

**BOROUGH OF GETTYSBURG
59 EAST HIGH STREET, GETTYSBURG, PA 17325
DUE TO COVID-19 PANDEMIC, MEETING
CONDUCTED VIA TELECOMMUNICATIONS
DEVICES THROUGH ZOOM PLATFORM
COUNCIL MEETING MINUTES
FEBRUARY 8, 2021**

President Jacob Schindel called the meeting to order at 7:00 PM and asked the Borough Secretary Sara Stull to conduct a roll call of Council members in attendance. The following **Councilors present included:** Vice President Wesley Heyser, Mr. Christopher Berger, Mr. John Lawver, Ms. Patricia Lawson, Mr. Matthew Moon, and Mrs. Judith Butterfield. **Staff present included:** Mayor Theodore Streeter; Borough Manager Charles Gable; Assistant Borough Manager/Secretary Sara Stull; Borough Solicitor Harold Eastman, Barley Snyder; Police Chief Robert Glenny, Parking Manager Rebecca Fissel; Director of Historic & Environmental Preservation Debra English; Finance Assistant Tammy Murdorf; and Chad Clabaugh, Borough Engineer, C. S. Davidson, Inc.

Others present included: Deb Adamik, President of Main Street Gettysburg; Chad-Alan Carr, Community Theater, 49 York Street; Jennie Dillon, Vice President representing the Gettysburg Area Retail Merchants Association (GARMA); Kierstan Belle Demps, West Street; Judi McGee, 256 Baltimore Street; Jim Hale representing the *Gettysburg Times*; and Mark Wherley, *Community Media-ACCTV* filming through Zoom platform.

President Schindel welcomed everyone and encouraged citizens to continue wearing mask; and said that he hopes that with the vaccines becoming available people will take advantage of getting it. He said that he is hopeful that businesses will begin to have a better year.

President Schindel announced an executive session of the Borough Council of the Borough of Gettysburg was conducted on Monday, February 1, 2021, commencing at 4:00 p.m., and an executive session of the Borough Council was also conducted prior to this evening's meeting, commencing at 4:00 p.m., consistent with sections 708(a)(1) and 708(a)(5) of the Sunshine Act for the following purposes: (1) to discuss matters involving the employment, the termination of employment and the terms and conditions of employment of current and prospective Borough employees; and (2) to review and discuss matters of Borough business which, if conducted in public, would violate a lawful privilege or lead to the disclosure of information or matters of confidentiality protected by law.

President Schindel asked the members of Council if they want to remove the motion on the agenda regarding an Agreement with Brite Computers for the use of body cameras by the Gettysburg Borough Police Department, because the agreement was not available prior to this meeting in time for anyone to review it. Councilors agreed that they would like time to review the agreement before approving.

After removing the motion to authorize entry into a Master Services Agreement with Brite Computers, a motion was made by Mr. Moon, seconded Mr. Heyser to approve

the February 8, 2021 agenda as amended. Motion carried unanimously 7-to-0 by roll call vote.

Moved Ms. Lawson, seconded Mr. Berger A motion to approve minutes of the Council Meeting of January 11, 2021 and the Council Work Session meeting on January 25, 2021 as presented. Motion carried unanimously 7-to-0 by roll call vote.

Public Comment (Restricted to Items on the Agenda)

There were no public comments at this time.

Current and Old Business

Department of Planning /Zoning/Code Enforcement

Moved Mrs. Butterfield seconded Mr. Lawver to modify the Borough's fiscal year 2021 Fee Resolution for the purpose of the temporary suspension of the charging of the base permit fee of \$100.00 and any additional fees for the issuance of an outdoor dining area permit to provide relief to Borough dining establishments and businesses during the continuation of the COVID-19 disaster emergency. Motion carried unanimously 7-to-0 by roll call vote.

Moved Ms. Lawson, seconded Mr. Moon to authorize Borough officials and staff to proceed with the implementation of the Block Party in a Box program. Motion carried unanimously 7-to-0 by roll call vote.

Department of Historic & Environmental Preservation

Moved Mr. Berger, seconded Mr. Lawver to accept a motion to accept the recommendation of the Borough of Gettysburg Historic Architectural Review Board (HARB) following its review on January 20, 2021 and grant a Certificate of Appropriateness for the following application as presented: COA 20-0098, 220 W. Middle Street –Joshua and Sierra Boehner for front façade and other exterior renovations to include new paneled shutters, new wooden spindled porch railings, maintain current porch columns, and a new storm door and front door as presented per the *Secretary of the Interior Guidelines* in the application and revised scope dated January 14, 2021. Motion carried unanimously 7-to-0 by roll call vote.

Parking Department

Parking Manager Fissel gave a detailed report on the pandemic's effect on the Borough's finances. She outlined the parking revenue comparisons for January stating that it was \$76,000 in 2019, \$89,000 in 2020 and \$46,000 this year.

Moved Mr. Moon, seconded Ms. Lawson to authorize the preparation of an ordinance and its publication for enactment in order to designate certain reserved

parking spaces for persons with disabilities on West Water Street, West High Street and Liberty Street. Motion carried unanimously 7-to-0 by roll call vote.

Moved Mr. Moon, seconded Mr. Heyser to authorize the preparation of an ordinance for the designation of an area on Fourth Street as a Residential Parking Program (RPP) Street. Motion carried unanimously 7-to-0 by roll call vote.

Public Works Department

President Schindel in the absence of Director Harbaugh reported that the state roads in the Borough are managed by Penn DOT and noted that they do not clear the snow from the parking spaces. The Borough's Public Works crew will clear them at nighttime after all the Borough roads are cleared.

Borough Engineer

Borough Engineer Chad Clabaugh reported that they continue to work on the upcoming South Street project and said that construction is scheduled to begin in the near future.

Police Department

Chief Glenny gave the following report: appointed Officer Holden as the Police Accreditation Program Manager and that he will be attending the Pennsylvania Law Enforcement Accreditation Commission (P.L.E.A.C.) Conference in March; received confirmation from the U.S. Department of Justice (DOJ) that the police department met the eligibility requirements for the Certification on Safe Policing for Communities. The certification is good for three years; and he said that we must certify that we have policy and procedures in place addressing areas of concern, mostly in use of force, to be eligible for federal grants.

Moved Mr. Berger, seconded Mr. Moon motion to authorize the encumbrance of Borough funds in the amount of \$17,164.00 for the purchase of body cameras for use by the Gettysburg Borough Police Department. Motion carried unanimously 7-to-0 by roll call vote.

Office of the Manager/Treasurer/Secretary

Moved Ms. Butterfield seconded Ms. Lawson to approve all bills and payrolls as presented. Motion carried unanimously 7-to-0 by roll call vote.

Moved Mr. Berger seconded Mr. Heyser to authorize a COLA increase for retired police pensioner Douglas McKinney, to be paid from the Police Pension Plan effective January 1, 2021. Motion carried unanimously 7-to-0 by roll call vote.

Moved Ms. Lawson Seconded Mr. Moon to confirm and set a special meeting of Borough Council to be held on Monday, February 22, 2021, commencing at 6:30 p.m. for

the purpose of conducting a public hearing in order to receive information from the Applicant and comments and recommendations of interested individuals residing within the Borough of Gettysburg, concerning an application filed by Sign of the Buck, LLC for the intermunicipal transfer of a restaurant liquor license for proposed use within the Borough at 27 Chambersburg Street and for the purpose of rendering a decision to approve or disapprove the Applicant's request for an intermunicipal transfer of the license for use at the proposed location. Motion carried unanimously 7-to-0 by roll call vote.

Moved Ms. Lawson, seconded Mr. Berger to authorize the Borough to proceed with its due diligence for the possible transfers of the Eichelberger-Stahle Charitable Trust Fund and the Company K Memorial Fund to the Adams County Community Foundation. Motion carried unanimously 7-to-0 by roll call vote.

Moved Ms. Lawson, seconded Mr. Heyser to appoint Tammy Murdorf as a representative to the York Adams Tax Bureau (YATB) and to appoint Lisa Angstadt as an alternate representative to the York Adams Tax Bureau. Motion carried unanimously 7-to-0 by roll call vote.

Moved Mrs. Butterfield, seconded Mr. Lawver to appoint Tammy Murdorf as a voting delegate to the Adams County Tax Collection Committee (ACTCC) and to appoint Lisa Angstadt as an alternate voting delegate to the Adams County Tax Collection Committee. Motion carried unanimously 7-to-0 by roll call vote.

Liaison Reports

Main Street Gettysburg

Deb Adamik gave the following report: a new leadership team of officers was appointed in January to include business owners, the National Park Service, Gettysburg College; the Federal Lands Access Program (FLAP) Grant of \$1.2 million is to be awarded in 2021, and if received it would be used towards the Baltimore Street Revitalization Project; received \$25,000 grant from Pella Incorporated for the Baltimore Street Project; plan to meet with PennDOT to discuss the multi-modal funds.

Gettysburg Area Recreation Authority

Councilman Schindel gave the following report: thanked Borough Council for the annual donation that they recently received; securing estimates for the purchase of security cameras to be used in the park and that they are also investigating funding options to purchase these cameras.

Gettysburg Municipal Authority

Councilman Berger gave the following report: thanked Utilities Manager Mark Guise who attended the January Council Work Session and gave a detailed presentation of the 2021 Capital Improvement Plans.

Steinwehr Avenue Heart of Gettysburg Battlefield

Councilwoman Butterfield reported that the Steinwehr BID is up for renewal in 2021, and that the process has begun to discuss a five-year strategic plan for 2022-2027.

Adams County Council of Governments (COG)

Councilman Lawver announced that the next meeting of COG is on March 18th.

Adams County Transportation Planning Organization

Councilwoman Butterfield gave the following report: fuel service is now available at the Gettysburg Airport, and noted that it should bring more visitors to Gettysburg; ACT 106 permitting the use of personal delivery services has been approved and that we may see wheeled vehicles throughout town making deliveries. She noted that Fed Ex and UPS pushed for this legislation; work is scheduled to occur on Chambersburg Road, but should not have much effect in the Borough.

Councilman Schindel noted that the connection from Hanover with York Adams Transit Authority began work today.

Adams County Heroin Awareness Task Force

Councilman Moon gave the following report: the Task Force met on January 19th and reviewed a video presentation that dealt with outreach efforts to address intervention, addiction, lifesaving and therapy services; held a Narcan training on January 21st; PA Physician General's standing order recommends that adults carry Narcan with them and that training on how to administer Narcan is available to help save a life. Information can be located on the Health Department Website.

Healthy Adams Bicycle Pedestrian Inc. (HABPI)

Councilwoman Lawson reported that HABPI is looking to connect Carlisle Street with the Biglerville Road for access to the new proposed Historical Society building when they open.

Elected Officials

Councilman Lawver reminded citizens that snow must be removed from vehicle roofs, and that people are not allowed to block parking spaces with chairs or other objects, noting that this is illegal and could result in a fine.

Councilwoman Lawson reported that the AD HOC Committee continues to meet and discuss the pillow tax issues. The committee plans to formulate a response to the study recently presented to Council to address best practices such as financial transparency. She noted that

the issues are more than just the 990 Form that was mentioned in a recent Gettysburg Times news article and that the committee plans to pursue the issues.

Councilman Moon announced that applications are still being accepted for ABC appointments and noted that six people are needed for the newly formed Human Relations Commission. Information is available on the Borough Website www.gettysburgpa.gov or anyone with questions can contact Councilman Moon or Councilwoman Butterfield directly.

Public Comments

Kierstan Belle Demps, West Street addressed Council with the following comments: asked that more information regarding the Block Party in a Box program be sent to her; asked why the Community Building at 340 Baltimore Street was tabled from the January Work Session agenda. Manager Gable explained that tabled items have been on hold and not a top priority for Council at this time. She asked about the use of \$3 million dollar grant that former Mayor William Troxell secured in 1997. Council members pointed out that there were many projects that were completed with grants to include: road projects, Majestic Theater renovations, Train Station renovations, Will House renovations etc.

Jennie Dillon, Vice President representing the Gettysburg Area Retail Merchants Association (GARMA) asked Council if the parklet on Lincoln Square is going to be utilized noting that it takes up three parking spaces, and that the upcoming Annual Antique Show is scheduled on May 15th. She also asked for a list of restaurants that have Outdoor Dining permits because that also had an impact on the vendor spaces last year. Manager Gable responded that the parklet was to remain on the square. He said that they could talk later about an alternative solution.

Judi McGee, 256 Baltimore Street said that she appreciates everything that Borough Council and staff do for the Borough.

Moved Ms. Lawson, seconded Mr. Lawver, to adjourn the meeting to an executive session at 8:10 PM. Motion carried unanimously 7-to-0 by roll call vote.

Respectfully submitted,

Sara L. Stull
Borough Secretary