Becka Fissel, Borough Parking Enforcement Officer. Representing the press was Jim Hale with the *Gettysburg Times*.

President Susan Naugle announced an executive session of the Borough Council shall be conducted immediately following the adjournment of this meeting consistent with sections 708(a)(1), 708(a)(3), 708(a)(4), and 708(a)(5) of the Sunshine Act for the following reasons and purposes: (1) to discuss matters involving the employment, termination of employment and terms and conditions of employment of specific prospective, current and former Borough employees; (2) to receive information relative to the possible purchase or lease of real property by the Borough; (3) to consult with its professional advisors regarding information in connection with issues on which identifiable claims or complaints have been made or are expected to be filed; and (4) to review and discuss items of Borough business which, if conducted in public, would either violate a lawful privilege or lead to the disclosure of confidential information.

Moved Mr. Schindel, seconded Ms. Lawson to approve the January 8, 2018 agenda as presented. Motion carried unanimously.

Moved Mr. Schindel, seconded Mr. Lawver to approve the Council Meeting minutes of December 11, 2017, and the Organization meeting of January 2, 2018. Motion carried unanimously.

Public Comment:

Mike Shestok, 264 Baltimore Street, welcomed the new Councilors and said that teamwork is needed, noting that they have good staff to work with. He suggested that Council conduct WARD meetings such as the 1st WARD did in the past. Mr. Shestok suggested that Councilors plan a ride along with the police to be better informed as to what they do. He also asked Council to support the nonprofit agencies noting that Main Street is essential to the Borough with all the services they provide.

President Susan Naugle explained to Council that they can opt to re-open the budget if they wish, but noted that they can amend the budget at anytime without reopening it. She said that since there are four new councilors it makes sense for them to review the budget to make sure it reflects their priorities. After some discussion Councilman Lawver suggested that Council wait to vote on it until the upcoming special Council meeting on January 22nd, giving them time to review the budget.

Moved Mr. Schindel, seconded Ms. Lawson to approve all bills and payrolls for the month as presented. Motion carried unanimously.

Moved Mr. Heyser, seconded Mr. Schindel to accept the J. P. Harris Tax Exoneration reports for tax years 2008 thru 2013 as presented. Motion carried unanimously.

Moved Mr. Schindel, seconded Mr. Lawver to appoint Nicolette D. James as a representative to the York Adams Tax Bureau and to appoint Tammy Murdorf as an alternate representative to the York Adams Tax Bureau. Motion carried unanimously.

Moved Mr. Schindel, seconded Ms. Lawson to appoint Nicolette D. James as a voting delegate to the Adams County Tax Collection Committee and to appoint Tammy Murdorf as an alternate voting delegate to the Adams County Tax Collection Committee. Motion carried unanimously.

Moved Mr. Strauss, seconded Mr. Heyser to accept recommendations by the Gettysburg Historical Architectural Review Board (HARB) made following its review on Wednesday December 20, 2017 and approve a Certificate of Appropriateness for the following applications: #COA-17-0145, 55 W. Middle Street – Michael A. & Simone B. McCaffrey as presented; #COA-17-0150 — Reaver Real Estate Investments as presented; #COA-17-0149, 2 Baltimore Street – Kadell LLC (David & Lynn Petters) as amended to include repairs/alterations to existing doors; and #COA-17-0151, 603 S. Washington Street – Wade & Drew Leedy for William D. Small as presented, contingent upon enactment of zoning map amendment to reclassify parcel as TC -Tourist Commercial. Motion carried unanimously.

Moved Mr. Heyser, seconded Mr. Schindel to authorize the continuation of bi-monthly workshop meetings of the Planning Commission, with attendance by the Borough Engineer as needed, and the one-time publication of these workshops to be held on the following dates commencing at 7:00pm: Wednesday February 7, 2018; Wednesday April 4, 2018; Wednesday June 6, 2018; Wednesday August 1, 2018; Wednesday October 3, 2018; and Wednesday December 5, 2018. Motion carried unanimously.

Moved Mr. Strauss, seconded Mr. Schindel to authorize the setting of a public hearing of the Borough Council to be held on Monday, March 12, 2018 at 6:30 p.m., and to authorize the provision of public notice of the same consistent with section 609 of the Pennsylvania Municipalities Planning Code relative to a proposed text amendment in connection with the revision and replacement of Part 13: Parking, Loading and Unloading, of the Gettysburg Borough Zoning Ordinance. Motion carried unanimously.

Moved Mr. Schindel, seconded Mr. Lawver to authorize the preparation and publication for subsequent enactment of an ordinance amending, revising and replacing the text of Part 13: Parking, Loading and Unloading, of the Gettysburg Borough Zoning Ordinance consistent with proposed revisions and information to be provided by the Borough's Director of Planning and Historic Preservation. Motion carried unanimously.

Moved Mr. Heyser, seconded Mr. Schindel to appoint Dominic Picarelli as a member of the Gettysburg Borough Planning Commission for a four-year term, commencing in January 2018 and expiring on the first Monday in January 2022. Motion carried unanimously.

President Naugle noted the extensive work on the zoning amendments by the Planning Commission and the Adams County Planning and Development Office, stating it has been a good partnership.

Moved Mr. Schindel, seconded Mr. Berger to enact an ordinance amending Chapter 15 of the Borough's Code of Ordinances for the purposes of providing for certain fees and parking rates to be set by resolution, providing for reduced fine payment provisions for certain violations, providing for parking enforcement at certain times on Sundays and on General Election Days and making certain corrections and nonsubstantive editorial revisions and updates to the ordinance provisions. Motion carried unanimously.

Moved Mr. Heyser, seconded Ms. Lawson to authorize the preparation and publication for subsequent enactment at the February 12, 2018 general business meeting of the Borough Council of an ordinance amending Chapter 15, Part 2, section 221, subsection 1 of the Borough Code of Ordinances in order to update and confirm certain additional left-turn lane entries to the ordinance provisions. Motion carried unanimously.

Moved Ms. Lawson, seconded Mr. Schindel to adopt a resolution setting, updating or confirming: the Borough's fees and charges for the use of pushcarts and for the placement of open-top refuse containers as provided for in Chapter 15 of the Borough's Code of Ordinances, the fee for a returned check, the fee for a sketch plan review by the Borough Engineers and the fee for fuel facilities provided by the Borough. Motion carried unanimously.

Public Works Director Hilliard announced that Columbia Gas will begin working on the Stratton Street Project in the near future. He said that they would do one block at a time to keep traffic flowing.

Moved Mr. Schindel, seconded Mr. Lawver to adopt a resolution authorizing entry into a Facility Encroachment Agreement with CSX Transportation, Inc. relative to the construction, maintenance or repair of certain stormwater management improvements; and further authorizing Susan C. Naugle, President of Borough Council and Sara L. Stull, Borough Secretary to execute the Agreement on behalf of the Borough. Motion carried unanimously.

Manager Gable announced that the next “coffee and conversation” will be held on February 22nd at 9:00AM, at the Ragged Edge Coffee House, 110 Chambersburg Street.

Moved Mr. Lawver, seconded Mr. Schindel to adopt the ACNB Bank Corporate Authorization Resolution for the approved signers. Motion carried unanimously.

Liaison Reports:

Gettysburg Area Recreation Authority

Councilman Schindel reported that the Cal Ripken League Tournaments have been scheduled for this year. They will be playing here from Memorial Day through Labor Day, with the exception of four weekends: June 2-3 (Gettysburg Green Gathering), June 9-10 (a different organization is having a tournament), June 30-July1 (Fireman's Carnival), and August 4-5 (a different organization is having a tournament).

Gettysburg Municipal Authority

Councilwoman Naugle reported at the December 18 meeting of the Municipal Authority, the board approved the 2018 Authority budget to include an increase of 5% in sewer rates. A public meeting to discuss the Source Water Protection Plan will be held on February 6 at 7 PM. Susan will provide an update on the location. The Board also reviewed several designs for a water storage tank to be located on Herr's Ridge.

Moved Mr. Berger, seconded Mr. Schindel to adopt a resolution appointing Susan C. Naugle as a member of the Board of the Gettysburg Municipal Authority for a five-year term, commencing in January 2018 and expiring on the first Monday of January 2023. Motion carried unanimously.

Councilwoman Naugle noted that she doesn't receive the stipend from the Gettysburg Municipal Authority for her board membership.

Main Street Gettysburg

Deb Adamik, President of Main Street Gettysburg presented Council with a 2017 summary of achievements and 2018 goals. She said that there has been great teamwork between Main Street and Borough Staff along with the community. Mrs. Adamik announced that Main Street is currently accepting applications for 0% loans for commercial properties. She also announced that a Polish Pottery BINGO is planned for Saturday, February 10th, and noted that they have tickets available at their office if anyone is interested.

Elected Official's Comments:

Mayor Streeter announced that Chief Dougherty will provide a detailed report about the police department at the February Council meeting.

Public Comments:

There were no public comments at this time.

Moved Mr. Strauss, seconded Mr. Schindel to adjourn the meeting to an executive session at 8:30 PM. Motion carried unanimously.

Councilwoman Naugle dismissed the executive session at 10:00 PM.

Respectfully submitted,

Sara L. Stull
Borough Secretary